



MINUTES

**Ordinary Council meeting
Monday, 25 September 2023**

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**MINUTES OF TAURANGA CITY COUNCIL
ORDINARY COUNCIL MEETING
HELD AT THE BAY OF PLENTY REGIONAL COUNCIL CHAMBERS, REGIONAL HOUSE
1 ELIZABETH STREET, TAURANGA
ON MONDAY, 25 SEPTEMBER 2023 AT 9.30AM**

PRESENT: Commission Chair Anne Tolley, Commissioner Shadrach Rolleston, Commissioner Stephen Selwood, Commissioner Bill Wasley

IN ATTENDANCE: Marty Grenfell (Chief Executive), Paul Davidson (Chief Financial Officer), Barbara Dempsey (General Manager: Community Services), Nic Johansson (General Manager: Infrastructure), Christine Jones (General Manager: Strategy, Growth & Governance), Alastair McNeill (General Manager: Corporate Services), Steve Pearce (Acting General Manager: Regulatory and Compliance and Manager Building Services), Anne Blakeway (Acting General Manager: City Development & Partnerships and Manager: City Partnerships), Sanjana France (CCO Specialist), Blair Graham (Historical Village Manager), Peter Bahrs (Manager: Water Services), Coral Hair (Manager: Democracy & Governance Services), Shaleen Narayan (Team Leader: Governance Services), Anahera Dinsdale (Governance Advisor), Janie Storey (Governance Advisor)

1 OPENING KARAKIA

Commissioner Shadrach Rolleston opened the meeting with a karakia.

2 APOLOGIES

Nil

3 PUBLIC FORUM

Nil

4 ACCEPTANCE OF LATE ITEMS

Nil

5 CONFIDENTIAL BUSINESS TO BE TRANSFERRED INTO THE OPEN

Nil

6 CHANGE TO THE ORDER OF BUSINESS

Nil

7 CONFIRMATION OF MINUTES

7.1 Minutes of the Council meeting held on 4 September 2023

RESOLUTION CO17/23/1

Moved: Commissioner Bill Wasley

Seconded: Commissioner Stephen Selwood

That the minutes of the Council meeting held on 4 September 2023 be confirmed as a true and correct record.

CARRIED

8 DECLARATION OF CONFLICTS OF INTEREST

Nil

9 DEPUTATIONS, PRESENTATIONS, PETITIONS

Nil

10 RECOMMENDATIONS FROM OTHER COMMITTEES

Nil

11 BUSINESS

11.1 Council-controlled organisations' draft and final Annual Reports for 2022-23

Staff Gareth Wallis, General Manager: City Development & Partnerships
Sanjana France, CCO Specialist
Anne Blakeway, Manager: City Partnerships

External Chad Hooker, Bay Venues Limited
Simon Clark, Bay Venues Limited
Sonya Korohina, Tauranga Art Gallery
Rosemary Protheroe, Tauranga Art Gallery
Russ Browne, Tourism Bay of Plenty
Oscar Nathan, Tourism Bay of Plenty

Presentations from the three organisations are attached.

Bay Venues

Key points

- The report celebrates a successful year despite being on the rebound from Covid which had shown through in the numbers presented. Time was taken to think about a reset for the organisation and to ensure that they were well positioned to move forward.
- Appreciation to the Commissioners for their support and assisting them to move forward and also to the Chief Executive and Council team for their support.
- The financial statements were currently unaudited, but the green light had been given for them to be signed off at the Board meeting on 26 September 2023.

