



# **MINUTES**

**Ordinary Council Meeting  
Monday, 26 July 2021**

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**MINUTES OF TAURANGA CITY COUNCIL  
ORDINARY COUNCIL MEETING  
HELD AT THE TAURANGA CITY COUNCIL, COUNCIL CHAMBERS, 91 WILLOW STREET,  
TAURANGA  
ON MONDAY, 26 JULY 2021 AT 1.30PM**

- PRESENT:** Commission Chair Anne Tolley, Commissioner Shadrach Rolleston, Commissioner Stephen Selwood and Commissioner Bill Wasley
- IN ATTENDANCE:** Marty Grenfell (Chief Executive), Paul Davidson (General Manager: Corporate Services), Barbara Dempsey (General Manager: Regulatory & Compliance), Susan Jamieson (General Manager: People & Engagement), Nic Johansson (General Manager: Infrastructure), Christine Jones (General Manager: Strategy & Growth), Gareth Wallis (General Manager: Community Services), Carlo Ellis (Manager: Strategic Maori Engagement), Kathryn Sharplin (Manager: Finance), Tracey Hughes (Financial Insights and Reporting Manager), Jim Taylor (Transactional Services Manager), Mohan De Mel (Treasurer), Jeremy Boase (Manager: Strategy & Corporate Planning), Josh Logan (Team Leader: Corporate Planning), Hemi Leef (Corporate Solicitor), Anne Blakeway (Manager: Community Partnerships), Ariell King (Team Leader Policy), Ross Boreham (Civic Communications Specialist), Ceilidh Dunphy (Community Relations Manager), Coral Hair (Manager: Democracy Services), Robyn Garrett (Team Leader: Committee Support), Raj Naidu (Committee Advisor) and Jenny Teeuwen (Committee Advisor)
- EXTERNAL** Clarence Susan, Audit NZ  
Warren Goslett, Audit NZ

## **1 OPENING KARAKIA**

Carlo Ellis, Manager: Strategic Maori Engagement, opened the meeting with a Karakia.

## **2 APOLOGIES**

Nil

## **3 PUBLIC FORUM**

### **3.1 Mr Jordan Williams – New Zealand Taxpayers Union**

#### **Key points**

- Mr Williams was the Executive Director of the NZ Taxpayers Union. He was accompanied by Ms Kim Williams, a spokesperson for the Tauranga Ratepayers Alliance.
- The protest taking place outside on the street was noted.
- 356 submissions to the 2021-2031 Long-term Plan (LTP) had been received from members and supporters of the Tauranga Ratepayers Alliance.
- Tauranga rates were already among the highest in the country. At the end of the period for the LTP, Tauranga would have by far the highest rates in New Zealand.
- It had been 'sneaky' for Council to use the \$1 per day claim.
- Council's current burrowing equated to approximately \$11,000 per household, and this would go up to \$30,000 per household; within the realm of Auckland and Christchurch.

- Those protesting outside of the Council chambers wanted their city and democracy back. If elections were not held next year, this movement would get larger and they would continue to protest.

The Commission Chair thanked Mr Williams for his presentation.

#### **4 ACCEPTANCE OF LATE ITEMS**

Nil

#### **5 CONFIDENTIAL BUSINESS TO BE TRANSFERRED INTO THE OPEN**

Nil

#### **6 CHANGE TO THE ORDER OF BUSINESS**

Nil

#### **7 CONFIRMATION OF MINUTES**

##### **7.1 Minutes of the Council meeting held on 14 to 18 June 2021**

###### **RESOLUTION CO14/21/1**

Moved: Commissioner Bill Wasley

Seconded: Commissioner Stephen Selwood

That the minutes of the Council meeting held on 14 to 18 June 2021 be confirmed as a true and correct record.

**CARRIED**

##### **7.2 Minutes of the Council meeting held on 24 and 25 June 2021**

###### **RESOLUTION CO14/21/2**

Moved: Commissioner Shadrach Rolleston

Seconded: Commissioner Stephen Selwood

That the minutes of the Council meeting held on 24 and 25 June 2021 be confirmed as a true and correct record.

