



# **AGENDA**

## **Community, Transparency & Engagement Committee meeting Tuesday, 15 October 2024**

**I hereby give notice that a Community, Transparency & Engagement Committee meeting will be held on:**

**Date: Tuesday, 15 October 2024**

**Time: 9.30am**

**Location: Tauranga City Council  
Ground Floor Meeting Rooms 1 & 1b  
306 Cameron Road  
Tauranga**

*Please note that this meeting will be livestreamed and the recording will be publicly available on Tauranga City Council's website: [www.tauranga.govt.nz](http://www.tauranga.govt.nz).*

**Marty Grenfell  
Chief Executive**

# Terms of reference – Community, Transparency and Engagement Committee

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## Common responsibility and delegations

The following common responsibilities and delegations apply to all standing committees.

### Responsibilities of standing committees

- Establish priorities and guidance on programmes relevant to the Role and Scope of the committee.
- Provide guidance to staff on the development of investment options to inform the Long Term Plan and Annual Plans.
- Report to Council on matters of strategic importance.
- Recommend to Council investment priorities and lead Council considerations of relevant strategic and high significance decisions.
- Provide guidance to staff on levels of service relevant to the role and scope of the committee.
- Establish and participate in relevant task forces and working groups.
- Engage in dialogue with strategic partners, such as Smart Growth partners, to ensure alignment of objectives and implementation of agreed actions.
- Confirmation of committee minutes.

### Delegations to standing committees

- To make recommendations to Council outside of the delegated responsibility as agreed by Council relevant to the role and scope of the Committee.
- To make all decisions necessary to fulfil the role and scope of the Committee subject to the delegations/limitations imposed.
- To develop and consider, receive submissions on and adopt strategies, policies and plans relevant to the role and scope of the committee, except where these may only be legally adopted by Council.
- To consider, consult on, hear and make determinations on relevant strategies, policies and bylaws (including adoption of drafts), making recommendations to Council on adoption, rescinding and modification, where these must be legally adopted by Council.
- To approve relevant submissions to central government, its agencies and other bodies beyond any specific delegation to any particular committee.
- Engage external parties as required.

# Terms of reference – Community, Transparency and Engagement Committee

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## Membership

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<b>Chairperson</b>	Cr Kevin Schuler
<b>Deputy chairperson</b>	Cr Hautapu Baker
<b>Members</b>	Cr Rick Curach Cr Steve Morris Cr Rod Taylor <i>Mayor Mahé Drysdale (ex officio)</i>
<b>Non-voting members</b>	(if any)
<b>Quorum</b>	<u>Half</u> of the members present, where the number of members (including vacancies) is <u>even</u> ; and a <u>majority</u> of the members present, where the number of members (including vacancies) is <u>odd</u> .
<b>Meeting frequency</b>	Five weekly

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## Role

The role of the Community, Transparency and Engagement Committee is:

- To ensure community involvement in, and support for, Council projects, proposals, initiatives and services.
- To review and determine the policy and bylaw framework that will assist in achieving the desired strategic and operational priorities and outcomes for the city.
- To monitor delivery of Council-funded delivery by community-led organisations partnering with, or otherwise contracted to, Council.
- To review and improve public confidence and participation in Council decision making processes.

## Scope

- Develop a council-wide engagement strategy and monitor, including via community feedback, its implementation and success.
- Develop and review engagement plans for projects, proposals, initiatives and services that the Committee considers significant from a community interest perspective.
- Ensure appropriate and accessible information is available to the community on current and upcoming projects.
- Receive and consider the community's views on public transport and provide that information to relevant Committees.
- Develop and consider opportunities for Council to partner with the community, organisations, and other agencies to enable good outcomes for the city.

- Lead the development of relationships with community organisations, schools, businesses and other groups to broaden Council's reach into the community and use of available resources.
- Develop, review and approve policies, including as appropriate the development of community consultation material, the undertaking of community consultation, and the hearing of and deliberating on community submissions.
- Develop, review and approve for adoption by Council bylaws, including as appropriate community consultation material and processes, and the hearing of and deliberating on community submissions. (Note that the Committee will recommend the final adoption of a bylaw to Council as the Council can not legally delegate to a committee the adoption of a bylaw).
- Ensure promotion of the community's trust and confidence in Council is embedded in Council's projects, proposals, initiatives and services.
- Where gaps are identified, develop proposals for new projects or services for recommendation to Council for inclusion in future Annual Plan or Long-term Plan processes.
- Receive and consider feedback that is fully representative of the community including, but not limited to, the annual residents' survey (undertaken in waves).
- Receive reporting by Mainstreet organisations as appropriate.
- Receive reporting against partnership agreements with key cornerstone organisations (as per the Community Funding Policy) and from other community-led organisations as appropriate.
- Assess options for improving public participation in decision-making and make recommendations to Council that will strengthen democratic processes at all levels of the organisation.

### **Power to Act**

- To make all decisions necessary to fulfil the role, scope and responsibilities of the Committee subject to the limitations imposed.
- To establish sub-committees, working parties and forums as required.

### **Power to Recommend**

- To Council and/or any standing committee as it deems appropriate.



## Order of Business

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- 1 OPENING KARAKIA**
- 2 APOLOGIES**
- 3 PUBLIC FORUM**
- 4 ACCEPTANCE OF LATE ITEMS**
- 5 CONFIDENTIAL BUSINESS TO BE TRANSFERRED INTO THE OPEN**
- 6 CHANGE TO ORDER OF BUSINESS**

## **7 CONFIRMATION OF MINUTES**

### **7.1 Minutes of the Community, Transparency & Engagement Committee meeting held on 10 September 2024**

**File Number:** A16785607

**Author:** Caroline Irvin, Governance Advisor

**Authoriser:** Anahera Dinsdale, Acting Team Leader: Governance Services

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### **RECOMMENDATIONS**

That the Minutes of the Community, Transparency & Engagement Committee meeting held on 10 September 2024 be confirmed as a true and correct record.

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### **ATTACHMENTS**

- 1. Minutes of the Community, Transparency & Engagement Committee meeting held on 10 September 2024**



# MINUTES

**Community, Transparency &  
Engagement Committee meeting  
Tuesday, 10 September 2024**

**Order of Business**

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<b>4</b>	<b>Acceptance of late items</b> .....	<b>4</b>
<b>5</b>	<b>Confidential business to be transferred into the open</b> .....	<b>4</b>
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<b>9</b>	<b>Discussion of late items</b> .....	<b>10</b>
<b>10</b>	<b>Closing karakia</b> .....	<b>10</b>

**MINUTES OF TAURANGA CITY COUNCIL  
COMMUNITY, TRANSPARENCY & ENGAGEMENT COMMITTEE MEETING  
HELD AT THE TAURANGA CITY COUNCIL, GROUND FLOOR MEETING ROOMS 1 & 1B, 306  
CAMERON ROAD, TAURANGA  
ON TUESDAY, 10 SEPTEMBER 2024 AT 9.30AM**

**MEMBERS PRESENT:** Cr Kevin Schuler (Chairperson), Cr Hautapu Baker, Cr Rick Curach, Cr Steve Morris, Cr Rod Taylor.

**ALSO PRESENT:** Cr Glen Crowther, Cr Marten Rozeboom.

**APOLOGIES:** Mayor Mahé Drysdale

**LEAVE OF ABSENCE:** Cr Mikaere Sydney

**IN ATTENDANCE:** Marty Grenfell (Chief Executive), Barbara Dempsey (General Manager: Community Services), Nic Johansson (General Manager: Infrastructure), Christine Jones (General Manager: Strategy, Growth & Governance), Alastair McNeill (General Manager: Corporate Services), Gareth Wallis (General Manager: City Development & Partnerships), Nick Chester (Principal Strategic Advisor), Shawn Geard (City Centre Infrastructure Lead), Emily McLean (Programme Lead: City Development), Kendyl Sullivan (City Partnerships Specialist), Josh Logan (Team Leader: Corporate Planning), Ruth Woodward (Team Leader: Policy), Lucy Reed (Team Leader: Strategic Community Relations), Coral Hair (Manager: Democracy & Governance Services), Anahera Dinsdale (Acting Team Leader: Governance Services), Caroline Irvin (Governance Advisor), Aimee Aranas (Governance Advisor).

**EXTERNAL:** Elena Mead, Key Research, Michael Clarke, Manager Mount Business Association.

## **1 OPENING KARAKIA**

Cr Hautapu Baker opened the meeting with a karakia.

## **2 APOLOGIES**

### **APOLOGY**

### **COMMITTEE RESOLUTION CTE3/24/1**

Moved: Cr Rod Taylor

Seconded: Cr Hautapu Baker

That the apology for absence received from Cr Sydney and Mayor Drysdale be accepted.

**CARRIED**

### 3 PUBLIC FORUM

#### 1. Gordy Lockhart, You Be You Aotearoa - Rainbow Crossing in the City Centre

- Mr Lockhart acknowledged Cr Sydney, and provided a history of the LGBTQ+ movement.
- It was good to have conversations about Trans people, but the challenge was the fine line between sensible discourse and hate. This was quite a fine line within the Tauranga community.
- Trans people did exist in our communities, they were valid and deserved to be recognised as such.
- The original rainbow flag was designed as a banner flag that recognised the struggle for civil and human rights. It became a sign of safety for the LGBT community.
- In 2008, a chevron/triangle was added to the progress flag as is today. The colours in the triangle represented the LGBTQ+ community and marginalised people of colour. The triangle also denoted members of the LGBTQ+ community that perished in the second world war.
- Tauranga was a community of diverse identities, cultures and political and religious beliefs. It was felt it did not fully value, validate or celebrate this diversity. A rainbow crossing would help to do this, representing the community as a whole.

In response to questions:

- It was felt the rainbow flag had been made political by populist politicians with certain agendas, but it was actually a validation that the LGBTQ+ community existed and a commemoration of those who had perished. This should not detract from the fact that the Trans community existed and should be validated for who they were.

### 4 ACCEPTANCE OF LATE ITEMS

Nil

### 5 CONFIDENTIAL BUSINESS TO BE TRANSFERRED INTO THE OPEN

Nil

### 6 CHANGE TO ORDER OF BUSINESS

Nil

### 7 DECLARATION OF CONFLICTS OF INTEREST

Nil

### 8 BUSINESS

#### 8.1 Options for a Rainbow Crossing in the City Centre

**Staff** Gareth Wallis, General Manager: City Development & Partnerships  
Nick Chester, Principal Strategic Advisor  
Shawn Geard, City Centre Infrastructure Lead  
Emily McLean, Programme Lead: City Development

#### Key Points

- The General Manager: City Developments & Partnerships introduced the item and took the report as read.



**In response to questions**

- Staff had visited city centre businesses and spoken with the people who were in the shop on the day. They had been shown pictures of the proposed rainbow crossing. There had been an overall sentiment of neutral to supportive, with those not connected to the content largely ambivalent. There was some non-supportive sentiment around separatism and cost. The location of the crossing was secondary to opinions about rainbow crossings.
- The location on Devonport Road was chosen as a pedestrian crossing was about to be installed there. The location proposed on The Strand in front of Masonic Park was an area that had recently been opened up, but would not be a potential long term location due to future upgrade works along The Strand. The Durham Street location was an existing pedestrian crossing next to Waikato University. Some consideration had been given to a location on Cameron Road however, this was a higher speed environment which posed more risk.
- This decision sat within the scope and role of this Committee. However, a recommendation could be made to the full Council to make the decision.
- The crossing would fall under 'road marking' and would need to be repainted each year to keep it vibrant. A large percentage of the cost involved was road and traffic management to be able to paint it safely.
- Part of the disadvantage of The Strand option was that its future was still to be resolved in terms of its final design and the connection between Masonic Park and the waterfront.

**Discussion points raised:**

- The rainbow crossing would show the Council's support for diversity and inclusion of the LGBTQ+ community.

**COMMITTEE RESOLUTION CTE3/24/2**

Moved: Cr Rod Taylor

Seconded: Cr Hautapu Baker

That the Community, Transparency & Engagement Committee:

- (a) Receives the report "Options for a Rainbow Crossing in the City Centre".
- (b) Note that Council previously received a petition on 29 April 2024, requesting that a rainbow crossing be installed in the city centre.
- (c) Approves the installation of a rainbow crossing at 21 Devonport Road as part of a new pedestrian crossing.
- (d) Notes that the crossing would be aimed to be complete before the end of 2024.

**CARRIED**

In Favour: Crs Kevin Schuler, Hautapu Baker, Rick Curach and Rod Taylor

Against: Cr Steve Morris

**CARRIED 4/1**

**8.2 Mainstreet's' Monitoring Report for the Period 1 January to 30 June 2024**

**Staff** Gareth Wallis, General Manager: City Development & Partnerships  
Kendyl Sullivan, City Partnerships Specialist

**External** Michael Clarke, Manager Mount Business Association

**Key Points**

- The City Partnerships Specialist provided a summary of the report.

The Manager, Mount Business Association spoke to a PowerPoint presentation providing the following points:

- There had been some great events that brought people to the Mount such as the Jazz Festival, the Winter Mini Carnaval, the Mount Busking Festival, and the Matariki Augmented Reality Art Installation.
- The Street Safety WhatsApp group continued to grow and had great engagement. This was a real time security system in the event of any issues occurring on the streets.
- It had been a very tough winter for the Mount Business community with retail sales being significantly down in 2024. Local spenders had decreased for the first six months of the year.
- Digital and marketing highlights included the onboarding of a new social and content manager which had improved quality and digital presence, and an increase in social media reach.
- Areas of focus included promotions and marketing, safety and security and placemaking.
- Financials for end of year indicated that the organisation had closed out in a good position.
- Mount Main Street would like to establish a closer working relationship with the Elected Members and be supported in finding solutions to its challenges.
- Future activities included finding ways to bring more colour and art to the streets, finding more external funding to bring more capability to the organisation and build the Mount brand as a destination, and replacing an outgoing iwi representative on the Board.
- The City Partnerships Specialist was acknowledged and thanked for her hard work with the organisation.
- The appointment of the Community Constable was greatly appreciated, in particular his engagement with businesses.
- The City Safety and Engagement Advisor was thanked for his continuous work in making the Mount a safe place.

In response to questions:

- The Mount Business Association's official position on paid parking was that it did not support it on the main street or immediate surrounds. However, it was in favour of Council enforcing existing time limits to encourage the turnover of vehicles on the main street. There would be support for a paid parking building. Bigger retailers were not attracted to the Mount shopping area due to there being no dedicated parking for shopping.
- Up until this year, there had been little to no parking time limit enforcement. A more implemented programme had begun this year and new and clearer signage had been put up along the main street. It had been agreed that these time limits should stop at 6pm for hospitality purposes.
- The Little Big Market's role in the community was acknowledged, however, this was a sore point for the Mount businesses due to the negative financial impact it had on them. The scale and frequency of the markets meant that they used a majority of parking every weekend which was the busiest period of trading. A preferred solution would be for the markets to occur in Coronation Park once a month or to move away from the commercial centre so they did not have such an impact. Other solutions could include the markets providing parking within Coronation Park.
- Some of the future activities planned would require external funding to enable them to go ahead.
- Sales data would no longer be supplied to Mount Main Street and the organisation would like support from Council to find a solution for this.

**Discussion points raised**

- Councillors would like Mainstreet Tauranga, Pāpāmoa Unlimited and the Greerton Village

Community Association to attend and present at the next Committee meeting scheduled for 15 October 2024.

#### **In response to questions**

- If Council made a decision not to proceed with funding the targeted rate, Pāpāmoa Unlimited could continue to operate as an independent incorporated society, but would need to find other sources of income.
- Council did not have the resources to pick up the scale of work required to take over the event delivery work of one of these organisations.
- Staff had developed an extensive process for targeted rate expansion that included substantial consultation with the targeted group. This process required considerable time and resources. Understanding the needs of the community was essential for both Council and Pāpāmoa Unlimited when looking to expand the targeted rate.

#### **COMMITTEE RESOLUTION CTE3/24/3**

Moved: Cr Steve Morris

Seconded: Cr Hautapu Baker

That the Community, Transparency & Engagement Committee:

- (a) Receives the report "Mainstreet's' Monitoring Report for the Period 1 January to 30 June 2024".
- (b) Receives the Mainstreet Tauranga Report to 30 June 2024 and Annual Plan for 2024/25.
- (c) Receives the Mount Business Association Report to 30 June 2024, and Annual Plan for 2024/25.
- (d) Receives the Pāpāmoa Unlimited Report to 30 June 2024 and Annual Plan for 2024/25.
- (e) Receives the Greerton Village Community Association Report to 30 June 2024, Annual Plan for 2024/25, and Strategic Plan.

**CARRIED**

In Favour: Crs Kevin Schuler, Hautapu Baker, Rick Curach and Rod Taylor

Against: Nil

Abstained: Cr Steve Morris

**CARRIED**

#### **8.3 Annual Residents' Survey 2023/24**

**Staff** Christine Jones, General Manager: Strategy, Growth & Governance  
Josh Logan, Team Leader: Corporate Planning

**External** Elena Mead, Key Research

#### **Key Points**

- The General Manager: Strategy, Growth & Governance provided a summary of the report.

**In response to questions**

Elena Mead from Key Research responded to questions as follows:

- There were quite a few improvements this year in the community and public facility spaces. Reputation had stopped declining and was picking up. Overall, the performance was strong compared to other councils.
- The methodology for this survey had not changed in the last four years. More people were doing the survey online.
- It would be possible to expand the survey over a longer time frame for most of the measures.

The Chief Executive provided the following comments:

- Attention was needed around trust and confidence which was a mainstay of any organisation. The public perception of Council did not necessarily distinguish between the governing body and the organisation, but was rather one of a single entity. It was therefore important to have alignment between the wishes and desires of governance and the capability and performance of the organisation, and that Council delivered on what it said it was going to do, thereby gaining trust and confidence with the public.
- Creating efficiencies was something that was continuously undertaken by the senior management and executive team.
- The Executive Team had a weekly stand up where survey results were discussed. This information was made available to staff who, depending on their roles, could dive deeper into the issues.

**COMMITTEE RESOLUTION CTE3/24/4**

Moved: Cr Steve Morris

Seconded: Cr Rick Curach

That the Community, Transparency & Engagement Committee:

- (a) Receives the report "Annual Residents' Survey 2023/24".

**CARRIED**

**8.4 Outline Work Programme for the Community, Transparency and Engagement Committee**

**Staff** Alastair McNeil, General Manager: Corporate Services

**Key Points**

- The General Manager: Corporate Services provided a summary of the report.

**Discussion points raised**

- A recommendation was put forward that the work plan may be amended and those amendments will be reported back to this Committee.

**COMMITTEE RESOLUTION CTE3/24/5**

Moved: Cr Kevin Schuler

Seconded: Cr Rod Taylor

That the Community, Transparency & Engagement Committee:

- (a) Receives the report "Outline Work Programme for the Community, Transparency and Engagement Committee".
- (b) Notes the outline work programme for the Committee as per Attachment One of this report.

- (c) Notes that this work plan may be amended and those amendments will be reported back to this Committee.

**CARRIED**

11.22am The meeting adjourned.

11.35am The meeting reconvened.

## **8.5 Proposed Work Programme for the Review and/or Development of Policies and Bylaw**

**Staff** Christine Jones, General Manager: Strategy, Growth & Governance  
Ruth Woodward, Team Leader: Policy

### **Key Points**

- The General Manager: Strategy, Growth and Governance provided a summary of the report.

### **In response to questions**

- Some bylaws were able to be completed by Council resolution, others had to be consulted on.
- The Gambling Review policy was reviewed last year and adopted in December 2024. It was reviewed within a three year cycle.
- Vaping responsibilities and the locations of vape shops sat with the Ministry of Health.
- Council had a Local Alcohol Policy which was reviewed over a two year period resulting in changes being made. If alcohol was being sold without a licence, Council could take enforcement against the business owner.
- Any opposition to an alcohol licence renewal would go through a public notification process, a hearing would take place and the opposers would have an opportunity to voice their concerns. The District Licencing Committee would then make a decision whether the licence would be renewed.

## **COMMITTEE RESOLUTION CTE3/24/6**

Moved: Cr Steve Morris

Seconded: Cr Rick Curach

That the Community, Transparency and Engagement Committee:

- (a) Receives the report "Proposed Work Programme for the Review and/or Development of Policies and Bylaw".
- (b) Adopts the work programme, included in the attached schedule, for the review and/or development of policies and bylaws in 2024-25 year.

**CARRIED**

## **8.6 Issues and Options: Event Funding Framework Adjustments**

**Staff** Barbara Dempsey, General Manager: Community Services  
Nick Chester, Principal Strategic Advisor

### **Key Points**

- The General Manager: Community Services provided a summary of the report.

**In response to questions**

- Multiple criteria were assessed when an application was being looked at such as the sustainability of an organisation and the financial benefit as a result of the event. As such this was not a donation but an event grant.
- Bay of Plenty Rugby, Futures Beach Volleyball and the World Tennis Tour were three of the five events that had triggered the minor adjustments to the event funding framework.
- Unless there was a three-year contract already in place, event funding was open to anybody wishing to make a funding application under the purpose of the grant. The applications would be considered on their merits.
- The changes would provide more clarity as to which fund should be applied for and as such would not be a deterrent to apply.

**Discussion points raised**

- Could staff look into the possibility of an Elected Member being on the selection panel.

**COMMITTEE RESOLUTION CTE3/24/7**

Moved: Cr Rod Taylor

Seconded: Cr Hautapu Baker

That the Community, Transparency & Engagement Committee:

- (a) Receives the report "Issues and Options: Event Funding Framework Adjustments".
- (b) Notes the findings of the recent review of the Event Funding Framework.
- (c) Approves Option 2: Make minor adjustments to the Funding Framework:
  - (i) Retain the Major Event Fund;
  - (ii) Merge the Legacy Event Fund and Event Support Fund into a new Tauranga Events Fund and amend the purpose ahead of the 2024/25 funding round; and
  - (iii) Delete the three year stand down period for applicants to apply for funding.

**CARRIED**

**9 DISCUSSION OF LATE ITEMS**

Nil

**10 CLOSING KARAKIA**

Cr Hautapu Baker closed the meeting with a karakia.

The meeting closed at 12.01 pm.

The minutes of this meeting were confirmed as a true and correct record at the Community, Transparency & Engagement Committee meeting held on 15 October 2024.

.....  
Cr Kevin Schuler  
**CHAIRPERSON**

**8        DECLARATION OF CONFLICTS OF INTEREST**

## 9 DEPUTATIONS, PRESENTATIONS, PETITIONS

### 9.1 Petition - Mount Maunganui Hot Pools Opening Hour

**File Number:** A16784258

**Author:** Caroline Irvin, Governance Advisor

**Authoriser:** Anahera Dinsdale, Acting Team Leader: Governance Services

#### PURPOSE OF THE REPORT

The purpose of this report is to present the petition 'Mount Manganui Hot Pools Opening Hour' to the Committee.

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#### RECOMMENDATIONS

That the Community, Transparency & Engagement Committee:

- (a) Receives the report "Petition - Mount Maunganui Hot Pools Opening Hour".

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#### ATTACHMENTS

1. Petition - Mount Maunganui Hot Pools Opening Hour - A16784151 [↓](#) 
2. Petition Signatures - Mount Maunganui Hot Pool Opening Hour - A16784434 [↓](#) 
3. Petition Signatures - Mount Maunganui Hot Pools Opening Hour - A16784155 [↓](#) 



15 September 2024

Mr Mayor Mahé Drysdale – Mayor@Tauranga.govt.nz

Cc Ms Jen Scoular, Deputy Mayor, Mount Maunganui Ward -  
Jen.Scoular@tauranga.govt.nz

We write to you on behalf of a group of swimmers and walkers at the mount hot pools. Prior to covid 19, opening hours were 6 am, however this was changed to 7 am once the pools reopened after covid. Unfortunately, this now precludes participation by many people who used to exercise in the active pool before work, especially when having to factor in traffic delays.

As many as 20 swimmers and walkers jostle amongst themselves keen to exercise at 7 am before the pool is further restricted once daily aqua-aerobic and water-resist classes start from 7.45 am. Increased pressure from reduced access has caused disharmony and complaints amongst the various groups - walkers, swimmers, aqua classes as well as other members of the public.

Many participants have health, fitness and rehabilitation post-surgery issues, so the therapeutic and healing elements of NZ's unique hot salt water are essential to their recovery and wellbeing. Others like to train and as an Olympic champion you know the importance of that.

