



ATTACHMENTS MINUTES

Ordinary Council meeting

Thursday, 15 August 2024

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Tabled resolutions 15 August 2024

Governance structure and appointments 2024-2028

That the Council:

- (a) Receives the report "Governance structure and appointments 2024-2028".
- (b) Acknowledges that the Mayor has exercised his powers under section 41A(3)(b) and (c) of the Local Government Act 2002 to establish standing committees and special committees of Council and appoint committee chairpersons.
- (c) Adopts the terms of reference for and makes the delegations to the standing committees and special committees as outlined in Attachment 1.
- (d) Confirms committee membership as follows:

Committee	Membership
Vision, Planning, Growth, and Environment Committee	Chairperson: Cr Marten Rozeboom Deputy Chairperson: Cr Glen Crowther Members: Deputy Mayor Jen Scoular Cr Hautapu Baker Cr Rick Curach Cr Steve Morris Cr Kevin Schuler Cr Mikaere Sydney Cr Rod Taylor Mayor Mahé Drysdale (ex officio)
Project Planning and Monitoring Committee	Chairperson: Cr Rod Taylor Deputy Chairperson: Cr Rick Curach Members: Deputy Mayor Jen Scoular Cr Hautapu Baker Cr Glen Crowther Cr Steve Morris Cr Marten Rozeboom Cr Kevin Schuler Cr Mikaere Sydney Mayor Mahé Drysdale (ex officio)
Community, Transparency and Engagement Committee	Chairperson: Cr Kevin Schuler Deputy Chairperson: Cr Hautapu Baker Members: Cr Rick Curach Cr Steve Morris Cr Rod Taylor Mayor Mahé Drysdale (ex officio)

Accountability, Performance and Finance Committee	<p>Chairperson: Deputy Mayor Jen Scoular Deputy Chairperson: Cr Mikaere Sydney (and during his leave of absence Mayor Mahé Drysdale)</p> <p>Members:</p> <p>Cr Glen Crowther Cr Marten Rozeboom Cr Rick Curach Mayor Mahé Drysdale (ex officio)</p>
Audit and Risk Committee	<p>Chairperson: Independent to be appointed Deputy Chairperson: Cr Steve Morris</p> <p>Members:</p> <p>Deputy Mayor Jen Scoular Mayor Mahé Drysdale (ex officio)</p>
Tangata Whenua / Tauranga City Council Committee	<p>Chairperson: Mr Anthony Fisher Deputy Chairperson: To be confirmed</p> <p>Members:</p> <p>Mayor Mahé Drysdale Deputy Mayor Jen Scoular Councillor Hautapu Baker Councillor Kevin Schuler Councillor Mikaere Sydney (and during his leave of absence Cr Rod Taylor)</p> <p>Matire Duncan Mr Puhirake Ihaka Mr Nathan James Ms Destiny Leaf Mr Whitiara McLeod Mr Buddy Mikaere</p>
Wastewater Management Review Committee	<p>Chairperson: to be appointed following a recommendation by the Committee Deputy Chairperson: to be appointed by the Committee</p> <p>Members:</p> <p>Cr Rick Curach Cr Kevin Schuler Cr Mikaere Sydney (and during his leave of absence Cr Marten Rozeboom) Cr Rod Taylor</p>

	<p>Mr Spencer Webster – Nga Potiki</p> <p>Ms Lara Burkhardt – Ngā Pōtiki</p> <p>Mr Whitiora McLeod - Ngāi Te Rangi</p> <p>Mr Des Heke - Ngāti Ranginui</p> <p>Ms Destiny Leaf (alternate member – Ngāti Ranginui)</p>
Regulatory Hearings Panel	<p>Ms Mary Dillon</p> <p>Mr Puhirake Ihaka</p> <p>Mr Terry Molloy</p> <p>Mr Alan Tate</p>
District Licensing Committee	<p>DLC1 – Commissioner Murray Clearwater</p> <p>DLC2 – Commissioner David Stewart</p> <p>DLC3 – Commissioner Beverley Edlin</p> <p>DLC4 – Commissioner Andrew Baker</p> <p>Members:</p> <p>Graeme Cushing (List Member)</p> <p>Maire Duncan (List Member)</p> <p>Turapaki Gardiner (List Member)</p> <p>Alan Tate (List Member)</p>

