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MINUTES

**Strategy, Finance and Risk Committee
Meeting**

Monday, 28 June 2021

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**MINUTES OF TAURANGA CITY COUNCIL
STRATEGY, FINANCE AND RISK COMMITTEE MEETING
HELD AT THE TAURANGA CITY COUNCIL, COUNCIL CHAMBERS, 91 WILLOW STREET,
TAURANGA
ON MONDAY, 28 JUNE 2021 AT 10.30AM**

PRESENT: Commission Chair Anne Tolley, Commissioner Shadrach Rolleston, Commissioner Stephen Selwood, Commissioner Bill Wasley, Dr Wayne Beilby, Mr Te Pio Kawe, Ms Rohario Murray, Mr Bruce Robertson and Ms Matire Duncan

IN ATTENDANCE: Marty Grenfell (Chief Executive), Paul Davidson (General Manager: Corporate Services), Susan Jamieson (General Manager: People & Engagement), Nic Johansson (General Manager: Infrastructure), Christine Jones (General Manager: Strategy & Growth), Jeremy Boase (Manager: Strategy & Corporate Planning), Anne Payne (Strategic Advisor), Sarah Searle (Strategic Advisor), Andy Mead (Manager: City & Infrastructure Planning), Alistair Talbot (Team Leader: Transport Strategy & Planning), Ross Hudson (Strategic Advisor), Carlo Ellis (Manager: Strategic Maori Engagement), Steve Burton (Director of City Waters), Angelique Fraser (Health & Safety Change Manager), Kathryn Sharplin (Manager: Finance), Coral Hair (Manager: Democracy Services), Robyn Garrett (Team Leader: Committee Support), Raj Naidu (Committee Advisor) and Jenny Teeuwen (Committee Advisor)

1 OPENING KARAKIA

Commissioner Shadrach Rolleston opened the meeting with a karakia.

2 APOLOGIES

Nil

3 PUBLIC FORUM

Nil

4 ACCEPTANCE OF LATE ITEMS

Nil

5 CONFIDENTIAL BUSINESS TO BE TRANSFERRED INTO THE OPEN

Nil

6 CHANGE TO ORDER OF BUSINESS

Nil

7 CONFIRMATION OF MINUTES

7.1 Minutes of the Strategy, Finance and Risk Committee meeting held on 21 June 2021

COMMITTEE RESOLUTION SFR3/21/1

Moved: Commissioner Bill Wasley

Seconded: Mr Bruce Robertson

That the minutes of the Strategy, Finance and Risk Committee meeting held on 21 June 2021 be confirmed as a true and correct record, with the following correction:

- (a) Item 9.1 – Representation Review – reference to STV being effective with larger numbers referred to multi member wards rather than numbers of voters.

CARRIED

8 DECLARATION OF CONFLICTS OF INTEREST

The following conflicts of interest were declared:

- (a) Ms Rohario Murray declared a conflict of interest in relation to item 9.4 – Legislative Reform Update, as she was an employee of the Ministry for the Environment.
- (b) Commissioner Shadrach Rolleston declared a conflict of interest in relation to item 9.4 – Legislative Reform Update, as he was currently a contractor for the Ministry for the Environment.

9 BUSINESS

Marty Grenfell, Chief Executive, reported that due to timeframes, the Non-Financial Monitoring Report was not included in the agenda. This report would be made publicly available on Tauranga City Council's (TCC) website for the Committee to refer to. The next Non-Financial Monitoring Report would be reported back to the Committee as part of the Annual Report.

9.1 Outline work programme for the Committee

Staff Christine Jones, General Manager: Strategy and Growth
Jeremy Boase, Manager: Strategy & Corporate Planning

At 10.39am, Te Pio Kawe entered the meeting.

Questions and discussion points

- The matters included in the work programme were not currently listed in priority order. It was suggested that in the next report, some of the key early priorities be listed first and then the remainder of the list phased down from there.
- The environment strategy was a refresh and update of work done earlier.
- It was suggested that a risk analysis for the next elections be included in the work programme for discussion by this Committee around the end of the March quarter.
- The Marine Strategy included the Marine Precinct.
- The Wairoa River strategy was a separate joint piece of work with Western Bay of Plenty District Council (WBOPDC) and Bay of Plenty Regional Council (BOPRC).

