



# AGENDA

## **Tauranga Public Transport Joint Committee Meeting Tuesday, 12 April 2022**

**I hereby give notice that a Tauranga Public Transport Joint Committee Meeting will be held on:**

**Date: Tuesday, 12 April 2022**

**Time: 3pm**

**Location: Ground Floor Meeting Room 1  
306 Cameron Road  
Tauranga**

*Please note that this meeting will be livestreamed and the recording will be publicly available on Tauranga City Council's website: [www.tauranga.govt.nz](http://www.tauranga.govt.nz).*

**Marty Grenfell  
Chief Executive**

# Terms of reference – Tauranga Public Transport Joint Committee

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## Membership

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<b>Chairperson</b>	Chair Anne Tolley
<b>Deputy chairperson</b>	Cr Andrew von Dadelszen
<b>Members</b>	
<b>Bay of Plenty Regional Council</b>	Cr Paula Thompson Cr Andrew von Dadelszen
<b>Tauranga City Council</b>	Chair Anne Tolley Commissioner Stephen Selwood
<b>Quorum</b>	Two members, consisting of half the number of members, of which one must be from each respective Council.
<b>Meeting frequency</b>	Bi-monthly or as required by the need for decisions.

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*Appointment of the Chair and Deputy Chair and associated administrative support to be rotated between the two partner councils on an annual basis.*

## Purpose

Provide strategic and operational advice and direction for an integrated public transport system for Tauranga city and monitor implementation delivery.

The aim is to ensure that decisions in relation to all relevant parts of the transport system are taken collectively, and deliver outcomes that are greater than the sum of these parts. These outcomes are set out in the Urban Form and Transport Initiative (UFTI) Programme Business Case and Tauranga Transport System Plan (TSP).

## Role

The Tauranga Public Transport Joint Committee is a joint committee of Bay of Plenty Regional Council and Tauranga City Council that report to their respective councils.

The area covered by the Joint Committee extends to the Tauranga City Council boundaries. The role includes:

- Enabling integrated decision making for Public Transport in Tauranga City.
- Preparing and reviewing a Tauranga City Integrated Public Transport Work Programme.
- The Work Programme to include:
  - Projects and business cases as outlined in Annex 1 (and prioritised accordingly).
  - Providing advice and guidance on Tauranga-specific content of the Regional Public Transport Plan (RPTP), for consideration by the Public Transport Committee.
  - RPTP policy implementation in relation to the Tauranga City Council area.

- Tauranga city parking strategy and implementation.
- Travel behaviour management programmes (including The Wednesday Challenge).
- Funding and financing (includes updates on Tauranga road pricing, bus fares, parking charges and third party funding).
- Monitor and review the implementation of the Work Programme.
- Receive reporting on the performance of public transport services and infrastructure, and making recommendations for improvement.
- Provide quarterly implementation updates to the Public Transport Committee.

For the avoidance of doubt, the Joint Committee's role does not include adopting, varying or renewing the Regional Public Transport Plan, which is a function of the Regional Council.

Reports to the Joint Committee will be prepared in partnership between the two councils. Where differences of view at officer level are apparent, these will be clearly set out in order for Councillors and Commissioners to make an objective and balanced decision.

### **Power to Act**

To make all decisions necessary to fulfil the role and scope of the Joint Committee; with relevant powers delegated from the respective council committees.

Any recommendations that impose financial commitments to either party are to be referred to the respective councils for approval.

Any variation to the Joint Committee's terms of reference are by formal agreement by both councils.

### **Power to Recommend**

The Joint Committee has a recommendatory power in relation to Tauranga City public transport matters to be considered as part of the Regional Public Transport Plan (RPTP) process.

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*Adopted by Tauranga City Council – 8 February 2022*

*Adopted by Bay of Plenty Regional Council – 17 February 2022*

## Annex 1: Projects and Business Cases

### Priority Projects

The following projects are to be implemented, commencing in the next six months:

- Tauranga CBD Interchange Temporary Relocation.
- Bus Stop Improvements.
- Bus Shelter Improvements.

The following projects are to be implemented, commencing in the next twelve months:

- Low Cost Low Risk projects relevant to public transport.
- Tauranga Network Refresh Phase 2.

### Business Cases

The following business cases will be progressed, broadly in priority order:

- Tauriko Early Works.
- Arataki Bus Interchange.
- Public Transport Services & Infrastructure.
- Tauriko Long Term.
- Hewlett's Road Sub-area.
- Turret Road / 15<sup>th</sup> Avenue.
- Cameron Road Stage 2.
- Accessible Streets Area A (Mount / Papamoa / CBD).
- Accessible Streets Area B (Otumoetai / Bellevue / Brookfield).

### Operations

Matters could include:

- Coordination of highway works to minimise bus service disruption.
- Bus service and work programme disruptions as a result of COVID-19.

## Order of Business

<b>1</b>	<b>Opening karakia</b> .....	<b>7</b>
<b>2</b>	<b>Apologies</b> .....	<b>7</b>
<b>3</b>	<b>Public forum</b> .....	<b>7</b>
<b>4</b>	<b>Acceptance of late items</b> .....	<b>7</b>
<b>5</b>	<b>Confidential business to be transferred into the open</b> .....	<b>7</b>
<b>6</b>	<b>Change to order of business</b> .....	<b>7</b>
<b>7</b>	<b>Declaration of conflicts of interest</b> .....	<b>7</b>
<b>8</b>	<b>Deputations, Presentations, Petitions</b> .....	<b>8</b>
8.1	Mr Joseph Macfarlane - Director, Tauranga Campus Operations, University of Waikato .....	8
<b>9</b>	<b>Business</b> .....	<b>9</b>
9.1	Verbal updates on various topics .....	9
<b>10</b>	<b>Discussion of late items</b> .....	<b>10</b>
<b>11</b>	<b>Closing karakia</b> .....	<b>10</b>



- 1 OPENING KARAKIA**
- 2 APOLOGIES**
- 3 PUBLIC FORUM**
- 4 ACCEPTANCE OF LATE ITEMS**
- 5 CONFIDENTIAL BUSINESS TO BE TRANSFERRED INTO THE OPEN**
- 6 CHANGE TO ORDER OF BUSINESS**
- 7 DECLARATION OF CONFLICTS OF INTEREST**

**8 DEPUTATIONS, PRESENTATIONS, PETITIONS**

- 8.1 Mr Joseph Macfarlane - Director, Tauranga Campus Operations, University of Waikato**



## **9 BUSINESS**

### **9.1 Verbal updates on various topics**

Update topics:

- Patronage changes on Pāpāmoa routes
- Bayfair interchange
- Half price bus fares
- Bus stop design options
- Temporary centre city interchange

**10 DISCUSSION OF LATE ITEMS**

**11 CLOSING KARAKIA**