**CARRIED**

#### **8 DECLARATION OF CONFLICTS OF INTEREST**

Nil

#### **9 DEPUTATIONS, PRESENTATIONS, PETITIONS**

Nil

#### **10 RECOMMENDATIONS FROM OTHER COMMITTEES**

Nil

## 11 BUSINESS

### 11.1 Adopt Tauranga City Council Long-term Plan 2021-2031

**External** Clarence Susan, Audit NZ  
Warren Goslett, Audit NZ

A copy of the tabled documents for this item can be viewed on Tauranga City Council's website in the Minutes Attachments document for this council meeting.

#### Commission Chair comment

Tauranga City Council's Long-term Plan (LTP) had been delayed by a month to ensure a better consultation process with the community over what were some very difficult decisions that needed to be made. The month of consultation enabled wide discussions across the city and gave the Commissioners a greater understanding of the needs of the various communities of Tauranga. The city had been overwhelmed by rapid growth and there was considerable resentment of that growth and what it meant for the existing residents. The former council were acknowledged for beginning the LTP work. The Commission had improved the focus on community facilities and amenities for existing residents as well as providing for growth and infrastructure for the future of Tauranga city. The Commission Chair, Anne Tolley, thanked everyone who contributed to the process; 1,800 submitters and the several hundred who gave oral submissions. She also thanked the TCC staff for 18 months of hard work. The LTP being adopted today would be a hugely significant plan that set a clear path forward for Tauranga city, both for the existing residents and for those who came to live here in the future.

#### RESOLUTION CO14/21/3

Moved: Commissioner Stephen Selwood  
Seconded: Commissioner Shadrach Rolleston

That the Council:

- (a) Adopts the Schedule of User Fees and Charges for 2021/22 (**Attachment 1**) with the 2021-2031 Long-term Plan;
- (b) Approves the 2021-2031 Long-term Plan (including Revenue and Finance Policy, Financial Strategy and Infrastructure Strategy) as set out in **Attachment 2**;

**CARRIED**

#### RESOLUTION CO14/21/4

Moved: Commissioner Bill Wasley  
Seconded: Commissioner Stephen Selwood

- (c) Receives the audit report relating to the Long-term Plan, pursuant to section 94(1) of the Local Government Act 2002;

**CARRIED**

Mr Clarence Susan from Audit New Zealand was then asked to present the auditor's report.

#### Auditor's comments

- The plan provided a reasonable basis for long-term, integrated decision-making and co-ordination of the Council's resources and accountability to the community. The information and assumptions underlying the forecast information in the plan were reasonable and the disclosure pages represented a complete list of the disclosures required and accurately reflected the information drawn from the plan.
- Three areas were highlighted; uncertainty over three waters reforms, uncertainty over the delivery of the capital programme, and the breach of the statutory deadline.

The Commissioner Chair thanked Mr Susan for his overview.

**RESOLUTION CO14/21/5**

Moved: Commissioner Bill Wasley

Seconded: Commissioner Shadrach Rolleston

- (d) Adopts the Audited 2021-2031 Long-term Plan pursuant to section 93 of the Local Government Act 2002;
- (e) Authorises the Chief Executive to make any necessary minor drafting or presentation amendments to the 2021-2031 Long-term Plan before going to print.

**CARRIED**

**Attachments**

- 1 Audit Opinion Report - Audit NZ
- 2 Long-term Plan 2021-2031 - Amended Pages 226 and 227
- 3 Long-term Plan 2021-2031 - Amended Page 281

**11.2 2021/2022 Rates Resolution****Commission Chair comment**

The Commission was aware of the fact that there was a significant increase in both residential and commercial rates; this had been raised with the Commissioners on many occasions during the consultation process. The Commission was concerned for those residents on fixed incomes for whom a rates increase would be difficult. They had requested that staff work on simplifying the process for rates deferment and to work with Local Government New Zealand who were also working on a national rates deferment scheme. It was hoped that a system would be up and running by next year. Generally there had been acceptance from most people that rates needed to increase in order to provide what the community was asking for, support was on the premise that TCC delivered for the community.

**In response to questions**

- The previous council had several targeted rates e.g. for 'The Excelsa', stormwater and resilience. The increase in the number of targeted rates for 2021/2022 was in response to public feedback and to provide more transparency.
- Pages 16 and 17 of the LTP document provided a clear explanation of the residential and commercial rates. In particular, Page 16 clearly showed what made up the total residential rates for a median house, which included everything as well as the new waste kerbside service. The increase for a median house would be \$368 per annum, and this divided by 365 days equated to near enough \$1 per day. The benefits of the investment were significant. It would improve the sustainability and liveability of the city, provide better community amenities and enable the funding of infrastructure that would help to contain the city's growth. An increase of \$7 per week was considered good value for money.

