



MINUTES

**Ordinary Council meeting
Thursday, 15 August 2024**

Order of Business

1	Opening karakia	3
2	Apologies	3
3	Public forum	3
4	Acceptance of late items	3
5	Confidential business to be transferred into the open	3
6	Change to the order of business	4
7	Confirmation of minutes	4
	7.1 Minutes of the Inaugural Council meeting held on 2 August 2024.....	4
8	Declaration of conflicts of interest	4
9	Deputations, presentations, petitions	4
	Nil	
10	Recommendations from other committees	4
	Nil	
11	Business	4
	11.1 Leave of absence	4
	11.2 Delegation to Chief Executive over election interregnum period	5
	11.3 Governance Structure and Appointments 2024-2028	5
	11.4 Remuneration for elected members.....	9
	11.5 Elected Members' Expenses and Resources Policy	11
	11.6 Appointment of the Chair to the Board of Te Manawataki o Te Papa Charitable Trust.....	11
	11.7 Meetings Schedule August-December 2024	12
12	Discussion of late items	12
13	Public excluded session	13
	Nil	
14	Closing karakia	13

**MINUTES OF TAURANGA CITY COUNCIL
ORDINARY COUNCIL MEETING
HELD AT THE TAURANGA CITY COUNCIL, GROUND FLOOR
MEETING ROOMS 1 & 1B, 306 CAMERON ROAD, TAURANGA
ON THURSDAY, 15 AUGUST 2024 AT 9.30AM**

PRESENT: Mayor Mahé Drysdale (Chairperson), Deputy Mayor Jen Scoular, Cr Hautapu Baker, Cr Glen Crowther, Cr Rick Curach, Cr Steve Morris, Cr Marten Rozeboom, Cr Kevin Schuler, Cr Rod Taylor

IN ATTENDANCE: Marty Grenfell (Chief Executive), Barbara Dempsey (General Manager: Community Services), Nic Johansson (General Manager: Infrastructure), Christine Jones (General Manager: Strategy, Growth & Governance), Alastair McNeill (General Manager: Corporate Services), Sarah Omundsen (General Manager: Regulatory and Compliance), Gareth Wallis (General Manager: City Development & Partnerships), Caroline Lim (Council Controlled Organisation Specialist), Jane Barnett (Policy Analyst), Coral Hair (Manager: Democracy & Governance Services), Anahera Dinsdale (Acting Team Leader: Governance Services), Aimee Aranas (Governance Advisor).

1 OPENING KARAKIA

Cr Baker opened the meeting with a karakia.

2 APOLOGIES

APOLOGY

RESOLUTION CO16/24/1

Moved: Cr Glen Crowther
Seconded: Cr Kevin Schuler

That the apology for absence received from Cr Sydney be accepted.

CARRIED

3 PUBLIC FORUM

Nil

4 ACCEPTANCE OF LATE ITEMS

Nil

5 CONFIDENTIAL BUSINESS TO BE TRANSFERRED INTO THE OPEN

Nil

6 CHANGE TO THE ORDER OF BUSINESS

Nil

7 CONFIRMATION OF MINUTES

7.1 Minutes of the Inaugural Council meeting held on 2 August 2024

RESOLUTION CO16/24/2

Moved: Cr Steve Morris

Seconded: Cr Rick Curach

That the minutes of the Inaugural Council meeting held on 2 August 2024 be confirmed as a true and correct record.

CARRIED

8 DECLARATION OF CONFLICTS OF INTEREST

Nil

9 DEPUTATIONS, PRESENTATIONS, PETITIONS

Nil

10 RECOMMENDATIONS FROM OTHER COMMITTEES

Nil

11 BUSINESS

11.1 Leave of absence

Staff Marty Grenfell, Chief Executive
Coral Hair, Manager: Democracy & Governance Services

Key points

- The report was taken as read.

