

ENVIRONMENTAL, MITIGATION AND ENHANCEMENT FUND APPLICATION FORM

Mana taiao, whakamauru me te whakanakonako putea.

1. Background of the EMEF Fund



- In accordance with condition 19 of Resource Consent 62878 the Tauranga City Council has established this fund - Environmental, Mitigation and Enhancement Fund. Further information about the fund, the criteria and the application process are outlined in the Environmental Mitigation and Enhancement Fund – Policy Manual.*

2. Applicant Details

Full name of applicant: Role/Position:

Full name of organisation:

Postal address:

Physical address:
(if different from above)

Post code:

Email address: Website:

Mobile: Phone:



- Applications can only be made by organisations that have a legal entity e.g Trust, Company, Incorporated Society*
- The named applicant must be authorised to make the application on behalf of the organisation applying*

3. Legal Entity *(please select one):*

Company Charitable Trust

Incorporated Society Māori Land Trust

Post-Settlement Governance Entity Other *(please specify)*

Year of Formation

Authorised Officers (Outline full names of Trustees, Directors etc.)

4. Information about your organisation



Outline your organisation's purpose and objectives:

5. Project Details

Project title:

Project description:



Notes:

- You should provide detail as to how the proposed project aligns with the eligibility criteria for the fund.
- A simple Project Title (no more than six words) which reflects the Kaupapa / purpose of the project.
- Keep your project description brief but to the point, provide what your project involves, including the activities that will be carried out.
- The complexity and size of your project will affect how much information you need to supply, for example, half page for a small and simple project whereas a larger or more complex project will generally require significantly more details.
- Please use a separate pieces of paper if required.
- Special confidentiality requests – in exceptional circumstances we may receive applications that contain sensitive material or information. For example, your application may contain intellectual property or cultural information that you would prefer to keep confidential to the Panel. In this instance you must specify what is confidential and flag your application for a special confidentiality request. Please make this clear when you submit this application.

6. Project Timelines

Project start date:

Project completion date:

Any other key dates:



Let us know when the proposed project is expected to start and finish and any other key dates along the way.

7. Project Benefits

Description of anticipated benefits:



- *Describe what the benefits are?*
- *Who or which groups within the community are likely to benefit?*
- *When are benefits likely to be realised*

8. Implementation Plan

i Summarise your plan of action for implementing your proposed project.

9. How many and who will be working on this project?

Paid staff

Volunteers

Contractors

Other

10. Key Personnel

List the proposed key personnel (including contractors), their proposed role in the project and contact details below:

Name	Role	Phone	Email

12. Check List

Please ensure all sections in the application form are completed. Make sure you have addressed the criteria in your application.

Ensure the relevant supporting information is attached:

- Audited financial statement/accounts for the most recent financial year for your organisation
- Resolution or Letter from your organisation supporting the application
- Any other information relevant to your application

13. Signatures

The application form must be signed by at least one authorised officer of the organisation. The application should also be signed by the applicant/person preparing the application on behalf of the organisation.

The signatories confirm they have the authority to commit the organisation to this application and confirm all information provided is accurate and complete.

Name (Please print)	Role/Position	Signature
Date:		