**RESOLUTION CO14/21/6**

Moved: Commissioner Stephen Selwood

Seconded: Commissioner Bill Wasley

That the Council:

- (a) Sets the following rates under the Local Government (Rating) Act 2002, in accordance with the relevant provisions of the Council's Long Term Plan 2021-2031 and the Funding Impact Statement in the Long Term Plan for the 2021/2022 rating year, on rating units in the city for the financial year commencing on 1 July 2021 and ending on 30 June 2022.

The rates and charges specified are inclusive of Goods and Services Tax at the prevailing rate.

i. General Rate

A general rate set under section 13(2) (b) of the Local Government (Rating) Act 2002 at:

- A rate of \$0.00249736 in the dollar of capital value on all residential rateable rating units in the City.
- A rate of \$0.00399578 in the dollar of capital value on all commercial rateable rating units in the City.

(“residential” and “commercial” are as defined in the Funding Impact Statement).

ii. Uniform Annual General Charge

A uniform annual general charge set under section 15(1)(b) of the Local Government (Rating) Act 2002 at:

- A rate of \$199.00 per separately used or inhabited part of a rateable rating unit.

iii. Waste Collection Rate

A uniform targeted rate for the kerbside waste collection services, set under section 16(3)(b) and 16(4)(a) of the Local Government (Rating) Act 2002, on all rating units in the City on which there is one or more residential use and that will be provided with the standard waste collection service, at:

- A rate of \$210 per standard waste service capacity provided for each residential use on each rating unit in the City.

iv. Garden Waste Rate (optional)

Uniform targeted rates for garden waste collection services, set under section 16(3)(b) and 16(4)(a) of the Local Government (Rating) Act 2002, on all rating units in the City used for residential purposes and that will be provided with the garden waste collection service, at:

- A rate of \$95 for each garden waste bin (two weekly collection).
- A rate of \$60 for each garden waste bin (four weekly collection).

v. Wastewater Rate

A differential targeted rate for wastewater, set under sections 16(3)(b) and 16(4)(b) of the Local Government (Rating) Act 2002 at:

- A rate of \$538.88 for each water closet or urinal in a connected rating unit in the city.
- A rate of \$269.44 per separately used or inhabited part of a rating unit for any serviceable rating units in the city.

(“separately used or inhabited part of a”, “connected” and “serviceable” rating units, are defined in the Funding Impact Statement).

A rating unit used primarily as a residence for 1 household will not be treated as having more than 1 water closet or urinal.

vi. Stormwater Rate

A targeted rate for stormwater infrastructure investment, set under section 16(3)(a) and 16(4) (b) of the Local Government (Rating) Act 2002 at:

- A rate of \$0.00004562 in the dollar of capital value on all residential rateable rating units in the City.
- A rate of \$0.00007298 in the dollar of capital value on all commercial rateable rating units in the City.

vii. Water Supply Rates

Volumetric rate

A targeted rate for metered water supply set under section 19(2)(a) of the Local Government (Rating) Act 2002 at:

- A rate of \$2.90 per cubic metre of water supplied.

#### Base rate

A differential targeted rate per connection on every rating unit in the City which is provided with a metered water supply service, set under sections 16(3)(b) and 16(4)(b) of the Local Government (Rating) Act 2002, calculated on the basis of the nature of the connection size as follows:

Meter Size	Amount
20mm	\$35.00
25mm	\$66.00
32mm	\$66.00
40mm	\$273.00
50mm	\$540.00
80mm	\$1,079.00
100mm	\$1,329.00
150mm	\$1,329.00
200mm	\$1,329.00
250mm	\$1,329.00

#### viii. Water Supply Rates (unmetered)

##### Unmetered rate

A uniform targeted rate on every rating unit in the City which is provided with and connected to an unmetered water supply service, set under sections 16(3)(b) and 16(4)(a) of the Local Government (Rating) Act 2002, at:

- A rate of \$804.00 for each separately used or inhabited part of a rating unit as defined in the Funding Impact Statement.

