



# AGENDA

## **Strategy, Finance and Risk Committee meeting Monday, 13 November 2023**

**I hereby give notice that a Strategy, Finance and Risk Committee meeting will be held on:**

**Date: Monday, 13 November 2023**

**Time: 9.30am**

**Location: Bay of Plenty Regional Council Chambers  
Regional House  
1 Elizabeth Street  
Tauranga**

*Please note that this meeting will be livestreamed and the recording will be publicly available on Tauranga City Council's website: [www.tauranga.govt.nz](http://www.tauranga.govt.nz).*

**Marty Grenfell  
Chief Executive**



# Terms of reference – Strategy, Finance & Risk Committee

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## Membership

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<b>Chairperson</b>	Commission Chair Anne Tolley
<b>Deputy chairperson</b>	Dr Wayne Beilby – Tangata Whenua representative
<b>Members</b>	Commissioner Shadrach Rolleston Commissioner Stephen Selwood Commissioner Bill Wasley  Matire Duncan, Te Rangapū Mana Whenua o Tauranga Moana Chairperson Te Pio Kawe – Tangata Whenua representative Rohario Murray – Tangata Whenua representative Bruce Robertson – External appointee with finance and risk experience
<b>Quorum</b>	Five (5) members must be physically present, and at least three (3) commissioners and two (2) externally appointed members must be present.
<b>Meeting frequency</b>	Six weekly

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## Role

The role of the Strategy, Finance and Risk Committee (the Committee) is:

- to assist and advise the Council in discharging its responsibility and ownership of health and safety, risk management, internal control, financial management practices, frameworks and processes to ensure these are robust and appropriate to safeguard the Council's staff and its financial and non-financial assets;
- to consider strategic issues facing the city and develop a pathway for the future;
- to monitor progress on achievement of desired strategic outcomes;
- to review and determine the policy and bylaw framework that will assist in achieving the strategic priorities and outcomes for the Tauranga City Council.

## Membership

The Committee will consist of:

- four commissioners with the Commission Chair appointed as the Chairperson of the Committee
- the Chairperson of Te Rangapū Mana Whenua o Tauranga Moana
- three tangata whenua representatives (recommended by Te Rangapū Mana Whenua o Tauranga Moana and appointed by Council)
- an independent external person with finance and risk experience appointed by the Council.

## Voting Rights

The tangata whenua representatives and the independent external person have voting rights as do the Commissioners.

The Chairperson of Te Rangapu Mana Whenua o Tauranga Moana is an advisory position, without voting rights, designed to ensure mana whenua discussions are connected to the committee.

## Committee's Scope and Responsibilities

### A. STRATEGIC ISSUES

The Committee will consider strategic issues, options, community impact and explore opportunities for achieving outcomes through a partnership approach.

#### A1 – Strategic Issues

The Committee's responsibilities with regard to Strategic Issues are:

- Adopt an annual work programme of significant strategic issues and projects to be addressed. The work programme will be reviewed on a six-monthly basis.
- In respect of each issue/project on the work programme, and any additional matters as determined by the Committee:
  - Consider existing and future strategic context
  - Consider opportunities and possible options
  - Determine preferred direction and pathway forward and recommend to Council for inclusion into strategies, statutory documents (including City Plan) and plans.
- Consider and approve changes to service delivery arrangements arising from the service delivery reviews required under Local Government Act 2002 that are referred to the Committee by the Chief Executive.
- To take appropriate account of the principles of the Treaty of Waitangi.

#### A2 – Policy and Bylaws

The Committee's responsibilities with regard to Policy and Bylaws are:

- Develop, review and approve bylaws to be publicly consulted on, hear and deliberate on any submissions and recommend to Council the adoption of the final bylaw. (The Committee will recommend the adoption of a bylaw to the Council as the Council cannot delegate to a Committee the adoption of a bylaw.)
- Develop, review and approve policies including the ability to publicly consult, hear and deliberate on and adopt policies.