- Highlights included the return of visitations with over 2M visitors to the various facilities participating in a range of activities with an 88% customer satisfaction rate.
- The Board's motto was community at heart and commercial in mind. An example included recent liaison with a Muslim Women's group which resulted in them being able to use one of the swimming facilities exclusively at off peak times.
- Bay Venues was well set up financially for the future which was achieved by getting a team in place, a structure set up to support the strategies, a focus on strategic delivery to support the community and building capability moving forward including in sustainable spaces.
- Challenges included being at maximum capacity around many of the venues and they were working closely with the Council around the Memorial Park project which would deliver more capacity going forward along with the master plans and opportunities for Baypark.
- In the short term there would be some challenges with Baypark as more netball courts were built.
- Another challenge was the anti-social and aggressive behaviour that staff received from time to time. This was a significant risk to staff and customers and they were working hard to mitigate it.
- Appreciation was given to Council for allowing Bay Venues to be able to move to paying a living wage to staff. This had helped with a reduction of staff turnover in the past 12 months from 40% to 25%.
- The Governance Board from two years ago had been retained and the inclusion of Dr Wayne Beilby as Mana Whenua representative and Saima Hussein-Anis as Future Director were positive.
- Council had engaged Governance 365 for a review of the Board and this would be carried out in the next month.
- There were a number of key projects being focused on by the team to deliver the best customer focus and to keep improving. They were also looking at venue capacity and how potential space and time could be created within some venues and to ensure the right spaces were available for staff.
- Continuing investment was being made in systems and the people to grow them.
- Working on delivery of the Baypark master plan and to keep building relationships with the netball and speedway entities.
- The Board was well positioned to take up opportunities as they arose within the city.
- Changes to the summer delivery included some of the Baypark events and concerts being moved to the Tauranga Domain.
- Appreciation to Simon Clark, the Board, Bay Venues staff and the community for their support of the facilities.

In response to questions

- The commercial catering activities were based on market price and they would continue to monitor them so they kept pace with the market.
- Community facilities pricing increases for general admission had increased now and user groups would be from 1 January 2024. The Board would continue to use the benchmark model as a guideline going forward and would continue to look for other revenue opportunities to offset operating costs.
- In response to a query as to how to measure progression with sustainability, it was noted that they were working with Council around the Toitu certification for the first time this year and were due to start again. They would also be looking within the carbon space to understand what they were doing and looking at projects to see what they could achieve such as replacing lighting with LED's.
- The level of satisfaction remained reasonably stable, this was one of the concerns coming out of Covid with more people using the facilities, but they had held up. There had been some trend slightly downwards with the satisfaction of facilities in respect of the age, quality and demand on them, but were monitoring that and investing back into the facilities all of the time with better and more efficient technology.

- In answer to a question relating to the right level of renewal funding going forward, it was noted that they worked closely with the Council and were comfortable that they had the right levels included into the budget moving forward.
- Several school lunches contracts had been lost from schools at Whakatāne as they wanted to provide for their own community. Bay Venues was now focused around Tauranga with 11 schools being serviced. As the programme was based on a decile system, the ability to increase capacity depended on whether the government extended the service. Staff were also looking at leveraging the team to service other markets.
- Bay Venues was trying to focus on the core portfolio and to ensure that the network got up to speed but this would take some time to do. They were short on recreational water space and while the next 10 years was adequate, being able to cater in the next 30 years it was a challenge to have facilities built that had the flexibility to respond to changing trends in the leisure and recreation space as the growth continued.

Discussion points raised

- Congratulations was offered to Chad Hooker for the recent article in The Sun and for his part in Priority One which was critical for the Bay of Plenty.
- Appreciation for the work for the environment, inclusivity and vibrancy that were achieved in the community and making all parts of it connected.
- It was important to keep investing in the facilities and to ensure that the appropriate level of maintenance renewal continued to occur.
- Commissioners congratulated Bay Venues for a great year and their support and the way they managed the big sporting events such as the World Squash Championships and AIMS Games which were huge successes and promotions for the city and managed well.