- (e) Adopts the following Joint Committees and confirms membership as follows:

Committee	Membership (Tauranga City Council)
SmartGrowth Leadership Group	<p>Mayor Mahé Drysdale</p> <p>Deputy Mayor Jen Scoular</p> <p>Cr Marten Rozeboom</p> <p>Alternate: Cr Glen Crowther</p>
Bay of Plenty Civil Defence Emergency Management Group	<p>Mayor Mahé Drysdale</p> <p>Alternate: Cr Kevin Schuler / Deputy Mayor Jen Scoular</p>
Regional Transport Committee	<p>Mayor Mahé Drysdale</p> <p>Alternate: Deputy Mayor Jen Scoular</p>
Public Transport Committee	<p>Cr Glen Crowther</p> <p>Cr Rod Taylor</p> <p>Alternate: Cr Rick Curach</p>
Tauranga Public Transport Joint Committee	<p>Cr Glen Crowther</p>

	Cr Rick Curach Alternate: Cr Taylor
Te Maru o Kaituna River Authority	Cr Steve Morris Alternate: Cr Mikaere Sydney (and during his leave of absence) Cr Rick Curach

- (f) Appoints the following members to these advisory boards, external organisations and internal working groups:

Group/organisation	Membership (Tauranga City Council)
Ngā Poutiriao ō Mauao	Deputy Mayor Jen Scoular Cr Hautapu Baker Cr Rod Taylor Cr Mikaere Sydney (and during his leave of absence) Cr Rick Curach
Waiāri Kaitiaki Advisory Group	Cr Hautapu Baker Cr Steve Morris Alternate: Cr Mikaere Sydney (and during his leave of absence) Cr Rod Taylor
Matapihi Southern Pipeline Advisory Group	Deputy Mayor Jen Scoular Cr Rick Curach Cr Marten Rozeboom Cr Kevin Schuler
Taumata Kahawai Governance Group	Cr Hautapu Baker Cr Rod Taylor Alternate: Cr Kevin Schuler
Tauranga Moana Advisory Group	Cr Hautapu Baker Cr Mikaere Sydney (and during his leave of absence) Cr Kevin Schuler Alternate: Cr Kevin Schuler
Mount Air Quality Working Group	Mayor Mahé Drysdale Cr Rod Taylor Alternate: Deputy Mayor Jen Scoular
Local Government New Zealand – Zone 2 representative	Mayor Mahé Drysdale Alternate: Deputy Mayor Jen Scoular

Vision, ~~Planning and Growth~~ and Environment Committee

Membership

Chairperson	TBD
Deputy chairperson	TBD
Members	TBD
	Mayor Mahé Drysdale (ex officio)
Non-voting members	(if any)
Quorum	TBD
Meeting frequency	Five-weekly

Role

The role of the Vision, Planning and Growth Committee is:

- to consider strategic issues and opportunities facing the city and develop a pathway for the future
- to consider Tauranga's strategic responses at a sub-regional, regional, and national level as appropriate
- to ensure there is sufficient land supply for housing and for commercial and industrial purposes
- to ensure there is sufficient and appropriate housing supply and choice in existing and new urban areas to meet current and future needs
- to ensure that Tauranga's urban form and transport system enables, supports and shapes current and future sustainable, vibrant and connected communities
- to ensure there is a clear and agreed approach to achieve measurable improvement in transport outcomes in the medium to long-term including transport system safety, predictability of travel times, accessibility, travel choice, mode shift and improved environmental outcomes
- to enable Tauranga's urban centres to thrive and provide a sense of place
- to ensure that council and partner investments in Tauranga's built environment are economically and environmentally resilient.
- to work with all key partners to enhance, protect and restore (where necessary) the wellbeing of our natural environment and harbour to ensure the people of Tauranga can thrive and enjoy the lifestyle this city provides.

Scope

- Development and ongoing monitoring and update of the Western Bay of Plenty Transport System Plan and associated programmes and network operating plans.
- Development and ongoing monitoring and update of the Future Development Strategy and urban settlement patterns, including structure plans as required.
- Development and oversight of urban centres strategies, neighbourhood plans and master-plans.