#### A3 – Monitoring of Strategic Outcomes and Long Term Plan and Annual Plan

The Committee's responsibilities with regard to monitoring of strategic outcomes and Long Term Plan and Annual Plan are:

- Reviewing and reporting on outcomes and action progress against the approved strategic direction. Determine any required review / refresh of strategic direction or action pathway.
- Reviewing and assessing progress in each of the six (6) key investment proposal areas within the 2021-2031 Long Term Plan.
- Reviewing the achievement of financial and non-financial performance measures against the approved Long Term Plan and Annual Plans.

## **B. FINANCE AND RISK**

The Committee will review the effectiveness of the following to ensure these are robust and appropriate to safeguard the Council's financial and non-financial assets:

- Health and safety.
- Risk management.
- Significant projects and programmes of work focussing on the appropriate management of risk.
- Internal and external audit and assurance.
- Fraud, integrity and investigations.
- Monitoring of compliance with laws and regulations.
- Oversight of preparation of the Annual Report and other external financial reports required by statute.
- Oversee the relationship with the Council's Investment Advisors and Fund Managers.
- Oversee the relationship between the Council and its external auditor.
- Review the quarterly financial and non-financial reports to the Council.

### **B1 - Health and Safety**

The Committee's responsibilities through regard to health and safety are:

- Reviewing the effectiveness of the health and safety policies and processes to ensure a healthy and safe workspace for representatives, staff, contractors, visitors and the public.
- Assisting the Commissioners to discharge their statutory roles as "Officers" in terms of the Health and Safety at Work Act 2015.

### **B2 - Risk Management**

The Committee's responsibilities with regard to risk management are:

- Review, approve and monitor the implementation of the Risk Management Policy, including the Corporate Risk Register.
- Review and approve the Council's "risk appetite" statement.
- Review the effectiveness of risk management and internal control systems including all material financial, operational, compliance and other material controls. This includes legislative compliance, significant projects and programmes of work, and significant procurement.
- Review risk management reports identifying new and/or emerging risks and any subsequent changes to the "Tier One" register.

### **B3 - Internal Audit**

The Committee's responsibilities with regard to the Internal Audit are:

- Review and approve the Internal Audit Charter to confirm the authority, independence and scope of the Internal Audit function. The Internal Audit Charter may be reviewed at other times and as required.
- Review and approve annually and monitor the implementation of the Internal Audit Plan.
- Review the co-ordination between the risk and internal audit functions, including the integration of the Council's risk profile with the Internal Audit programme. This includes assurance over all material financial, operational, compliance and other material controls. This includes legislative compliance (including Health and Safety), significant projects and programmes of work and significant procurement.
- Review the reports of the Internal Audit functions dealing with findings, conclusions and recommendations.

- Review and monitor management’s responsiveness to the findings and recommendations and enquire into the reasons that any recommendation is not acted upon.

#### **B4 - External Audit**

The Committee's responsibilities with regard to the External Audit are:

- Review with the external auditor, before the audit commences, the areas of audit focus and audit plan.
- Review with the external auditors, representations required by commissioners and senior management, including representations as to the fraud and integrity control environment.
- Recommend adoption of external accountability documents (LTP and annual report) to the Council.
- Review the external auditors, management letter and management responses and inquire into reasons for any recommendations not acted upon.
- Where required, the Chair may ask a senior representative of the Office of the Auditor General (OAG) to attend the Committee meetings to discuss the OAG's plans, findings and other matters of mutual interest.
- Recommend to the Office of the Auditor General the decision either to publicly tender the external audit or to continue with the existing provider for a further three-year term.