#### ix. Economic Development Rate

A targeted rate for economic development in the City, set under section 16(3)(b) and 16(4)(a) of the Local Government (Rating) Act 2002 at:

- A rate of \$0.00053944 in the dollar of capital value on every commercial rateable rating unit (as defined in the Funding Impact Statement).

#### x. Mainstreet Rates

Targeted rates for Mainstreet organisations, set under section 16(3)(b) and 16(4)(a) of the Local Government (Rating) Act 2002, at:

- A rate of \$0.00053479 in the dollar of capital value for every commercial rating unit in the Tauranga Mainstreet rating area as defined in the Funding Impact Statement.
- A rate of \$0.00084437 in the dollar of capital value for every commercial rating unit in the Mt Maunganui Mainstreet rating area as defined in the Funding Impact Statement.
- A rate of \$0.00180928 in the dollar of capital value for every commercial rating unit in the Greerton Mainstreet rating area as defined in the Funding Impact Statement.
- A rate of \$0.00033422 in the dollar of capital value for every commercial rating unit in the Papamoa Mainstreet area as defined in the Funding Impact Statement.

#### xi. Special Services Rates

##### 'The Lakes' Targeted Rate

A uniform targeted rate for additional levels of service in relation to maintenance and renewal of street gardens, street trees, footpaths and the removal of litter from ponds provided to 'The Lakes' subdivision, located at Pyes Pa, set under section 16(3)(b) and 16(4)(a) of the Local Government (Rating) Act 2002, at:



- A rate of \$99.90 per rating unit located within 'The Lakes' subdivision as defined in the Funding Impact Statement.

'The Coast Papamoa' Targeted Rate

A uniform targeted rate for additional levels of service in relation to maintenance and renewal of street trees and footpaths provided to 'The Coast Papamoa' subdivision, located at Papamoa, set under section 16(3)(b) and 16(4)(a) of the Local Government (Rating) Act 2002, at:

- A rate of \$34.02 per rating unit located within 'The Coast Papamoa' subdivision as defined in the Funding Impact Statement.

'The Excelsa' Targeted Rate

A uniform targeted rate for additional levels of service in relation to maintenance and renewal of street gardens, street trees and up lights under trees provided to 'The Excelsa' subdivision, located at Papamoa, set under section 16(3)(b) and 16(4)(a) of the Local Government (Rating) Act 2002, at:

- A rate of \$50.32 per rating unit located within 'The Excelsa' subdivision as defined in the Funding Impact Statement.

xii. Resilience Rate

A targeted rate for resilience infrastructure investment in Water, Wastewater, Stormwater, Transportation and Emergency Management, set under section 16(3)(a) and 16(4) (b) of the Local Government (Rating) Act 2002 at:

- A rate of \$0.00001175 in the dollar of capital value on all residential rateable rating units in the City.
- A rate of \$0.00001880 in the dollar of capital value on all commercial rateable rating units in the City.

xiii. Transportation Rate

A targeted rate for Transportation infrastructure investment, set under section 16(3)(a) and 16(4) (b) of the Local Government (Rating) Act 2002 at:

- A rate of \$0.00004200 in the dollar of capital value on all residential rateable rating units in the City.
- A rate of \$0.00006719 in the dollar of capital value on all commercial rateable rating units in the City.

xiv. Community Rate

A targeted rate for Community amenity investment, set under section 16(3)(a) and 16(4) (b) of the Local Government (Rating) Act 2002 at:

- A rate of \$0.00011959 in the dollar of capital value on all residential rateable rating units in the City.
- A rate of \$0.00019134 in the dollar of capital value on all commercial rateable rating units in the City.

- (b) That all rates (except the water supply volumetric rate set under section 19 and the water supply base rate for metered connections under section 16 of the Local Government (Rating) Act 2002) be payable in two equal instalments due on:
- 31 August 2021 and
  - 28 February 2022.
- (c) That all metered water rates will, except as to high users, be invoiced on a quarterly basis dependant on when the water meters are read, in accordance with the table below headed "Due dates and penalty dates for rates for metered water supply". The due dates will also be specified on the invoice. Rating units, which are considered high users of water (namely having an average consumption more than 5m<sup>3</sup> per day) will be invoiced monthly, and these rates will be due on the first Thursday after 23 days following the date of the invoice.