Tauranga Art Gallery

Key points

- There had been a number of governance changes, with the inclusion of Wayne Werder stepping into the role of Deputy Chair and the appointment of two new Board Members, one of which was a mana whenua representative. They were confident about their ability to meet the challenges going forward despite the headwinds in from of them.
- Covid had an impact on revenue in the education activity, venue hire, sponsorship and donors, but they had worked hard to make this up over the year.
- The team had worked hard within the education space to bring more schools in and catch up from the Covid times. There had been great engagement through the schools programme which had also seen an increase in the number of secondary schools from outside Tauranga participating. Feedback from the students was that they were now able to see creative pathways when working with these top artists.
- The work of Stephen Cleland, the previous Director was acknowledged.
- The Gallery's vision was to create lifelong engagements with art.
- Over 50,000 people engaged with the gallery exhibition experience around New Zealand.
- Ayesha Green, a recipient of the Rydal Art Prize sponsored by the Gallery and Seeds Trust, was able to take six months off work to develop a significant body of work which was shown at the Gallery. She had sold works in Auckland and Christchurch and was now exhibiting at the City Gallery in Wellington. This was one way to demonstrate that the Tauranga Art Gallery contributed to a wider discourse within the country.
- Visitor satisfaction was at 76%, and with the borders opening this year they were looking forward to welcoming more domestic and international visitors over summer to the pop-up space on Devonport Road.
- The financials were currently unaudited and there was a \$200,000 deficit, mostly due to lower revenue generation as a result of Covid. It was not as an attractive proposition during that time for the private and public sectors who were also experiencing supply chain issues, pressures and ongoing overhead costs.
- The main building would close on 1 October 2023 as Masonic Park was developed. The Gallery were excited to become part of the Te Manawataki o Te Papa development.

- Education programmes would still be at the same level at the pop-up gallery.
- The closure would allow the team to undertake a review of the programmes and visitor experiences so when they reopen the gallery next year they would be able to service future generations through exceptional art experiences.

In response to questions

- In response to a question as to what the development of a sustainable business model meant, it was noted that as a gallery there were a range of funding sources including significant funding from Council, community trusts, donors and corporate sponsors. A full business team had been appointed which would focus on revenue generation. The reopening of the Gallery would also add opportunities for revenue generation as a venue for hire within the city centre.
- The Gallery would be looking at opportunities when it reopened to charge national and international visitors, as people expected to make a contribution when visiting such facilities.
- In answer to a query in relation to the sponsorship received being much lower than the budget projection, it was noted that there were challenges in securing corporate sponsorship in the current environment. The Gallery had developed excellent relationships and were already underway with corporate partnerships and expected to improve in that space over coming 12 months. It was noted that while sponsorship was down, the Gallery had been successful in gaining other revenue such as non-government grants and additional donations.
- In response to a query in relation to a change in the way expenses were recorded, it was noted that there had been increased costs in the delivery of exhibitions and changes were made on how they structured payments by introducing a tiered system. What used to be invoiced at the conclusion of an exhibition was now phased across the time which was reflected in the costs. There were also specialist expertise requirements reflected for some of the exhibitions.
- It was agreed that a more focused and rationalised set of targets and non-financial measures would be beneficial for the team to work towards. It was noted that Council staff could help with the reduction of the estimated 20 targets.

Discussion points raised

- Inclusion of a key note 13 explaining the variances in the revenue and expenses would make the information better understood. The ability to capture revenue for admission to special events was also suggested.
- Commissioners noted that they wished to understand the changes to the financial processes for the Gallery and look at revenue to be accumulated.

Tourism Bay of Plenty

Key points

- Acknowledged support from the Commissioners, Council and staff across the programmes to get as many people on board by working together, not crossing each other's lanes or getting in each other's way.
- Confident in the role and leading the prosperity of our people and place through tourism.
- Rationale of the KPI's was useful and to be able to accurately report on the top ten with 8.5 being achieved. Positive outcomes included economic wellbeing, cultural wellbeing and organisation wellbeing.
- The cycle proposition was a juggling act with the city boundaries, Western Bay of Plenty District Council and a few aspects from Whakatāne included to provide a coastal offering.
- Achieved capability building and support with operators exceeding the business targets.
- Keeping up with all of the digital campaigns and programmes, including the timing of advertising, continuing with the Green Room programme, working with Bay Venues and supporting their programmes.
- Social wellbeing was set at a 70% level but as they only reached 64% they would continue to drive that.
- International visitors were returning and were back to 60% of what it was. With the recent lifting of Covid restrictions and isolation visitors were slowly increasing and the Chinese market was also starting to come back.