#### **B5 - Fraud and Integrity**

The Committee's responsibilities with regard to Fraud and Integrity are:

- Review and provide advice on the Fraud Prevention and Management Policy.
- Review, adopt and monitor the Protected Disclosures Policy.
- Review and monitor policy and process to manage conflicts of interest amongst commissioners, tangata whenua representatives, external representatives appointed to council committees or advisory boards, management, staff, consultants and contractors.
- Review reports from Internal Audit, external audit and management related to protected disclosures, ethics, bribery and fraud related incidents.
- Review and monitor policy and processes to manage responsibilities under the Local Government Official Information and Meetings Act 1987 and the Privacy Act 2020 and any actions from the Office of the Ombudsman's report.

#### **B6 - Statutory Reporting**

The Committee's responsibilities with regard to Statutory Reporting relate to reviewing and monitoring the integrity of the Annual Report and recommending to the Council for adoption the statutory financial statements and any other formal announcements relating to the Council's financial performance, focusing particularly on:

- Compliance with, and the appropriate application of, relevant accounting policies, practices and accounting standards.
- Compliance with applicable legal requirements relevant to statutory reporting.
- The consistency of application of accounting policies, across reporting periods.
- Changes to accounting policies and practices that may affect the way that accounts are presented.
- Any decisions involving significant judgement, estimation or uncertainty.
- The extent to which financial statements are affected by any unusual transactions and the manner in which they are disclosed.
- The disclosure of contingent liabilities and contingent assets.
- The basis for the adoption of the going concern assumption.

- Significant adjustments resulting from the audit.

### **Power to Act**

- To make all decisions necessary to fulfil the role, scope and responsibilities of the Committee subject to the limitations imposed.
- To establish sub-committees, working parties and forums as required.
- This Committee has **not** been delegated any responsibilities, duties or powers that the Local Government Act 2002, or any other Act, expressly provides the Council may not delegate. For the avoidance of doubt, this Committee has **not** been delegated the power to:
  - o make a rate;
  - o make a bylaw;
  - o borrow money, or purchase or dispose of assets, other than in accordance with the Long-Term Plan (LTP);
  - o adopt the LTP or Annual Plan;
  - o adopt the Annual Report;
  - o adopt any policies required to be adopted and consulted on in association with the LTP or developed for the purpose of the local governance statement;
  - o adopt a remuneration and employment policy;
  - o appoint a chief executive.

### **Power to Recommend**

To Council and/or any standing committee as it deems appropriate.





## Order of Business

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- 1 OPENING KARAKIA**
- 2 APOLOGIES**
- 3 PUBLIC FORUM**
- 4 ACCEPTANCE OF LATE ITEMS**
- 5 CONFIDENTIAL BUSINESS TO BE TRANSFERRED INTO THE OPEN**
- 6 CHANGE TO ORDER OF BUSINESS**
- 7 DECLARATION OF CONFLICTS OF INTEREST**

## 8 BUSINESS

### 8.1 Submitters who wish to be heard

**File Number:** A15262183

**Author:** Vicky Grant-Ussher, Policy Analyst

**Authoriser:** Jeremy Boase, Manager: Strategy and Corporate Planning

#### PURPOSE OF THE REPORT

1. This report provides the submissions of those submitters who wish to be heard for ease of administration. The report also provides the demographic information from those submitters who provided this information.

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#### RECOMMENDATIONS

That the Strategy, Finance and Risk Committee:

- (a) Receives the report "Submitters who wish to be heard".

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#### BACKGROUND

2. From 4 October 2023 to 4 November 2023 the council consulted on the review of the Gambling Venues and Street Use Policies and the Traffic and Parking Bylaw. Today the Strategy, Finance and Risk Committee are hearing those submitters who wish to speak to their submission on some, or all, of these reviews.
3. Attachment One provides a copy of the submissions from those submitters who would like to speak to the committee today for the ease of administration.
4. You may wish to refer to the full report for each policy or bylaw review to see the submissions in the context of the other submissions received.
5. Attachment Two provides a summary of the demographic information from those submitters who provided this information.

#### NEXT STEPS

6. Following consideration of the written and verbal submissions, the committee will deliberate on the policy on 4 December 2023.