Concerns have been made to management to little avail. We are told they can't get the staff to re-open earlier. We have surveyed 43 public pools throughout the country and found none that open as late as 7 am (see list below). Of the 43 public pools over 97% open at 5.30 or 6 am. The management at these pools have overcome staffing issues and meet the needs of their communities. Neighbouring businesses such as cafes and gyms also start early to service their clients before work, opening by 6 am but setting up at much earlier times.



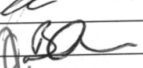
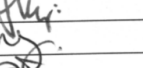
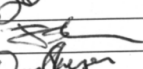
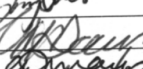
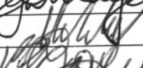
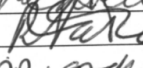
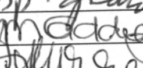
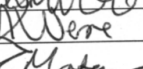
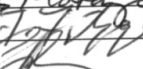
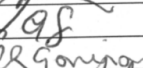
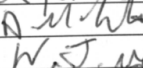
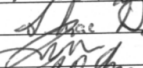
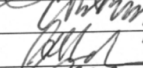





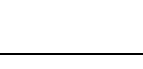

We trust that you will investigate and help resolve this issue.




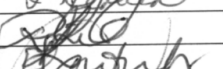
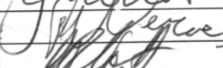
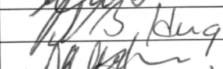

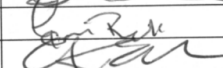

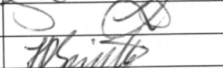
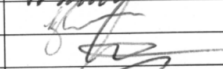
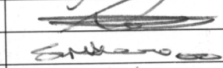
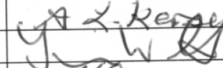
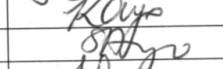
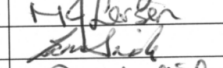
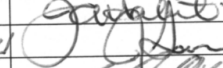
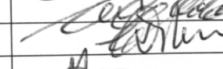
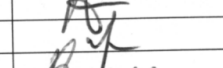


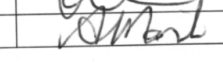








**OPENING TIMES PUBLIC POOLS (Mon-Fri) compared to MOUNT HOT POOLS 7.00 am**

Whangarei Aquatic	6.00	Whakatane Pool	6.00
Albany Stadium	5.30	Taupo AC Baths	6.00
Glenfield Pool	5.30	Napier ocean spa pool	5.30
Birkenhead Pool	6.00	Napier Aquatic	6.00
Cameron Pool Mt Roskill	5.30	Wellington Regional Aquatic Centre	6.00
Franklin Pool	5.30	Fryberg Pool	6.00
Glen Innes Pool	5.30	Keith Spry Pool	6.00
Lagoon Pool Panmure	5.30	Karori Pool	6.00
Manurewa Pool	5.30		
Massey Park Pool	5.30	Nelson Riverside pool	5.30
Moana Nui-a-Kiwi Mangere	5.30	Nelson Richmond Aquatic	5.30
Mt Albert Aquatics	5.30	Jellie Park Christchurch	5.30

Otahuhu Pool	6.00	Graham Condon Pool	5.30
Te Rapa Waterworld	5.30	Matatiki Hornby Pool	6.45
Gallagher Pool Hamilton	6.00	Pioneer Lyttleton	5.30
Cambridge Pool	6.00	Alpine Aquiland Queenstown	6.00
Matamata Pools	6.00	Wanaka Pool	6.00
Baywave Mount Maunganui	6.00	Cromwell Pool	6.00
Memorial Pool Tauranga	6.00	Alexandra Pool	6.00
Greerton Pool	6.00	Moana Pool Dunedin	5.30
Otumoetai Pool	6.00	Te Puna o Whakaehu Dunedin	6.00
Te Awamutu Pool	6.00	Southland Aquatic Centre	5.30

Petition of Pool Users: Mayor to resolve the change in opening hours of Mount Hot Pools

NAME	SIGNATURE	CONTACT
Julie Carle		
Jan Carle		
MARC EUBEN		
SLOTT BRUNDELL		
Barbara Orr		
Jayne King		
Michelle Gray		
Brian Gray		
Danae Sherson		
Dolly Sherson		
Uma Davies		
Glennice Mayo		
Peter Cooney		
Pip Cranbice		
Raeanne CATHIE		
Adam CATHIE		
Julie Caddigan		
Anna Were		
ALEC WERE		
Sandra Matenga		
Peter Fitzgerald		
Gerard Byrnes		
John Joranson		
Colleen Goring		
Ray Marshall		
John Macdonald		
Sharon Macdonald		
Jon Nixon		
Ernest Strong		
Annella Chapman		
Catherine Bannister		

NAME	SIGNATURE	CONTACT
Tim Kinder		
John Bettbridge		
Bret Holmes		
Dawn Marshall		
ROSE TURVEY		
FRAN HERBERT		
KARIN TRINICK		
LIZ KNOWLES		
Ray Vercoe		
C Clothier		
Naqire Hughes		
Janelle Gibson		
Joan Dunne		
GROSS BROOKBANK		
Gail Sadee		
Eboni Ellison		
CLAY Lawson		
Bruce Smith		
L.D. Smith		
C.M. Hughes		
L. Williams		
Robert Reid		
Sue Sherwood		
Lyn Kessel		
Tanner Mills		
Katie Ayo		
Sarah Ayo		
Jane Kessen		
Linda McBride		
Jude Habib		
Jocelyn Lancaster		
Marglyn Anderson		
Colleen Mung		
Kate Gillingham		
Mike Meier		
Keith Goringe		
Wendy Fowler		
Jenny Neill		
John Neill		
Kiviana Hirani		
Angie Martin		

42

8

[illegible]

Dear Mount Pool regular attendee

We are canvassing support from our new Mayor **Mahé** Drysdale to have the opening hours of the Mount Hot Pools changed from 7 am to the pre-covid time of 6 am or thereabouts. Opening times for public pools throughout NZ are usually 5.30-6.00 am. Please see the attached letter detailing our request, and if you wish to support our letter kindly email your permission to add your name as received by email. Feel free to share this letter amongst others who may wish to support it.

Many thanks for your attention.

Regards

Julie Carle

-----  
From: Sherry Bennett <[REDACTED]>  
Date: Sat, Sep 14, 2024 at 10:50 AM  
To: Julie Carle <[REDACTED]>

Yes happy to support earlier opening hours, Sherry Bennett

-----  
From: Jude Habib <[REDACTED]>  
Date: Sat, Sep 14, 2024 at 11:34 AM  
To: Julie Carle <[REDACTED]>

Yes please

-----  
From: Graeme Horsley <[REDACTED]>  
Date: Sat, Sep 14, 2024 at 12:00 PM  
To: Julie Carle <[REDACTED]>

I am fully in agreement. Go for it

Graeme Horsley  
[REDACTED]

----- Original message -----  
From: Julie Carle <[REDACTED]>  
Date: 14/09/24 10:42 am (GMT+12:00)  
To: Julie Carle <[REDACTED]>

Subject: Fwd: Mount Hot Pools opening time

-----  
From: Murray & Jenny <[REDACTED]>  
Date: Sat, Sep 14, 2024 at 1:24 PM  
To: Julie Carle <[REDACTED]>

Hi Julie,

Please add my name to the petition , Jenny Gough contact [REDACTED]

Regards

Jenny

From: Julie Carle [mailto:[REDACTED]]  
Sent: Saturday, 14 September 2024 10:42 am  
To: Julie Carle <[REDACTED]>  
Subject: Fwd: Mount Hot Pools opening time

Dear Mount Pool regular attendee

-----  
From: Sandi Fernandez <[REDACTED]>  
Date: Sat, Sep 14, 2024 at 1:34 PM  
To: Julie Carle <[REDACTED]>

Please add my name and husband sandi and Craig Fernandez

On Sat, 14 Sept 2024, 10:39 am Julie Carle, <[REDACTED]> wrote:

-----  
From: Peter Stevenson <[REDACTED]>

Date: Sat, Sep 14, 2024 at 3:01 PM  
To: Julie Carle <[REDACTED]>

Please add my name to the petition  
Peter Stevenson

[REDACTED]

Good luck  
Regards  
Peter

---

From: Julie Carle <[REDACTED]>  
Sent: Friday, September 13, 2024 10:43 PM  
To: Julie Carle <[REDACTED]>  
Subject: Fwd: Mount Hot Pools opening time

-----  
From: Heather Shephard <[REDACTED]>  
Date: Sat, Sep 14, 2024 at 6:25 PM  
To: Julie Carle <[REDACTED]>

Good evening,

I agree that the Mount Hot pools need to open at the earlier time of 6 am.  
I go to Aqua resist twice a week and there are "Grumpy" other swimmers/walking in the pools who don't agree with the area being sectioned off for our use. When Aqua is not on during the school holidays  
I like to walk in the pools 3 times a week and I would go at an earlier time if open earlier to avoid the overcrowding.  
I find the pool walking /Aqua class is very beneficial to my health.

Please add my name to the petition

Regards  
Heather Shephard

[REDACTED]

[Sent from Yahoo Mail for iPad](#)

-----  
From: Bronwyn and Gary Simpson <[REDACTED]>  
Date: Sat, Sep 14, 2024 at 8:55 PM  
To: Julie Carle <[REDACTED]>



Please add our [names.to](#) this request:  
Return opening hours to the pre covid times please.  
Bronwyn and Gary Simpson

-----  
From: Janet Peters <[REDACTED]>  
Date: Sun, Sep 15, 2024 at 10:13 AM  
To: Julie Carle <[REDACTED]>

Happy to help!!  
Good on you!  
Janet

Janet Peters MNZM  
[REDACTED]

<Mount Hot Pools opening time.tiff>

-----  
From: <[REDACTED]>  
Date: Sun, Sep 15, 2024 at 11:50 AM  
To: Julie Carle <[REDACTED]>

Yes please,

[Add my name to the petition for earlier opening times](#)

Thanks

[Moana Hodge](#)

From: Julie Carle <[REDACTED]>  
Sent: Saturday, 14 September 2024 10:39 am  
To: Julie Carle <[REDACTED]>

-----  
From: Susan Norton-Westwood <[REDACTED]>  
Date: Sun, Sep 15, 2024 at 11:58 AM  
To: Julie Carle <[REDACTED]>

Hi Julie

Thank you for your email. I would like to add my name to the petition supporting extended opening hours of the Mount Hot Pools to 6 am. Contact details are Susan Norton-Westwood [REDACTED]  
[REDACTED]

Many thanks for your lead in this cause.

Susie

-----  
From: Robyn Hemphill <[REDACTED]>  
Date: Sun, Sep 15, 2024 at 9:30 PM  
To: Julie Carle <[REDACTED]>

I am happy to support the petition to change the opening time of mount hot pools to be reinstated back to 6am.

Robyn Hemphill  
[REDACTED]


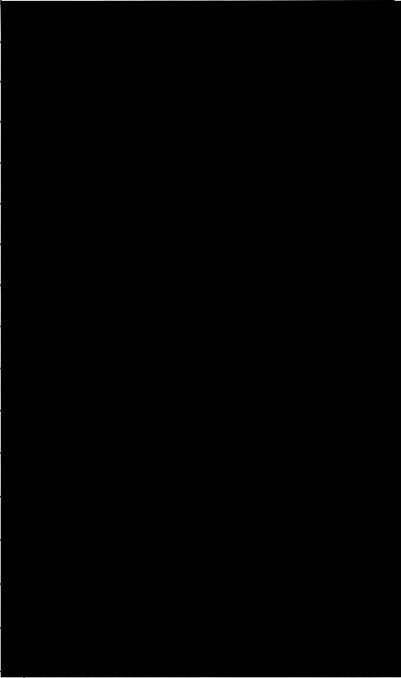
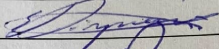
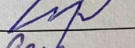
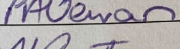
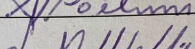
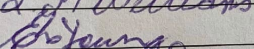
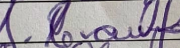
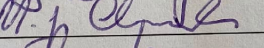
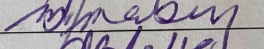

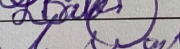
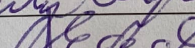
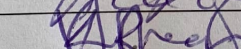
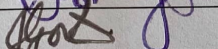
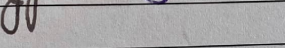
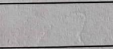
-----  
From: Sharron Harris <[REDACTED]>  
Date: Wed, Sep 18, 2024 at 12:59 PM  
To: Julie Carle <[REDACTED]>

Hi Julie..very keen to support this request. Thanks for your work on this. Please add my name to the list. Sharron Harris

-----  
From: Annie Lewis <[REDACTED]>  
Date: Thu, Sep 19, 2024 at 6:42 PM  
To: Julie Carle <[REDACTED]>

Hi there

I'll be in Tauranga early tomorrow am, so will ask to sign at desk when I'm next in tue class.  
Thanks Annie

NAME	SIGNATURE	CONTACT
Sam King.		
Eliza Dimmock		
Jack Dimmock		
Pat Vennar		
Annie Porteous		
Doreen Williams		
Liz Young		
Sheryl Crawford		
Jane Church		
Margaret Mabey		
Danice Jeffs		
Lynette Baker		
Stacey Doyle		
Julie Eagle		
Kim Megson		
Jillian Gorton		

## 10 BUSINESS

### 10.1 Mainstreets' Report and Presentations for the Period 1 January to 30 June 2024

**File Number:** A16739923

**Author:** Kendyl Sullivan, City Partnerships Specialist

**Authoriser:** Gareth Wallis, General Manager: City Development & Partnerships

#### PURPOSE OF THE REPORT

1. For the Mainstreet organisations 'Papamoa Unlimited', 'Mainstreet Tauranga' and 'Greerton Village and Community Association' to present to Council on their activities for the period 1 January to 30 June 2024, to highlight issues, provide a financial update, and to outline plans for upcoming activities.

---

#### RECOMMENDATIONS

That the Community, Transparency & Engagement Committee:

- (a) Receives the report "Mainstreets' Report and Presentations for the Period 1 January to 30 June 2024".
- (b) Receive presentations from:
  - (i) Papamoa Unlimited
  - (ii) Mainstreet Tauranga
  - (iii) Greerton Village and Community Association

---

#### EXECUTIVE SUMMARY

2. Mainstreets' were scheduled to present at the Community, Transparency and Engagement Committee on 10 September 2024.
3. A copy of the report received at this Committee meeting can be found [here](#). This report, the Mainstreet Monitoring Reports, Annual Plans, and Greerton Village and Community Association's Strategic Plan were all received at the committee meeting on 10 September 2024.
4. Due to Mount Business Association being the only Mainstreet that presented at the 10 September 2024 meeting, we have requested the additional Mainstreets' attend this meeting to speak to their six-monthly monitoring reports and allow for questions from councillors.
5. Six-monthly monitoring reports for the presenting Mainstreets are attached for reference.

#### SIGNIFICANCE

6. The Local Government Act 2002 requires an assessment of the significance of matters, issues, proposals and decisions in this report against Council's Significance and Engagement Policy. Council acknowledges that in some instances a matter, issue, proposal or decision may have a high degree of importance to individuals, groups, or agencies affected by the report.
7. In making this assessment, consideration has been given to the likely impact, and likely consequences for:
  - (a) The current and future social, economic, environmental, or cultural well-being of the district or region;

- (b) Any persons who are likely to be particularly affected by, or interested in, the matter; and
  - (c) The capacity of the local authority to perform its role, and the financial and other costs of doing so.
8. In accordance with the considerations above, criteria and thresholds in the policy, it is considered that the matter is of low significance.

### ENGAGEMENT

9. Taking into consideration the above assessment, that the matter is of low significance, officers are of the opinion that no further engagement is required prior to Council making a decision.

### ATTACHMENTS

1. **Papamoa Unlimited Six Monthly Monitoring Report January - June 2024 - A16470583**  
2. **Mainstreet Tauranga Six Monthly Monitoring Report January - June 2024 - A16450201** 
3. **Greerton Village Community Association Six Monthly Monitoring Report January - June 2024 - A16469733**  

## Mainstreet Monitoring Report – Papamoa Unlimited

### Reporting Period: 1 January 2024 to 30 June 2024

*This section will only need to be updated when there are changes to report on*

**Vision:**

**Core Purpose / Focus areas of Mainstreet Business Plan:**

**Membership overview:**

**Summary of highlights:**

*Selecting 3 – 6 activities to highlight, also include anything else that should be highlighted to Council*

**Key Activity and Achievements (previous 6 months):**

*Additional tables can be added if needed*

<b>Activity Area: for example: events</b>		
<b>Activity</b>	<b>Explanation</b>	<b>Results / Status / Outcome</b>
<i>Pedal and Pump - Easter</i>	<i>Deliver a community-based activity as a way for Papamoa Retailers to give back to the community.</i>	<i>Cancelled due to lack of funding</i>
<i>Matariki Light Up the Waterways</i>	<i>Deliver a community-based activity as a way for Papamoa Retailers to give back to the community.</i>	<i>Successfully held with approx. 40,000 people in attendance.</i>

**Key issues:**

*Are there any particular current issues that need to be highlighted to Council? What is happening to resolve these issues, if the issues relate to Council activity what is the next step? On a rolling basis close issues that were raised in previous reports.*

<b>Issue</b>	<b>Explanation</b>	<b>Status</b>
<i>Safety concerns down alleyways in local community</i>	<i>Rock throwing, scooters and motorbikes using alleyways, residents' windows being broken (this has recently made the news)</i>	<i>Residents have reported to police and council and have asked for alleyways to be lit up and security cameras installed.</i>

Objective ID: A6750689

## Mainstreet Monitoring Report – Papamoa Unlimited

### Reporting Period: 1 January 2024 to 30 June 2024

#### Future activities (coming 6 months):

*Identify, adapt, and deliver – 4 iconic events to the Papamoa community in 2024 and build on the success of the events we have held in the past i.e., Matariki & Santa Parade.*

*Santa Parade – Sunday 8th December 2024*

Activity	Explanation	Status
<i>Strategic Planning</i>	<i>Requirement with funding from council provided</i>	<i>Underway with first session held</i>
<i>Expansion to Targeted business rate area</i>	<i>Resolution at AGM to investigate the expansion of the Papamoa Unlimited targeted business rate area.</i>	<i>Awaiting policy from council to proceed with this investigation.</i>
<i>Creation of Website</i>	<i>Website to host membership database and event activity for the community</i>	<i>Beginning stages of website creation</i>

#### Financials:

*Six Monthly Financial Statements provided to Kendyl Sullivan*

#### KPI's:

	Status
<i>To build on turnout from previous events</i>	<i>Achieved</i>
<i>To further promote Papamoa Unlimited to ensure transparency of information for all eligible members and the Papamoa community</i>	<i>Work in progress</i>
<i>Extending the boundary to build member engagement, giving more businesses the opportunity to join the association.</i>	<i>Work in progress – awaiting confirmed policy from TCC</i>
<i>To build and develop a website to hold information for our targeted rate payers, the local Papamoa community and beyond</i>	<i>Work in progress</i>

Objective ID: A6750689



# DRAFT Financial Statements

Papamoa Unlimited Incorporated  
For the year ended 30 June 2024

Prepared by Bennetts Proactive Accountants Limited





## Contents

3	Compilation Report
4	Directory
5	Statement of Profit or Loss
6	Statement of Changes in Equity
7	Balance Sheet
8	Notes to the Financial Statements
10	Independent Auditor's Report

DRAFT



## Compilation Report

### Papamoa Unlimited Incorporated For the year ended 30 June 2024

Compilation Report to the Directors of Papamoa Unlimited Incorporated.

#### Scope

On the basis of information provided and in accordance with Service Engagement Standard 2 Compilation of Financial Information, we have compiled the financial statements of Papamoa Unlimited Incorporated for the year ended 30 June 2024.

These statements have been prepared in accordance with the accounting policies described in the Notes to these financial statements.

#### Responsibilities

The Committee are solely responsible for the information contained in the financial statements and have determined that the Special Purpose Reporting Framework used is appropriate to meet your needs and for the purpose that the financial statements were prepared.

The financial statements were prepared exclusively for your benefit. We do not accept responsibility to any other person for the contents of the financial statements.

#### Independence

We have no involvement with Papamoa Unlimited Incorporated other than for the preparation of financial statements and management reports and offering advice based on the financial information provided.

#### Disclaimer

We have compiled these financial statements based on information provided which has been subject to an audit or review engagement. Accordingly, we do not accept any responsibility for the reliability, accuracy or completeness of the compiled financial information contained in the financial statements. Nor do we accept any liability of any kind whatsoever, including liability by reason of negligence, to any person for losses incurred as a result of placing reliance on these financial statements.

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Bennetts Proactive Accountants Limited  
8 Queen Street Te Puke

Dated:



## Directory

### Papamoa Unlimited Incorporated For the year ended 30 June 2024

#### Nature of Business

Non-Profit Community Group

#### Address

7 Gravatt Road  
Papamoa Beach  
Papamoa

#### Incorporated Society Registration Number

2613906

#### Executive Committee

Chairperson: Leah Sutton  
Deputy Chairperson: Neville Butler

#### Chartered Accountant

Bennetts Proactive Accountants Limited  
8 Queen Street  
Te Puke

#### Auditor

Absolute Auditing Limited  
Tauranga

#### Bankers

ANZ Bank New Zealand Limited



## Statement of Profit or Loss

### Papamoa Unlimited Incorporated For the year ended 30 June 2024

	2024	2023
<b>Income</b>		
<b>Business Income</b>		
Grant Income	21,500.00	-
Targeted Rate Levy Income	60,000.00	50,000.00
<b>Total Business Income</b>	<b>81,500.00</b>	<b>50,000.00</b>
<b>Total Income</b>	<b>81,500.00</b>	<b>50,000.00</b>
<b>Expenses</b>		
<b>Operating Expenses</b>		
Advertising	350.00	5,000.00
Event Costs	100,736.42	58,777.03
General Expenses	5,172.50	-
<b>Total Operating Expenses</b>	<b>106,258.92</b>	<b>63,777.03</b>
<b>Administration Expenses</b>		
Accountancy Fees	3,740.00	3,570.00
Audit Fees	2,700.00	2,500.00
Bank Charges	65.00	65.00
Computer Expenses	200.00	480.00
<b>Total Administration Expenses</b>	<b>6,705.00</b>	<b>6,615.00</b>
<b>Standing Charges</b>		
Insurance	888.00	830.00
<b>Total Standing Charges</b>	<b>888.00</b>	<b>830.00</b>
<b>Total Expenses</b>	<b>113,851.92</b>	<b>71,222.03</b>
<b>Net Profit (Loss) Before Adjustments</b>	<b>(32,351.92)</b>	<b>(21,222.03)</b>
<b>Business Net Profit (Loss)</b>	<b>(32,351.92)</b>	<b>(21,222.03)</b>
<b>Other Income</b>		
<b>Interest</b>		
ANZ	329.42	472.55
<b>Total Interest</b>	<b>329.42</b>	<b>472.55</b>
<b>Total Other Income</b>	<b>329.42</b>	<b>472.55</b>
<b>Net Profit (Loss) for the Year</b>	<b>(32,022.50)</b>	<b>(20,749.48)</b>

These financial statements should be read in conjunction with the accompanying notes to the financial statements and the audit report.



## Statement of Changes in Equity

### Papamoa Unlimited Incorporated For the year ended 30 June 2024

	2024	2023
<b>Equity</b>		
Opening Balance	17,983.46	38,758.11
<b>Plus Revenues and Contributions</b>		
Profit (Loss) for the Period	(32,022.50)	(20,749.48)
<b>Total Plus Revenues and Contributions</b>	<b>(32,022.50)</b>	<b>(20,749.48)</b>
<b>Less Distributions</b>		
Resident Withholding Tax	-	25.17
<b>Total Less Distributions</b>	<b>-</b>	<b>25.17</b>
<b>Total Equity</b>	<b>(14,039.04)</b>	<b>17,983.46</b>

These financial statements should be read in conjunction with the accompanying notes to the financial statements and the audit report.