(d) That the Council authorises the addition of penalties to rates that are not paid by the due date, as follows, in accordance with sections 57 and 58 of the Local Government (Rating) Act 2002, and delegates authority to the Manager Finance to apply penalties in accordance with this regime:

(i) a charge of 10% on so much of any rates instalment after 1 July 2021 which is unpaid after the relevant due date (except for the volumetric rate under section 19 and the water supply base rate for metered connections under section 16 of the Local Government (Rating) Act 2002) will be applied on:

Instalment due date	Penalty Date
31 August 2021	9 September 2021
28 February 2022	9 March 2022

(ii) a charge of 10% on so much of any of the volumetric rate under section 19 and the water supply base rate for metered connections under section 16 of the Local Government (Rating) Act 2002 invoiced after 1 July 2021 and which is unpaid after the due date will be applied on whichever is the next consecutive date following the due date of the invoice to which the penalty applies, being:

Water Penalty Date
28 October 2021
3 February 2022
28 April 2022
28 July 2022

**Due dates and penalty dates for rates for metered water supply and connection**

Week	Area	Q1 Due date	Q2 Due date	Q3 Due date	Q4 Due date
1	Mt Maunganui North, Omanu, Arataki	26-Aug-21	11-Nov-21	17-Feb-22	19-May-22
2	Mt Maunganui Industrial, Matapihi, Arataki, Te Maunga, Papamoa West	26-Aug-21	18-Nov-21	24-Feb-22	26-May-22
3	Papamoa West / East	02-Sep-21	25-Nov-21	03-Mar-22	02-Jun-22
4	Papamoa East / South, Kairua, Welcome Bay	09-Sep-21	02-Dec-21	10-Mar-22	09-Jun-22
5	Welcome Bay, Hairini, Poike, Pyes Pa	16-Sep-21	09-Dec-21	17-Mar-22	16-Jun-22
6	Hairini, Maungatapu, Greerton, Gate Pa,	23-Sep-21	16-Dec-21	24-Mar-22	23-Jun-22
7	Tauranga Central/ South, Sulphur Point, Judea	30-Sep-21	23-Dec-21	31-Mar-22	30-Jun-22
8	Te Reti, Brookfield, Judea, Otumoetai	07-Oct-21	13-Jan-22	07-Apr-22	07-Jul-22
9	Bellevue, Otumoetai, Matua	14-Oct-21	20-Jan-22	14-Apr-22	14-Jul-22
10	The Lakes, Bethlehem	21-Oct-21	27-Jan-22	21-Apr-22	21-Jul-22
<b>All</b> <i>(including High users)</i>	<b>Penalty Added Date</b>	28-Oct-21	03-Feb-22	28-Apr-22	28-Jul-22

- (e) Where a ratepayer makes any payment that is less than the amount now payable, the Council, will apply the payment firstly to any rates outstanding from previous rating years and then proportionately across all current year rates due.

**CARRIED**

### **11.3 Adoption of the Final 2021/22 Development Contributions Policy**

#### **Commission Chair comment**

The increases to development contributions had been widely commented on during the oral submissions as well as in the wider discussion the Commissioners had had with the community. It was a significant increase in recognition of the significant investment being made, particularly in the provision of water. The increase to citywide development contributions had been larger than signalled and a transitional regime would be implemented to stagger the increase. Paragraph nine of the agenda report provided a full explanation of how the transitional regime would work.

#### **RESOLUTION CO14/21/7**

Moved: Commissioner Bill Wasley

Seconded: Commissioner Shadrach Rolleston

That the Council:

- (a) Adopts the 2021/22 Development Contributions Policy.
- (b) Delegates to the General Manager: Strategy and Growth the authority to rectify any minor errors or omissions that are identified in the 2021/22 Development Contributions Policy prior to final publication.

**CARRIED**

### **11.4 Borrowing Programme 2021-2022**

#### **Commission Chair Comment**

It was acknowledged that the borrowing programme was large but it was necessary to deliver a large capital programme. Borrowing allowed the costs to the various beneficiaries to be spread fairly over a period of time.