COMMITTEE RESOLUTION SFR3/21/2

Moved: Commission Chair Anne Tolley
Seconded: Commissioner Stephen Selwood

That the Strategy, Finance and Risk Committee receives the outline work programme for the Committee per Attachment 1, and requests that staff provide a revised version to the next meeting of the Committee, taking into account any feedback during or subsequent to the meeting, and including any responses provided to the Long-Term Plan (LTP) submissions.

CARRIED

9.2 Strategic Framework for Tauranga City Council

Staff Christine Jones, General Manager: Strategy and Growth
Jeremy Boase, Manager: Strategy & Corporate Planning
Anne Payne, Strategic Advisor

Questions and discussion points

- It was suggested that a short and sharp city vision consultation be undertaken along the lines of Christchurch's "Share an idea" engagement process. This approach might reach a broader audience in a reasonably compressed timeframe. It was important to get alignment and traction for the vision of the city with the wider community and not just groups of interest. Any engagement must be meaningful and needed to be carried through.
- It was suggested that care be given to the use of the phrase "out of scope" as this suggested that what was out of scope was not up for discussion.
- It was also suggested that the term "Strategic Framework" may not capture the interest of the intended audience.
- An external reference group of some kind would be needed. It was expected that some or all of those on the City Futures governance group may flow through to the new group.
- Measures for what success looked like were important. The community needed to be able to identify with a goal, a target, a measure and an outcome that they could align to.
- Time constraints were a concern particular in terms of engaging with Tangata Whenua.
- It was noted that TCC had a large resource to use, while some iwi did not, and it was a challenge for them to respond in a meaningful way to any engagement/consultation.
- A key message received from all groups that TCC were working with was that they were keen to participate but wanted assurance that something would come from it.

COMMITTEE RESOLUTION SFR3/21/3

Moved: Dr Wayne Beilby
Seconded: Mr Bruce Robertson

That the Strategy, Finance and Risk Committee:

- (a) Supports a focussed Council-led approach to the development of a city vision, drawing on information received through prior engagement processes and seeking further community input through a further defined engagement process.
- (b) Approves a strategic framework refresh for Tauranga City Council, building on existing strategies, plans and information received through prior engagement processes, and identifying and filling key gaps in the existing strategic framework.
- (c) Approves the previously planned multi-partner citywide City Futures Project being superseded by the strategic framework refresh for Tauranga City Council, with elements of the City Futures Project being incorporated into the latter project as noted in this report.

- (d) Recognises and sincerely thanks contributors to the City Futures Project to date for their time and input. Members of the governance group and the wide range of workshop participants have provided valuable insights that will be used as input to Tauranga City Council's strategic framework refresh work.

CARRIED

9.3 Sustainability Stocktake and Next Steps

Staff Christine Jones, General Manager: Strategy and Growth
Jeremy Boase, Manager: Strategy & Corporate Planning
Sarah Searle, Strategic Advisor

Questions and discussion points

- A mixture of desktop research and speaking with other councils in New Zealand had been undertaken, looking to benchmark against councils of a similar size. One of the key findings was that TCC was one of the few councils that did not have a dedicated statement around climate change and how that was being approached.
- Although challenging in some places, in terms of how TCC was perceived by some key stakeholders, the report was a great platform to move forward from.
- If the proposed approach was approved, engagement plans and governance structures would be created and brought back to a future meeting of this Committee for direction.
- As an organisation, TCC needed to take the lead and show leadership in this space.
- The lens that Tangata Whenua had regarding sustainability was important.
- The performance snapshot on page 49 provided a good baseline. It was suggested that care be given to the placement of some of the terms around marae, and reference to the Tangata Whenua of Tauranga Moana be included.