## Balance Sheet

### Papamoa Unlimited Incorporated As at 30 June 2024

	NOTES	2024	2023
<b>Assets</b>			
<b>Current Assets</b>			
<b>Cash and Bank</b>			
ANZ (00)		1,606.37	28,959.37
<b>Total Cash and Bank</b>		<b>1,606.37</b>	<b>28,959.37</b>
Accounts Receivable		7,475.00	-
GST Receivable		2,996.15	286.36
<b>Total Current Assets</b>		<b>12,077.52</b>	<b>29,245.73</b>
<b>Total Assets</b>		<b>12,077.52</b>	<b>29,245.73</b>
<b>Liabilities</b>			
<b>Current Liabilities</b>			
Accounts Payable		26,116.56	11,262.27
<b>Total Current Liabilities</b>		<b>26,116.56</b>	<b>11,262.27</b>
<b>Total Liabilities</b>		<b>26,116.56</b>	<b>11,262.27</b>
<b>Net Assets</b>		<b>(14,039.04)</b>	<b>17,983.46</b>
<b>Equity</b>			
As per Schedule		(14,039.04)	17,983.46
<b>Total Equity</b>		<b>(14,039.04)</b>	<b>17,983.46</b>

Chairperson

Deputy Chairperson

Date

Date

These financial statements should be read in conjunction with the accompanying notes to the financial statements and the audit report.



# Notes to the Financial Statements

## Papamoa Unlimited Incorporated For the year ended 30 June 2024

### 1. Reporting Entity

Papamoa Unlimited Incorporated is an Incorporated Society established by a certificate of incorporation dated 6th of October 2014. Papamoa Unlimited Incorporated is a Non-Profit Community Group.

### 2. Statement of Accounting Policies

Accounting policies are as detailed below:

#### Basis of Preparation

These financial statements have been prepared in accordance with the Special Purpose Framework for use by For-Profit Entities (SPFR for FPEs) published by Chartered Accountants Australia and New Zealand.

The financial statements have been prepared for taxation purposes.

#### Historical Cost

These financial statements have been prepared on a historical cost basis, (except for certain assets which have been revalued as identified in specific accounting policies below). The financial statements are presented in New Zealand dollars (NZ\$) and all values are rounded to the nearest NZ\$, except when otherwise indicated.

#### Changes in Accounting Policies

There have been no changes in accounting policies. Policies have been applied on a consistent basis with those of the previous reporting period.

#### Revenue Recognition

Revenue is measured at the fair value of the consideration received or receivable for the sale of goods and services, excluding goods and services tax rebates and discounts, to the extent it is probable that the economic benefits will flow to the entity and revenue can be reliably measured.

Interest income is recognised as it is received, gross of refundable tax credits received, unless interest recognised as it accrues would give a significantly different result, in which case interest will be accrued.

Dividends received are recognised on receipt, net of non-refundable tax credits.

Government grants are recognised as revenue on receipt where no performance conditions have been specified on receipt of the grant.

Government grants requiring specified future conditions to be met are recognised as a liability on receipt. The grants are recognised as income over the period that the specified conditions are complete and the associated costs are recognised.

#### Income Tax

Papamoa Unlimited Incorporated is exempt from Income Tax as per the letter from Inland Revenue dated 19 October 2018.

#### Goods and Services Tax

All amounts are stated exclusive of goods and services tax (GST) except for accounts payable and accounts receivable which are stated inclusive of GST.

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These financial statements should be read in conjunction with the accompanying audit report.

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Notes to the Financial Statements



### 3. Contingent Liabilities

The entity does not have any known contingent liabilities at balance date that have not been disclosed (Last Year: \$nil)

### 4. Subsequent Events

There have been no significant events occurring after balance date (Last year: \$nil)

### 5. Related Party Transactions

The entity has not undertaken any transactions with related parties. No related party debts have been written off or forgiven during the year (Last Year: \$nil).

### 6. Going Concern

These financial statements have been prepared on the basis that this society is a going concern.

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These financial statements should be read in conjunction with the accompanying audit report.





## Independent Auditor's Report

Papamoa Unlimited Incorporated  
For the year ended 30 June 2024

DRAFT



## MAINSTREET MONITORING REPORT

MAINSTREET Tauranga Inc. (Downtown Tauranga)

Reporting Period: 1 Jan 2024 – 30 Jun 2024

### Chair Comments

This report outlines the results and achievements that have occurred between January to June 2024, signifying the progress and momentum starting to build operating under a new business model. During this reporting period, the appointment of a new Chair has also been made, with Ash Gee stepping down in June 2024 to focus on her business and personal interests. We thank Ash for her unwavering commitment and time to Downtown Tauranga. She has made an incredible contribution and has been instrumental in shaping and fostering the new business model for the organisation.

Downtown Tauranga continues to focus on the most prevalent tasks at hand - **to support the city centre members and businesses to ensure there is increased foot traffic and revenue for the benefit of the entire city centre**. This however is not without its challenges as the city centre continues to tackle ongoing construction in key areas directly impacting businesses profitability and demeanour.

Mainstreet is made up of the Board, Mainstreet Manager, and Admin and Events Co-ordinator, supporting 592 members and businesses in the city centre. The board members give their time and skills on a voluntary basis to support the Mainstreet Team to execute the Annual Plan to ensure that the members and businesses benefit utmost. It is at times a fine balancing act between the needs of the businesses, the requirements and commitments to Tauranga City Council and stakeholders as well as the resources and capacity of the Mainstreet Team.

This reporting period reflects the good progress in the last six months in terms of building a sense of community, trust, and transparency, as we re-write the narrative and outlook for the city centre:

- **Strategy** – 2024-25 Annual Plan finalised & draft Long-Term Plan (LTP).
- **Transparency & communications** – Notable uptake in signups and interaction via e-news and whatsapp platform.
- **Increased marketing, promotions** – Large increase in engagement/followers via social media
- **Increased city centre activations** – Increase in events and activations to draw people into the city centre.
- **Advocacy** – Acting as the 'voice' for our members on a number of subjects.

Thank you for the opportunity to provide this 6-month update. We are excited for the future of the Tauranga city centre and look forward to working together to achieve a thriving city centre.

Kind regards,

John Dewes-Hodgson – Chair – Mainstreet Tauranga

## Membership

Mainstreet Tauranga is a membership organisation spanning the area bounded by the Tauranga Harbour to the east, Cameron Road to the west, 1st Avenue to the south, Harrington Street, and part of McLean Street to the north. We interface with and represent the property owners, business owners and operators (along with the staff) that live, work, and conduct business within these geographic boundaries. Mainstreet Tauranga is proactively inclusive in our day-to-day operations and seeks to involve as many of our members as possible as we strategise and make decisions.

## Vision

### Tauranga City Centre: The best City Centre in New Zealand

We envision the Tauranga City Centre to be vibrant, diverse, and thriving, and definitively known as the region's commercial, cultural, and civic hub. A City Centre that boasts remarkable attractions, amenities, and offerings that enrich, inspire, and meet the needs of the people who live, work, learn, eat, shop, and play there.

**This Vision is encapsulated in both our long-term (3-5 year) strategy, and our short-term strategy (Annual plan).**

## Our Mission

**Externally:** Mainstreet Tauranga initiates, facilitates, and supports events, activities, activations, and other offerings that have been purposefully chosen to ensure our City Centre is viewed as a highly desirable place to live, work, learn, eat, shop, and play. We actively promote the City Centre as a destination to the greater community and region. We proactively communicate positive news stories about the City Centre, including the vibrant, engaging, and progressive activities that are occurring, and the transformational change that is already underway.

**Internally:** We support and nurture our members, advocate on their behalf and champion their ability to do better and more profitable business in our City Centre.

## KPIs

Our KPIs for the current financial year are:

- **An engaged membership** – Measurably grow an inclusive and united membership that is informed & supported.
- **Advocacy** – Submit on areas of concern, provide feedback on behalf of our members & instigate change.
- **Effective promotions & marketing** – Effectively promote our city centre, support and communicate to our members using efficient marketing tools, events, and promotions.

This report illustrates how we are working towards these KPIs.

## Reporting Timeframe: January – June 2024

### KEY HIGHLIGHTS & ACHIEVEMENTS

#### 1. Annual plan & budget for 2024-25

This was completed at the end of June with the goal of immediate implementation from July onwards. The new annual plan has a strong member focus identifying that the businesses needs and desires are at the forefront of what we are here for. The focus continues to be: **GROW – SUPPORT - TELL** as we re-build the positive narrative of the city centre.

#### 2. Ongoing transparency & Communications

Our overarching goal is still to proactively support the members and businesses of the Tauranga City Centre. A requisite part of this is to ensure there is increased (and increasing) transparency and communications between us and our members. The following activities have been pursued to improve communications:

- **E-newsletters & database uptake** – We are continuing to see an upward trend with e-news open & engagement rates for our city centre which has also been assisted by the TCC walking tours that we have promoted in our e-news and which is helping to change the narrative. We have sent weekly emails to **10,698 recipients** between January & June 2024 (more than doubling the last reporting period) on key activities, events, and areas of interest to our members. We have achieved an **open rate of 57%**, which is a 4% increase on the previous reporting period.
- **Downtown Tauranga whatsapp group** – In the past two months we have seen a significant increase in sign-ups to our whatsapp group which now has **73 members**. The platform is a channel to directly message Downtown Tauranga and stay connected on topics relating to events, promotions, safety & security, and gain support from fellow members. We are getting positive feedback on this group and are excited to watch it grow.

#### 3. Promotions & Marketing

- **Social media presence** – Since the introduction of Design Juice in March as our social media provider, we have seen a substantial increase in engagement & followers. Notable success includes the May 'Mother's Day' promotion more than quadrupling our typical engagement levels, as well as offering several city centre businesses spotlight with prizes for the winner, as well as the 'favourite place for lunch in the city centre', reel reaching nearly 10k views. Our Facebook page currently has **13,650 likes** and **3400 followers** on Instagram (up by **10%** since the last reporting period). We are frequently tracking progress with Design Juice and continue to meet with them regularly to ensure the city centre promotions strategy is featuring a variety of businesses across hospitality, retail & services.
- **NZME media strategy** – The board approved a six-month media campaign with NZME in June, for immediate instigation. This campaign involves working across three different platforms to market and promote the city centre, including digital radio, press and online presence. Thorough research & discussions have taken place to finalise this and includes a clear, strategic timeline that will look to spotlight businesses, spaces, and events in the city centre to the entire Tauranga region, and nationally via the online presence to support a positive narrative.

#### 4. City Centre Activations

While always having the overarching goal of drawing more foot traffic and revenue into the city centre, two very successful digital, in person activations have been implemented for the school holidays and Matariki in this reporting period.

- **Explorer Trail** - Downtown Tauranga organised an Explorer Trail over the April school holidays (12-29th April) using the STEM app with support from the Tauranga City Council (TCC) CCDIF to enable prizes to be included in the event. Nine Locations around the CBD, including community spaces that support creative and physical well-being had posters with a QR code. Participants opened the explorer trail link, scanned QR codes and answered multi-choice questions relevant to the location. Correctly answered questions put participants in the draw to win amazing prizes from local businesses. This created an engaging environment in the city centre and supported cultural and economic growth by promoting it as a vibrant fun place to be and encouraging further foot traffic & revenue for the city centre.

We received excellent feedback on the activation:

***“Fantastic – thanks so much. My kids really enjoyed the explorer trail and will be thrilled to hear they’ve won a prize” – Natalie (winner of The Pottery Studio)***

***“So far it’s been really successful, and we’ve had good feedback” – Baz Mantis (Music Works)***

**146 people** activated the trail, which does not include families participating at the same time, therefore equating to even higher participation rates. There was also a feature in [Sunlive](#) on 12 April as well as promotions via our social media and our e-news. This extra coverage and marketing encouraged families into the city centre during the April School Holidays.

**Matariki** – This is the first time Downtown Tauranga has celebrated Matariki and it was exciting to see businesses keen to either be involved or get on board with window decorations. Using the not-for-profit STEM app and in collaboration with Tuatara Collective, a star trail through the city centre telling the story of the stars of Matariki was unveiled. The activation included nine city centre locations, of which six were local businesses with some great prizes up for grabs. Participants opened a link, scanned the QR code and were presented with multi choice questions relating to each star they come across. The intention was to educate the wider community and connect people to spaces that speak to the intention of the Whetu (star) while also showcasing the city centre as it transforms.

**The Matariki trail was even more successful than the explorer trail with 179 people** activating the trail. We received fantastic feedback from participants and businesses involved who appreciated the extra foot traffic and being able to celebrate the cultural significance of Matariki and the opportunity for community to come together.

***We enjoyed the trail - I know the CBD quite well but the kids were pretty unfamiliar with it, so it was fun to see them explore a bit.***

#### 5. Advocacy

**One way traffic system** – With the announcement in late January of TCC’s decision to push forward with one-way traffic systems in the city centre, Downtown Tauranga took swift action to advocate for the businesses considering the financial ramifications and construction disruption that this would cause. We asked for member feedback via our e-news platform and highlighted our concerns about

the speed, pace, and lack of consultation for the introduction of this traffic system, which was fed back to TCC within 48 working hours.

- **City centre revitalisation strategy** – Led by KPMG and funded by the TCC, over the last two months, Downtown Tauranga, in conjunction with key stakeholders, has been giving input into a City Centre revitalisation strategy to address the commercial & retail challenges. Downtown Tauranga asked for member feedback on these issues via a short survey which 11% of businesses completed and has assisted to shape the strategy document. The final document will be completed by the end of August.

## IN PROGRESS PROJECTS

### CRM database, governance, member engagement & marketing

- **CRM Database** – We have started the first phase in our CRM database upgrade project which has included researching and consulting with various companies to understand the most appropriate system to support Downtown Tauranga and the multitude of businesses here. We recognise this project is of the highest priority with our 2024-25 Annual plan to ensure we can utilise and maximise the support we offer to our members. The board is currently reviewing a CRM database proposal for immediate implementation.
- **Engagement with iwi** – Recognising the need to develop & interweave the maori narrative & story into Downtown Tauranga and our strategy, discussions have started with the Strategic Maori Engagement Unit at the Council. We are now looking to set up meetings with local iwi as we refine our LTP and gain their insights and feedback. We have also taken steps to increase the use of maori words in our communication channels across a number of platforms and received excellent feedback on our first Matariki activation in June.
- **Quarterly Business networking sessions** – In order to build a strong community amongst the members and businesses, trust, connection, and transparency are key. We have budgeted for a minimum of four business/member focused events a year. These will act as a chance to talk directly with the chair, Manager, and board of Downtown Tauranga, share and connect with other members and share news on upcoming events, promotions, and relevant topics for the city centre.

### SPECIFIC AREAS OF INTEREST: Analysing City Centre foot traffic

Downtown Tauranga gains insights into foot traffic for the City Centre via Bellweather data. The data from these reports is from Devonport Road, and while it only reflects one section of the City Centre, it provides valuable insights about trends & patterns for current activities and future projections. Please note that the TCC data received for foot traffic has not been referenced as there were noticeable gaps and variables making it difficult to draw conclusions from the provided dataset.

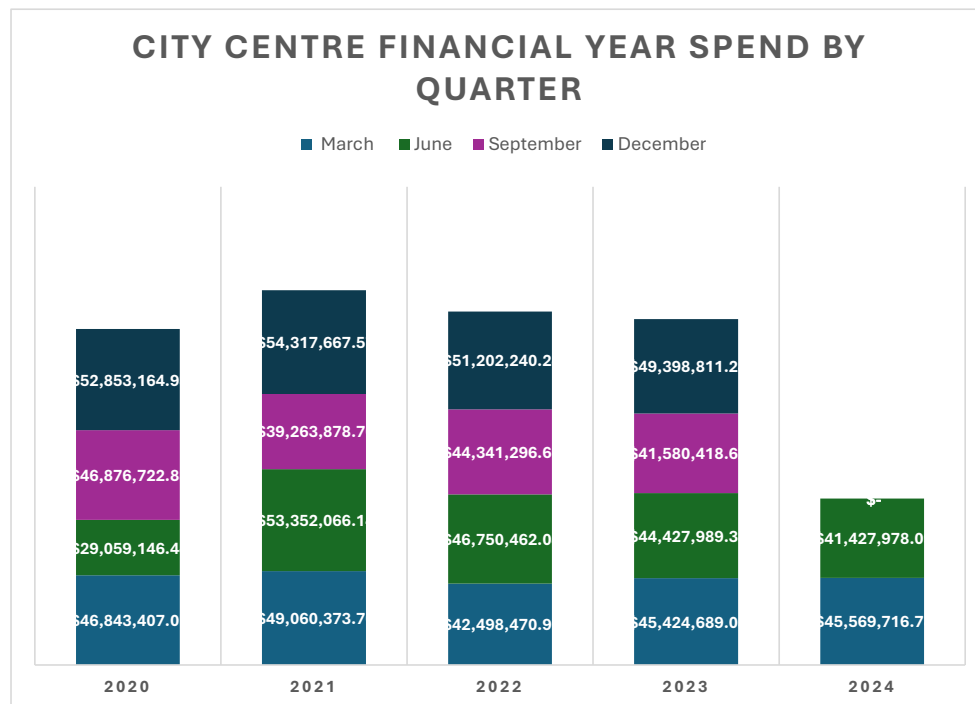
**Of note:** Foot traffic data for Devonport Road reflects a small increase for this reporting period with a 4% rise compared to this period in 2023 (350,148 verses 351,648). While this is small it does represent the slow but steady interest in the city centre which is also matched by the onset of several new businesses choosing to move here with the potential they see coming. However, what's important is to assess this foot traffic in line with the sales data.

## SALES DATA

The total revenue spend for the city centre to date for 2024 is \$86,997,695. If we take this value and project for the whole of 2024, we are looking at around \$173 million. This potentially reflects a

decline from 2023. While it is too early to make full predictions, the following factors do influence the spend data:

- NZ is now in a recession.
- Slow recovery from COVID and/or the perception of a disrupted City Centre as a destination for spending/activities.



*Note: The statistics provided to us by Tauranga City Council does not exactly match the Mainstreet (rateable) area. This report includes an overview of the total City Centre which is larger than our management area. We are still investigating options to gain more accurate data that will be included in future reports.*

The trends for this reporting period show an uptake in spend for **Department Stores & Leisure** which could be related to a post covid society and the desire to get out and about, however hospitality spending is down by 5.67% in comparison to the same 6-month period last year. It has been recognised nationally for hospitality as we sit in a recession. Accommodation has also dipped, potentially due to cost to travel at present and being winter, however we have taken an active stance to try and give greater visibility nationally to promote Tauranga city centre as a destination, by collaborating with [Neat Places](#), a nation-wide marketing platform. Any city around the country can advertise commercial businesses on this platform. They have 185k worth of visits a month and a reach of over 100k on social media platforms.

- Department Stores & Leisure - total revenue spend for this reporting period is \$18,672,647.57 **up by 11% since** the same 6-month period last year.

Downtown Tauranga will be involved in a number of city centre events & activations in the coming months which will offer hospitality businesses the opportunity to capitalise on extra foot traffic, in order to try and address the hospitality concerns.

## CHALLENGES AND ACTIONS

**Construction & road works** – With the ongoing development of Te Manawataki o Te Papa, Masonic Park, the waterfront playground, and the recent construction of the one-way traffic system, the businesses in the city centre are still trying to operate in less than ideal circumstances. Entrance ways are compromised meaning foot traffic is reduced and opening hours are therefore under jeopardy. Downtown Tauranga recognises that as a city centre, these developments are key, but the pace at which they have been undertaken has been challenging not only to the local businesses, but to the economy. We have taken steps to either mitigate the damage or offer support through the following means:

- Circulating communications to our members via a number of platforms (e-news, whatsapp & at times social media) to ensure they are as well informed as possible to be able to make any necessary adjustments.
- Ongoing discussions with the TCC City Centre Revitalisation team feeding back direct messages we have received from businesses and looking for ways to mitigate disruption, which has resulted in some construction work taking place at night.
- Business mentor workshops – Working in conjunction with TCC and the Tauranga Business Chamber we arranged a series of workshops between March & April for local businesses to support them with 'strategy, finances, marketing and promotions'. We are looking to offer more in this space for 2024-25 to ensure as many businesses as possible can access these free resources.

**Vacant spaces** – This was mentioned in our previous reporting period and continues to be an ongoing challenge identified by all major city centre stakeholders. A recent workshop held with KPMG funded by TCC looking at a 'City centre revitalisation strategy – commercial & retail' is looking to tackle this very issue taking into account the 'perception' that the public holds about the city centre. It is vital as part of this process to consider the types of shops that the City Centre needs, and the strategic blend of businesses that are required to support long term growth, promote regional health, and increase value for our members. Downtown Tauranga will be supporting and activating where possible including:

- Downtown Tauranga is looking at a number of 'short term' & 'long term' activations to support filling these spaces including the opportunity for 'pop ups' for 1-5 day events or activations as well as short term leases for certain businesses.
- Completing our CRM database project will enable Downtown Tauranga to scrutinise the exact number of landlords in the city centre to develop further discussions in this space as well as real estate agents, TCC, and other parties and considering the type of services appropriate to fill the spaces.
- Utilising a strong marketing and promotions strategy to support interest in the City Centre and these spaces.
- Potential for short term pop ups or alternative uses of vacant spaces beyond business services, promoted through social media and direct marketing channels.



## LOOKING AHEAD

**Implementation of the 3-5 year strategy** – The draft LTP for Downtown Tauranga was presented to the board at the June monthly meeting and now requires further critiquing and analysis before open consultation with the businesses and members. There are many facets to consider with this first draft including taking into account the current resources of Downtown Tauranga, and we are looking forward to sharing with our members for further evaluation in the coming months.

**Adopting a new constitution:** Under the new requirements of the Incorporated Societies NZ, Downtown Tauranga is currently adopting a new constitution which will be presented to our members at the 2024 October AGM.

## Financials

Profit & Loss (refer to table below)

Items to note:

1. We have a carry-over of 145k for the 23-24 financial year. This is largely due to navigating our way with a new business model, and three months without a Manager or staff. We anticipate seeing this reduce considerably with a full time Manager, Part time Admin & Events Co-ordinator, and a succinct Annual Plan.

