



MINUTES

**Ordinary Council Meeting
Tuesday, 4 May 2021**

Order of Business

1	Opening Karakia	3
2	Apologies	3
3	Public Forum.....	3
4	Acceptance of late items	3
5	Confidential business to be transferred into the open	3
6	Change to the order of business	3
7	Confirmation of Minutes	3
	Nil	
8	Declaration of conflicts of interest.....	3
9	Deputations, Presentations, Petitions	3
	Nil	
10	Recommendations from Other Committees	4
	Nil	
11	Business.....	4
11.1	Adoption of supporting documentation for the proposed Long-term Plan 2021-2031	4
11.2	Long-term Plan 2021-2031 - Adoption of consultation document.....	5
11.3	Adoption of the Draft 2021/22 Development Contributions Policy	6
12	Discussion of Late Items	7
13	Public excluded session.....	7
	Nil	
14	Closing Karakia	7

**MINUTES OF TAURANGA CITY COUNCIL
ORDINARY COUNCIL MEETING
HELD AT THE TAURANGA CITY COUNCIL, COUNCIL CHAMBERS, 91 WILLOW STREET,
TAURANGA
ON TUESDAY, 4 MAY 2021 AT 10.30AM**

PRESENT: Commission Chair Anne Tolley, Commissioner Shadrach Rolleston,
Commissioner Stephen Selwood and Commissioner Bill Wasley

IN ATTENDANCE: Marty Grenfell (Chief Executive), Paul Davidson (General Manager:
Corporate Services), Barbara Dempsey (General Manager: Regulatory &
Compliance), Susan Jamieson (General Manager: People & Engagement),
Nic Johansson (General Manager: Infrastructure), Christine Jones (General
Manager: Strategy & Growth), Gareth Wallis (General Manager:
Community Services), Jeremy Boase (Manager: Strategy and Corporate
Planning), Josh Logan (Team Leader: Corporate Planning), Kathryn
Sharplin (Manager: Finance), Elizabeth Hughes (Consultant,
Communications and Engagement), Robyn Garrett (Team Leader:
Committee Support), Raj Naidu (Committee Advisor) and Jenny Teeuwen
(Committee Advisor)

EXTERNAL Clarence Susan, Audit NZ
Warren Goslett, Audit NZ

1 OPENING KARAKIA

Commissioner Shadrach Rolleston opened the meeting with a Karakia.

2 APOLOGIES

Nil

3 PUBLIC FORUM

Nil

4 ACCEPTANCE OF LATE ITEMS

Nil

5 CONFIDENTIAL BUSINESS TO BE TRANSFERRED INTO THE OPEN

Nil

6 CHANGE TO THE ORDER OF BUSINESS

Nil

7 CONFIRMATION OF MINUTES

Nil

8 DECLARATION OF CONFLICTS OF INTEREST

Nil

9 DEPUTATIONS, PRESENTATIONS, PETITIONS

Nil

10 RECOMMENDATIONS FROM OTHER COMMITTEES

Nil

11 BUSINESS

11.1 Adoption of supporting documentation for the proposed Long-term Plan 2021-2031

Staff Marty Grenfell, Chief Executive
Paul Davidson, General Manager: Corporate Services

Item 11.1 was discussed in conjunction with item 11.2 - Long-term Plan 2021-2031 - Adoption of consultation document.

The Chief Executive expressed thanks to Audit New Zealand for the process they had undertaken over a very short four week timeframe.

The General Manager: Corporate Services provided an overview of the changes made to the proposed 2021-2031 Long-Term Plan (LTP) consultation document since the agenda had been published. A copy of these changes, tabled at the meeting, can be viewed on Tauranga City Council's website in the Minutes Attachments document for this council meeting.

In response to questions

- The same information regarding population and demographics was being used by all councils in the sub-region.
- Graph keys within the supporting documentation would be enlarged to make them easier to read.
- It was suggested that the right-hand graph on Page 18 of the supporting documentation be deleted as the graph on Page 17 was a better representation and having both graphs was confusing; however, the three-tiered version of the graph on Page 18 was a legal requirement of disclosure and therefore could not be deleted. The four-tiered graph on Page 17 had been included to recognise the expenditure that sat across both growth and existing infrastructure. For clarification, a pie chart would be included in the consultation document to better show the percentage weightings between growth and existing infrastructure, subject to Audit New Zealand approval.
- Urban growth and infrastructure planning projects were reported to council separately. Updates and next steps reports would be presented at the first or subsequent Strategy, Finance and Risk Committee meeting.

Commission Chair comments

- Thanked staff for the huge amount of work done over a very short period of time and appreciated the effort that had been made.
- Complimented the Financial Strategy document, which she had found very easy to read.
- Acknowledged the Mayor and Councillors of the 2019 elected council, who had set the basis of work that had been picked up by the Commissioners.
- Thanked and acknowledged her fellow commissioners for the work completed in a short three month time period.

The recommendations for this item were taken in parts.