- A lot of innovative things happening within the cultural market. Tauranga needed to look at what was different to other regions and much of this was around story-telling and the bespoke nature of the city concentrating on the smaller activities rather than large attractions.
- Flavours of Plenty was in its second year and had increased from 4 to 10 days and 20 events to 34, with revenue increasing from \$200,000 to \$500,000 provided to Tauranga and Coastal Bay of Plenty horticultural and providence operators. The festival was also nominated as a finalist in several categories of the New Zealand Event Awards.
- The cruise season went extremely well with 91 arrivals of the 105 expected, with the non-summer weather having an impact. Good partnerships had been developed with the Port and they were looking at repeating that again next season.
- A group meeting would be held in early October 2023 to discuss what was to be expected next season. 76% of local residents supported the cruise market.
- Developing a cruise value proposition plan and partnering with Priority One and others to deliver it.
- Cash reserves were being reduced. The government, during Covid, enabled regions to be supported by a regional events fund and a strategic tourism asset protection programme. Both of these had now come to the end of their funding periods and the cash reserves would be used over the next three years returning to business as usual.
- Overall it was a great year and the next steps included building confidence in other areas including brand work for the destination, playing a role in the smart city development with digital kiosks and way finding and evolving propositions around the wellness of oceans and beaches.
- Two new Trustees had been appointed and the Board was meeting with a mana whenua candidate on 29 September 2023.
- The Board had taken on the hosting of the Emerging Directors Awards.

In response to questions

- In response to a query in relation to the social wellbeing target and the positive impact on the city, it was noted that this related to a general question being asked by Council. Mr Nathan suggested that he review the question and how it was posed to give it more scope so that people could get a better understanding that what was good for them was good for visitors. The general 76% support was a result of specific independent review by Tourism Bay of Plenty. Commissioners agreed that reviewing the question would be beneficial.
- The key in growing the communities appreciation and value of the positive impact of tourism included refocusing and direction with good commentary from operations on what had occurred in the last year
- With a change in government likely, there was already a group talking to Statistics and others with a focus on robust statistics within the region and to make sure there was rigour in the cruise sector as it was the second biggest visitor market at present.

Discussion points raised

- Commissioners acknowledged and congratulated Tourism Bay of Plenty on the progress against the KPI's being easy to understand, as was the data provided and comparisons from the previous years, as it helped to understand the trends and directions headed.
- Story telling about how important tourism was to the growth of the city, businesses, community and the creation of jobs was required to help build confidence in the tourism sector and what was being done within the group for future sustainability.
- In comparison to other cities the result was good and currently sitting at 8.8% tourism to Tauranga's GDP.
- Commissioner Tolley commended Tourism Bay of Plenty on their good work.

Local Government Funding Agency

Discussion points raised

- Commissioner Tolley requested an explanation be given to the public on how the funding agency assisted local government and the difference it made with the lower borrowing rates offered to councils. It was noted that this would be provided to the Strategy, Finance and Risk Committee noting the interest rate savings over time.

RESOLUTION CO17/23/2

Moved: Commissioner Bill Wasley

Seconded: Commissioner Shadrach Rolleston

That the Council:

- (a) Receives the report "Council-controlled organisations' draft and final Annual Reports for 2022-23".
- (b) Receives Bay Venues Limited's draft annual report on its performance for the year to 30 June 2023.
- (c) Receives Tauranga Art Gallery Trust's draft annual report on its performance for the year to 30 June 2023.
- (d) Receives Tourism Bay of Plenty's draft annual report on its performance for the year to 30 June 2023, noting that it will also be provided to Western Bay of Plenty District Council as joint shareholder at their meeting on 26 October 2023.
- (e) Receives Bay of Plenty Local Authority Shared Services Limited's draft annual report on its performance for the year to 30 June 2023.
- (f) Receives the Local Government Funding Agency's final annual report on its performance for the year to 30 June 2023.