## Profit and Loss

### Mainstreet Tauranga Incorporated For the year ended 30 June 2024

	YTD	BUDGET YTD	BUDGET FULL YR
<b>Income</b>			
Council Levies	375,488	375,492	375,492
Sundry Income	21,000	-	-
Interest Received	4,303	-	-
TCC Mentor Programme Funding	10,000	9,996	9,996
Priority One - Website support	10,000	9,996	9,996
<b>Total Income</b>	<b>420,791</b>	<b>395,484</b>	<b>395,484</b>
<b>Operating Expenses</b>			
<b>Staff &amp; Board</b>			
ACC Levies	-	504	504
Car parking	542	3,000	3,000
Computer expenses	-	2,496	2,496
Computer & I.T.	4,400	-	-
Rent	11,117	20,004	20,004
Staff Costs	10,800	15,500	15,500
Wages	110,386	142,704	142,704
Telephone & Tolls	875	1,200	1,200
Phone Reimbursement (Admin)	-	240	240
Payroll Processing Fees	226	600	600
Board Training	-	2,496	2,496
New board member induction programme	-	1,000	1,000
IT Support	-	2,004	2,004
Training Courses & Conference (staff)	1,785	2,496	2,496
<b>Total Staff &amp; Board</b>	<b>140,131</b>	<b>194,244</b>	<b>194,244</b>
<b>Events &amp; Activations</b>			
Art Festival	-	5,000	5,000
Christmas in the City	19,637	20,000	20,000
Flavours of Plenty	-	5,000	5,000
Jazz Festival	5,000	5,000	5,000
School Holiday Promotions	4,709	10,000	10,000
STEMFest	5,000	5,000	5,000
City Centre Activations Expense	1,722	-	-
<b>Total Events &amp; Activations</b>	<b>36,068</b>	<b>50,000</b>	<b>50,000</b>
<b>Promotion &amp; Subsidies</b>			
Advertising	41,104	15,000	15,000
Website Hosting Expenses	1,275	612	612
Electronic Mail Distribution	-	2,040	2,040
Rebrand	2,000	2,000	2,000
City Safety Programme	-	20,000	20,000

## Profit and Loss

	YTD	BUDGET YTD	BUDGET FULL YR
Membership Pack	-	996	996
Bi-Monthly Newsletter	-	10,000	10,000
Member Engagement	-	5,000	5,000
TCC Mentor Programme to member	517	9,996	9,996
Eat, Shop, Play guide	-	10,000	10,000
Website Maintenance	33	10,000	10,000
Mainstreet Members Database	-	2,496	2,496
Member Subsidies	-	12,000	12,000
Social Media Marketing	6,050	5,000	5,000
Strategic Plan Programme	7,130	5,000	5,000
<b>Total Promotion &amp; Subsidies</b>	<b>58,110</b>	<b>110,140</b>	<b>110,140</b>
<b>Administration Costs</b>			
Accountancy Fees	4,200	3,000	3,000
Annual General Meeting	2,028	2,000	2,000
Annual Report	-	1,800	1,800
Audit Fees	6,002	6,000	6,000
Bank Fees & Charges	49	48	48
Consultancy Fees	2,560	2,196	2,196
Depreciation	1,580	-	-
Entertainment - Staff	22	-	-
General Expenses	579	1,548	1,548
Insurance	2,576	3,504	3,504
Interest - Other	38	-	-
Legal Fees	4,494	6,500	6,500
Photocopying	152	-	-
Postage	243	-	-
Printing & Stationery	410	-	-
Storage Fees	12,790	6,648	6,648
Subscriptions & Licences	2,179	1,692	1,692
Xero Fees	837	684	684
<b>Total Administration Costs</b>	<b>40,739</b>	<b>35,620</b>	<b>35,620</b>
<b>Total Operating Expenses</b>	<b>275,048</b>	<b>390,004</b>	<b>390,004</b>
<b>Net Profit</b>	<b>145,743</b>	<b>5,480</b>	<b>5,480</b>

## Balance sheet

### Balance Sheet

Mainstreet Tauranga Incorporated  
As at 30 June 2024

	30 JUN 2024	30 JUN 2023
<b>Assets</b>		
Bank	279,959	153,856
Fixed Assets	13,364	66
<b>Total Assets</b>	<b>293,323</b>	<b>153,922</b>
<b>Liabilities</b>		
<b>Current Liabilities</b>		
Accounts Payable	2,099	9,304
GST	11,539	10,677
<b>Total Liabilities</b>	<b>13,639</b>	<b>19,981</b>
<b>Net Assets</b>	<b>279,685</b>	<b>133,941</b>
<b>Equity</b>		
Current Year Earnings	145,743	(1,136)
Retained Earnings	133,941	135,077
<b>Total Equity</b>	<b>279,685</b>	<b>133,941</b>

**Accounts Receivable** - All current

**Accounts Payable** - All current.

## Mainstreet Monitoring Report – Greerton Village Mainstreet Reporting Period: 1 January – 30 June 2024

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\*

**Vision:** No changes to this section

**Core Purpose / Focus areas of Mainstreet Business Plan:**

**Membership overview:**

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**Summary of highlights:**

- The Easter Bunny visits Greerton Village Community
- Mothers' Day Giveaways Promotion
- Illumin Star Greerton Village

**Key Activity and Achievements (previous 6 months):**

Activity Area: Events & Initiatives		
Activity	Explanation	Results / Status / Outcome
Valentines Day 14 February	Julio the Latin Lover cruised the village on his unicycle giving away chocolate hearts.	Fun surprise for general public. Feedback from retailers was that they enjoyed the entertainment.
Mother's Day 14 May	Social media online giveaway for two special ladies. Tag a special lady in your life and tell us why she is so special.	Fantastic outcome for this giveaway the gifts received for the giveaway from local businesses.
Easter Egg Hunt 3 – 6 April	Kids to follow a trail of retailers displaying Easter Eggs in their windows.	Fun for the kids and encouraged foot traffic to the retailers stores

## Mainstreet Monitoring Report – Greerton Village

### Mainstreet

**Reporting Period: 1 January – 30 June 2024**

Lighting and Yarn Bomb Installs	Friday 28 June– 20 August 16 trees covered in fairy lights, 9 stars in the tree outside Greerton Village School.	Positive feedback from the community.
Preparation work and selling of our Voucher Book Promotion Will be reported on next period	Started early to ascertain interest from GV businesses. One interested so far.	Will be reported next period
Working with TCC Transport Dept towards Cameron Stage 2 plan through Greerton Village	GVCA have been involved in retailer feedback and discussion and the passing on of this information to TCC Transport	A revised plans are in development.

Activity Area: Marketing		
Activity	Purpose	Results / Status / Outcome
Mother's Day Published early March	We took the plunge and had a digital ad online. It was expensive.	The ad received 29,988 impressions which is a great result.
STUFF Media Partnership	We have continued to build this relationship which has includes getting a discount on digital adverts.	Almost always receive feedback from the public around our advertising.
Website on going	New website coming in August 2024	The website is an important part of our marketing however does not bring the same instant response as face book
Social Media	This year we are working on the Instagram account to help grow it and attract another audience. Greerton Village face book page continues to draw the public to our events & promotions and has increased page likes from 4.1 to 4.2k	Excellent response to FB boosted ad campaigns –
NZME Radio 4 x local stations	No use of radio this year.	The results from using radio last year for the Cherry Blossom Festival was very expensive and there are no concrete results.

## Mainstreet Monitoring Report – Greerton Village

### Mainstreet

**Reporting Period: 1 January – 30 June 2024**

Posters and flyers Matamata i-site	There has been increased interest this year.	We receive calls from this i site, usually around sending buses over to view the Yarn Bombing and sometimes for the Greerton Spring Fling. Low cost & worthwhile
Advertising space taken Our Place magazine and online for the Greerton Spring Fling.	To promote the Greerton Spring Fling in September	Will await results after the event.

Activity Area: Member Communication		
Activity	Purpose	Results / Status / Outcome
Mailchimp newsletters regular sent to our members	To advise of any activities, meetings, items of importance, promotions and Events	Variable but certainly a worthwhile part of our communications to GV businesses
BA5 Network Evenings	To encourage our Business owners the opportunity to learn more about who and what is on offer in Greerton Village	The BA5's meetings have halted while new Mainstreet Manager learns the job but will be starting up again in October
Greerton Village Facebook page	To communicate events to the public and keep our businesses up to date with what is going on as well as offering a platform for them to use to promote their own business and share posts and pages	Increased interest and likes. There has been a marked increase when our promotions are running

#### Key issues:

Issue	Explanation	Status
Greerton Village development work for Cameron Road Stage 2.	The continued work with TCC on Cameron Road Stage 2 working through this concept to its conclusion	<p>This is ongoing work, and the next period report will cover recent meetings &amp; developments.</p> <p>The only real concerns around the possible loss of 4 car parks at the "Top Shops" in Cameron Road, the consensus of the retailers is to remove the seating area by the current pedestrian crossing when</p>

## Mainstreet Monitoring Report – Greerton Village

### Mainstreet

**Reporting Period: 1 January – 30 June 2024**

		relocated and to reintroduce 3 car parks there. This is strongly supported by us as car parking is at a premium and the loss outside these shops would create less patronage
Rough sleepers and transient people	We continue to experience issues with this widespread social issue with the actual people drinking outside the Greerton Hall becoming more prevalent in recent months	Backed by our local Police, we are encouraging all business owners to dial 111 in the event of abuse or aggravated approaches on their customers

#### Future activities (coming 6 months):

- We are working on a voucher book to be launched in February 2025.
- Greerton Spring Fling on Saturday 21 September. We are working closely again with Greerton Village school and Custom & Street Car club to bring a free, family oriented fun day to our Village, featuring the Custom Car show, School Gala and roving entertainers
- At our AGM in October 2024.
- We will continue to work closely with business owners, believing that personal contact is much more important than Facebook stats and the importance of building their trust in dealing with issues and engaging their buy in to our promotions. This has been shown I think by the large number of participating businesses in our recent promotions
- Halloween Trial – count the pumpkins in the window
- In December we will be holding a fun event in the village square.
- In consultation with an artist to construct our Cherry Tree sculpture in the village square.

#### Financials:

Audited Financials and Audit report for year-end 30 June 2024 can be supplied if required.



# **Annual Accounts**

Greerton Village Community Association  
For the year ended 30 June 2024

## Contents

3	Compilation Report
4	Directory
5	Approval of Financial Report
6	Statement of Profit or Loss
8	Balance Sheet
9	Statement of Changes in Equity
10	Depreciation Schedule
11	Notes to the Financial Statements
13	Auditor's Report

# Compilation Report

## Greerton Village Community Association For the year ended 30 June 2024

Compilation Report to the Trustees of Greerton Village Community Association

### Scope

On the basis of information provided and in accordance with Service Engagement Standard 2 Compilation of Financial Information, we have compiled the financial statements of Greerton Village Community Association for the year ended 30 June 2024.

These statements have been prepared in accordance with the accounting policies described in the Notes to these financial statements.

### Responsibilities

The Executive Committee are solely responsible for the information contained in the financial statements and have determined that the Special Purpose Reporting Framework used is appropriate to meet your needs and for the purpose that the financial statements were prepared.

The financial statements were prepared exclusively for your benefit. We do not accept responsibility to any other person for the contents of the financial statements.

### Independence

Tony Ryan is a director of Ataxz Accountants Ltd and the current chairperson of Greerton Village Community Association.

### Disclaimer

We have compiled these financial statements based on information provided which has not been subject to an audit or review engagement by ourselves. Accordingly, we do not accept any responsibility for the reliability, accuracy or completeness of the compiled financial information contained in the financial statements. Nor do we accept any liability of any kind whatsoever, including liability by reason of negligence, to any person for losses incurred as a result of placing reliance on these financial statements.

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Ataxz Accountants Limited  
Upstairs 1277 Cameron Rd  
Greerton  
Tauranga.

5 October 2024

## Directory

### Greerton Village Community Association For the year ended 30 June 2024

**Address**

1247 Cameron Road, Greerton, Tauranga, New Zealand, 3112

**Date of Formation**

12th November 1993

**IRD Number**

062-048-468

**Auditor**

LACA Limited  
Welcome Bay  
Tauranga

**Accountant**

Ataxz Accountants Limited  
1277 Cameron Rd  
Greerton  
Tauranga.

**Bankers**

Westpac Bank

**Services Manager**

Mahia Martelli

**Committee Members**

Chairperson - Tony Ryan  
Vice Chairman - Rebecca Busby  
Secretary - Jade Mackay

Committee Member - Belinda Sands - Resigned May 2024

Committee Member - Alan Paterson

Committee Member - Rosalie Crawford - Appointed August 2023

Committee Member - Ravinder Paul - Appointed August 2023

Committee Member - Stefan McNeely - Appointed August 2023

Committee Member - Jade Mackay - Appointed August 2023

Committee Member - Naomi Harrison - Appointed July 2024

## Approval of Financial Report

### Greerton Village Community Association For the year ended 30 June 2024

The Executive Committee are pleased to present the approved Financial Report including the historical Financial Statements of Greerton Village Community Association for year ended 30 June 2024.

APPROVED

For and on behalf of the Executive Committee

## Statement of Profit or Loss

### Greerton Village Community Association For the year ended 30 June 2024

	NOTES	2024	2023
<b>Income</b>			
Levy Income		148,476.00	141,405.64
<b>Total Income</b>		<b>148,476.00</b>	<b>141,405.64</b>
<b>Gross Profit</b>		<b>148,476.00</b>	<b>141,405.64</b>
<b>Other Income</b>			
Interest Received		1,730.42	1,143.24
Other Income		-	134.40
<b>Total Other Income</b>		<b>1,730.42</b>	<b>1,277.64</b>
<b>Total Income</b>		<b>150,206.42</b>	<b>142,683.28</b>
<b>Expenses</b>			
Accountancy Fees		1,200.00	2,400.00
Advertising		7,736.73	6,912.70
AGM Expenses		1,081.15	368.27
Audit Fees		82.42	2,450.86
Autumn Promotional Expenses		672.19	-
Community Gifts		490.81	-
Bank Charges		35.00	10.00
Business After 5		352.23	-
Computer Expenses		1,745.38	1,135.15
Consultancy		-	265.22
Depreciation		3,082.56	2,002.07
Donations Paid		3,000.00	2,600.00
Employer Kiwisaver Deductions		1,893.60	2,145.46
Entertainment		-	608.00
General Expenses		130.43	53.41
General Promotional Expenses		3,437.57	28,919.28
Insurance		840.00	765.00
Legal Expenses		730.00	4,162.50
Meeting Expenses		399.75	-
Minor Assets		1,669.04	-
Office Expense		2,143.39	333.57
Postage		243.48	-
Printing & Stationery		782.80	631.00
Rent		4,908.98	3,322.74
Repairs & Maintenance		125.00	-
Rubbish Removal		202.70	-
Shop Front Maintenance		1,475.00	-
Social Media Marketing		3,592.85	-
Spring Promotional Expenses		11,602.80	2,000.00

The accompanying Notes & Audit Report form part of the Financial Statements.

## Statement of Profit or Loss

	NOTES	2024	2023
Staff Expenses		854.74	521.94
Staff Training		-	(1,300.00)
Storage		2,326.56	2,034.81
Strategic Plan		4,408.74	-
Subscriptions		199.00	1,008.20
Summer Promotional Expenses		6,006.10	-
Telephone, Tolls & Internet		429.38	1,569.38
Tools & Equipment		-	1,326.00
Travel and Accommodation		210.88	196.71
Wages & Salaries		70,985.53	63,398.03
Website Expenses		723.04	595.00
Winter Promotional Expenses		9,690.06	485.21
XERO Subscription		374.00	461.50
<b>Total Expenses</b>		<b>149,863.89</b>	<b>131,382.01</b>
<b>(Loss) / Profit Before Taxation</b>		<b>342.53</b>	<b>11,301.27</b>
<b>Trustees (Loss) / Income Before Taxation</b>		<b>342.53</b>	<b>11,301.27</b>
<b>Trustees (Loss) / Income for the Year</b>		<b>342.53</b>	<b>11,301.27</b>

The accompanying Notes & Audit Report form part of the Financial Statements.

# Balance Sheet

## Greerton Village Community Association As at 30 June 2024

	NOTES	30 JUN 2024	30 JUN 2023
<b>Assets</b>			
<b>Current Assets</b>			
<b>Cash and Bank</b>			
<b>Bank and cash/(bank overdraft)</b>			
Bank Cheque Account		57,120.04	99,941.83
Petty Cash		-	150.00
Debit Card Account		5.31	15.31
<b>Total Bank and cash/(bank overdraft)</b>		<b>57,125.35</b>	<b>100,107.14</b>
<b>Total Cash and Bank</b>		<b>57,125.35</b>	<b>100,107.14</b>
Trade and Other Receivables		-	1,495.00
<b>Total Current Assets</b>		<b>57,125.35</b>	<b>101,602.14</b>
<b>Non-Current Assets</b>			
Property, Plant and Equipment		39,904.52	2,045.35
<b>Total Non-Current Assets</b>		<b>39,904.52</b>	<b>2,045.35</b>
<b>Total Assets</b>		<b>97,029.87</b>	<b>103,647.49</b>
<b>Liabilities</b>			
<b>Current Liabilities</b>			
<b>Trade and Other Payables</b>			
Trade and other payables		-	3,892.03
Unearned income		500.00	2,000.00
<b>Total Trade and Other Payables</b>		<b>500.00</b>	<b>5,892.03</b>
GST Payable		3,769.37	7,505.87
Employee Entitlements		5,880.70	3,712.32
<b>Total Current Liabilities</b>		<b>10,150.07</b>	<b>17,110.22</b>
<b>Total Liabilities</b>		<b>10,150.07</b>	<b>17,110.22</b>
<b>Net Assets</b>		<b>86,879.80</b>	<b>86,537.27</b>
<b>Equity</b>			
Retained Earnings		86,879.80	86,537.27
<b>Total Equity</b>		<b>86,879.80</b>	<b>86,537.27</b>

The accompanying Notes & Audit Report form part of the Financial Statements.



## Statement of Changes in Equity

### Greerton Village Community Association For the year ended 30 June 2024

	2024	2023
<b>Retained Earnings</b>		
Opening Balance	86,537.27	75,236.00
<b>(Decreases) / Increases</b>		
Executive Committee's (Loss) / Income for the Period	342.53	11,301.27
<b>Total (Decreases) / Increases</b>	<b>342.53</b>	<b>11,301.27</b>
<b>Total Retained Earnings</b>	<b>86,879.80</b>	<b>86,537.27</b>

The accompanying Notes & Audit Report form part of the Financial Statements.

## Depreciation Schedule

### Greerton Village Community Association

For the year ended 30 June 2024

NAME	COST	OPENING VALUE	PURCHASES	METHOD	RATE	SALE PRICE	LOSS	DEPRECIATION	CLOSING VALUE	PRIVATE USE AMOUNT
<b>Office Equipment</b>										
LG Monitor	780.00	357.50	-	DV	50.00%	-	-	178.75	178.75	-
Office Desk	433.91	-	433.91	DV	100.00%	-	-	361.59	72.32	-
<b>Total Office Equipment</b>	<b>1,213.91</b>	<b>357.50</b>	<b>433.91</b>			<b>-</b>	<b>-</b>	<b>540.34</b>	<b>251.07</b>	<b>-</b>
<b>Plant &amp; Equipment</b>										
Carpet Installation	1,226.09	127.12	-	DV	40.00%	-	-	50.85	76.27	-
Lights on the two big trees on the Cameron Rd roundabout	12,031.00	-	12,031.00	DV	10.00%	-	-	100.26	11,930.74	-
Lights outside the library	4,671.00	-	4,671.00	DV	10.00%	-	-	116.78	4,554.22	-
Outdoor Art	1,152.17	-	1,152.17	DV	10.00%	-	-	19.20	1,132.97	-
PC purchase in Aug 2019	3,025.00	204.81	-	DV	50.00%	-	-	102.41	102.40	-
Steel artwork	895.65	-	895.65	DV	10.00%	-	-	-	895.65	-
Tree Deco Lights	5,454.00	-	5,454.00	DV	10.00%	-	-	318.15	5,135.85	-
Tree Deco Lights	4,394.00	-	4,394.00	DV	10.00%	-	-	256.32	4,137.68	-
Tree Deco Lights	11,010.00	-	11,010.00	DV	10.00%	-	-	825.75	10,184.25	-
<b>Total Plant &amp; Equipment</b>	<b>43,858.91</b>	<b>331.93</b>	<b>39,607.82</b>			<b>-</b>	<b>-</b>	<b>1,789.72</b>	<b>38,150.03</b>	<b>-</b>
<b>Website (Fixed Asset)</b>										
New Website	900.00	-	900.00	DV	50.00%	-	-	75.00	825.00	-
Website - design	2,520.00	1,155.00	-	DV	50.00%	-	-	577.50	577.50	-
Website - Photographics	600.00	200.00	-	DV	50.00%	-	-	100.00	100.00	-
<b>Total Website (Fixed Asset)</b>	<b>4,020.00</b>	<b>1,355.00</b>	<b>900.00</b>			<b>-</b>	<b>-</b>	<b>752.50</b>	<b>1,502.50</b>	<b>-</b>
<b>Total</b>	<b>49,092.82</b>	<b>2,044.43</b>	<b>40,941.73</b>			<b>-</b>	<b>-</b>	<b>3,082.56</b>	<b>39,903.60</b>	<b>-</b>

The accompanying Notes & Audit Report form part of the Financial Statements.

# Notes to the Financial Statements

## Greerton Village Community Association For the year ended 30 June 2024

### Reporting Entity

Greerton Village Community Association is an incorporated society, and subject to the Incorporated Societies Act.

This is a special purpose financial report.

### Basis of Preparation

These Financial Statements have been prepared in accordance with the Special Purpose Framework for use by For-Profit Entities (SPFR for FPEs) published by Chartered Accountants Australia and New Zealand.

The Financial Statements have been prepared for taxation purposes.

### Changes in Accounting Policies

There have been no changes in accounting policies. Policies have been applied on a consistent basis with those of the previous reporting period.

### Statement of Accounting Policies

#### Income Tax

The Association has been approved by the Inland Revenue Department as a local or regional promotion body and is exempt from income tax under section CW33 of the Income Tax Act 2007.

#### Goods and Services Tax

These Financial Statements have been prepared on a GST exclusive basis with the exception of accounts receivable and accounts payable which are shown inclusive of GST.

#### Property, Plant & Equipment

The entity has the following classes of Property, Plant & Equipment;

- Plant & Equipment

All property, plant & equipment is stated at cost less accumulated depreciation.

Leased assets are depreciated over the unexpired term of the lease or over the estimated useful life, whichever is shorter.

#### Leased Assets

The Association leases an office within the Greerton Community Hall for \$256.09 plus GST per month. There is no termination date on the lease agreement.

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**Notes to the Financial Statements**

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**Going Concern**

Reliance is placed on the fact that the entity is a going concern.

**Audit**

These Financial Statements have been subject to audit, please refer Auditor's Report.

**Contingent Liabilities**

At balance date there are no known, quantifiable contingent liabilities. Greerton Village Community Association Inc has not granted any securities in respect of liabilities payable by any other party.

**Related Parties**

Tony Ryan, Chairperson of the Committee, is also a Director of Ataxz Accountants Limited. Ataxz prepares the Financial Statements for the entity and charges a fee.

**Securities And Guarantees**

There was no overdraft as at balance date nor was any facility arranged.

**Subsequent Events**

There were no subsequent events after balance date.

## Auditor's Report

Greerton Village Community Association  
For the year ended 30 June 2024

## 10.2 Alcohol Control Bylaw Amendment

**File Number:** A16459660

**Author:** Jane Barnett, Policy Analyst  
Nigel McGlone, Manager: Environmental Regulation

**Authoriser:** Sarah Omundsen, General Manager: Regulatory and Compliance

### PURPOSE OF THE REPORT

1. For the committee to consider the draft amended Alcohol Control Bylaw and Statement of Proposal for community consultation.

---

### RECOMMENDATIONS

That the Community, Transparency & Engagement Committee:

- (a) Receives the report "Alcohol Control Bylaw Amendment".
- (b) Approves the draft amended Alcohol Control Bylaw (**Attachment One**) and the Statement of Proposal (**Attachment Two**) for community consultation.
- (c) Resolves that in accordance with section 155 of the Local Government Act 2002, the proposed amendments to the Alcohol Control Bylaw are the most appropriate and proportionate way of addressing the perceived problem and do not give rise to any implications under the New Zealand Bill of Rights Act 1990.
- (d) Authorises the General Manager: Regulatory and Compliance to make any necessary minor drafting or presentation amendments to the draft amended Alcohol Control Bylaw, the Statement of Proposal and related consultation material prior to the commencement of consultation.

---

### EXECUTIVE SUMMARY

2. Tauranga's Alcohol Control Bylaw 2018 (the bylaw) sets out year-round alcohol-free areas and areas that are alcohol-free over the New Year period. The bylaw also allows for Council to make, by resolution, temporary alcohol-free areas for a set time period and/or event.
3. For the past six years Council has put in place a temporary alcohol-free area during the summer period along Marine Parade, from its intersection with Grove Avenue, and Oceanbeach Road and Maranui Street. This is the area between the two existing year-round alcohol-free areas along the coastal strip.
4. This alcohol-free area over the summer period was first put in place in 2018, in response to community feedback and evidence from the Police of alcohol related harm in the area.
5. Police report that the temporary ban has assisted them in managing potential alcohol-related disorder and minimising the risk of alcohol-related harm.
6. The Community, Transparency and Engagement Committee's approval is sought to incorporate this alcohol-free area permanently in the bylaw. This will formalise a consistent approach across the coastal strip and including the alcohol-free area in the bylaw will be more efficient than continuing to put it in place each year via Council approval.

## BACKGROUND

7. Section 147 of the Local Government Act 2002 (the LGA) allows Council to make a bylaw to prohibit the consumption of alcohol and restrict the possession and carriage of alcohol in specific locations and times.
8. While Councils have the power to make the bylaw, the Police are responsible for enforcing the alcohol-free areas set out in the bylaw. Under the Act the Police have powers to search, seize alcohol and arrest. They can also issue an infringement fee to anyone who breaches an alcohol-free area (section 4 Local Government (Alcohol Ban Breaches) Regulations 2018).
9. The purpose of the bylaw is to reduce alcohol-related harm by controlling the consumption of alcohol in public places. The bylaw sets out nine year-round alcohol-free areas across the city and two additional restrictions come into play over the New Year period, from 26 December to 6 January. During this period, the alcohol-free area along the coast from Mauao extends to Tweed Street and Hull Road and the Papamoa coastal area changes from being alcohol-free from 9pm-7am to a 24-hour period.
10. Clause 8 of the bylaw allows Council to make, by resolution, temporary alcohol-free areas for a specific time and/or event. Typically, this clause has been activated for events to assist the Police in managing potential alcohol-related disorder, and to help minimise alcohol related harm at and around these events.
11. In December 2018, in response to community and Police concern, Council resolved to implement a temporary alcohol-free area along the coastal area between the two existing year-round coastal bans already in the bylaw.
12. Every year since then, Council's approval has been sought, supported by the Police, to put in place this alcohol-free area over the summer period. On 16 September 2024, Council approved the alcohol-free area for the 2024/25 summer period.
13. Including this summer period alcohol-free area in the bylaw will give greater clarity and certainty to the community and Police. Council will also not have to approve this alcohol-free area each year.
14. We are seeking Council's approval to formalise this alcohol-free area by incorporating it permanently into the bylaw as a recurring summer period alcohol-free area. The changes to the bylaw that are proposed are shown in Table One. These amendments are also shown by tracked changes in **Attachment One**.