RESOLUTION CO7/21/1

Moved: Commissioner Stephen Selwood

Seconded: Commissioner Bill Wasley

That the Council:

- (a) Receives the Adoption of supporting documentation for the proposed Long-term Plan 2021-2031 report.
 - (b) Adopts the following for the purposes of public consultation through the Long-term Plan 2021-2031 consultation process:
 - (i) Statement of Proposal for the Draft Revenue and Financing Policy (**Appendix 1**)
 - (ii) Statement of Proposal for the Draft User Fees and Charges (**Appendix 2**)
- CARRIED**

RESOLUTION CO7/21/2

Moved: Commissioner Bill Wasley

Seconded: Commissioner Shadrach Rolleston

- (c) Adopts the supporting documentation for the proposed Long-term Plan 2021-2031, including:
 - (i) Draft Policies (including draft Revenue and Financing Policy) (**Appendix 3**)
 - (ii) Draft Groups of Activities (**Appendix 4**)
 - (iii) Draft Significant Forecasting Assumptions (**Appendix 5**)
 - (iv) Draft Underlying Financial Statements (**Appendix 6**)
 - (v) Draft Financial Strategy (**Appendix 7**)
 - (vi) Draft Infrastructure Strategy (**Appendix 8**)
 - (vii) Draft User Fees and Charges (**Appendix 9**)
- (d) Authorises the Chief Executive to make minor amendments to the documentation to ensure accuracy and correct minor drafting errors.

CARRIED

11.2 Long-term Plan 2021-2031 - Adoption of consultation document

Staff Paul Davidson, General Manager: Corporate Services

External Clarence Susan, Audit NZ
Warren Goslett, Audit NZ

A copy of the independent auditor's report on the consultation document for the proposed 2021-2031 LTP tabled at the meeting, can also be viewed on Tauranga City Council's website in the Minutes Attachments document for this council meeting.

Commission Chair comments

- Again, thanked staff for the tremendous amount of work that had gone in to the preparation of the LTP consultation documents.
- It was important to present extremely complex financials and proposals for the city to the community in a way that made it easy to understand where the city was now and where it should be in the future. That was why the plan was called "Now and In the Future".
- The draft LTP would be out for public feedback at the end of the week with submissions open for a month.
- It was important to hear back from the community – whether we had it right, whether small or significant changes needed to be made, what was good, what was bad, and any suggestions on how to make it better.

Additional Commissioner comments

- Commissioners would be available at a number of events all over the city during the next month and this offered another opportunity for the community to engage with commissioners on the LTP.

- Commissioners were looking forward to hearing the advice and direction from the community.

The recommendations for this item were taken in parts.

RESOLUTION CO7/21/3

Moved: Commissioner Shadrach Rolleston

Seconded: Commissioner Bill Wasley

That the Council:

- (a) Receives the report.
- (b) Approves the Consultation Document for the proposed Long-term Plan 2021-2031.

CARRIED

Clarence Susan from Audit New Zealand was then asked to present the auditor's report.

Auditor's comments

- The consultation document fulfilled its main purpose which was to provide an effective basis for public participation in Council's decisions about the proposed content of the LTP. It fairly represented the matters proposed for inclusion and identified and explained the main issues and choices facing the Council and the City and the consequences of those choices.
- Highlighted the two Emphasis of Matters noted in the report – the three waters reform and the uncertainty over the delivery of the capital programme.
- The work and assistance provided by TCC staff to ensure the audit was carried out within the short timeframe was appreciated.

The Commissioner Chair thanked Mr Susan for his overview.

RESOLUTION CO7/21/4

Moved: Commissioner Stephen Selwood

Seconded: Commissioner Shadrach Rolleston

- (c) Receives the audit opinion on the consultation document for the proposed Long-term Plan 2021-2031, pursuant to s93C (4) of the Local Government Act 2002.
- (d) Adopts the audited Consultation Document for public consultation for the proposed Long-term Plan 2021-2031, using the special consultative procedure pursuant to s93 and s93A of the Local Government Act 2002.
- (e) Authorises the Chief Executive to make the following amendments to the consultation document before going to print:
 - (i) any necessary minor drafting or presentation amendments; and
 - (ii) inclusion of a pie chart with the percentages of capital expenditure types subject to agreement of Audit New Zealand.

CARRIED

Attachments

- 1 Tabled document - Changes to the proposed 2021-2031 LTP consultation document
- 2 Tabled document - Independent auditor's report on the consultation document for the proposed 2021-2031 LTP

11.3 Adoption of the Draft 2021/22 Development Contributions Policy

Staff Christine Jones, General Manager: Strategy and Growth

In response to questions

- It was suggested that the statutorily required policy document could be helped by an executive summary in plain English that set out the principles of the policy, how TCC was going to apply them and future process. There was a lot of confusion in the community regarding growth and who pays and how it all works. The policy document did not easily read for someone who wanted to understand how development contributions worked. This could be blended into the community guide on development contributions that was currently available and would be included as part of the development contributions suite of the LTP package.
- As a clear signal to what would be happening in the future, points (a) to (f) of paragraph 23 of the report would be summarised and included in the executive summary, along with the key principles and how development contributions worked.

RESOLUTION C07/21/5

Moved: Commissioner Bill Wasley

Seconded: Commissioner Shadrach Rolleston

That the Council:

- (a) Adopts the Statement of Proposal and Draft 2021/22 Development Contributions Policy for public consultation with the addition of an Executive Summary as discussed.
- (b) Authorises the Chief Executive to approve minor drafting, financial and presentation amendments to the Draft 2020/21 Development Contributions Policy prior to printing if necessary.

CARRIED

12 DISCUSSION OF LATE ITEMS

Nil

13 PUBLIC EXCLUDED SESSION

Nil

14 CLOSING KARAKIA

Commissioner Shadrach Rolleston closed the meeting with a Karakia.

The meeting closed at 11.20pm.

The minutes of this meeting were confirmed as a true and correct record at the Ordinary Council meeting held on 10 May 2021.

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CHAIRPERSON