CARRIED

Attachments

- 1 Presentation - FY23 Bay Venues Full Year Update
- 2 Presentation - Tauranga Art Gallery Trust Annual Report 2022-2023
- 3 Presentation - TBOP Annual Report PPT (YE June 2023) for 25 Sep 2023

11.2 The Historic Village Complex 2 Project – Unbudgeted Expenditure

Staff Barbara Dempsey, General Manager: Community Services
Blair Graham, Historical Village Manager

Key points

- Complex 2 was an extremely important building supporting the wider operations within the Village.
- While the team undertook an invasive investigation, the damage was only revealed when the lining was removed and it now needed a significant structural upgrade. Funding was not included in the budget and staff were seeking more funding to undertake the repairs.
- It was suggested that uncommitted funds be used this year and to seek unbudgeted expenditure for the next financial year. This would also provide an opportunity to step back and look at all of the buildings in the Village to see what savings could be made to either earn more revenue or make tough decisions to close some.
- A recommendation was also being made to directly appoint the current contractor to carry on with the work and not go out to the market or change builders as better control could be kept of the price on scheduled rates. Any unbudgeted costs would be quantity surveyed to ensure the right amount was spent.

In response to questions

- The business case would undertake an assessment of all relevant buildings including invasive investigations where needed as they did not want any more surprises of this quantum.
- Staff would engage with the tenants of the Village to ensure they understood the story of what was occurring, the way Council had undertaken the review of fees and charges and to tangibly support the Village Manager to charge the rates with no exception to negotiate on the amount set in the schedule so they were able to achieve the revenue targets.

Discussion points raised

- Commissioners noted that the business case needed to note that if any of the buildings were not fit for purpose that they be closed rather than letting community groups use an unsafe building. The peppercorn rentals did not pay for upgrades to be carried out.
- Add to recommendation (e) *with the proviso of a quantity surveyor to ensure the correct amount was allocated.*
- Include a new recommendation (f) noting the items raised in item 16 (c) of the report.

RESOLUTION CO17/23/3

Moved: Commission Chair Anne Tolley

Seconded: Commissioner Bill Wasley

That the Council:

- (a) Receives the report "The Historic Village Complex 2 Project – Unbudgeted Expenditure
- (b) Approves Option 1 which approves an additional capital budget of \$3,442,191 to complete the upgrade to Complex 2 at The Historic Village.
- (c) Transfers \$1,400,000 of uncommitted projects within the 2023/2024 Annual Plan Budget to partially offset the increased capital cost of the project.
- (d) Approves unbudgeted expenditure of \$2,042,191 to complete the physical works on Complex 2 at The Historic Village.
- (e) Approves the direct appointment of Alaska Construction Interiors to complete the physical works on Complex 2 at The Historic Village, with the proviso of a quantity surveyor to ensure the correct amount was allocated.
- (f) Notes that there is a capex budget of \$8,200,000 in the 2024/2034 LTP and an Opex project budget of \$2,400,000. A full business case will be prepared and presented to Commissioners which will ensure that the reliance on ratepayer contributions is not increased from the draft Long Term Plan 2024-2034 and staff take this opportunity to consider the condition of other buildings.

CARRIED

11.3 Water Management Plan Update

Staff Nic Johansson, General Manager: Infrastructure Services
Peter Bahrs, Manager: Water Services

Key points

- Update of the report on the Water Drought Management Plan which was presented to Council on 7 November 2022.
- The report was to bring this work to a conclusion and provide an update on the current state of the water sources and provide a recommendation for further work.
- There had been double the average rainfall last year which had recharged the aquifers and picked up the source water streams. Council still needed to prepare for any weather events going forward.
- NIWA had signalled El Niño which was expected to bring dry conditions, so the forward planning needed to be for unexpected weather events rather than based on what had been done historically.
- Two water takes were due for consenting and it was unsure how much water Council would be allocated, and there was a need to be seen as a water efficient city. The initiatives proposed lends itself towards water efficiency as well as the other initiatives already in place to make the resources last longer and keep resilience within the city. There were still more efficiencies to be gained in the water loss strategy and staff would look at this from a good practice perspective.

- Extending Waiāri into the Pāpāmoa area via two pipelines could provide a quick turnaround in the event that more water was needed.
- Preparing a hose pipe ban procedure as a precautionary measure would formalise what it would mean. The cap on when to introduce a hose pipe ban had been lifted from 50,000m³ per day to 55,000m³ per day in recognition of the Waiāri coming on line and staff wanted to check if that was the right cap without impacting negatively on the community.
- Planning was being undertaken on the ability to transport water from Waiorohi Stream to the Joyce water treatment plant if needed.
- A Demand Management Plan was required for the re consenting process and staff wanted to get a good data on water loss and develop a strategy to gain more efficiencies.
- A recommendation was included to increase engagement with the community and set up an advisory panel to get input from residents.