#### ATTACHMENTS

1. **Speakers' Submissions - A15276314**  
2. **Demographic Information - A15275785 (Separate Attachments 2)** 

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**Speaker One**

**Name:** Qadmiel Edmonds

**Organisation:** The Salvation Army Oasis

**Subject:** Gambling Venues Policy

**How strongly do you agree, or disagree, that we should allow gambling venues to move, so they can leave areas that research tells us they are likely to do more harm?**

Strongly disagree

**Can you share with us why you gave this answer?**

See attached

**Attached Submission**

Yes



**Oasis**  
Reducing Gambling Harm

**The Salvation Army Oasis – Tauranga**

Submission to

**Tauranga City Council**

on the

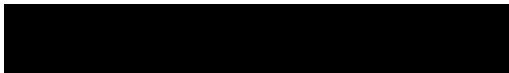
**Review of CLASS 4 Gambling & TAB Venues Policy 2023**

**Authorisation statement:**

“This submission has been authorised by the National Operations Manager – Oasis within the Addiction, Supportive Accommodation and Reintegration Services of The Salvation Army.”

**Please contact**

*Qadmiel Edmonds*  
*Public Health Worker*



SUBMISSION: *Salvation Army Oasis Tauranga to Tauranga City Council*

November 2023

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## 8.2 Hearings Report for the Traffic and Parking Bylaw

**File Number:** A15182928

**Author:** Vicky Grant-Ussher, Policy Analyst

**Authoriser:** Jeremy Boase, Manager: Strategy and Corporate Planning

### PURPOSE OF THE REPORT

- To provide submissions on the draft Traffic and Parking Bylaw.

### RECOMMENDATIONS

That the Strategy, Finance and Risk Committee:

- Receives the report "Hearings Report for the Traffic and Parking Bylaw".
- Receive the written submissions on the draft Traffic and Parking Bylaw (Attachment 1)
- Receive the verbal submissions from those submitters who wish to speak to their submission.

### BACKGROUND

- The Traffic and Parking Bylaw (the 'bylaw') is made under the Land Transport Act 1998 and the Local Government Act 2002. It regulates traffic and parking issues to ensure the safety and efficiency of the transport system. The bylaw is due for review under the Local Government Act 2002.
- The review commenced in February 2023 and feedback was sought from staff and relevant stakeholders. On 6 June 2023, the Strategy, Finance and Risk Committee provided direction on issues raised through the review of the bylaw. The review identified that while the bylaw was working well, the proposed changes would help futureproof the bylaw.
- The draft revised bylaw was approved for public consultation by the committee on 18 September 2023. Consultation ran from Wednesday 4 October to Saturday 4 November 2023. The consultation document, which includes the submission form, draft bylaw and Statement of Proposal, is provided in Attachment 2.
- 317 submissions were received and are attached (Attachment 1). Table one below lists the 6 submitters wanting to speak to the committee. An updated schedule will be provided at the hearings meeting.

**Table One: Submitters wishing to speak to their submission**

Submitter Number	Submitter Name	Business
44	Reece Burgess	n/a
147	Kim Ort	DOCA
189	Paul Hickson	n/a
237	Claire Dale	n/a
314	Claudia West	Mount Mainstreet Association
310	Matthew Hayward	n/a

- As required under the Local Government Act, the Special Consultative Procedure was carried out. The consultation was advertised on the council website, social media, public

notice, and through the Tauranga Toolbox<sup>1</sup>. Hard copies of the consultation material were also available at Customer Services at He Puna Manawa, all our libraries and the Mount Hub.

## STRATEGIC / STATUTORY CONTEXT

7. Traffic and parking management contributes to achieving the community outcome Tauranga Ara Rau, a city we can move around easily. Council adopted a Parking Strategy in 2021 and is in the process of developing more detailed parking management plans, with a finalised plan for the city centre already adopted and a plan for Mount Maunganui under development.
8. The bylaw helps give effect to these strategies and plans through setting traffic and parking rules and enabling their enforcement. The bylaw enables many traffic and parking rules to be implemented, as needed, by Council resolution.