COMMITTEE RESOLUTION SFR3/21/4

Moved: Commissioner Stephen Selwood

Seconded: Commissioner Bill Wasley

That the Strategy, Finance and Risk Committee:

- (a) Receives this report and the attached Sustainability Stocktake.
- (b) Endorses the approach and next steps for development of the council's sustainability framework as outlined in this report.

CARRIED

9.4 Legislative Reform Update

Staff Christine Jones, General Manager: Strategy and Growth
Jeremy Boase, Manager: Strategy & Corporate Planning

Questions and discussion points

- It was important that oversight of the reforms was not lost in the overall work programme.
- There was concern that the reforms, while necessary, were not being managed in a connected and co-ordinated manner.
- It was requested that the Committee be updated regularly on the legislative reforms as things were likely to change.
- The timeframes were a risk and the organisation needed to be nimble while continuing with the work programme.

COMMITTEE RESOLUTION SFR3/21/5

Moved: Commissioner Bill Wasley

Seconded: Commission Chair Anne Tolley

That the Strategy, Finance and Risk Committee receives the report titled 'Legislative Reform Update'.

CARRIED

9.5 Growth & Land Use Projects Progress Report - June 2021

Staff Christine Jones, General Manager: Strategy and Growth
Andy Mead, Manager: City & Infrastructure Planning

A copy of the tabled map for this item can be viewed on Tauranga City Council's website in the Minutes Attachments document for this committee meeting.

Questions and discussion points

- The changes from the freshwater reform needed to be known to complete technical reporting and to finalise the identification of protected areas. Once draft provisions were notified, how and what progress could be made would be known. Progress on how this was looking would be reported back to the next meeting of this Committee.
- A project plan for the spatial planning for Otumoetai/Brookfield/Mount/Arataki areas would be similar to the plan for Te Papa. The Otumoetai/Brookfield spatial plan was likely to be first.
- The SmartGrowth joint spatial plan tied together all the information that already existed and identified gaps, so a consultative process was not required.
- An update of the Tauriko West urban area structure planning and the proposed direction for key issues would be provided later in the year.
- Development feasibility work for intensification had already been done so there was a good understanding of the cost structure and prices required to make those types of projects viable.
- The Te Puna greenfield area had been identified by the Urban Form and Transport Initiative (UFTI) for possible development post 30 years. The Committee would be updated on the UFTI work done for this at the next meeting.
- The Tauriko West planning strategy included a green corridor between the river and where the urban development started. It had been identified that the river edge needed to be protected in a much broader way than just a standard 20 metre esplanade strip and this would be updated as planning work progressed.
- Growth areas had already been signalled with iwi and hapu through Smartgrowth and the UFTI work.

COMMITTEE RESOLUTION SFR3/21/6

Moved: Commissioner Stephen Selwood

Seconded: Dr Wayne Beilby

That the Strategy, Finance and Risk Committee receives the Growth & Land Use Projects Progress Report – June 2021.

CARRIED

Attachment

- 1 Tabled map - Tauranga Urban Growth

9.6 Transport Strategy and Planning Progress Report - June 2021

Staff Christine Jones, General Manager: Strategy and Growth
Andy Mead, Manager: City & Infrastructure Planning
Alistair Talbot, Team Leader: Transport Strategy & Planning

In response to questions, suggestions and discussion points

- Concern was expressed that the emphasis was still on business cases, in particular for the SH29/Tauriko, Hewletts/Totara/Hull, and Turret Road/15th Ave projects. There seemed little prospect of these projects being delivered within the next ten years. Staff were looking to work as efficiently as possible through the business case process for those projects and continued to look at what could be done in the interim. It was suggested that perhaps alternative funding mechanisms needed to be found to make these projects happen sooner. Private financing with revenue streams to repay debt was suggested.
- TCC was currently awaiting an update from the Ministry of Transport in regards to the investigation for a rapid rail link to Tauranga.
- The Takitimu North Link (TNL) stage two had included a new highway out to Omokoroa with an interchange at Omokoroa; however, Waka Kotahi now had no funding to deliver that project. There were no short to medium term replacement improvements for the intersection. Active discussions were underway between WBOPDC and Waka Kotahi to find a solution.