In response to questions

- It was noted that the perception of the value and use of water by the community needed to change and options be provided such as more efficient shower heads and toilets, greywater recycling and rain tanks. In response to a query as to whether this sat with the Infrastructure Development Code (IDC) it was noted that while it normally would not, it could be investigated from that a building consenting point of view. It was noted that it was also timely with the review of the Building Act underway and options could be put forward to that process.
- The Demand Management Plan was temporary at this stage until the requirements for the re consenting process were known. Options to make it permanent may be considered following that process.
- Waiāri Stage 2 works were included in the 2021-31 Long Term Plan and was an extension of the pipeline where it terminates at the Welcome Bay roundabout to bring water to Mangatawa and Pāpāmoa to cover two-thirds of the coastal strip. Currently water from Waiāri feeds into two reservoirs that feed into the lower Pāpāmoa area.
- An initiative driven by Council's sustainability team was being carried out on the use of rainwater tanks. To date eight rain water workshops had been run with 30-40 attending each session where they were advised of information including consenting requirements and the leeway given. A student was also employed to look at opportunities within parks and reserves to collect and use tank water. Options for a subsidy were also being worked on.
- The formal process for a planning framework to introduce water conservation measures had not been fully explored, but staff were looking to do that for the new greenfield developments. This would now be included in the work being undertaken on the District Plan changes which would be reported to Council before the end of the year.
- There was nothing in the three water reform legislation regarding rain water tanks. The Commissioners had raised this with Minister Mahuta early on as it required a legislative change. It would also be added to the list of items for discussion with the new Minister of Local Government as whatever shape the water entities became, they would want this opportunity.
- In terms of setting up a community advisory group, the Water Care experience showed it was about getting people up to speed from a technical point of view and understanding the challenges. In TCC's case it was about good water use and water conservation practices, and then getting opinions on what worked and what does not work. Staff would provide information back to Council within three months.
- A freshwater management tool to establish the correlation between surface water, ground water and the weather events was pending which would give better knowledge of the aquifers feeding the streams.

Discussion points raised

- Commissioners requested investigations be carried out on potential opportunities for the use of grey water.
- Support was noted on comments to value the resource, to consider different ways to manage the supply and demand and to think carefully about how to treat and use water. Setting up an Advisory Panel to change the behaviour, views, perceptions and values would be helpful as

many in the community do not understand they paid for highly treated water to wash the car and water the gardens when water could be collected from other sources for these type of activities.

RESOLUTION CO17/23/4

Moved: Commissioner Stephen Selwood

Seconded: Commissioner Bill Wasley

That the Council:

- (a) Receives the report "Water Management Plan Update".
- (b) Approves the recommendations:
 - (i) Any viable options to extend Waiāri Stage 1 into the Papamoa Network are implemented, as part of enabling works for Waiāri Stage 2
 - (ii) An implementation plan is developed for a hose pipe ban prior to the summer of 2023/2024.
 - (iii) The planning and design of a temporary solution to transfer water from the Waioerohi Stream to the Joyce WTP is progressed.
 - (iv) A Demand Management Plan (incorporating the Water Loss Strategy and Loss Reduction Plan) is prepared within the next 6 months.
 - (v) Staff report back on the merits of setting up a community advice panel to engage on Tauranga's water conservation journey, following engagement with Watercare who have a similar panel in place.

CARRIED

At 11.21am the meeting adjourned.

At 11.26am the meeting reconvened.

11.4 Executive Report

Staff Nic Johansson, General Manager: Infrastructure Services
Barbara Dempsey, General Manager: Community Services
Paul Davidson, Chief Financial Officer
Christine Jones, General Manager: Strategy, Growth & Governance
Alastair McNeil, General Manager: Corporate Services
Steven Pearce, Acting General Manager: Regulatory and Compliance
Anne Blakeway, Acting General Manager: City Development & Partnerships

Infrastructure

In response to questions

- 1 July 2026 was the expected statutory date for water reform with advice being received to continue with the financials for these activities for two years.
- Council was given the opportunity from the National Transition Unit to comment on the date and to explain a reason if Council wanted to go earlier. No response had been received to date, but staff were expecting to hold a meeting with them.
- Additional servicing of public refuse bins was normal for long weekends, with Labour Weekend now being added to the schedule.