**Table One: Proposed amendments**

Proposed change	Reasons
Add in a new Section 8 ' <i>Summer period alcohol-free areas</i> '	To accommodate the summer period alcohol-free area.
Add the following section as section 8.1 to the bylaw: <i>8.1 The consumption, bringing and possession of alcohol in the public places specified in Schedule Three is prohibited between the hours of 9pm and 7am for the period beginning on 21 October and ending at 7am on 6 April each year.</i>	To specify the summer period alcohol-free area.
Add in a Schedule 3 ' <i>Summer period alcohol-free areas</i> ', include the following to Schedule 3 and insert map 1: <i>The following places, as shown on map 1 are alcohol-free areas between the hours of 9pm and 7am from 21 October to 7am on 6 April each year:</i>	To incorporate the summer period alcohol-free area that has been applied over the

<p><i>All reserves, beaches and public places on and including the seaward side of:</i></p> <ul style="list-style-type: none"> <li>• <i>Marine Parade (eastwards from its intersection of Grove Avenue to its intersection of Tweed Street)</i></li> <li>• <i>Oceanbeach Road</i></li> <li>• <i>Maranui Street</i></li> <li>• <i>Omanu Way</i></li> <li>• <i>Yale Street</i></li> <li>• <i>Sunbrae Grove</i></li> <li>• <i>Surf Road</i></li> </ul>	<p>past six summers in the bylaw</p>
<p>Include in the Schedule 3 'Summer period alcohol-free areas':</p> <p><i>The following places, as shown on map 1 are alcohol-free areas 24 hours a day during the period from 26 December to 6am on 6 January each year:</i></p> <p><i>All reserves, beaches and public places on and including the seaward side of;</i></p> <ul style="list-style-type: none"> <li>• <i>Marine Parade (eastwards from its intersection of Grove Avenue to its intersection of Tweed Street)</i></li> <li>• <i>Omanu Surf Club and car park area</i></li> <li>• <i>Waiariki Street</i></li> </ul> <p><i>The following places, as shown on map 1 are alcohol free areas between the hours of 9pm and 7am from 6 January to 25 December each year:</i></p> <p><i>All reserves, beaches and public places on and including the seaward side of Waiariki Street.</i></p>	<p>To clarify that during the New Year period a 24-hours a day, seven days alcohol-free area applies to some of this area.</p>

## STATUTORY CONTEXT

15. Before making a bylaw, Council must be satisfied that:

- There is evidence that any new alcohol-free area has experienced a high level of alcohol-related crime or disorder (or if an alcohol-free area is already operative, then Council must be satisfied that a high level of alcohol-related crime and disorder is likely to arise in the area without the bylaw being made).
- The bylaw is appropriate and proportionate in the light of that crime and disorder (LGA 2002, s147A).

16. Council must also determine whether:

- A bylaw is the most appropriate way of addressing the perceived issues.
- The draft bylaw is the most appropriate form of bylaw
- The draft bylaw gives rise to any implications under the NZ Bill of Rights Act 1990 (LGA 2002, s.155).

17. Table two below sets the consideration of these requirements.

**Table two: Section 147A and 155 Considerations**

Is Council satisfied that a high level of crime and disorder is likely if the bylaw	<p>The area has been a temporary alcohol-free area for the past six summer periods. It was put in place in response to community feedback and evidence from the Police who received 14 calls for service in this area between October 2018 and November 2018.</p> <p>Attachment three provides a summary of the evidence and the notice of</p>
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is not made?	<p>motion provided to Council in December 2018.</p> <p>During the first year that the alcohol-free area was implemented, the Police received two calls for service. The Police report that the temporary alcohol-free area has had the desired effect.</p>
Is Council satisfied that a bylaw is the appropriate means to deal with the problem?	<p>A bylaw is the most appropriate mechanism to effectively deal with people drinking in public places in a manner that negatively impacts the enjoyment and safety of other people using that public place.</p> <p>The Police support the continuation of the alcohol-free area as it provides them with an early intervention tool to help reduce potential alcohol related crime and disorder in this area.</p>
Is the bylaw appropriate and proportionate?	<p>The proposed amendment to the bylaw is consistent with the current form of the bylaw that focuses on specific locations where Council considers there is a high level of alcohol-related disorder and crime.</p> <p>The extent and timing of the alcohol-free area is considered appropriate. The area is only alcohol-free during the summer period 21 October to 6 April and between 9pm and 7am when the risk of alcohol-related crime and disorder is greatest.</p> <p>The extent and timing of the proposed amendment is supported by the Police.</p>
<p>Is the bylaw consistent with the New Zealand Bill of Rights?</p> <p>Can the bylaw be justified as a reasonable limitation on people's rights and freedoms?</p>	<p>The Bill of Rights protects the human rights and fundamental freedoms of all people in New Zealand, including the right to freedom of movement. While the proposed amendment to the bylaw means that people can be asked to leave the area that the amendment applies to, it is considered that the restrictions are fair and reasonable in the interest of public safety.</p> <p>The amendment does not restrict the movement of people who are not in the possession of alcohol. Therefore, it is considered that the proposed changes to the bylaw do not give rise to any implications under the Bill of Rights.</p>
Is there justification for changes to the bylaw?	<p>The proposed alcohol-free area was first put in place in 2018 in response to community feedback and evidence from the Police of alcohol-related harm in the area.</p> <p>The Police report that the temporary ban has assisted the management of potential alcohol-related disorder and minimised the risk of alcohol-related harm. Including this area in the bylaw is more efficient and provides greater clarity and certainty for the Police and community.</p>

## STRATEGIC ALIGNMENT

18. This contributes to the promotion or achievement of the following strategic community outcome(s):

	Contributes
We are an inclusive city	✓
We value, protect and enhance the environment	<input type="checkbox"/>
We are a well-planned city	<input type="checkbox"/>
We can move around our city easily	<input type="checkbox"/>
We are a city that supports business and education	<input type="checkbox"/>

19. The proposed amendments to the bylaw are consistent with the purpose of the bylaw to reduce alcohol-related harm in our community.
20. The proposed changes will help people feel safer in their communities, a key goal of Council's Tauranga Matarauui – Inclusive City Strategy and community outcome. This in turn contributes to the community and inclusivity pillar of the vision for Tauranga, *Together we can ... lift each other up*, as outlined in Council's [Our Direction](#) framework.=

### OPTIONS ANALYSIS

21. The table below sets out the advantages and disadvantages of adopting the draft amended Alcohol Control Bylaw.

Option		Advantages	Disadvantages
1	Approve the proposed changes and adopt the amended draft Alcohol Control Bylaw and Statement of Proposal for community consultation.  <b>Recommended</b>	<ul style="list-style-type: none"> <li>Ensures a consistent approach along the coastline.</li> <li>Formalises the current practice of implementing an alcohol-free area along this part of the coastline during the summer period.</li> <li>Supports Police to assist in the provision of a safer environment for the community.</li> <li>Provides greater clarity and certainty to the community and Police.</li> <li>Mitigates any potential perceived risk that the alcohol-free area may not be appropriate under Clause 8 of the bylaw.</li> </ul>	<ul style="list-style-type: none"> <li>Some residents and visitors may view the summer period alcohol-free areas as being too restrictive.</li> </ul>
2	Do not approve changes to the bylaw and do not adopt the amended draft Alcohol Control Bylaw for community consultation.	<ul style="list-style-type: none"> <li>Nil</li> </ul>	<ul style="list-style-type: none"> <li>The ability of the Police to successfully limit alcohol harm and manage public disorder along the coast would be reduced.</li> <li>Creates an inconsistent approach to managing alcohol-related harm along the coastal strip.</li> <li>Requires an annual resolution of Council to achieve the same outcomes as Option 1.</li> <li>Does not mitigate any potential perceived risk that the alcohol-free area may not be appropriate under Clause 8 of the bylaw.</li> </ul>

## FINANCIAL CONSIDERATIONS

22. The costs of consulting on the bylaw amendment will be funded from the existing policy and bylaws budget.

## LEGAL IMPLICATIONS / RISKS

23. Including proposed alcohol-free area in the bylaw ensures that the alcohol-free area mitigates any potential perceived risk that the alcohol-free area may not be appropriate under Clause 8 of the bylaw.

## TE AO MĀORI APPROACH

24. The proposed summer period alcohol-free areas align with the principles of Manaakitanga – a strong duty of care and safety for our people and Kaitiākanga – stewardship of the natural environment.

## CLIMATE IMPACT

25. There are no direct or specific climate change impacts resulting from the proposed temporary alcohol-free areas.

## CONSULTATION / ENGAGEMENT

26. Police support the proposed amendments to the bylaw. They requested the alcohol-free area be implemented again this summer when they asked Council for alcohol bans for events occurring over the summer period. Council approved this request at their meeting on 16 September 2024.
27. Residents in the summer period alcohol-free area were informed by letter when it was first implemented in 2018. Around 1350 letters were sent and two residents contacted staff about the lack of monitoring and enforcement of the ban. One resident expressed concern that the ban was unnecessary as they had not witnessed any crime and disorder in the area.

## SIGNIFICANCE

28. The Local Government Act 2002 requires an assessment of the significance of matters, issues, proposals and decisions in this report against Council's Significance and Engagement Policy. Council acknowledges that in some instances a matter, issue, proposal or decision may have a high degree of importance to individuals, groups, or agencies affected by the report.
29. In making this assessment, consideration has been given to the likely impact, and likely consequences for:
  - (a) the current and future social, economic, environmental, or cultural well-being of the district or region
  - (b) any persons who are likely to be particularly affected by, or interested in, the decision.
  - (c) the capacity of the local authority to perform its role, and the financial and other costs of doing so.
30. In accordance with the considerations above, criteria and thresholds in the policy, it is considered that the issue is of low significance. This is because the alcohol-free area has been in place for the past six summers and formalising it in the bylaw will ensure its automatic renewal each year without requiring annual Council approval. This change is not expected to impact the community as it maintains the status quo.

## ENGAGEMENT

31. Although the issue is of low significance, consultation is required under section 156 of the Local Government Act 2002 because the proposal changes the bylaw. A statement of proposal setting out the reason for the change is also required under the Act.

32. The community consultation will be focused on the proposed change to make the alcohol-free area part of the bylaw. A full review of all the current alcohol-free areas and assessment of whether any additional areas will be carried out in 2028 in accordance with the current review schedule.
33. Targeted consultation will be carried out with the community living in the area to ensure they are aware of the proposal to include the alcohol-free area in the bylaw. The targeted consultation will be in the form of written letters to residents.

### NEXT STEPS

34. If the Committee approves the draft amended Alcohol Control Bylaw (**Attachment One**) and associated Statement of Proposal (**Attachment Two**), community consultation will take place between 4 November and 6 December 2024.
35. If there are any submitters who wish to speak to their submission, the Committee will hold hearings early next year. The Committee will then deliberate on the issues raised before making a recommendation to Council. Council will formally adopt the final amended bylaw because under the LGA, Council cannot delegate the adoption of bylaws to the Committee.

### ATTACHMENTS

1. **Draft Alcohol Control Bylaw Amendment - A16743698** [↓](#) 
2. **Statement of Proposal - Draft Alcohol Control Bylaw Amendment - A16665190** [↓](#) 
3. **Summary of Evidence - A16634893** [↓](#) 

## ALCOHOL CONTROL BYLAW 2018



*Tauranga City*

<b>First adopted</b>	<i>24 June 2004</i>	<b>Minute reference</b>	<i>M04/61.9</i>
<b>Revisions/amendments</b>	<i>29 October 2008</i>	<b>Minute reference</b>	<i>M08/123.5</i>
	<i>20 September 2010</i>	<b>Minute reference</b>	<i>M10/71.1</i>
	<i>16 September 2013</i>	<b>Minute reference</b>	<i>M13/60.11</i>
	<i>18 September 2018</i>	<b>Minute reference</b>	<i>M18/79.7</i>
<b>Review date</b>	<i>This Bylaw is to be reviewed 10 years after date of adoption</i>		
<b>Relevant legislation</b>	<i>This Bylaw was made under the Local Government Act 2002</i>		

### 1. TITLE

- 1.1 This bylaw is the Alcohol Control Bylaw 2018.

### 2. COMMENCEMENT

- 2.1 This bylaw comes into force on 19 November 2018. **Date that amendments come into effect to be inserted**

### 3. APPLICATION

- 3.1 This bylaw applies to Tauranga.

### 4. PURPOSE

- 4.1 The purpose of this bylaw is to control the consumption of alcohol in public places to reduce alcohol-related harm.

### 5. DEFINITIONS

- 5.1 For the purposes of this bylaw the following definitions shall apply:

Term	Definition
Alcohol	has the meaning given by section 5(1) of the Sale and Supply of Alcohol Act 2012 (or any subsequent legislation in amendment of, or substitution for, the same).
Beach	any land in the Council's district adjacent to any seacoast or lakeside which is part of the foreshore, or is land contiguous to and used in connection with the foreshore, and to which the public has a right of access. For the purposes of this bylaw, the beach includes the foreshore which is the parts of the bed, shore or banks of tidal water between mean high water springs and mean low water springs.

Bylaw	refers to the Tauranga City Council Alcohol Control Bylaw 2018.
Council	refers to Tauranga City Council – the elected member body representing Tauranga.
Public Place	has the meaning given by section 147 of the Local Government Act 2002 (or any subsequent legislation in amendment of, or substitution for, the same).

## 6. PERMANENT ALCOHOL-FREE AREAS

6.1 The consumption, bringing, and possession of alcohol in the public places specified in **Schedule One** is prohibited 24 hours a day seven days a week, except for the following places where the consumption, bringing and possession of alcohol in a public place is prohibited from 9pm to 7am seven days a week:

- all beaches, reserves and Public Places on the seaward side of Papamoa Beach Road, Taylor Road, Motiti Road and Karewa Parade. For the avoidance of doubt, this includes but is not limited to:
  - Papamoa Domain, excluding the Papamoa Beach Holiday Park;
  - the Harrison's Cut car-park and access-way off Papamoa Beach Road; and
  - the car park and accessway off Papamoa Beach Road opposite Stella Place
- Taylor Road Reserve and Motiti Reserve.

## 7. NEW YEAR ALCOHOL-FREE AREAS

7.1 The consumption, bringing and possession of alcohol in the public places specified in **Schedule Two** is prohibited for the period beginning on 26 December and ending at 6am on 6 January each year.

## 8. SUMMER PERIOD ALCOHOL-FREE AREAS

8.1 The consumption, bringing and possession of alcohol in the public places specified in **Schedule Three** is prohibited between the hours of 9pm and 7am for the period beginning on 21 October and ending at 7am on 2 April each year.

## 9. TEMPORARY ALCOHOL-FREE AREAS

9.1 Council may, by resolution, prohibit the consumption, bringing and possession of Alcohol on or in a Public Place for a time period and/or event specified in that resolution ('*temporary alcohol-free area*').

9.2 Where such a resolution is passed, a minimum 14 days public notice shall be given prior to the temporary alcohol-free area being effective, specifying the areas and time period when the provisions of the temporary alcohol-free area shall apply.

## 10. POWERS OF SEARCH, SEIZURE AND ARREST

10.1 Upon Council providing 14 days public notice, during the periods and in the areas affected by the alcohol-free areas set out in clauses 6, 7 and 8 of this bylaw any member of the Police may, in addition to the powers of search under section 169(2), also exercise the powers of immediate search, seizure and arrest under s170(2) of

the Local Government Act 2002 or any subsequent legislation in amendment of, or in substitution for, the same.

## **11. PUBLIC EVENTS**

- 11.1 Clauses 6 and 7 of this bylaw shall not apply to the consumption or possession of Alcohol acquired pursuant to a special licence granted by Council under the Sale and Supply of Alcohol Act 2012 for a special public event held within a specified alcohol-free area, when the alcohol is being consumed within that area as part of the public event.

## **12. OFFENCES AND BREACHES**

- 12.1 Every person breaches this bylaw and commits an offence who:
- a) does, or allows anything to be done, which is contrary to this bylaw or any part of it; or
  - b) fails to do, or allows anything to remain undone, which ought to be done by him, her or it within the time and in the manner required by this bylaw or any part of it; or
  - c) does anything which this bylaw prohibits; or
  - d) fails to comply with any notice given to him, her or it under this bylaw or any part of it or any condition of a consent or licence granted by Council; or
  - e) obstructs or hinders any Council officer or other Council-appointed person in performing any duty or in exercising any power under this bylaw.

## **12. NOTICES**

- 12.1 Council may give notice to any person in breach of this bylaw to carry out any remedial action in order to comply with the bylaw and every such notice shall state the time within which the remedial action is to be carried out and may be extended from time to time.

## **13. PENALTIES**

- 13.1 Subject to anything to the contrary, every person who commits an offence against this bylaw shall be subject to the penalties set out in the Local Government Act 2002.
- 13.2 Every person guilty of an infringement offence is liable for the applicable infringement fee relating to that offence.
- 13.3 Under the Local Government Act 2002 the Police have the powers of arrest, search and seizure in relation to this bylaw.

## **14. DISPENSING POWERS**

- 14.1 Council may waive full compliance with any provision of this bylaw in a case where the Council is of the opinion that full compliance would needlessly cause harm, loss or inconvenience to any person or business without any corresponding benefit to the community. Council may in its discretion impose conditions on any such waiver.

**Schedule 1: Permanent Alcohol-free areas**

The following public places in the Tauranga city centre, as shown in **map 1**, are permanent alcohol-free areas 24 hours a day seven days a week:

- Dive Crescent from the roundabout at the intersection of Dive Crescent and Marsh Street up to and including its intersection with The Strand.
- The Strand, including The Strand Extension, The Edgewater Fan, The Strand Reclamation car park and all other public areas to the mean low water springs.
- Devonport Road, from the Devonport Road/The Strand roundabout to and including its intersection with First Avenue.
- Grey Street between Elizabeth Street and Spring Street.
- Durham Street between Elizabeth Street and Harington Street.
- Cameron Road from its intersection with First Avenue to its intersection with Brown Street.
- Chapel Street from its intersection with Marsh Street to its intersection with Brown Street.
- Willow Street from its intersection with Spring Street to its intersection with Brown Street.
- Cliff Road, Anson Street and Monmouth Street.
- First Avenue from its intersection with Cameron Road eastward to the harbour's edge.
- Elizabeth Street from its intersection with Takitimu Drive to its eastern boundary at The Strand Extension/harbour's edge.
- The Elizabeth Street carpark including all pedestrian and vehicle access ways.
- Wharf Street, Spring Street, Selwyn Street and Williams Street.
- Aspen Park from Willow Street to McLean Street.
- McLean and Harington, from their intersections with The Strand Reclamation car park to their intersections with Cameron Road.
- The area of Spring Street known as the Mid-City Mall.
- Park Street and Brown Street from their intersections with Cliff Road to their intersections with Cameron Road.
- Mission Street from its intersection with Cliff Road to its intersection with Chapel Street.
- Marsh Street from its intersection with Chapel Street to, and including, the Mission Cemetery grounds up to and including the harbour's edge.
- Masonic Park and car park.



- Robbins Park, Cliff Road Courts and the Monmouth Redoubt.
- All pedestrian and vehicle access ways within the areas identified above.

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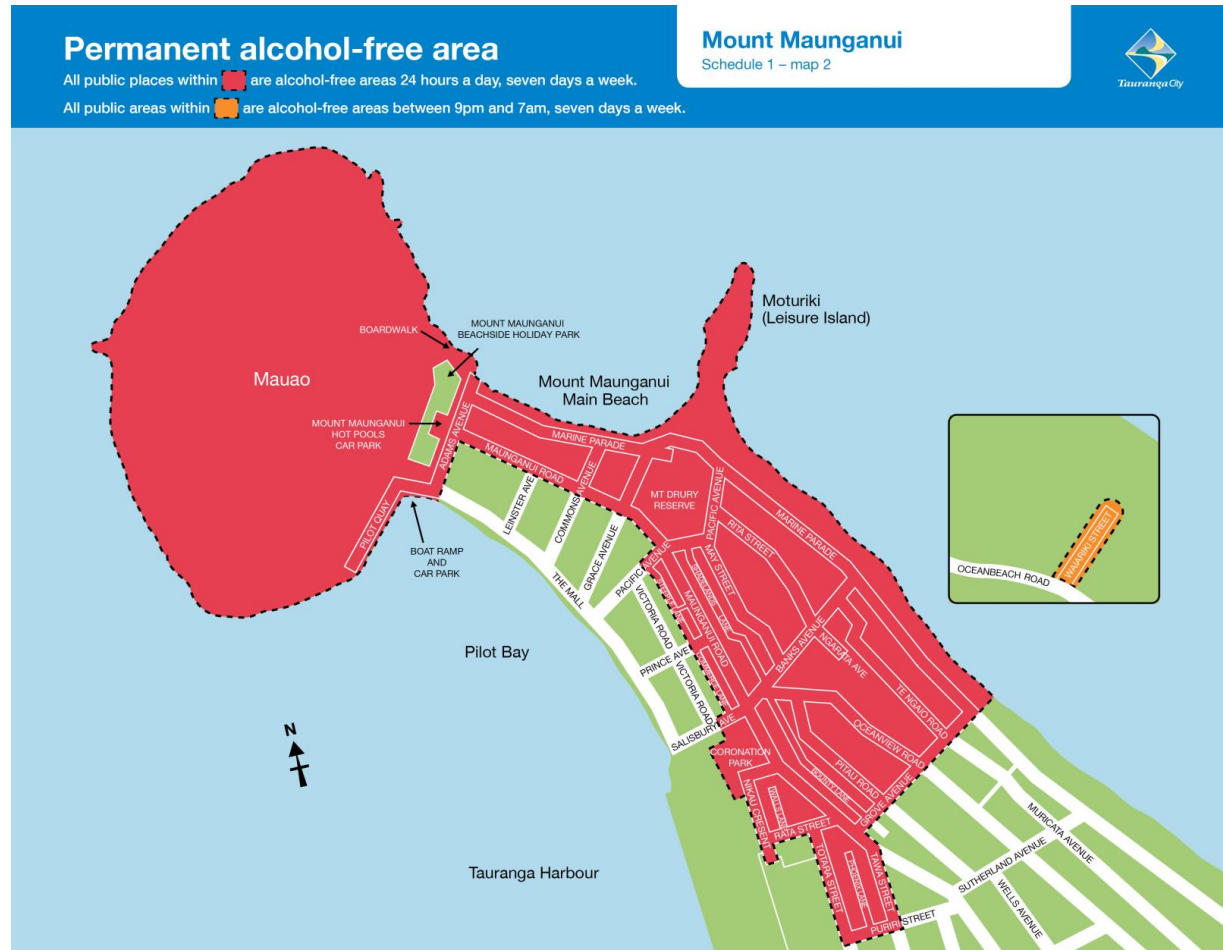


The following public places at Mount Maunganui, as shown on **map 2**, are permanent alcohol-free areas 24 hours a day seven days a week.