COMMITTEE RESOLUTION SFR3/21/7

Moved: Commissioner Bill Wasley
Seconded: Ms Rohario Murray

That the Strategy, Finance and Risk Committee receives the Transport Strategy and Planning Progress Report – June 2021.

CARRIED

At 12.33pm, the meeting adjourned.

At 1.16pm, the meeting resumed.

Item 9.10 - Representation Review - Options for pre-engagement, was taken next, as Donald Riezebos, Principal Advisor to Local Government Commission, who was attending via video link, was only available at that time.

9.10 Representation Review - Options for pre-engagement

Staff Susan Jamieson, General Manager: People & Engagement
Carlo Ellis, Manager: Strategic Māori Engagement
Coral Hair, Manager: Democracy Services

External Donald Riezebos, Principal Advisor to Local Government Commission (via video link)

A copy of the staff presentation and tabled map for this item can be viewed on Tauranga City Council's website in the Minutes Attachments document for this committee meeting.

In response to questions, suggestions and discussion points

- An "at large" type option that was one general ward with up to 10 councillors, plus one Māori ward would be compliant; however, the downside to this was that voters on the general roll would be able to vote for up to 10 councillors while those on the Māori roll could only vote for the one Māori ward councillor.

- Trends indicated that there were very few councils taking up a completely at large system; around half a dozen councils had a mixed system, but the large majority had an all ward system.
- All proposed options had the number of councillors increasing. It was suggested that there needed to be at least one option where the number of councillors was the same as currently, plus one Māori ward councillor.
- Electors only had the option to move from one roll to another every six years. There would be no opportunity for this prior to the next election.
- It was suggested that the extra numbers required for Judea/Brookfield under Option 2B be taken from Otumoetai/Matua rather than Te Papa to keep the boundaries better in line with the State Highway.
- There was general consensus for four options to be presented for public consultation.
- A question regarding community boards would be included in the public consultation.
- The options for public consultation would be approved by council on 12 July, with public consultation beginning on 15 July.
- Iwi and hapu boundaries had been taken into consideration for Option 2B.
- The possibility of changes to ward names would be part of the community consultation.

COMMITTEE RESOLUTION SFR3/21/8

Moved: Commission Chair Anne Tolley

Seconded: Commissioner Stephen Selwood

That the Strategy, Finance and Risk Committee recommends that the Council approves the following options for pre-engagement with the community on the representation arrangements for the 2022 election, subject to compliance:

- a) Option 1: 10 Councillors – 7 from 3 general wards, 1 Māori ward councillor and 2 at large councillors.
- b) Option 2A: 12 councillors – 11 from 6 general wards, 1 Māori ward councillor.
- c) Option 2B: 12 councillors – 11 from 11 general wards and 1 Māori ward councillor, with an adjusted Brookfield/Judea ward boundary.
- d) Option 3: 10 councillors – 1 general ward with 9 councillors and 1 Māori ward councillor.

CARRIED

Attachments

- 1 Presentation - Representation Review
- 2 Map - Option 2B

Item 9.7 was taken next.

9.7 Submission on the Infrastructure Commission's Draft Strategy

Staff Christine Jones, General Manager: Strategy and Growth
Ross Hudson, Strategic Advisor

Questions and discussion points

- The following changes were suggested:
 - C2:5 – TCC should push back on this and highlight the risks of having six different Acts and the need for a more joined up legislative planning law Local Government reform agenda.
 - Add in that spatial planning needed to be locked into local, regional or central government funding.

COMMITTEE RESOLUTION SFR3/21/9

Moved: Commissioner Stephen Selwood

Seconded: Commissioner Bill Wasley

That the Strategy, Finance and Risk Committee endorses the draft submission to the Infrastructure Commission's draft strategy 'Infrastructure for a Better Future', incorporating amendments agreed at this meeting.