Discussion points raised

- The transport team were doing good work around basic metrics and Commissioners were looking forward to the report being able to include data with trends of what was working in key areas and what was not.

- Acknowledged the work done by the transport team with community engagement for the Totara Street works so that road users could plan in advance on how best to manage the traffic flows.
- The Bureta/Vale roundabout had traffic moving through the intersections more efficiently.
- Commissioner Rolleston noted that he had a positive meeting with the Chief Executive of Ngā Potiki regarding waste water and noted that the group were now gaining a better understanding of long term planning and what Council were doing.

Community Services

Key points

- Highlights of key activities included events being held, training for coaches and the Baycourt tech initiative to extend accessibility services.
- Parts of the city were still recovering from weather events, including roading repairs on the road to McLaren Falls.
- Working on metrics and data for events following the first quarter to see the benefit of these for the community.

In response to questions

- Further information would be provided on the Youth Feasibility Study and whether the facilities such as the new community facility at Merivale were being looked at from a youth perspective. Commissioner Tolley noted that in her experience youth centres did not work and it would be better to consider how the current facilities could provide good services to young people and to find out what they needed from community centres..
- The feedback and number of people using the customer service centres at the Papamoa and Greerton libraries was good to see. There would also be kiosks installed at locations and staff would look at what resources were needed in the city in the coming years.

Discussion points raised

- Commend the team for the reuse of the play equipment at Keam Reserve and the initiative being carried out in Welcome Bay.
- Acknowledged the assistance from the Director Arts, Culture and Heritage and the Heritage Collections Manager with the recent Ministerial visit to the Mt Maunganui museum store.
- Acknowledged the recent stormwater and turf renewal works at Shaw Place.
- Acknowledged the Events team for their part in the recent FIFA World Cup and the AIMS Games.

Chief Financial Officer

Key points

- The work at the Airport was progressing well.
- The asset divestment project plan was nearing completion.

In response to questions

- Information would be sought from Air New Zealand to obtain data on the extent of the capacity of flights to and from Tauranga.

Strategy, Growth and Governance

In response to questions

- When the boundary adjustment was carried out between Tauranga City Council and the Western Bay of Plenty District Council, a requirement was made to review all bylaws for that section of land, whereas Council had considered that their existing bylaws would be extended to include the area. This was an administrative issue which had now been agreed to and would be changed to allow Council's bylaws to be extended.

Discussion points raised

- In relation to the difference of voting for local and central government, Commissioner Tolley noted that with local government it was critically important to get good representation as much as it was for central government.

Corporate Services

Key points

- The Drug and Alcohol Policy for staff would be rolled out in October 2023.
- There were 15 students in the Summer intern programme where students would spend the summer holidays working on a variety of projects.
- Staff were looking at intersections within Te Manawataki o Te Papa and considering how to bring students into the city.
- There were 23,000 followers on Council's Facebook page with big numbers reached for the engagement on Accessible Streets Otūmoetai and wishing Hairy Maclary a happy birthday..
- The buying local survey held with local businesses on procurement was successful with 100 responses. 40% of the respondents were indicating they were keen to attend a drop-in session so that Council staff could help them buy local.

In response to questions

- In response to a question as to whether there were any demographics for the 7,000 subscribers to the Korero Mai – Let's Talk Tauranga newsletter it was noted that a gap analysis would be done and the information provided.
- Staff turnover was at the top quartile in terms of performance where a 1:10 ratio was healthy and overall tracking well.
- A supplier with nationwide experience had been appointed to provide the technology at Te Manawataki o Te Papa..

Regulatory and Compliance

Key points

- Consent volumes across the city were down and stable from previous years.
- The volumes of complaints were rising, but this always tended to occur in winter.
- Staff had been engaging with industries to meet their needs.