RESOLUTION CO16/24/3

Moved: Cr Hautapu Baker

Seconded: Cr Marten Rozeboom

That the Council:

- Receives the report "Leave of absence".
- Approves a leave of absence to Councillor Mikaere Sydney for the period 15 August 2024 to 31 December 2024.
- Extends the Council's best wishes for a speedy recovery to Councillor Mikaere Sydney.

CARRIED

11.2 Delegation to Chief Executive over election interregnum period

Staff Marty Grenfell, Chief Executive

Key points

- The report was taken as read.

RESOLUTION CO16/24/4

Moved: Cr Rick Curach

Seconded: Cr Kevin Schuler

That the Council:

- (a) Receives the report "Delegation to Chief Executive over election interregnum period".

CARRIED

11.3 Governance Structure and Appointments 2024-2028

Chairperson Mayor Mahé Drysdale

Tabled Documents:

- Governance Structure and Appointments 2024-2028 (Council Meeting 15 August 2024)
- Governance Terms of Reference - Roles Changes

Key points

- The Mayor gave a brief overview of the abovenamed tabled documents and discussed the reason for the proposed changes to the naming, scope and roles to some of the committees within the Terms of Reference.

In response to questions

- There was no set timeframe for the length of term for the appointees to the Regulatory Hearings Panel.

Discussion points raised

- It was requested that the Regulatory Hearing Panel be reviewed.
- It was agreed that the word "Planning" be returned to the proposed Committee name "Vision, Growth & Environment."
- The use of the word "restore" was discussed in the scope for the Vision, Planning, Growth & Environment Committee. It was agreed that the word "restore" remain in the scope.
- The proposed changes to the terms of reference as set out in the tabled document Governance Terms of Reference – Role Changes relating to the Vision, Planning, Growth & Environment Committee, the Project Planning and Monitoring Committee and the Community Transparency and Engagement Committee were agreed to.

RESOLUTION CO16/24/5

Moved: Mayor Mahé Drysdale

Seconded: Cr Marten Rozeboom

That the Council:

- (a) Receives the report "Governance Structure and Appointments 2024-2028".

- (b) Acknowledges that the Mayor has exercised his powers under section 41A(3)(b) and (c) of the Local Government Act 2002 to establish standing committees and special committees of Council and appoint committee chairpersons.
- (c) Adopts the terms of reference for and makes the delegations to the standing committees and special committees as outlined in Attachment 1.
- (d) Confirms committee membership as follows:

Committee	Membership
Vision, Planning, Growth and Environment Committee	Chairperson: Cr Marten Rozeboom Deputy Chairperson: Cr Glen Crowther Members: Deputy Mayor Jen Scoular Cr Hautapu Baker Cr Rick Curach Cr Steve Morris Cr Kevin Schuler Cr Mikaere Sydney Cr Rod Taylor Mayor Mahé Drysdale (ex officio)
Project Planning and Monitoring Committee	Chairperson: Cr Rod Taylor Deputy Chairperson: Cr Rick Curach Members: Deputy Mayor Jen Scoular Cr Hautapu Baker Cr Glen Crowther Cr Steve Morris Cr Marten Rozeboom Cr Kevin Schuler Cr Mikaere Sydney Mayor Mahé Drysdale (ex officio)
Community, Transparency and Engagement Committee	Chairperson: Cr Kevin Schuler Deputy Chairperson: Cr Hautapu Baker Members: Cr Rick Curach Cr Steve Morris Cr Rod Taylor Mayor Mahé Drysdale (ex officio)
Accountability, Performance and Finance Committee	Chairperson: Deputy Mayor Jen Scoular Deputy Chairperson: Cr Mikaere Sydney (and during his leave of absence Mayor Mahé Drysdale) Members: Cr Glen Crowther Cr Marten Rozeboom Cr Rick Curach Mayor Mahé Drysdale (ex officio)