- Marine Parade from its intersection with Adams Avenue to its intersection with Grove Avenue.
- Adams Avenue, including the Mount Maunganui Hot Pools car park and extending to the area commonly known as the boat ramp.
- The area west of Adams Avenue and to the southern side of Mauao in the road area known as Pilot Quay.
- Mauao, excluding the Mount Maunganui Beachside Holiday Park.
- The area designated as the Mount Maunganui Beachside Holiday Park boardwalk and public area surrounding the boardwalk.
- Mount Drury (Hopukiore) and all reserve or Council land bounding Mount Drury.
- Pacific Avenue, from its intersection with Steeple Lane to Marine Parade.
- Rita Street, May Street and Shadelands Lane from their intersections with Pacific Avenue to their intersections with Banks Ave.
- Maunganui Road from its intersection with Adams Avenue to the intersection with Tawa Street.
- Te Papa O Ngā Manu Porotakataka between Maunganui Road and May Street.
- Banks Avenue, from the Salisbury and Banks Avenues roundabout up to and including its intersection with Shadelands Lane and Oceanview Road, including the areas known as the Burger King car park to the north and the car park on the corner of Banks Avenue, Shadelands Lane and Maunganui Road to Marine Parade.
- Grace Avenue and Commons Avenue from the intersection with Marine Parade to the intersection with Maunganui Road.
- Steeple Lane, Commerce Lane, Te Ngaio Road, Grove Avenue, Ngarata Avenue, Nikau Crescent and Phoenix Lane.
- Coronation Park.
- Oceanview Road and Bounty Lane from and including their intersections with Grove Avenue to their intersections with Banks Avenue.
- Pitau Road from its intersection with Grove Avenue to its intersection with Oceanview Road.
- Totara Street from its intersection with Rata Street to its intersection with Puriri Street.
- Tawa Street from its intersection with Puriri Street to its intersection with Maunganui Road.
- Salisbury Avenue from Maunganui Road to its intersection with Victoria Road.
- Puriri Street from its intersection with Totara Street to its intersection with Tawa Street.
- Rata Street and Wallis Lane.
- Prince Avenue from its intersection with Commerce Lane to its intersection with Maunganui Road.

- Waiariki Street.
- All reserves, beaches and Public Places on the seaward side of Marine Parade including Moturiki (Leisure Island) to Grove Avenue.
- All pedestrian and vehicle access ways within the areas identified above.

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The following public places, as shown in **map 3**, is a permanent alcohol-free area 24 hours a day seven days a week.

- Memorial Park which is bounded by Devonport Road, 11th Avenue, 7th Avenue and Fraser Street, to the harbour's edge.
- All pedestrian and vehicle access ways within the area identified above.



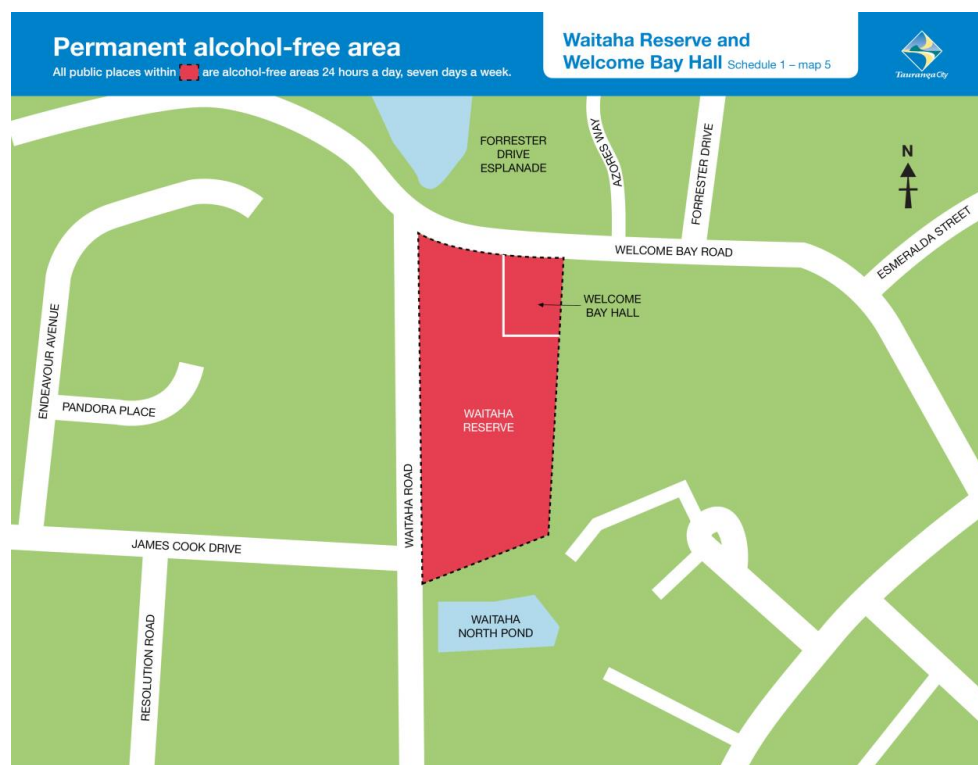
The following public places, as shown on **map 4**, are permanent alcohol-free areas 24 hours a day seven days a week.

- Fraser Street from its intersection with Hampton Terrace to, and including, its intersection with Oxford Street.
- Merivale Road from Fraser Street to, and including, its intersection with Landview Road.
- Kesteven Avenue from its intersection with Fraser Street to the boundary with Merivale Primary School.
- Merivale Community Centre grounds.
- Surrey Grove including the Surrey Grove Reserve.



The following Public Places, as shown on **map 5**, are permanent alcohol-free areas 24 hours a day seven days a week.

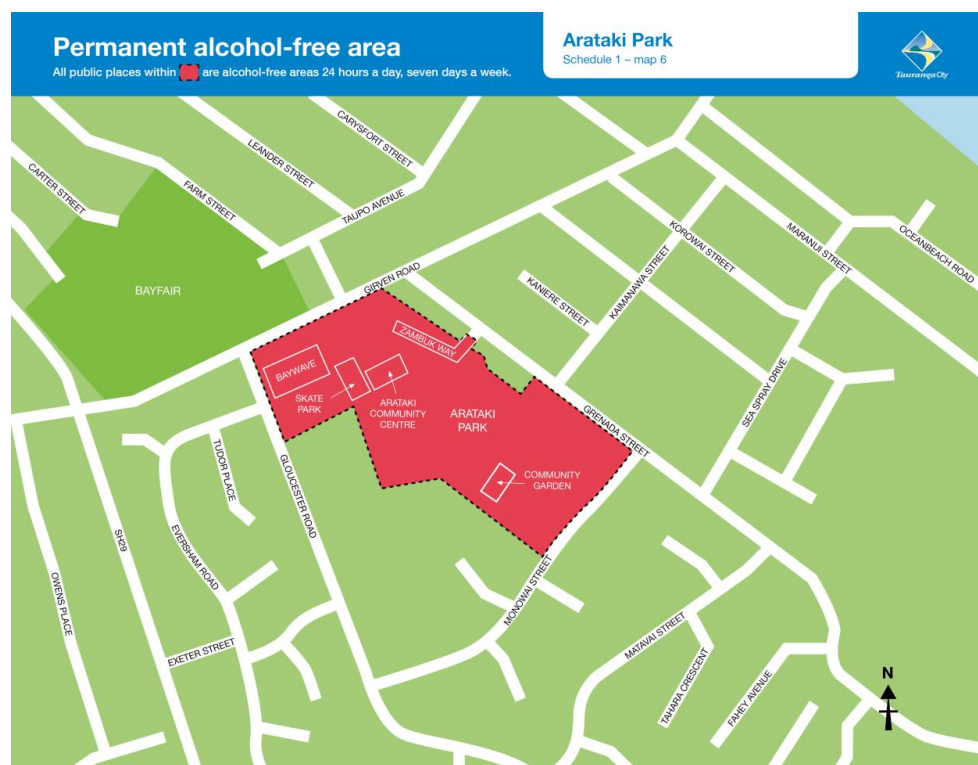
- Waitaha Reserve which is bounded by Waitaha Road and Welcome Bay Road; and The Welcome Bay Hall site.





The following public places, as shown on **map 6**, are permanent alcohol-free area 24 hours a day seven days a week.

- Arataki Park which is bounded by Gloucester Road, Girven Road, Grenada Street and Monowai Street.



The following public places, as shown on **map 7**, are permanent alcohol-free areas 24 hours a day seven days a week.

- Cameron Road from and including its intersection with Pooles Road to and including its intersection with Cornwall Street.
- Pooles Road from Cameron Road to and including its intersection with Mansells Road.
- Mansells Road from Pooles Road to and including its intersection with Chadwick Road.
- Chadwick Road from Mansells Road to and including its intersection with Hayes Avenue.
- Hayes Avenue.
- Liston Park.
- Greerton Road from Pooles Road to and including its intersection with Cornwall Street.
- Emmett Street from Greerton Road to Mansells Road.
- Mitchell Street.
- Cornwall Street.
- Lincoln Terrace.
- Greerton Library grounds and the area known as the Greerton Village Green.
- All pedestrian and vehicle access ways within the areas identified above.

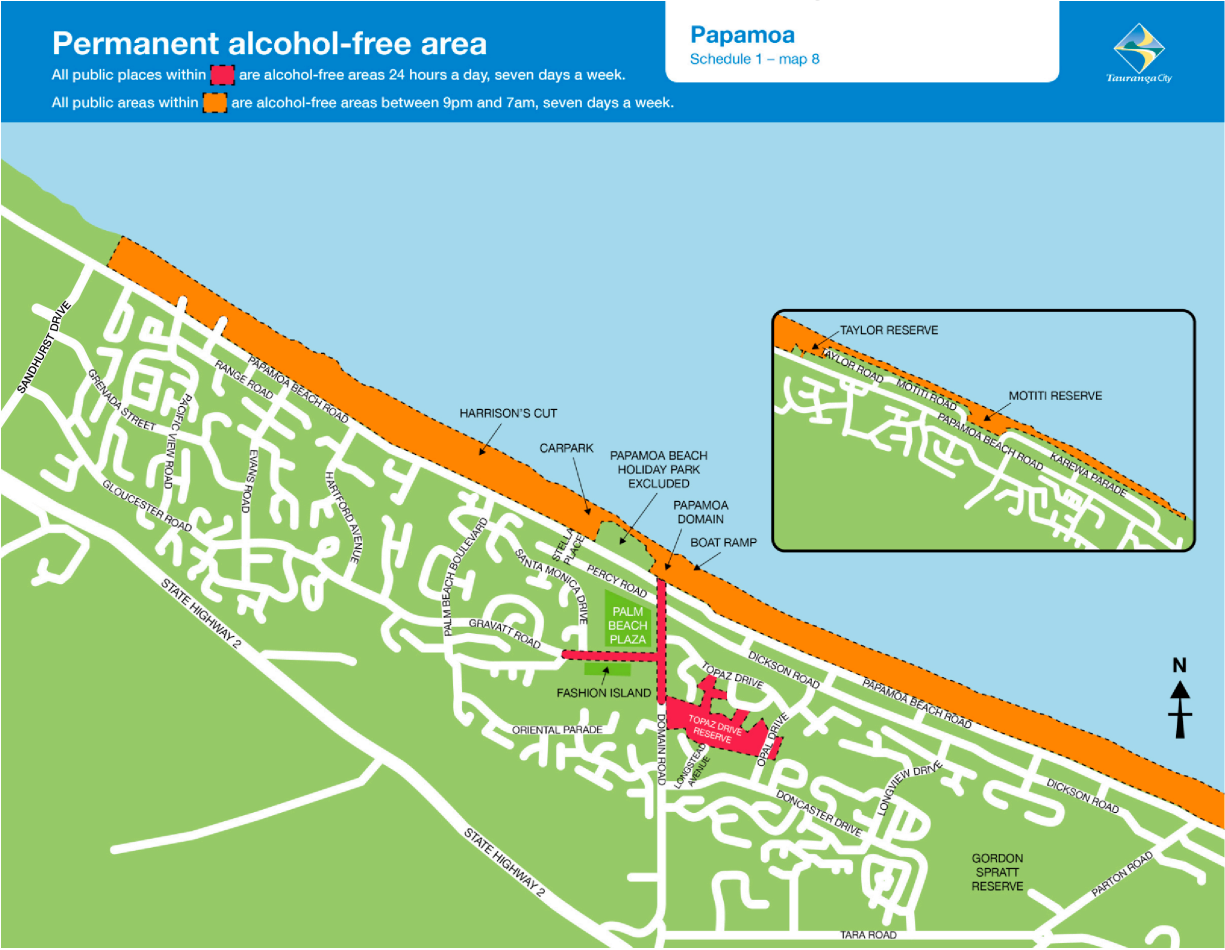


The following public places, as shown on **map 8**, are permanent Alcohol-free areas 24 hours a day seven days a week.

- Domain Road from and including its intersection with Papamoa Beach Road to the house number 39.
- Gravatt Road from Domain Road to and including its intersection with Beachwater Drive.
- Topaz Drive Reserve which is between Domain Road and either side of Opal Drive.

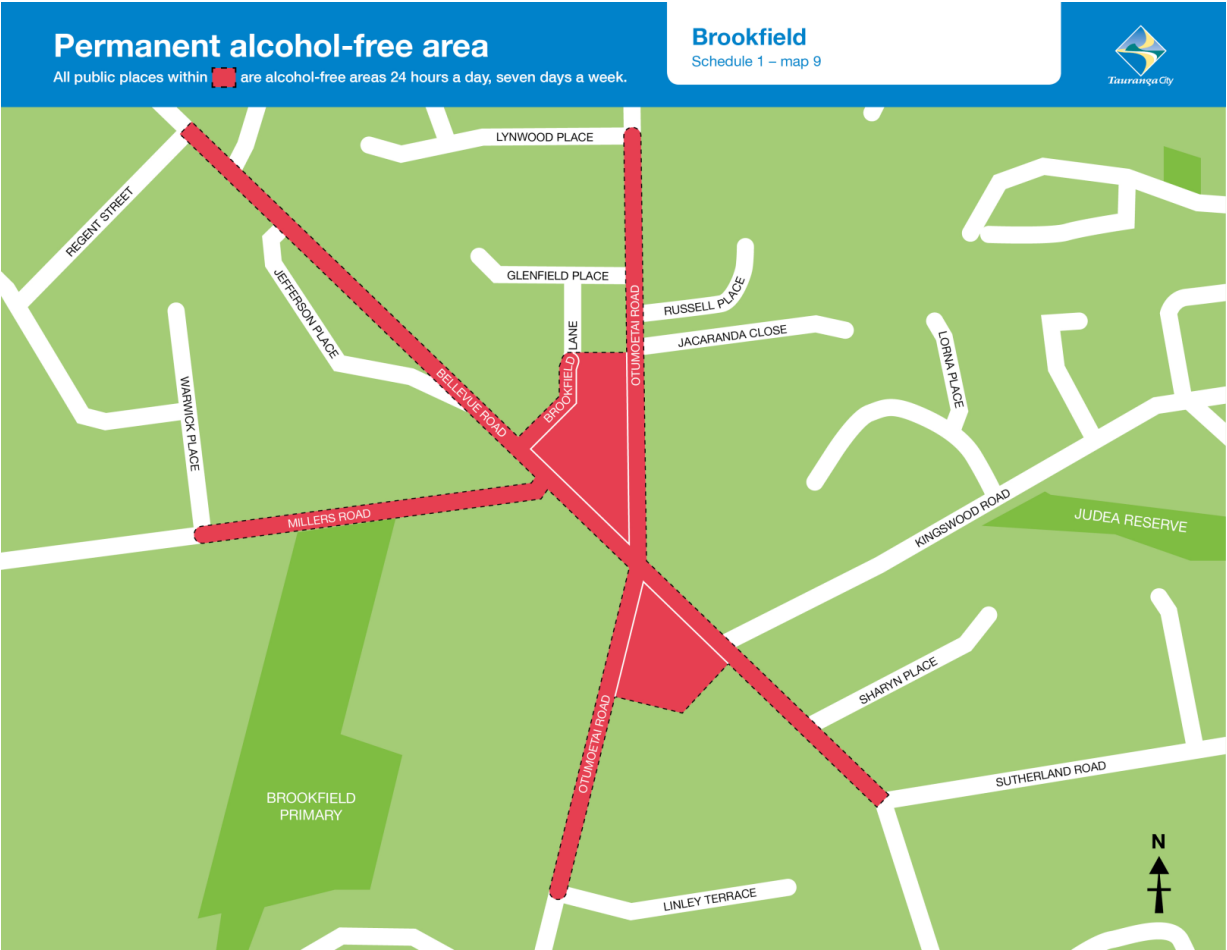
The following public places, as shown on **map 8**, are permanent alcohol-free areas between 9pm and 7am seven days a week:

- All beaches, reserves and public places on the seaward side of Papamoa Beach Road, Taylor Road, Motiti Road and Karewa Parade. For the avoidance of doubt, this includes but is not limited to:
  - Papamoa Domain, excluding the Papamoa Beach Holiday Park
  - the Harrison's Cut car park and access way off Papamoa Beach Road
  - the car park and access way off Papamoa Beach Road opposite Stella Place.
- Taylor Reserve which is off Taylor Road.
- Motiti Reserve which is off Motiti Road.



The following public places, as shown on **map 9**, are permanent alcohol-free areas 24 hours a day seven days a week.

- Otumoetai Road from and including its intersection with Lynwood Place to and including its intersection with Linley Terrace.
- Bellevue Road from and including its intersection with Regent Street to and including its intersection with Sutherland Road.
- Millers Road from Bellevue Road to and including its intersection with Warwick Place.
- Brookfield Lane.
- Public Places in and around the area known as the Brookfield Shopping Centre.
- Lees Park which is off Otumoetai Road and Bellevue Road.



**Schedule 2: New Year Period alcohol-free areas**

The following Public Places at Mount Maunganui and Omanu, as shown on **map 1**, are Alcohol-free areas 24 hours a day seven days a week over the New Year Period from 26 December to 6am on 6 January each year.

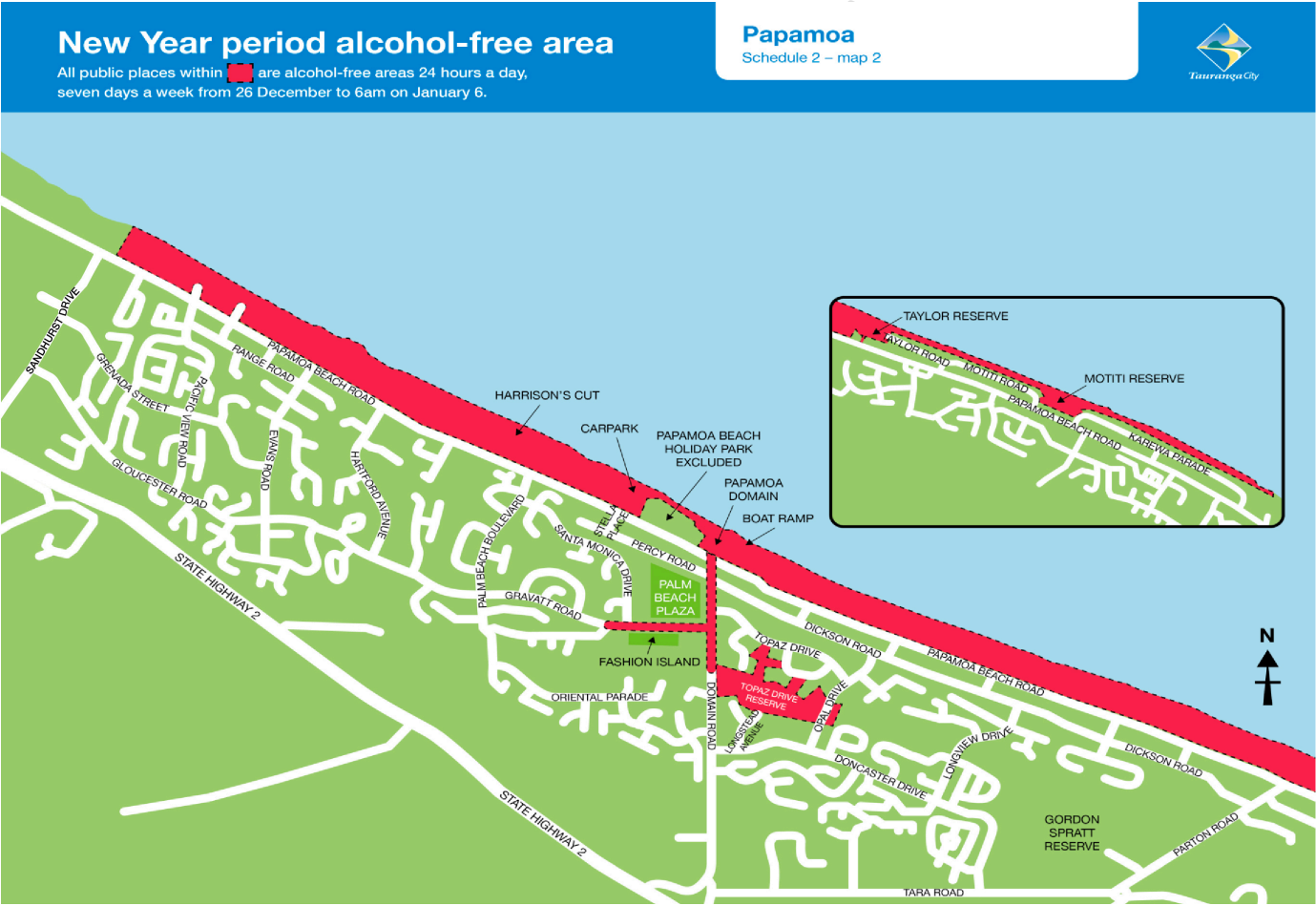
- Marine Parade, from its intersection with Adams Avenue to its intersection with Ocean beach Road and all reserves, beaches and Public Places on the seaward side.
- Grove Avenue and Rata Street and all Public Places in the Mount Maunganui peninsula north of these streets including Mauao and Moturiki Island and Coronation Park but excluding the area known as the Mount Maunganui Beachside Holiday Park.
- Hull Road to its intersection with Totara Street and Tweed Street and all Public Places north of these streets.
- The Mall and all reserves, beaches and Public Places on the seaward side.
- Waiariki Street.
- The environs surrounding the Omanu Surf Club and carpark incorporating an area 200 metres either side of the surf club and including the beach in front of the surf club for 200 metres either side.
- All pedestrian and vehicle access ways within the areas identified above.





The following Public Places at Papamoa, as shown on **map 2**, are Alcohol-free areas 24 hours a day seven days a week over the New Year Period from 26 December to 6am on 6 January each year.

- All beaches, reserves and Public Places on the seaward side of Papamoa Beach Road, Taylor Road, Motiti Road and Karewa Parade. For the avoidance of doubt, this includes but is not limited to:
  - Papamoa Domain, excluding the Papamoa Beach Holiday Park
  - Harrison's Cut car park and access way off Papamoa Beach Road
  - the car park and access way off Papamoa Beach Road opposite Stella Place.
- Domain Road from and including its intersection with Papamoa Beach Road to house number 39.
- Gravatt Road from Domain Road to and including its intersection with Beachwater Drive.
- Topaz Drive Reserve which is between Domain Road and either side of Opal Drive.