## SIGNIFICANCE

9. The Local Government Act 2002 requires an assessment of the significance of matters, issues, proposals and decisions in this report against Council's Significance and Engagement Policy. Council acknowledges that in some instances a matter, issue, proposal or decision may have a high degree of importance to individuals, groups, or agencies affected by the report.
10. In making this assessment, consideration has been given to the likely impact, and likely consequences for:
  - (a) the current and future social, economic, environmental, or cultural well-being of the district or region
  - (b) any persons who are likely to be particularly affected by, or interested in, the issue
  - (c) the capacity of the local authority to perform its role, and the financial and other costs of doing so.
11. In accordance with the considerations above, criteria and thresholds in the policy, it is considered that the issue is of medium significance.

## ENGAGEMENT

12. Taking into consideration the above assessment, that the issue is of medium significance, and the fact that community consultation has just taken place, officers are of the opinion that no further engagement is required prior to the committee receiving the submissions.

## NEXT STEPS

13. Following consideration of the written and verbal submissions, the committee will deliberate on the bylaw on 4 December 2023.

## ATTACHMENTS

1. **Submissions on the Traffic and Parking Bylaw - A15268813 (Separate Attachments 1)** 
2. **Consultation material - A15262712 (Separate Attachments 2)** 

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<sup>1</sup> A council communication aimed at those working in the building industry.

### 8.3 Hearings Report for the Street Use Policy

**File Number:** A15182929

**Author:** Vicky Grant-Ussher, Policy Analyst

**Authoriser:** Jeremy Boase, Manager: Strategy and Corporate Planning

#### PURPOSE OF THE REPORT

- To provide submissions on the draft Street Use Policy.

#### RECOMMENDATIONS

That the Strategy, Finance and Risk Committee:

- Receives the report "Hearings Report for the Street Use Policy".
- Receives the written submissions on the draft Street Use Policy (Attachment 1).
- Receives the verbal submissions from those submitters who wish to speak to their submission.

#### BACKGROUND

- In February 2023, a review of four existing policies related to the use, licensing and leasing of streets (including berms and road reserves)<sup>2</sup> began. As part of the review, feedback was sought from staff and relevant stakeholders.
- On 7 August 2023, the Strategy, Finance and Risk Committee (the committee) gave direction on several issues raised through the review. On 18 September 2023 the committee provided direction on two additional issues and approved a draft consolidated Street Use Policy for consultation.
- 321 submissions were received and are attached (Attachment 1). Table one below lists the 9 submitters wanting to speak to the committee. An updated schedule will be provided at the hearings meeting.

**Table One: Submitters wishing to speak to their submission**

Submitter Number	Submitter Name	Business Name
5	Paul Hickson	n/a
86	Claire Dale	n/a
195	Kim Ort	DOCA
305	Mark Lucero	The Pizza Library
309	Jo Veale	Mount Backpackers
311	Luke Van Veen	Hospitality New Zealand
315	Matthew Hayward	n/a
317	Claudia West	Mount Mainstreet Association
320	Ash Gee	Miss Gee's Bar and Eatery / Chair Downtown Tauranga

<sup>2</sup> These include the lease of airspace above roads policy 2000, lease of subsoil below roads policy 2002, licences for occupation of road reserves and unformed road policy 1997, and occupation of road berms for public parking and for planting on berms in front of private residences policy 2000.

5. The consultation was advertised on the council website, social media, public notice, and through the Tauranga Toolbox<sup>3</sup>. Hard copies of the consultation material were also available at Customer Services at He Puna Manawa and all our libraries, as well as the Mount Hub. A copy of the consultation material is provided in Attachment 2.