<p>Audit and Risk Committee</p>	<p>Chairperson: Independent to be appointed Deputy Chairperson: Cr Steve Morris Members: Deputy Mayor Jen Scoular Mayor Mahé Drysdale (ex officio)</p>
<p>Tangata Whenua / Tauranga City Council Committee</p>	<p>Chairperson: Mr Anthony Fisher Deputy Chairperson: To be confirmed Members: Mayor Mahé Drysdale Deputy Mayor Jen Scoular Councillor Hautapu Baker Councillor Kevin Schuler Councillor Mikaere Sydney (and during his leave of absence Cr Rod Taylor)</p> <p>Matire Duncan Mr Puhirake Ihaka Mr Nathan James Ms Destiny Leaf Mr Whitiara McLeod Mr Buddy Mikaere</p>
<p>Wastewater Management Review Committee</p>	<p>Chairperson: to be appointed following a recommendation by the Committee Deputy Chairperson: to be appointed by the Committee Members: Cr Rick Curach Cr Kevin Schuler Cr Mikaere Sydney (and during his leave of absence Cr Marten Rozeboom) Cr Rod Taylor</p> <p>Mr Spencer Webster – Ngā Potiki Ms Lara Burkhardt – Ngā Pōtiki Mr Whitiara McLeod - Ngāi Te Rangi Mr Des Heke - Ngāti Ranginui Ms Destiny Leaf (alternate member – Ngāti Ranginui)</p>
<p>Regulatory Hearings Panel</p>	<p>Ms Mary Dillon Mr Puhirake Ihaka Mr Terry Molloy Mr Alan Tate</p>
<p>District Licensing Committee</p>	<p>DLC1 – Commissioner Murray Clearwater DLC2 – Commissioner David Stewart DLC3 – Commissioner Beverley Edlin DLC4 – Commissioner Andrew Baker</p> <p>Members: Graeme Cushing (List Member) Matire Duncan (List Member) Turapaki Gardiner (List Member) Alan Tate (List Member)</p>

- (e) Adopts the following Joint Committees and confirms membership as follows:

Committee	Membership (Tauranga City Council)
SmartGrowth Leadership Group	Mayor Mahé Drysdale Deputy Mayor Jen Scoular Cr Marten Rozeboom Alternate: Cr Glen Crowther
Bay of Plenty Civil Defence Emergency Management Group	Mayor Mahé Drysdale Alternate: Cr Kevin Schuler / Deputy Mayor Jen Scoular
Regional Transport Committee	Mayor Mahé Drysdale Alternate: Deputy Mayor Jen Scoular
Public Transport Committee	Cr Glen Crowther Cr Rod Taylor Alternate: Cr Rick Curach
Tauranga Public Transport Joint Committee	Cr Glen Crowther Cr Rick Curach Alternate: Cr Rod Taylor
Te Maru o Kaituna River Authority	Cr Steve Morris Alternate: Cr Mikaere Sydney (and during his leave of absence) Cr Rick Curach

- (f) Appoints the following members to these advisory boards, external organisations and internal working groups:

Group/organisation	Membership (Tauranga City Council)
Ngā Poutiriao ō Mauao	Deputy Mayor Jen Scoular Cr Hautapu Baker Cr Rod Taylor Cr Mikaere Sydney (and during his leave of absence) Cr Rick Curach
Waiāri Kaitiaki Advisory Group	Cr Hautapu Baker Cr Steve Morris Alternate: Cr Mikaere Sydney (and during his leave of absence) Cr Rod Taylor
Matapihi Southern Pipeline Advisory Group	Deputy Mayor Jen Scoular Cr Rick Curach Cr Marten Rozeboom Cr Kevin Schuler
Taumata Kahawai Governance Group	Cr Hautapu Baker Cr Rod Taylor Alternate: Cr Kevin Schulerv

Tauranga Moana Advisory Group	Cr Hautapu Baker Cr Mikaere Sydney (and during his leave of absence) Cr Kevin Schuler Alternate: Cr Kevin Schuler
Mount Air Quality Working Group	Mayor Mahé Drysdale Cr Rod Taylor Alternate: Deputy Mayor Jen Scoular
Local Government New Zealand – Zone 2 representative	Mayor Mahé Drysdale Alternate: Deputy Mayor Jen Scoular