#### **RESOLUTION CO14/21/8**

Moved: Commissioner Shadrach Rolleston

Seconded: Commissioner Stephen Selwood

That the Council:

- (a) Receives Report – Borrowing Programme 2021-2022;
- (b) Approves the Borrowing Resolution for the 2021-2022 financial year:
  - i. The borrowing of \$193,700,000 (the “Borrowing”). This Borrowing being made up of:
    - \$127,375,000 of new loans approved for the financial year 2021-2022
    - \$66,225,000 of maturing loans during the financial year 2021-2022;
    - That in addition a bank overdraft facility of \$100,000 be retained.
  - ii. The borrowing is to be secured against the rates revenue of Council under the Debenture Trust Deed.
  - iii. That the Council may also fund the capital expenditure programme and its working capital requirements from its cash reserves and other internal / external sources of funds.

- (c) Approves that authority is delegated to the Chief Executive and the General Manager Corporate Services, subject to the Local Government Act 2002 and the Treasury Policy, to:
- i. determine the details and timing of the Borrowing whether in this financial year or in the future and to raise long or short-term loans, whether by one or more bank facilities or other facilities, or by one or more issues of stock, whether by internal funding or external, and whether by wholesale issue or by private placement to habitual investors, to yield a maximum external borrowing identified in (b)(i) above, of \$193,700,000 secured under the Debenture Trust Deed as the Chief Executive and General Manager Corporate Services consider appropriate and in accordance with the Council's Treasury Policy; and
  - ii. execute all loan and security documentation in relation to the Borrowing on behalf of Council, including any loan and/or credit agreements and stock certificates, investment statement and any other documents which Council may be required to enter into in respect of the borrowing, and to give one or more certificates in respect thereof for the purposes of Section 118 of the Local Government Act in respect of Council's entry into such borrowing security or related documentation.
- (d) Approves that authority is delegated to the General Manager Corporate Services to borrow internally to manage the funding requirements, subject to availability of internal funding and reassign approved borrowings between activities for approved projects.
- (e) Approves that authority is delegated to the General Manager Corporate Services to enter into interest rate risk management transactions with institutions with whom the Council has interest rate risk management documentation in place as and when he considers appropriate, subject to the limits set out in Council's Treasury Policy.

**CARRIED**

### **11.5 2021-2031 Long-term Plan - Other topics**

The Commissioners had had the opportunity to review the submission responses and provide feedback to staff. Everyone who had made a submission to the LTP would receive a written response by the end of August.

#### **RESOLUTION CO14/21/9**

Moved: Commissioner Stephen Selwood  
Seconded: Commissioner Shadrach Rolleston

That the Council:

- (a) Approves staff comments on submissions relating to other topics in **Attachments 1**.
- (b) Approves staff comments on submissions relating to development contributions in **Attachment 2**.
- (c) Authorises the Chief Executive and General Managers to make amendments to Council's proposed response comments to each submission point in **Attachments 1 and 2**, to refine wording and style prior to responses being sent to submitters no later than one month after the adoption of the LTP.

**CARRIED**

**11.6 Adoption of Community Funding Policy**

**RESOLUTION CO14/21/10**

Moved: Commissioner Bill Wasley  
 Seconded: Commission Chair Anne Tolley

That the Council:

- (a) Adopts the Community Funding Policy 2021, noting the following:
  - (i) That the Match Fund will be retained as a separate fund to promote a pathway for projects to be supported from initiation to establishment;
  - (ii) That applicants to the Community Grant Fund are not required to “match” any Council funded amount with their own funds, noting that all grants will recognise Council’s role as a complementary funder through prioritising those organisations that have actively sought other funding, prior to approaching Council;
  - (iii) That the minimum funding amount for the Community Grants Fund is \$10,001;
  - (iv) That applications for amounts less than \$10,000 will be referred to the Community Development Match Fund; and
  - (v) That the policy and the amount of the Community Grant Fund will be reviewed within the next 18 months to align with the Annual Plan planning cycle.
- (b) Authorises the Chief Executive to make any necessary minor drafting or presentation amendments to the Community Funding Policy 2021 before it is published.

**CARRIED**

**12 DISCUSSION OF LATE ITEMS**

Nil

**13 PUBLIC EXCLUDED SESSION**

Nil

**14 CLOSING KARAKIA**

Carlo Ellis, Manager: Strategic Maori Engagement, closed the meeting with a karakia.

**The meeting closed at 2.15pm.**

**The minutes of this meeting were confirmed as a true and correct record at the Ordinary Council meeting held on 2 August 2021.**

.....  
**CHAIRPERSON**