## STRATEGIC / STATUTORY CONTEXT

6. The City Vision adopted by Council and developed in conjunction with the community outlines our collective vision for the city. 'Tauranga, together we can' captures the vision for a collaborative approach to realising a city that 'prioritises nature', 'lifts each other up', and 'fuels possibility'. These three pillars inform council's refreshed strategic framework, with our five primary strategies geared towards delivering the five community outcomes that together contribute to the vision.
7. The vision and strategic framework inform the council's plans and policies, which guide the implementation of these higher-level strategies in council's day-to-day activities. It is therefore important that council's approach to street use is aligned with the council's strategic direction. More specifically, the policies for how streets can be used by businesses and the community should deliver public benefits through easy movement and accessibility and providing inclusive, diverse, and vibrant spaces.

## SIGNIFICANCE

8. The Local Government Act 2002 requires an assessment of the significance of matters, issues, proposals and decisions in this report against Council's Significance and Engagement Policy. Council acknowledges that in some instances a matter, issue, proposal or decision may have a high degree of importance to individuals, groups, or agencies affected by the report.
9. In making this assessment, consideration has been given to the likely impact, and likely consequences for:
  - (a) the current and future social, economic, environmental, or cultural well-being of the district or region
  - (b) any persons who are likely to be particularly affected by, or interested in, the issue
  - (c) the capacity of the local authority to perform its role, and the financial and other costs of doing so.
10. In accordance with the considerations above, criteria and thresholds in the policy, it is considered that the issue is of medium significance.

## ENGAGEMENT

11. Taking into consideration the above assessment, that the issue is of medium significance, and the fact that community consultation has just occurred, officers are of the opinion that no further engagement is required prior to the committee receiving the submissions.

## NEXT STEPS

12. Following consideration of the written and verbal submissions, the committee will deliberate on the policy on 4 December 2023.

## ATTACHMENTS

1. **Submissions on the Street Use Policy - A15268924 (Separate Attachments 1)** 
2. **Consultation material - A15262742 (Separate Attachments 2)** 

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<sup>3</sup> A council communication aimed at those working in the building industry.

## 8.4 Hearings Report - Gambling Venues Policy

**File Number:** A15187059

**Author:** Jennifer Ross, Policy Analyst

**Authoriser:** Sarah Omundsen, General Manager: Regulatory and Compliance

### PURPOSE OF THE REPORT

1. To receive submissions on the proposed change to the relocation criteria in the Gambling Venues Policy.

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### RECOMMENDATIONS

That the Strategy, Finance and Risk Committee:

- (a) Receives the report "Hearings Report - Gambling Venues Policy".
- (b) Receives the written submissions on the draft Gambling Venues Policy.
- (c) Receives the verbal submissions from those who wish to speak to their submission.

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### EXECUTIVE SUMMARY

2. On 18 September 2023, the Strategy, Finance and Risk Committee (committee) approved a proposed change to the relocation criteria in the council's Gambling Venues Policy, some minor amendments to the policy, and a statement of proposal for community consultation.
3. Submissions were sought from 4 October to 4 November 2023.
4. 250 submissions were received and ten of the submitters wish to speak to the committee at the hearings today.

### BACKGROUND

5. Tauranga City Council's Gambling Venues Policy 2022 (the policy) aims to maintain the community benefit of gambling venues while limiting gambling harm. This is achieved by restricting the number and location of gambling venues in the city and when and where they may relocate.
6. Currently more than half of the gambling venues in Tauranga are in areas where people are more likely to experience gambling harm, and the current policy only allows venues to relocate under limited circumstances.
7. On 27 March 2023, the committee requested a review of the relocation criteria in the policy. After considering the various options, the committee approved, for public consultation, the proposal to let gambling venues move away from areas where people live, into areas likely to cause less community harm.
8. The following proposed change to the relocation criteria was publicly consulted on:
  - (a) venues would be able to relocate to alternative premises for any reason, even if they could continue to operate in their current premises
  - (b) venues wishing to relocate would only be able to move to premises in a commercial or industrial zone identified in the Tauranga City Plan, and that is more than 100 metres from residential zones of high-deprivation, as measured on the NZDep 2018 or subsequent indexes (current rules specify the NZDep 2013 index which has been superseded).