CARRIED

Attachments

- 1 Tabled resolutions 15 August 2024 - Governance structure and appointments 2024-28 (Version 10.41am 15.8.24)
- 2 Tabled governance terms of reference - roles changes

11.4 Remuneration for elected members

Staff Marty Grenfell, Chief Executive
Coral Hair, Manager: Democracy & Governance Services

Tabled Document:

- Proposed remuneration for councillors excel spreadsheet

Key points

- The Mayor gave a brief overview of the remuneration structure he was proposing as set out in the tabled document.
- While the Remuneration Authority set a minimum allowable remuneration of \$87,695 for Councillors that the Council could not go below, the Council could determine the allocation of the pool and set the remuneration for councillors with no additional responsibilities and those with additional responsibilities as it saw fit.
- The Mayor proposed that the remuneration for Councillors with no additional responsibilities should be set at \$110,000 per annum as this was a better reflection of a councillor’s workload than the minimum allowable remuneration.
- The Mayor proposed an additional remuneration of \$45,381 per annum for the Deputy Mayor for a total remuneration of \$155,381 per annum and an additional \$25,900 per annum for the Chairperson and Deputy Chairperson of the standing committees for a total remuneration of \$135,900 per annum to reflect the additional responsibilities and extra workload involved in these positions.

In response to questions

- Council was required to allocate the full remuneration pool of \$1,242,581.
- The Remuneration Authority required descriptions of the additional positions of responsibilities and needed to approve the proposal submitted by the Council.

Discussion points raised

- Support was expressed for a differentiation between councillors with no additional responsibilities and those councillors with additional responsibilities i.e. the Deputy Mayor and chairs and deputy chairpersons of standing committees to reflect their additional workload.

- An amendment to the recommendation was then proposed to increase the remuneration for councillors with no additional responsibilities to \$135,900 per annum to enable a flat distribution of the pool, with the exception of the Deputy Mayor whose additional responsibilities were to be recognised.
- As all Councillors were equally responsible for the decisions of the Council the amendment would better reflect a remuneration structure that promoted greater equity among all councillors, regardless of their roles as chairs or deputy chairs,
- It was felt that the remuneration structure was a reflection of what the Council had agreed to in order to be a high performing team of 10.

A MOTION WAS PROPOSED:

Moved: Mayor Mahé Drysdale

Seconded: Cr Hautapu Baker

That the Council:

- (a) Receives the report "Remuneration for elected members".
- (b) Allocates the councillors remuneration pool of \$1,242,581 for submission to the Remuneration Authority as follows:
 - (i) Councillors with no additional responsibilities \$110,000; and
 - (ii) Positions with additional responsibilities:
 - Deputy Mayor and Chairperson Accountability, Performance & Finance Committee – additional remuneration of \$45,381 with proposed total remuneration of \$155,381 (1 member per position).
 - Chairperson Standing Committee – additional remuneration of \$25,900 with proposed total remuneration per member of \$135,900 (3 members per position).
 - Deputy Chairperson Standing Committee – additional remuneration of \$25,900 with proposed total remuneration per member of \$135,900 (5 members per position).

AN AMENDMENT WAS PROPOSED:

Moved: Cr Glen Crowther

Seconded: Cr Rod Taylor

That the Council:

- (b) Allocates the councillors remuneration pool of \$1,242,581 for submission to the Remuneration Authority as follows:
 - (i) Councillors with no additional responsibilities \$135,900.

THE AMENDMENT WAS PUT AND CARRIED.

Mayor Drysdale and Cr Curach recorded their vote against the amendment.