Project Planning and Monitoring Committee

Membership

Chairperson	TBD
Deputy chairperson	TBD
Members	TBD
	Mayor Mahé Drysdale (ex officio)
Non-voting members	(if any)
Quorum	TBD
Meeting frequency	Five-weekly

Role

The role of the Project Planning and Monitoring Committee is:

- to ensure that approved projects are effectively planned and delivered on a timely basis and in a way that provides good social, economic and environmental outcomes, including value-for-money, for the community.

Scope

- Provide input to operational proposals, options, and costs of projects as considered appropriate by the Committee having taken into account value, risk, and public interest (within scope and budgets approved through the Annual Plan or Long-term Plan process or separately by Council).
- Provide input to the proposed approach and options for procurement processes that the Committee considers significant having taken into account value, risk, and public interest.
- Take necessary steps to ensure that procurement processes provide value-for-money.
- Approval of tenders and contracts that are outside of approved staff delegations.
- Ensure that the design and delivery of projects reflect Council's strategic framework ("Our Direction") as appropriate including, but not limited to, the adopted community outcomes and Council's four lead strategies (Tauranga Taurikura – Environment Strategy; Tauranga Mataraunui – Inclusive City Strategy; Connected Centres Programme; Western Bay Economic Strategy)
- Ensure that where projects have a potential negative environmental impact, appropriate mitigation is considered in design, delivery, and eventual operations.
- Monitor the delivery of projects. (Note that the 'Five Transportation Projects' will be reported to the Vision, Planning and Growth Committee, and the projects managed by Te Manawataki o Te Papa Ltd will be reported, alongside other council-controlled organisation reporting, to Council.)

Power to act

- To make all decisions necessary to fulfil the role, scope and responsibilities of the Committee subject to the limitations imposed.
- To establish sub-committees, working parties and forums as required.

Power to recommend

Community, Transparency and Engagement Committee

Membership

Chairperson	TBD
Deputy chairperson	TBD
Members	TBD
	Mayor Mahé Drysdale (ex officio)
Non-voting members	(if any)
Quorum	TBD
Meeting frequency	Five-weekly

Role

The role of the Community, Transparency and Engagement Committee is:

- to ensure community involvement in, and support for, Council projects, proposals, initiatives and services
- to review and determine the policy and bylaw framework that will assist in achieving the desired strategic and operational priorities and outcomes for the city
- to monitor delivery of Council-funded delivery by community-led organisations partnering with, or otherwise contracted to, Council.
- To review and improve public confidence and participation in Council decision making processes.

Scope

- Develop a council-wide engagement strategy and monitor, including via community feedback, its implementation and success.
- Develop and review engagement plans for projects, proposals, initiatives and services that the Committee considers significant from a community interest perspective.
- Ensure appropriate and accessible information is available to the community on current and upcoming projects.
- Receive and consider the community's views on public transport and provide that information to relevant Committees.
- Develop and consider opportunities for Council to partner with the community, organisations, and other agencies to enable good outcomes for the city.
- Lead the development of relationships with community organisations, schools, businesses and other groups to broaden Council's reach into the community and use of available resources.
- Develop, review and approve policies, including as appropriate the development of community consultation material, the undertaking of community consultation, and the hearing of and deliberating on community submissions.
- Develop, review and approve for adoption by Council bylaws, including as appropriate community consultation material and processes, and the hearing of and deliberating on community submissions. (Note that the Committee will recommend the final adoption of a bylaw to Council as the Council can not legally delegate to a committee the adoption of a bylaw.)

- Ensure promotion of the community's trust and confidence in Council is embedded in Council's projects, proposals, initiatives and services.
- Where gaps are identified, develop proposals for new projects or services for recommendation to Council for inclusion in future Annual Plan or Long-term Plan processes.
- Receive and consider feedback that is fully representative of the community including, but not limited to, the annual residents' survey (undertaken in waves).
- Receive reporting by Mainstreet organisations as appropriate.
- Receive reporting against partnership agreements with key cornerstone organisations (as per the Community Funding Policy) and from other community-led organisations as appropriate.
- Assess options for improving public participation in decision making and make recommendations to Council that will strengthen democratic processes at all levels of the organisation.