**Schedule 3: Summer period alcohol-free areas**

The following places, as shown on **map 3** are Alcohol-free areas between the hours of 9pm and 7am from 21 October to 7am on 6 April each year:

All reserves, Beaches and Public Places on and including the seaward side of;

- Marine Parade (eastwards from its intersection of Grove Avenue to its intersection of Tweed Street)
- Oceanbeach Road
- Maranui Street
- Omanu Way
- Yale Street
- Sunbrae Gove
- Surf Road

The following places, as shown on **map 3** are Alcohol-free areas 24 hours a day during the period from 26 December to 6am on 6 January each year:

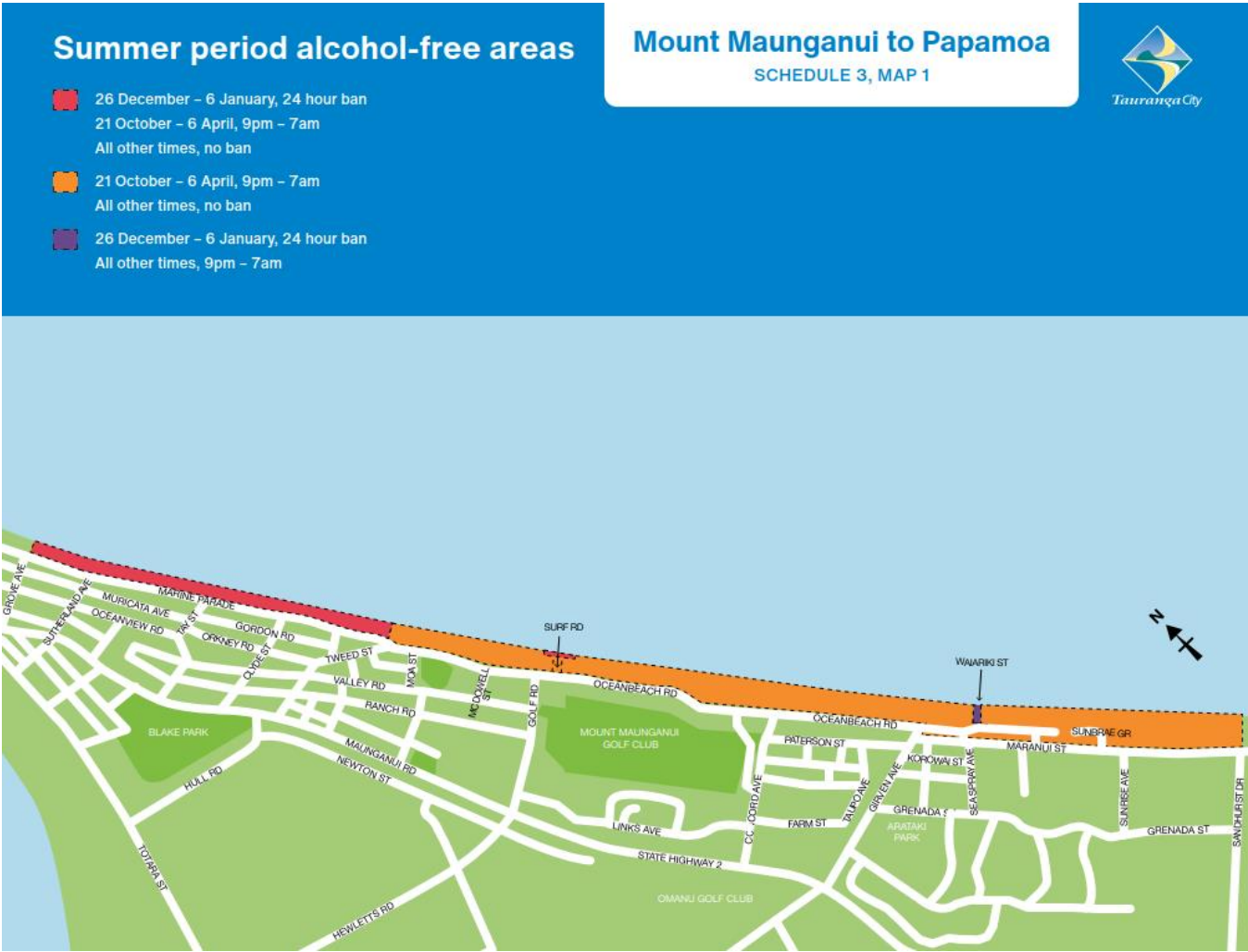
All reserves, Beaches and Public Places on and including the seaward side of;

- Marine Parade (eastwards from its intersection of Grove Avenue to its intersection of Tweed Street)
- Omanu Surf Club and car park area
- Waiariki Street

The following places, as shown on **map 3** are Alcohol-free areas between the hours of 9pm and 7am from 6 January to 25 December each year:

All reserves, Beaches and Public Places on and including the seaward side of;

- Waiariki Street



DRAFT

## Draft Amendments to the Alcohol Control Bylaw

### Statement of Proposal

#### Introduction

Tauranga City Council is proposing to amend its Alcohol Control Bylaw (the bylaw) to formalise a temporary alcohol-free area that has been applied over the past six summers.

We are seeking your views on this proposed change.

The bylaw sets alcohol-free areas across the city to help reduce potential alcohol-related harm including levels of intoxication, noise, disorder and crime. The bylaw sets out both year-round alcohol-free areas and areas that become alcohol-free over the New Year period. The bylaw also allows for Council to set temporary alcohol-free areas by resolution.

#### Summary of the Proposed Changes

The proposed amendment to the Alcohol Control Bylaw is that:

*The following places, as shown on **map 1** (of schedule 3) are alcohol-free areas between the hours of 9pm and 7am from 21 October to 7am on 6 April each year:*

*All reserves, beaches and public places on and including the seaward side of;*

- *Marine Parade (eastwards from its intersection of Grove Avenue to its intersection of Tweed Street)*
- *Oceanbeach Road*
- *Maranui Street*
- *Omanu Way*
- *Yale Street*
- *Sunbrae Grove*
- *Surf Road*

*The following places, as shown on **map 1** (of schedule 3) are alcohol-free areas 24 hours a day during the period from 26 December to 6am on 6 January each year:*

*All reserves, beaches and public places on and including the seaward side of;*

- *Marine Parade (eastwards from its intersection of Grove Avenue to its intersection of Tweed Street)*
- *Omanu Surf Club and car park area*
- *Waiariki Street*

*The following places, as shown on **map 1** (of schedule 3) are alcohol-free areas between the hours of 9pm and 7am from 6 January to 25 December each year:*

*All reserves, beaches and public places on and including the seaward side of;*

- *Waiariki Street*

A full tracked changed version of the draft amended Alcohol Control Bylaw with these proposed changes included is available. [INSERT LINK](#)

#### **Reason for the Proposed Changes**

In December 2018, in response to community and Police concerns, Council resolved to implement a temporary alcohol-free area over the summer period between the two existing year-round coastal bans in Mount Maunganui and Papamoa already in the bylaw.

Every year since then, Council, supported by Police, have put in place this summer period alcohol-free area. Council is now wanting to incorporate this summer period alcohol-free area in the bylaw. Including this area in the bylaw is more efficient and provides greater clarity and certainty for the Police and community.

#### **Legislative Background**

The Local Government Act 2002 empowers Council to make bylaws for the purpose of controlling the consumption and possession of alcohol in public places. However, before it makes a bylaw, Council must be satisfied that:

- There is evidence that any new alcohol-free area has experienced a high level of alcohol-related crime or disorder (or if an alcohol-free area is already operative, then Council must be satisfied that a high level of alcohol-related crime and disorder is likely to arise in the area without the bylaw being made); and
- That the bylaw is appropriate and proportionate in the light of that crime and disorder.

Council must also determine whether

- A bylaw is the most appropriate way of addressing the perceived issues;
- The draft bylaw is the most appropriate form of bylaw; and
- The draft bylaw gives rise to any implications under the NZ Bill of Rights Act 1990.

*Is a bylaw the appropriate means to deal with the problem?*

Council considers that a bylaw is the most appropriate mechanism to effectively deal with people drinking in the public places in a manner that negatively impacts the enjoyment and safety of other people using that public place. Police have reported that the summer period alcohol ban along the coastal strip has had the desired effect and assisted when calls for service were received.



*Is the bylaw in the appropriate form?*

The proposed amendment to the bylaw is consistent with the current form of the bylaw that focuses on specific locations where Council considers there is a high level of alcohol-related disorder and crime. The extent and timing of the proposed amendment is supported by the Police.

*Is the bylaw consistent with the New Zealand Bill of Rights?*

The Bill of Rights protects the human rights and fundamental freedoms of all people in New Zealand, including the right to freedom of movement. While the proposed amendment to the bylaw means that people can be asked to leave the area that the amendment applies to, it is considered that the restrictions are fair and reasonable in the interest of public safety. The amendment does not restrict the movement of people who are not in the possession of alcohol. Therefore, it is considered that the proposed changes to the bylaw do not give rise to any implications under the Bill of Rights.

*Is there justification for changes to the bylaw?*

The proposed summer period alcohol-free area was first put in place in 2018 in response to community feedback and evidence from the Police of alcohol-related harm in the area. Police report that the summer period ban has assisted them to manage potential alcohol-related disorder and minimise the risk of alcohol-related harm. Including this area in the bylaw is more efficient and provides greater clarity and certainty for the Police and community.

**Have your say**

Please tell us what you think of the proposal.

You can do this by:

- Providing your feedback online at: <https://www.tauranga.govt.nz/community/have-your-say/how-to-have-your-say>
- Emailing [info@tauranga.govt.nz](mailto:info@tauranga.govt.nz)

**Review Timeframes:**

- Period for feedback opens: 4 November 2024
- Period for feedback closes: 6 December 2024
- Hearings: February 2025
- Decisions on feedback: March/April 2025
- Bylaw Adoption: April/May 2025

**Attachment Three**

**2018 Summary of Evidence: proposed temporary alcohol-free area along Marine Parade, Oceanbeach Road and Maranui Street and also Surf Road.**

Summary of crime and disorder	Community feedback
<p><b>Data from the Police:</b></p> <p>In the last 60 days there has been 14 calls for service along the proposed area. Over half of these have been breaches of the peace.</p>	<p><b>Accounts from residents</b></p> <p>Location: area on the beach between Waiariki Street and Omanu Surf Club</p> <p><i>'...a group of about 15 youths still drinking by the storm water drain. One was paralytic, the rest in various stages of drunkenness'</i></p> <p><i>'Kids scattered through the sand hills when they and the police arrived. But it got nasty but on the road as the group was moved on, with fighting etc. up on the street'</i></p> <p><i>'have been experiencing large groups of youths congregating on the beach and dunes in various states of drunkenness over the last few weeks'</i></p> <p><i>'and at least one of the times there has been violent fights breaking out'</i></p>

**NOTICE OF MOTION** dated 7 December 2018

**Alcohol Control Bylaw – An amendment**

For consideration by Council at its meeting currently scheduled for the 18<sup>th</sup> of December 2018

**Proposed motion**

***That Tauranga City Council:***

- a) Receives this Notice of Motion.***
- b) Directs staff to develop a draft amendment to the Alcohol Control Bylaw 2018 as soon as practical for community consultation that:***
  - i) Extends the permanent alcohol-free areas between 9pm-7am seven days a week to include:***
    - a. All beaches, reserves and Public Places on the seaward side of Marine Parade (from the existing 24 hours a day seven days a week alcohol-free area), Oceanbeach Rd, Surf Rd, Waiariki St and Maranui St.***
- c) Directs staff to prepare a Statement of Proposal for the draft amendment.***

**BACKGROUND**

During the 2010-13 triennium, Council adopted a partial liquor ban for Papamoa Beach between the hours of 9pm to 7am seven days a week.

This was in response to disorder on the beach and in neighboring reserves. The hours of 9pm to 7am were chosen over an outright ban to minimise the impact on responsible drinkers' enjoyment of the beach and reserves - often referred to as the "right of people to drink a bottle of wine on the beach with fish and chips."

The Mount Mainbeach, 'Shark Alley' and Marine Parade down to Grove Ave are 24/7/365 liquor-ban areas. Waiariki St has a ban from 9pm to 7am. The only part of the coastal strip available for 24/7/365 imbibing is in front of residents on Oceanbeach Road and part of Marine Parade. Since the adoption of the Alcohol Control Bylaw 2018 residents have contacted us to point out this 'loophole.'

Police are supportive of extending the 9pm-7am partial ban and have provided evidence of callouts on Oceanbeach Rd in the last 60 days (attached).

We believe that supporting this notice of motion shows that Council is responsive to the community's needs and provides a balance between neighbours rights, freedom to enjoy our reserves and the necessary restrictions to curb antisocial behavior. It also supports recent changes to the Beaches Bylaw regarding the prevention of fires in the dunes. We encourage you to support this notice of motion.



Cr Steve Morris (mover)



Cr Leanne Brown (seconder)

**Attachments:**

- A – Police 'calls for service' last 60 days
- B – Representative emails and photos from residents
- C – Map of proposed 9pm-7am seven days a week alcohol-free area.

**Attachment A**

Afternoon Steve,

I have the data you require fresh off the press so to speak:

In the last 60 days there has been 14 calls for service along the beachline in question (Oceanbeach Rd-Maranui-Sunrise Ave locale):

Weekend 1 (October 5-6) (2Calls)

1. APPROX 20 1K YOUTHS AT THE BEACH
2. 7-8 TEENS DRINKING ... THEY HAVE RUN OFF ONTO THE BEACH

Weekend 2 (November 2-3) (6 Calls)

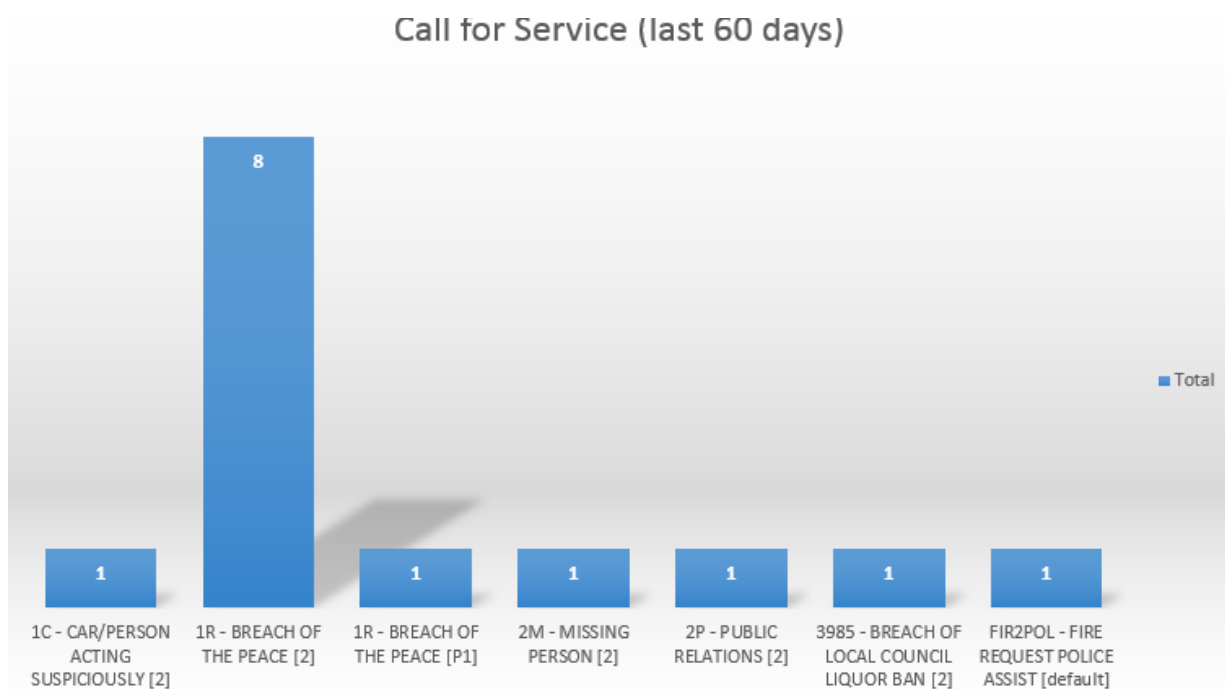
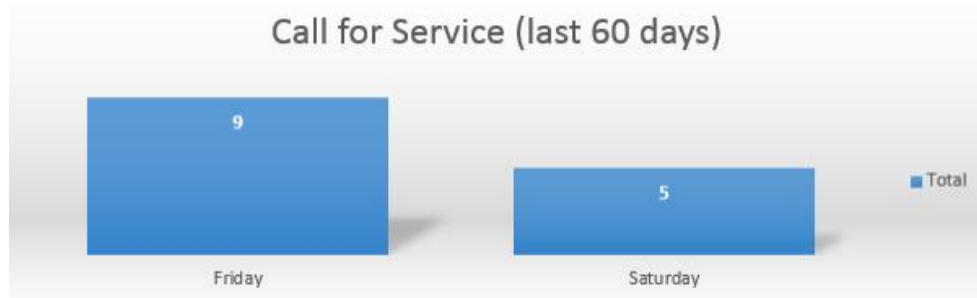
1. 13 YR OLD DAUGHTER RAN AWAY AND INFT HAS NOW SIGHTED HER ON BEACH AT BONFIRE
2. LARGE GROUP GATHERED ON THE BEACH
3. APPROX 20 YOUTHS DRINKING ON STREET - UNK WEAPONS
4. FOUR 13 YEAR OLD FEMALES UNABLE TO GET HOME
5. 30 ODD PEOPLE ON THE BEACH WITH A BONFIRE SOME UNDER AGES DRINKERS AS WELL
6. 1K YOUTHS YELLING AND SCREAMING - NIL WEAPONS MENTIONED

Weekend 3 (November 9-10) (5 Calls)

1. LARGE GROUP OF YOUTHS GATHERING AT THE BEACH
2. LARGE GROUP OF YOUTHS GATHERING AT THE BEACH
3. BON FIRE ON BEACH GROUP OF YOUTH GATHERING AT BEACH
4. BON FIRE ON THE BEACH - 50-100 PEOPLE SHOOTING FIREWORKS AT EACHOTHER
5. GROUP FIGHTING LOUD YELLING SOUNDS VIOLENT

Weekend 4 (November 16) (1 Call)

1. UNDERAGE DRINKING AT BONFIRE NEAR THE WATER





Hopefully this will assist in plugging the holes in the Liquor Ban Area's along the Coastline which will be a useful tool in preventing what has always been an on-going issue along this stretch of the Coastline with out-of-control primarily underage beach parties.

It's about keeping these predominately young people safe from themselves and the dangers of excessive alcohol consumption as well in an area of the Coastline where there is potential for significant harm.

Thank-you for taking interest in the matter.

Kind regards,

Tristan



Sergeant Tristan MURRAY  
Officer in Charge | Papamoa Police Station | NZ Police  
530 Papamoa Beach Road, PO Box 11042, Papamoa 3118

**Attachment B**

29/10/18 from Resident A

Hi Steve and Leanne - hope you are well? Firstly thank you for your support with the alcohol ban at Waiariki Street area. We are sure it will make a huge difference.

I wanted to bring to your attention what has happened the last three weekends at the beach area at the 6.3km beach access marker (between Waiariki St and Omanu Surf Club). The last three Saturdays we have walked to Omanu and around the 6.3 km marker area we have encountered lots of cans, bottles, broken bottles and rubbish.

On Sat 14<sup>th</sup> a fisherman told us he came down to fish around 6.30am and a whole lot of youths were still sleeping in the dunes and the beach area was littered. They started moving off around 7am and when we walked that way we ended up collecting over 100 cans and bottles on the beach as well plenty of rubbish.

On Sat 21<sup>st</sup> (Labour weekend) we walked that way and at about 7.30am there was a group of about 15 youths still drinking by the storm water drain. One youth was paralytic, the rest in various stages of drunkenness. There were several smouldering fires and lots of rubbish. I had collected about 20 cans and bottles before we came across this group and these cans and bottles were clearly from this group. I took the cans and bottles into the group and politely asked them to take their cans and bottles to the rubbish bin by the road. One drunk took exception to this and wanted to accost me - I walked away and several of his colleagues eventually dragged him back. Then group dispersed and when we came back on our walk we collected over 100 cans and bottles, several broken and a burnt out supermarket trolley.

On Sat 27<sup>th</sup> we encountered a similar mess – no youths were around but plenty of rubbish and bottles left behind. The broken bottles, often left buried under the fire, is obviously a danger when children and families come on to the beach. The sign asking people to stay off the dunes had also been ripped down.

I realise an alcohol ban takes time to enforce, but it seems the 6.3km area has now become a convenient place now between the bans at Omanu, Waiariki and Papamoa where these youths gather and leave their mess. On two occasions if a 9pm to 7am ban was in place the police could have been called and action taken.

I wanted to bring this to your attention and if I can be of assistance please let me know. I do not know if any residents in this beach access area have complained about this recent behaviour.

Some of the Sat 27<sup>th</sup> collection:





Kind regards

[REDACTED]

9/11/2018 from Resident B

Hi Steve

So I tried sending several photos but file too large so I'll need to send a few at a time.

I rang the fire service after I spoke to you.

Kids scattered throughout the sand hills when they and the police arrived.

But it got nasty up on the road as the group was moved on, with fighting etc. up on the street.

It would be nice to think could be made an urgent matter for the council to sort out the bylaws to help the police move these kids on. Having said that moving them might solve the problem!

A smaller group arrived at 10.30 but left when there was nothing happening. Last week there were still kids arriving late and didn't leave until 2am.

[REDACTED]

19/11/18 from Resident B

H Steve

Couple of photos after 9th fire when I called fire brigade. So police and fire both came but it did get a bit nasty with fighting and in the street as you said. Council sign taken out as well.

I talked with [REDACTED] and he's now working with you he tells me.

Also talked with [REDACTED] but he's away since yesterday. He told me parents came by at midnight last week to pick up kids they dropped off earlier!!

Let hope it's all quiet tonight! Might go and check the beach now in case a fire had been assembled.

[REDACTED]



21/11/18 from Resident C

Hi Steve and Leanne,

We live on the beach at [REDACTED] Oceanbeach rd and have been experiencing large groups of youths congregating on the beach and dunes in various states of drunkenness over the last few weeks.

Not only does our family feel unsafe but these youths are trashing the dunes and the plants, and also leaving large amounts of broken bottles and cans.

The noise levels are also very excessive and at least one of the times there has been violent fights breaking out.

We feel a liquor ban would curtail these events as the police would then be able to take some effective action.

Thanks for your attention and I look forward to your reply.

Regards

[REDACTED]

## Attachment C



### 10.3 The Development of an Alcohol Fees Bylaw

**File Number:** A16486773

**Author:** Jane Barnett, Policy Analyst  
Nigel McGlone, Manager: Environmental Regulation

**Authoriser:** Sarah Omundsen, General Manager: Regulatory and Compliance

#### PURPOSE OF THE REPORT

1. To seek approval and direction on the development of an Alcohol Fees Bylaw.

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#### RECOMMENDATIONS

That the Community, Transparency & Engagement Committee:

- (a) Receives the report "The Development of an Alcohol Fees Bylaw".
- (b) Approves the development of an Alcohol Fees Bylaw.
- (c) Agrees to use 100% cost recovery as an indication of potential new fees for the purposes of community consultation on the draft bylaw.

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#### EXECUTIVE SUMMARY

2. Council is responsible for administering the alcohol licensing function of the Sale and Supply of Alcohol Act 2012 (the Act). The intention of the Act is for fees to recover the costs of alcohol licensing.
3. There are two options for councils to set alcohol licensing fees. They can either use the prescribed fees set out in the Sale and Supply of Alcohol (Fees) Regulations 2013 (Fees Regulations) or develop a bylaw to set their own fees.
4. Tauranga, along with most councils, uses the prescribed fees. The intention of these fees was to recover the costs of alcohol licensing. However, these fees have not changed since 2013, resulting in a 40% cost recovery rate and the remaining 60% being funded by general rates.
5. Direction is sought from the committee on the development of an alcohol fees bylaw. If a bylaw is introduced, Council will have the ability to set licensing fees to cover the cost of the activity.
6. The bylaw could allow for licensing fees to be set through the long-term and annual plan process, consistent with other council user fees and charges.
7. This approach would provide greater flexibility to adjust fees and allow the community the opportunity to provide feedback on any fee changes through the annual plan and long-term plan consultation process.
8. If the committee decide to develop an alcohol fees bylaw, staff will engage with stakeholders to inform the drafting of a proposed bylaw. The engagement would focus on options for implementing any future fee changes including timing. The committee would then consider a draft proposed bylaw for community consultation.
9. Any proposed fee changes from the bylaw will need to be specified in the draft user fees and charges schedule, which will be consulted on early next year as part of the annual plan consultation.



## BACKGROUND

### Alcohol licensing in Tauranga

10. Alcohol licensing is underpinned by the Sale and Supply of Alcohol Act 2012 (the Act) and associated secondary legislation.
11. The council is responsible for administering the licensing functions of the Act. This includes:
  - appointing and supporting the District Licensing Committee (the DLC), made up of members of the community
  - receiving and processing licence applications and managers' certificates for DLC decision making
  - preparing material for the DLC to meet their reporting requirements to the Alcohol Regulatory and Licensing Authority (ARLA)
  - monitoring and compliance assessments of all licensees and certified managers – including inspections of premises and providing education to licensees.
12. The council's licensing team work closely with the Police and the Medical Officer of Health and other agencies to meet the responsibilities and functions of the Act.
13. Currently (as of September 2024) Tauranga has 372 licensed premises including:
  - 238 on-licensed premises (restaurants, bars and cafes)
  - 94 off licensed premises (such as bottle stores and supermarkets)
  - 40 club licensed premises (such as sports clubs).
14. There are also 1302 certified duty managers from or working in Tauranga.
15. On average Tauranga processes between 600 – 700 new and renewal manager certificates each year and expect to process approximately 1,300 to 1,400 applications in total this financial year (this includes venue licences, manager certificates, temporary authorities and special licences for events).