THE AMENDMENT WAS INCLUDED IN THE SUBSTANTIVE MOTION:

RESOLUTION CO16/24/6

Moved: Mayor Mahé Drysdale

Seconded: Cr Hautapu Baker

That the Council:

- (a) Receives the report "Remuneration for Elected Members".
- (b) Allocates the councillors remuneration pool of \$1,242,581 for submission to the Remuneration Authority as follows:
 - (i) Councillors with no additional responsibilities \$135,900; and
 - (ii) Positions with additional responsibilities
 - Deputy Mayor and Chairperson Accountability, Performance & Finance Committee – additional remuneration of \$19,481 with proposed total remuneration of \$155,381 (1 member per position)
 - Chairperson Standing Committee – additional remuneration of 0 with proposed total remuneration per member of \$135,900 (3 members per position)
 - Deputy Chairperson Standing Committee – additional remuneration of 0 with proposed total remuneration per member of \$135,900 (5 members per position)

CARRIED

11.5 Elected Members' Expenses and Resources Policy

Staff Christine Jones, General Manager: Strategy, Growth & Governance
Coral Hair, Manager: Democracy & Governance Services

Key points

- The report was taken as read.

In response to questions

- In response to a query, the Mayor proposed an additional recommendation be included to reflect a review of the Elected Member's Expenses and Resources Policy in 2025.

Discussion points raised

- An additional Resolution (c) was included to reflect the discussion about reviewing the Elected Member's Expenses and Resources Policy in February 2025.

RESOLUTION CO16/24/7

Moved: Cr Steve Morris

Seconded: Cr Kevin Schuler

That the Council:

- (a) Receives the report "Elected Members' Expenses and Resources Policy".
- (b) Adopts Tauranga City Council's Elected Members' Expenses and Resources Policy 2024 (**Attachment One**) to take effect immediately.
- (c) Reviews the Elected Members Expenses and Resources Policy at a Council meeting in February 2025.

CARRIED

11.6 Appointment of the Chair to the Board of Te Manawataki o Te Papa Charitable Trust

Staff Gareth Wallis, General Manager: City Development & Partnerships
Caroline Lim, CCO Specialist

Key points

- The report was taken as read.

RESOLUTION CO16/24/8

Moved: Deputy Mayor Jen Scoular

Seconded: Cr Rod Taylor

That the Council:

- (a) Receives the report "Appointment of the Chair to the Board of Te Manawataki o Te Papa Charitable Trust".
- (b) Appoints the Tauranga City Council Mayor, Mahé Drysdale, or his nominee, as the Chair to the Board of Te Manawataki o Te Papa Charitable Trust for his term of office, effective immediately.
- (c) Notes (in accordance with s80 of the Local Government Act 2002) that, while the process for appointing the Chair is inconsistent with Council's Appointment of Directors to Council Organisations Policy, the extenuating circumstances of the Te Manawataki o Te Papa Charitable Trust's Trust Deed provide sufficient rationale for this inconsistency. There is no intention to amend the Appointment Policy to accommodate this particular decision.

CARRIED

11.7 Meetings Schedule August-December 2024

Staff Christine Jones, General Manager: Strategy, Growth & Governance
Coral Hair, Manager: Democracy & Governance Services

Key points

- An updated meetings schedule August-December 2024 was tabled.

In response to questions

- The schedule endeavoured to create a meeting cycle of five weeks however there was some juggling of dates due to school holidays.

RESOLUTION CO16/24/9

Moved: Mayor Mahé Drysdale

Seconded: Deputy Mayor Jen Scoular

That the Council:

- (a) Receives the report "Meetings schedule August-December 2024".
- (b) Adopts the meetings schedule for the period August-December 2024 as set out in tabled document. attachment.

CARRIED

Attachments

- 1 Tabled August-December 2024 draft meetings schedule 13.8.24

12 DISCUSSION OF LATE ITEMS

Nil

13 PUBLIC EXCLUDED SESSION

Nil

14 CLOSING KARAKIA

Cr Baker closed the meeting with a karakia.

The meeting closed at 10:41am.

The minutes of this meeting were confirmed as a true and correct record at the Ordinary Council meeting held on 16 September 2024.

.....
Mayor Mahé Drysdale
CHAIRPERSON