9. 250 submissions were received and are attached (Attachment 1). Table one below lists the ten submitters wanting to speak to the committee. An updated schedule will be provided at the hearings meeting.

**Table One: Submitters wishing to speak to their submission**

Submitter Number	Submitter Name or Business Name
1	Te Whatu Ora
2	Miss Gee's Bar & Eatery / Chair – Downtown Tauranga
3	Pub Charity Limited
4	DOCA
5	Gaming Machine Association of New Zealand
6	Hospitality New Zealand
7	Grassroots Trust Limited
8	Matt Hayward
9	Mount Business Association
10	The Salvation Army Oasis

10. The consultation was advertised on the council website, through social media, and by public notice. Hardcopies of the consultation material were also available at Customer Services at He Puna Manawa and all our other libraries as well as the Mount Hub.
11. The community was specifically asked:
- (a) *How strongly do you agree, or disagree, we should allow gambling venues to move, so they can leave areas that research tells us they are likely to do more harm?*
- (b) *Can you share with us why you gave this answer?*
12. Targeted consultation was carried out with key stakeholders including gambling venues, gaming machine trusts, TAB, and social service providers (including Māori support services), to inform them of the proposed change in the policy and to encourage them to make a formal submission.

## STRATEGIC / STATUTORY CONTEXT

13. The City Vision adopted by Council and developed in conjunction with the community outlines our collective vision for the city. 'Tauranga, together we can' captures the vision for a collaborative approach to realising a city that 'prioritises nature', 'lifts each other up', and 'fuels possibility'.
14. The vision and strategic framework inform the council's plans and policies, which guide the implementation of these higher-level strategies in council's day-to-day activities. It is important that council's approach to the relocation of gambling venues is aligned with the council's strategic direction. More specifically, the Gambling Venues Policy should deliver an approach to managing the number and locations of gambling venues that seeks to achieve a city that is inclusive, safe, resilient and healthy, and is well planned with successful and thriving communities. This will involve balancing the competing needs in our community for the community benefit of gambling venues and the grants they provide, while limiting gambling harm.

## SIGNIFICANCE

15. The Local Government Act 2002 requires an assessment of the significance of matters, issues, proposals and decisions in this report against Council's Significance and Engagement Policy. Council acknowledges that in some instances a matter, issue, proposal

or decision may have a high degree of importance to individuals, groups, or agencies affected by the report.

16. In making this assessment, consideration has been given to the likely impact, and likely consequences for:
  - (a) the current and future social, economic, environmental, or cultural well-being of the district or region
  - (b) any persons who are likely to be particularly affected by, or interested in, the proposal
  - (c) the capacity of the local authority to perform its role, and the financial and other costs of doing so.
17. In accordance with the considerations above, criteria and thresholds in the policy, it is considered that the proposal to change the relocation criteria is of medium significance, however the decision to receive and hear the submissions is of low significance.

### ENGAGEMENT

18. Taking into consideration the above assessment, that the issue is of medium significance, and that general and targeted consultation with a range of stakeholders has already taken place, officers are of the opinion that no further engagement is required prior to the committee receiving the submissions.

### NEXT STEPS

19. Once the submitters are heard, the committee will, on 4<sup>th</sup> December, deliberate on the feedback from all submissions on the proposed change to the relocation criteria and consider the recommended amendment to the policy.

### ATTACHMENTS

1. **Gambling Venues Policy Submissions Table - A15275846 (Separate Attachments 2)** 
2. **Gambling Venues Policy Consultation Material - A15281299 (Separate Attachments 2)** 

**9 DISCUSSION OF LATE ITEMS**

**10 CLOSING KARAKIA**