CARRIED

9.8 Three Waters Reform Programme Update

Staff Nic Johansson, General Manager: Infrastructure
Carlo Ellis, Manager: Strategic Māori Engagement
Steve Burton, Director of City Waters

Questions and discussion points

- The Mayors, CEs and staff of 16 councils had been working together to present a collective case to the Minister. There was confidence that TCC was in step with Tangata Whenua but this was not consistent across all of the 16 councils.
- An announcement was expected on Wednesday of this week.
- There was concern regarding stormwater as it was an essential part of a city's design and would be difficult managed from a distance.
- It was important that Tangata Whenua were able to continue to monitor consents through advisory groups post the reforms.
- There was good alignment amongst the 16 councils to make the transition process happen.

COMMITTEE RESOLUTION SFR3/21/10

Moved: Mr Bruce Robertson

Seconded: Commissioner Bill Wasley

That the Strategy, Finance and Risk Committee:

- a) Receives the report; and
- b) Endorses TCC's continued involvement in the collaborative workstreams being undertaken by the Waikato/Bay of Plenty Three Waters Reform Consortium (WaiBoP), the intent of which is to be an "early adopter" of a multi-regional water entity approach.

CARRIED

9.9 2021 Q2 Mental Health and Wellbeing

Staff Susan Jamieson, General Manager: People & Engagement
Angelique Fraser, Health & Safety Change Manager

In response to questions, suggestions and discussion points

- It was suggested that TCC look at some kaupapa Māori mental health and wellbeing models.
- The one-off snapshot survey was by Local Government New Zealand (LGNZ) and was specific to mental health and wellbeing. TCC would undertake a much broader survey in September that would have elements of those types of questions to enable some benchmarking.
- There was a raft of initiatives planned, including mental health advocates who would be trained in mental health first aid.
- TCC's overall survey score of 68% was middle of the road for the participating councils.

- It was acknowledged that stable governance had made a difference to the wellbeing of the Executive Team and staff. It was suggested that this trend needed to be seen in the report.

COMMITTEE RESOLUTION SFR3/21/11

Moved: Commissioner Shadrach Rolleston

Seconded: Commissioner Stephen Selwood

That the Strategy, Finance and Risk Committee receives the report: 2021 Q2 Mental Health and Wellbeing.

CARRIED

9.11 Audit New Zealand - report to the Commissioners on the audit of the LTP Consultation document 2021-31

Staff Paul Davidson, General Manager: Corporate Services

Kathryn Sharplin, Manager: Finance

COMMITTEE RESOLUTION SFR3/21/12

Moved: Dr Wayne Beilby

Seconded: Commissioner Stephen Selwood

That the Strategy, Finance and Risk Committee:

- Receives the report from Audit New Zealand on the audit of the 2021-31 LTP consultation Document.
- Notes the audit findings to be taken into account in preparation of the final LTP.

CARRIED

10 DISCUSSION OF LATE ITEMS

Nil

11 PUBLIC EXCLUDED SESSION

RESOLUTION TO EXCLUDE THE PUBLIC

COMMITTEE RESOLUTION SFR3/21/13

Moved: Ms Rohario Murray

Seconded: Mr Bruce Robertson

That the public be excluded from the following parts of the proceedings of this meeting.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
11.1 - Cyber Security Update	s7(2)(c)(ii) - the withholding of the information is necessary to protect information which is subject to an obligation of confidence or which any person has been or could be compelled to provide under the	s48(1)(a) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for

	<p>authority of any enactment, where the making available of the information would be likely otherwise to damage the public interest</p> <p>s7(2)(e) - the withholding of the information is necessary to avoid prejudice to measures that prevent or mitigate material loss to members of the public</p> <p>s7(2)(j) - the withholding of the information is necessary to prevent the disclosure or use of official information for improper gain or improper advantage</p>	<p>withholding would exist under section 6 or section 7</p>
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CARRIED

At 2.48pm, the meeting resumed in the open session.

12 CLOSING KARAKIA

Commissioner Shadrach Rolleston closed the meeting with a karakia.

The meeting closed at 2.49pm.

The minutes of this meeting were confirmed as a true and correct record at the Strategy, Finance and Risk Committee meeting held on 16 August 2021.

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CHAIRPERSON