In response to questions

- In relation to a concern at the consents stalling at 68%, it was noted that outside assistance had been sought earlier this year with a consultant on hand to come in when staff were away to ensure there was depth in all of the teams. The backlog had diminished and it was hoped that it would not increase again.
- Staff recruitment was now attracting applications from highly professional people who were work ready and did not need an 18 month lead in time.
- Alcohol licencing legislation required that the District Licencing Committee made the decision on whether or not there was a hearing. It was noted that a further discussion point for the incoming Minister of Local Government was that it was process heavy and fees were set that did not cover the cost of the processing.
- Information would be provided on what happened to the revenue from fines paid by motorists using the bus lane.
- Information was requested on a graphic representation of the number of code of compliance certificates and those for new dwellings to what was needed at 1,000 a year – e.g. does every 100 consents turn into 50 houses? It was noted that the extraction of the information was a manual process and they were looking at how to automate the process going forward. Code of compliance over time, the amount of new houses had dried up by 80% which was 30% overall. There were a number of commercial applications, housing additions and alternations.

City Development and Partnerships

Key points

- Progress was being made with capital projects and funding.
- An expression of interest was put forward for the Museum during the recent Minister of Culture and Heritage visit, but no formal application would be made until resource consent had been issued.

Discussion points raised

- Commissioners noted that the Northern carpark had received a number of positive comments and as it was the entrance into the CBD from the harbour bridge it had lifted the quality of urban design in the area. It was noted that the design group from the Otamataha Trust was valuable to telling the story of what the design was about.
- Commissioner Rolleston noted that he had recently met with retailers who had voiced a common theme regarding carparking and being able to load and unload goods into their premises. Marty’s at Tunks Reserve had advised that with the section of Elizabeth Street being closed off for three months, it would take 12 months to get the customers back. It was requested that any areas that could be accessed for parking be opened up.
- Commissioners acknowledged the work done by Paul and Kendell on the ground within the CBD, noting that the benefit of having the constant contact with the businesses and people was worth every cent as it gave them a feeling of being understood and able to talk to someone about their fears.

RESOLUTION CO17/23/5

Moved: Commissioner Bill Wasley
 Seconded: Commissioner Shadrach Rolleston

That the Council:

- (a) Receives the report "Executive Report".

CARRIED

12 DISCUSSION OF LATE ITEMS

Nil

13 PUBLIC EXCLUDED SESSION

Resolution to exclude the public

RESOLUTION CO17/23/6

Moved: Commissioner Shadrach Rolleston
 Seconded: Commissioner Stephen Selwood

That the public be excluded from the following parts of the proceedings of this meeting.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
13.1 - Public Excluded Minutes of the Council meeting held on 4 September 2023	s7(2)(a) - The withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons s7(2)(b)(ii) - The withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the	s48(1)(a) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist

	<p>commercial position of the person who supplied or who is the subject of the information</p> <p>s7(2)(c)(i) - The withholding of the information is necessary to protect information which is subject to an obligation of confidence or which any person has been or could be compelled to provide under the authority of any enactment, where the making available of the information would be likely to prejudice the supply of similar information, or information from the same source, and it is in the public interest that such information should continue to be supplied</p> <p>s7(2)(g) - The withholding of the information is necessary to maintain legal professional privilege</p> <p>s7(2)(h) - The withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities</p> <p>s7(2)(i) - The withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)</p>	<p>under section 6 or section 7</p>
<p>13.2 - Deputy Chair and Trustee Appointments to the Tourism Bay of Plenty Board</p>	<p>s7(2)(a) - The withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons</p>	<p>s48(1)(a) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7</p>
<p>13.3 - Disposal of Smiths Farm and Housing Equity Fund Affordable Housing Proposed Arrangement</p>	<p>s7(2)(i) - The withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)</p>	<p>s48(1)(a) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7</p>

CARRIED

14 CLOSING KARAKIA

Commissioner Shadrach Rolleston closed the meeting with a karakia.

The meeting closed at 12.28 pm.

The minutes of this meeting were confirmed as a true and correct record at the Ordinary Council meeting held on 16 October 2023.

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CHAIRPERSON