Power to act

- To make all decisions necessary to fulfil the role, scope and responsibilities of the Committee subject to the limitations imposed.
- To establish sub-committees, working parties and forums as required.

Power to recommend

- To Council and/or any standing committee as it deems appropriate.

August 2024			September 2024			October 2024			November 2024			December 2024		
Mon						1	Recess - No meetings							Mon
Tue						2	Recess - No meetings							Tue
Wed						3	Recess - No meetings							Wed
Thu	1					4	Recess - No meetings		1					Thu
Fri	2	Inaugural Council meeting Photos												Fri
Sat	3					5			2					Sat
Sun	4		1			6			3			1		Sun
Mon	5		2	Accountability, Performance and Finance Committee		7			4			2		Mon
Tue	6		3			8	Accountability, Performance and Finance Committee		5	Accountability, Performance & Finance Committee		3		Tue
Wed	7		4			9	Tangata Whenua/TCC Committee - TBC		6	Tga Public Transport Joint Cttee		4	Tangata Whenua/TCC Committee	Wed
Thu	8		5			10			7			5		Thu
Fri	9		6	Tga Moana Advisory Group – 9.30am-12.30pm		11			8	Regional Transport Cttee – 9.30am-2pm		6		Fri
Sat	10		7			12			9			7		Sat
Sun	11		8			13			10			8		Sun
Mon	12		9	Vision, Planning & Growth Committee		14	Vision, Planning & Growth Committee		11	Vision, Planning & Growth Committee		9	Council	Mon
Tue	13		10	Community, Transparency & Engagement Committee		15	Community, Transparency & Engagement Committee		12	Audit and Risk Committee		10		Tue
Wed	14		11	Tga Public Transport Joint Cttee		16	Ngā Pouitiriao o Mauao - 9.30am-12pm		13	Matapihi Southern Pipeline Advisory Group		11		Wed
Thu	15	First Council meeting – adopt governance structure	12			17			14			12		Thu
Fri	16	Te Maru o Kaituna River Auth. – 9.30am-2pm Bay of Plenty Mayoral Forum - 10am-12.30pm	13	Regional Transport Committee – 9.30am-2pm		18			15	Te Maru o Kaituna River Auth. – 9.30am-2pm		13	Bay of Plenty Civil Defence Emergency Management Group Joint Committee – 10am-12.30pm	Fri
Sat	17		14			19			16			14		Sat
Sun	18		15			20			17			15		Sun
Mon	19	Extraordinary Council	16	Council meeting		21	Project Planning & Monitoring Committee		18	Community, Transparency & Engagement Committee		16	SmartGrowth Leadership Group – 8.30am-12.30pm	Mon
Tue	20		17	Project Planning & Monitoring Committee		22			19	Public Transport Cttee – 9.30am- 2pm		17		Tue
Wed	21	LGNZ Conference	18	SmartGrowth Leadership Group – 8.30am-12.30pm		23			20			18		Wed
Thu	22	LGNZ Conference	19			24			21			19		Thu
Fri	23	LGNZ Conference	20			25			22	Tga Moana Advisory Group – 9.30am-12.30pm		20		Fri
Sat	24		21			26			23			21		Sat
Sun	25		22			27			24			22		Sun
Mon	26	Extraordinary Council	23			28	Labour Day		25	Project Planning & Monitoring Committee		23		Mon
Tue	27		24	Public Transport Cttee – 9.30am- 2pm		29	Council meeting		26			24		Tue
Wed	28		25			30	Wastewater Mgt Review Committee		27	Waiāri Kaitiaki AG – 9.30am-12pm		25	Christmas Day	Wed
Thu	29		26			31	BOP Mayoral Forum - 9.30am-12.30pm		28	Zone 2 LGNZ Regional meeting		26	Boxing Day	Thu
Fri	30		27	Bay of Plenty Civil Defence Emergency Management Group Joint Committee - 10am-12.30pm					29	Zone 2 LGNZ Regional mtg		27		Fri
Sat	31		28						30			28		Sat
Sun			29									29		Sun
Mon			30	Recess - No meetings								30		Mon
Tue												31		Tue
August			September			October			November			December		