### Licensing fees

16. Councils can use the prescribed fees set out in Fees Regulations or set their own licensing fees through a bylaw.
17. When the Fees Regulations were developed, the intention was that they would recover the total costs of councils' alcohol licensing functions. In recognition that these fees may not result in cost recovery for each council (due to the differing needs and demands of each area), secondary legislation<sup>1</sup> provides for councils to set their own fees through a bylaw.
18. The Fees Regulations set a risk-based approach for alcohol licence fees. The fees for on, off and club licences are dependent on the premise's risk rating. The risk rating is determined by type of premise, latest alcohol sales time and number of enforcements in the last 18 months. The five cost/risk ratings of premises and corresponding fees categories are<sup>2</sup>:

Cost/risk rating of premises	Fees category
0-2	Very low risk
3-5	Low risk
6-15	Medium risk
16-25	High risk

<sup>1</sup> Sale and Supply of Alcohol (Fee-setting Bylaws) Order 2013

<sup>2</sup> 9% of Tauranga's licensed premises are very low risk, 28% are low risk, 59% are medium risk and 4% are high risk.

26 plus	Very high risk
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19. The prescribed fees for each risk category are made up of:
- an application fee paid – intended to cover the licence application process; and
  - an annual fee paid – intended to cover monitoring costs.
20. Under the Act (section 404) the prescribed fees are required to be reviewed every five years, however the last review was carried out in 2017<sup>3</sup>. The purpose of this review was to assess whether the regulations were meeting the objectives of the licensing fees regime.
21. The review could not draw any conclusions on the overall cost recovery but stated that there was a large variance in cost recovery across councils. As a result no changes were made to the prescribed fees.

### Current cost recovery

22. Tauranga licensing fees are based on the prescribed regulation fees (**Attachment One**). In 2023/24 these fees made up around 40% of the total alcohol licensing costs with the remaining 60% coming from general rates (approximately \$755 000). This is a decrease in cost recovery compared to last financial year when around 50% of costs were recovered from fees.
23. The cost recovery rate is expected to continue to decrease as participation in the licensing process continues to increase resulting in increased costs. Changes made to the Sale and Supply of Alcohol Act last year<sup>4</sup> make it more accessible for people to participate in the licensing process. This has contributed to an increase in the number of DLC hearings. In 2020 three hearings were held and last year 23 took place and this year 18 have already occurred and another 14 are scheduled. Hearing costs are not specifically charged to the applicant so they have to be funded through fee revenue and general rates.

### Potential alcohol licensing fees bylaw

24. If a bylaw was introduced, Council could set fees for all licensing applications (except for Manager's Certificates<sup>5</sup>) and introduce other fees to cover costs directly related to alcohol licensing.
25. There are six councils, that we are aware of, that have alcohol fees bylaws and another is in the process of developing one. Two councils have a 100% cost recovery model and the others have allowed for some funding to come from general rates. The fees set by these bylaws are shown in **Attachment One**.
26. All the bylaws, except one, set a specific dollar value for fees in the bylaw itself. We are proposing that greater flexibility be built into Tauranga's proposed bylaw to allow for alcohol fees to be set through the annual plan and long-term plan process.
27. The annual plan and long-term plan process, through the user fees and charges consultation, will give the community the opportunity to provide feedback on any proposed alcohol licensing fee charges each year. This will ensure that the community can provide feedback on all of Council's proposed fees and charges at the same time.
28. It will also ensure that changes in costs can be sufficiently recovered through fees more regularly and not require a formal bylaw review or amendment each time.

### STATUTORY CONTEXT

29. Section 402(1)(b) of the Sale and Supply of Alcohol Act 2012 provides that fee regulations (including fee-setting Bylaws) '*may do anything reasonably necessary to ensure that, so far*

<sup>3</sup> Review of the Sale and Supply of Alcohol (Fees) Regulations 2013, Ministry of Justice, December 2017.

<sup>4</sup> The Sale and Supply of Alcohol (Community Participation) Amendment Act 2023

<sup>5</sup> Sale and Supply of Alcohol (Fees) Regulations 2013, reg 11.

*as it is practicable, the total costs to the territorial authority are recovered out of the fees paid to it under this Act’.*

30. Section 405 of the Act requires Council ‘to the extent that is reasonably practicable having regard to the circumstances of the particular case, consult the persons the authority has reason to believe are representative of interests likely to be substantially affected by the bylaw’.
31. The Act also outlines the specific types of fees which can be managed under a bylaw<sup>6</sup>. Under the Fees Regulations fees for Manager’s Certificates must be the same across all territorial authorities. As such Council cannot include Manager’s Certificate fees in the proposed bylaw.<sup>7</sup> However, other types of fees such as a late lodgement fee may be applied to account for the extra staff time to apply for the required special waiver to the DLC.

## STRATEGIC ALIGNMENT

32. This contributes to the promotion or achievement of the following strategic community outcome(s):

	Contributes
We are an inclusive city	✓
We value, protect and enhance the environment	<input type="checkbox"/>
We are a well-planned city	<input type="checkbox"/>
We can move around our city easily	<input type="checkbox"/>
We are a city that supports business and education	<input type="checkbox"/>

33. The proposed alcohol fees bylaw aligns with Council’s strategic community outcome of an inclusive city. The alcohol licensing function helps prevent harm and helps create a safe community.

## OPTIONS ANALYSIS

34. Table one below sets out the advantages and disadvantages for the committee’s consideration in deciding whether to approve the development of an alcohol fees bylaw.

**Table One: Advantages and disadvantages of developing an alcohol fees bylaw**

Option		Advantages	Disadvantages
1.	Approve the development of an alcohol fees bylaw.  <b>Recommended</b> (see recommended resolution (b))	<ul style="list-style-type: none"> <li>Allows a tool for fees to be set to recover alcohol licensing costs which is consistent with the user-fees principle.</li> <li>Allows for more community consultation on alcohol licensing fees through the annual and long-term planning process.</li> <li>Provides greater flexibility to adjust alcohol fees if required.</li> <li>If the bylaw is used to set fees to increase the level of cost recovery this will reduce demand on general rates funding.</li> </ul>	<ul style="list-style-type: none"> <li>Any fees changes set through the bylaw will impact on businesses.</li> </ul>

<sup>6</sup> Sale and Supply of Alcohol Act 2012, ss 397 and 402

<sup>7</sup> Sale and Supply of Alcohol (Fees) Regulation 2013, Reg 11



Option		Advantages	Disadvantages
2.	Do not approve the development of an alcohol fees bylaw and continue to use the default fees set in the regulations.	<ul style="list-style-type: none"> <li>No impact of increased fees on businesses – unless regulation fees change.</li> </ul>	<ul style="list-style-type: none"> <li>No potential for recovering the costs of processing.</li> <li>No opportunity for the community consultation on alcohol licensing fees – as fees are set in regulations.</li> <li>Does not align with the intent of the Sale and Supply of Alcohol Act 2012 to recover costs.</li> <li>Increased demand on general rates funding.</li> </ul>

35. If the committee decide to develop a bylaw and wish to use the bylaw to set fees, the next consideration is around the potential level of cost recovery. As outlined above in paragraphs 26 – 28 staff propose that these fees be set during the annual and long-term planning process, when all user fees and charges are considered, rather than through the bylaw itself.
36. Community consultation is a significant part of developing a bylaw. To help the community provide feedback on any proposed draft bylaw indicative fees should be provided as part of the consultation.
37. The table below provides an indication of the change in fees associated with different cost recovery options. Note that the remainder of costs are paid for through general rates, so the 40% cost recovery means the remaining 60% of costs are rate payer funded.
38. It is recommended that the full cost recovery rate (100%) is used as a reference point in the consultation to highlight potential increases in fees. This is for consultation purposes only and does not bind Council to a cost recovery rate. In setting fees through the user fees and charges process, Council could decide not to increase fees at this time, to phase increases over time, or set a cost recovery rate anywhere between 0 and 100%.

		Alcohol licensing fees associated with different cost recovery scenarios						
		40% (Current)	50%	60%	70%	80%	90%	1000% (user pays in full)
Fee Type	Application for Medium Risk Premise	\$710	\$1000	\$1289	\$1578	\$1868	\$2157	\$2446
	Annual Fee for Medium Risk Premise	\$550	\$775	\$999	\$1223	\$1447	\$1671	\$1895
	Class 2 (Medium Risk) Special Licence	\$180	\$253	\$327	\$400	\$473	\$547	\$620

	<b>Temporary Authority Licence</b>	<b>\$258</b>	<b>\$363</b>	<b>\$468</b>	<b>\$574</b>	<b>\$679</b>	<b>\$784</b>	<b>\$889</b>
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## FINANCIAL CONSIDERATIONS

39. The costs of developing the bylaw will be funded from the existing policy and bylaws budget.

## LEGAL IMPLICATIONS / RISKS

40. There is a risk that the development of a fees bylaw will be perceived negatively by licence holders. In recovering a greater portion of the alcohol licensing costs from licence holders the fees will increase. This risk will be managed through effective engagement and consultation.

## TE AO MĀORI APPROACH

41. The development of an alcohol licensing fees bylaw supports the principles of Manaakitanga – a strong duty of care and safety for our people. Although there are no direct impacts on Māori from developing the bylaw, a strong alcohol licensing function will be beneficial to Māori, who experience disproportionate alcohol-related harm.

## CLIMATE IMPACT

42. There are no direct or specific climate change impacts resulting from the proposed temporary alcohol-free areas.

## CONSULTATION / ENGAGEMENT

43. No community engagement has occurred prior to the committee's decision and direction on the development of an alcohol fees bylaw.

## SIGNIFICANCE

44. The Local Government Act 2002 requires an assessment of the significance of matters, issues, proposals and decisions in this report against Council's Significance and Engagement Policy. Council acknowledges that in some instances a matter, issue, proposal or decision may have a high degree of importance to individuals, groups, or agencies affected by the report.
45. In making this assessment, consideration has been given to the likely impact, and likely consequences for:
- (a) the current and future social, economic, environmental, or cultural well-being of the district or region
  - (b) any persons who are likely to be particularly affected by, or interested in, the decision.
  - (c) the capacity of the local authority to perform its role, and the financial and other costs of doing so.
46. In accordance with the considerations above, criteria and thresholds in the policy, it is considered that the issue is of medium significance, however the decision in this report is of low significance.

## ENGAGEMENT

47. Engagement and consultation will be an essential part of developing an alcohol fees bylaw. Consultation will be carried out to ensure all licence holders and other members of the community are able to provide input.
48. Any proposed fees will also be incorporated into the draft user fees and charges that will be consulted on in March/April 2025 in accordance with section 83 of the LGA. This will enable

the community to engage with any new alcohol licensing fees as part of Council's wider fee schedule.

### NEXT STEPS

49. If the committee agree to develop an alcohol fees bylaw, staff will incorporate this direction and undertake some initial engagement with licence holders to develop a draft bylaw.
50. The proposed draft bylaw will be presented to the committee for consideration in November 2024.
51. If the committee approve the draft bylaw for community consultation, this is proposed to be carried out in February/March 2025. This consultation is proposed to include an indication of any potential fee increases and the timing of these changes to ensure the community has full information on the bylaw.
52. Any new fees will be incorporated, subject to the adoption of the bylaw, into the draft user fees and charges schedule. This schedule will be consulted on in March/April 2025 as part of the annual plan process.
53. The committee will hear from submitters who wish to speak to their submission and deliberate on the issues raised before recommending to Council to formally adopt the bylaw in March/ April 2025.
54. Council will decide on the fees as part of the annual plan deliberations in May 2025 so that any new fees can take effect on 1 July 2025 (if that is the implementation date that Council ultimately chooses).

### ATTACHMENTS

1. **Current Alcohol Licensing Fees - A16667440** [!\[\]\(79de0df6c6ddd2d4eb74f1cc5f48ec50\_img.jpg\)](#) 

## Attachment One

Application and Annual Fees (new and renewal)	Prescribed fees	Hasting District <sup>1</sup> 8 August 2024	Hutt City under review	Porirua <sup>2</sup> 27 June 2024	Kapiti Coast <sup>3</sup> 23 May 2024	Wellington recently reviewed effective 1 October 2024	Whangarei 1 April 2016
<b>Application fee</b>							
Very Low risk	\$368.00	\$680.80	\$699.20	\$892.50	\$485.00	\$486	\$600
Low risk	\$609.50	\$1127.60	\$1158.05	\$1478.20	\$804.50	\$805	\$994
Medium risk	\$816.50	\$1510.50	\$1551.35	\$1980.30	\$1306.50	\$1078	\$1456
High risk	\$1023.50	\$1893.50	\$1944.65	\$2482.30	\$1637.50	\$2351	1669
Very high risk	\$1207.50	\$2233.90	\$2294.25	\$2940.25	\$1932.00	\$3594	\$1969
<b>Annual fee</b>							
Very low risk	\$161.00	\$297.85	\$305.90	\$390.50	\$212.50	\$213	\$262
Low	\$391.00	\$723.35	\$742.90	\$948.30	\$516.00	\$516	\$637
Medium risk	\$632.50	\$1170.10	\$1201.75	\$1534.00	\$1011.00	\$835	\$1031
High risk	\$1035.00	\$1914.75	\$1966.50	\$2510.20	\$1656.00	\$2366	\$1687
Very high risk	\$1437.50	\$2659.40	\$2731.25	\$3486.40	\$2300.00	\$3898	\$2344
<b>Special licence fee</b>							
Class one	\$575.00	\$1063.80	\$1092.50	\$1394.50	\$920.00	\$759	\$937
Class two	\$207.00	\$382.95	\$393.30	\$502.00	\$331.00	\$273	\$337
Class three	\$63.25	\$117.00	\$120.15	\$153.40	\$101.00	\$83	\$102
<b>Other fees</b>							
Managers Certificate <sup>4</sup>	\$316.25	\$316.25	\$316.25	\$316.25	\$316.25	\$316.25	\$316.25
Temporary Authority <sup>5</sup>	\$296.70	\$548.90	\$563.75	\$542.50	\$392	\$392	\$484
Temporary License <sup>6</sup>	\$296.70	\$548.90			\$392	\$392	\$484

<sup>1</sup> Hasting District Council's bylaw takes effect on 1 July 2025. The fees increase by an additional 10% in 2026 and 2027.

<sup>2</sup> Porirua City Council's bylaw takes effect on 1 October and progressively sets fees for the next three years.

<sup>3</sup> Kapiti Coast District Council's bylaw sets fees that progressively increase over the next five years.

<sup>4</sup> Managers Certificate cannot currently be set through a bylaw. Under the Fees Regulations for a bylaw to set Manager's Certificates they must be the same across all territorial authorities.

<sup>5</sup> A temporary authority allows new owners who have purchased a business with an alcohol licence to use that alcohol license for a period of 3 months which they apply for their own licence for the premise.

<sup>6</sup> A temporary licence allows for a licensee to operate from a premises other than the licensed premises in specific circumstances such as if the licensed premise is damaged due to a fire or other unforeseen event.

## 10.4 Changes to Street Dining Licence to Occupy Fees

**File Number:** A16662670

**Author:** Nick Chester, Principal Strategic Advisor  
Rachel Burt, Project Manager: Growth and Urban Planning  
Shawn Geard, City Centre Infrastructure Lead

**Authoriser:** Nic Johansson, General Manager: Infrastructure

### PURPOSE OF THE REPORT

1. The purpose of this report is to provide an overview of Council's decision-making process regarding the expansion of Licence to Occupy agreements with hospitality businesses in the city centre and Mount Maunganui, in order to enable outdoor dining in public places.
2. The report outlines intended next steps to implement these changes.

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### RECOMMENDATIONS

That the Community, Transparency & Engagement Committee:

- (a) Receives the report "Changes to Street Dining Licence to Occupy Fees".

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### EXECUTIVE SUMMARY

3. Tauranga City Council charges 27 hospitality businesses in the city centre for a Licence to Occupy in public spaces for the use of outdoor dining. These have been in place since 2013 for businesses located on The Strand, and since 2020 for businesses located on Wharf Street. The fees for those businesses that had to pay were previously based on an individual commercial valuation and were charged differently across the businesses.
4. Many hospitality businesses in other parts of the city centre and Mount Maunganui currently are not charged to occupy public space for outdoor dining. This has led to an inconsistency with how businesses are treated in relation to outdoor dining.
5. In December 2023, Council adopted the Street Use Policy to allow for a fairer and more consistent approach to charging for street dining across the city centre and Mount Manganui. This followed public consultation on the policy in October-November 2023.
6. In April 2024, The Street Use and Public Places Bylaw was also amended to require businesses in areas in the city centre and Mount Maunganui who would like to use a street footpath for outside commercial dining, to apply for an Outdoor Dining Licence to Occupy and pay a fee. The Bylaw came into effect on 1 July 2024. This update included greater protection for the pedestrian way.
7. The new policy now links Licence to Occupy fees to the user fees and charges process (rather than individual valuations) as these are more consistent and transparent for businesses and are assessed annually.
8. These changes will require council staff to update Licence to Occupy agreements currently in place with city centre businesses and put in place agreements with businesses who do not currently have one but wish to provide outdoor dining in public spaces.
9. It is intended that agreements will be in place and operative from 1 January 2025.
10. At its 4 March 2024 meeting, Council resolved that all businesses would receive an 80% rebate on fees for the 2024/25 financial year to acknowledge the difficult trading conditions in the city (and country), the cost of living issues impacting on hospitality, and the desire to

phase in charging for businesses who hadn't previously needed to pay. The minutes of the meeting can be found on Council's website [here](#) (Item 11.19).

## BACKGROUND

11. There are many hospitality businesses in Tauranga that offer outdoor dining in street footpaths as part of their service to customers.
12. There are currently 27 hospitality businesses in the city centre that TCC charges for the use of footpath space for outdoor dining. TCC currently manages Licence to Occupy (LTO) agreements with these businesses, which are located in the Strand, Masonic Park, Wharf Street and CBK in Red Square in the city centre. These have been in place since 2013 for businesses located on The Strand, and since 2020 for businesses located on Wharf Street.
13. A LTO to use public land for street dining purposes is not a right to exclusive use by the business but allows businesses to place tables and chairs in a specified area to operate and create vibrancy in these spaces. Commercial activities are expected to pay to operate a business on council land even when that activity may have a positive benefit. Other commercial activities such as mobile shops, events, markets, surf schools, and kayak businesses are expected to pay to use council land. Other community users also have fees and charges to use council land, including community groups where there is arguably greater reason to get to use it for free.
14. Fees have been charged based on an individual commercial valuation, resulting in variable charges across the businesses. At its 4 March 2024 meeting, Council resolved to apply a reduction of 80% on fees for the 2024/25 year due to ongoing disruption being caused by city centre development.
15. Businesses operating in other parts of the central city and in Mount Manganui currently do not pay any LTO fees as part of offering outdoor dining. This has created an inconsistency with how businesses are treated in relation to outdoor dining. There was a view from the Strategy, Finance and Risk Committee (the committee) that this approach was not fair with some businesses paying and others not across the city centre and Mount Maunganui.
16. In December 2023, Council adopted the [Street Use Policy](#) to allow for fair and consistent management and charging for street dining across the city centre and Mount Manganui. The policy will result in an expansion of the number of hospitality businesses that will pay a fee to provide outdoor dining.
17. The new policy now links LTO fees to the user fees and charges process (rather than individual valuations), as these are more consistent and transparent for businesses and are assessed annually. LTO agreements across the city centre and Mount Maunganui will also help to manage available footpath space where outdoor furniture and/or venue signage may conflict with accessible widths for pedestrians.
18. This decision was preceded by an Issues and Options Paper on the matter, presented to the Strategy, Finance and Risk Committee at their 7 August 2023 meeting. The report can be found on the council's website [here](#).
19. This was followed by the adoption of a draft Street Use Policy for consultation at the meeting of the Strategy, Finance and Risk Committee at their 18 September 2023 meeting. The report can be found on the Council's website [here](#).
20. To support the policy change, Council amended The [Street Use and Public Places Bylaw \(2018\)](#) at the 29 April 2024 meeting to require businesses in areas in the city centre and Mount Maunganui who would like to use a street footpath for outside commercial dining to apply for an Outdoor Dining Licence to Occupy (LTO) and pay a fee. The Bylaw came into effect on 1 July 2024. The report can be found on the Council's website [here](#).

21. A full timeline of decisions made related to street dining charges is shown in the table below.

Action undertaken	When this occurred
Public consultation on draft Street Use Policy	October – November 2023
Street Use Policy adopted by the Strategy Finance & Risk Committee.	December 2023
On adoption of the Street Use Policy, the committee requested that the roll out date be brought forward from the proposed 1 July 2025 to 1 July 2024 and charged at an 80% reduced rate for that financial year.	December 2023
To support the Street Use Policy, the Street Use and Public Places Bylaw was amended to allow business in areas in Mount Maunganui and city centre to apply for an outdoor dining licence to occupy and pay a fee.	April 2024
Decision made to delay roll out of LTOs – to avoid the election period and to allow staff time to complete the contracts, new survey areas, preparing online licences.	May 2024
<ol style="list-style-type: none"> <li>Decision made to provide a 100% rebate from 1<sup>st</sup> July – 31<sup>st</sup> December 2024</li> <li>Decision made to provide an 80% rebate to fees from 1<sup>st</sup> January – 30<sup>th</sup> June 2025</li> </ol> <p>Agreement was made to waive 100% of Licence to Occupy (LTO) fees across all zones until 1 January 2025. This is to avoid unnecessary disruption to the hospitality venues that are now required to hold LTOs while Council rolls out the administrative and financial changes to both the City Centre and the Mount. The bylaw itself isn't changing, we are just taking the necessary time to manage the project roll out of the LTO changes</p>	August 2024

22. Fees have been reduced by 80% for the 2024/25 financial year to acknowledge the difficult trading conditions in the city (and country), the cost of living issues impacting on hospitality, and the desire to phase in charging for businesses who hadn't previously needed to pay.
23. There are four street dining zones in total where the new LTOs will apply to:

Street Dining Zone	Annual Fees
<b>Zone A</b> – Inner city centre, South of Marsh Street to First Ave (inclusive)	\$80 per square metre (80% discount in 2024/25 – \$16 per square metre)
<b>Zone B</b> – South city centre, Second Ave to Eleventh Ave (inclusive)	\$40 per square metre (80% discount in 2024/25 – \$8 per square metre)
<b>Zone C</b> – Mount mainstreet, Maunganui Road from Grace Road to Salisbury Ave (inclusive)	\$150 per square metre (80% discount in 2024/25 – \$30 per square metre)
<b>Zone D</b> – Mount Central, North of SH2, Hewletts Road and Golf Road (inclusive)	\$75 per square metre (80% discount in 2024/25 – \$15 per square metre)

Administration fee (new or reassignment)	Waived for businesses required to transition to the new user fee and charges system in the 2024/25 financial year. From 2025/26: \$500
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24. The policy and bylaw reflect similar approaches by other councils in New Zealand who largely charge small or market-based fees as outlined in the table below:

Region	Permit fee	Variable charge
Auckland	\$401 one-off	Inner-city zones \$154 p/sqm Suburbs \$93 p/sqm Other areas \$21 p/sqm
Wellington	First permit \$190 Annual renewals \$95	None
Hamilton	\$90 one-off	Per table fee \$27 annually
Dunedin	\$75 one-off	Per table fee \$220 annually
Queenstown	\$640 one-off	\$200 p/sqm premium to \$70 p/sqm standard

25. The Policy came into effect from 1 July 2024, with a staged approach to introduce new fees:
- Businesses with existing LTOs in the city centre were granted a 100% rebate until 1 January 2025, followed by an 80% rebate from 1 January – 30 June 2025, to acknowledge the difficult trading conditions in the city (and the country), and the cost of living issues impacting on hospitality. Reviews of these existing LTOs are well underway to ensure they align with the new policy.
  - Council staff will be engaging with other businesses that do not have an existing LTO to ensure one is in place by 1 January 2025. These businesses will also receive an 80% rebate from 1 January – 30 June 2025 to account for the cost of living issues impacting on hospitality, and the desire to phase in charging for businesses who hadn't previously needed to pay.
  - Future fees will be established as part of user fees and charges reviews in the 2025/26 Annual Plan, where city centre and Mount Maunganui businesses will have an opportunity to provide direct feedback on.
26. The table below provides an example of what expected fees will be for businesses in each zone, at full cost and with existing rebates for the 2024/25 year.

Licence to Occupy Zone	80% rebate rate 1 Jan – 30 Jun '25	80% rebate rate example	Total cost at 80% rebate example	100% rate	100% rate example	Total cost at 100% rate example
<b>Zone A – Inner city centre, South of Marsh Street to First Ave (inclusive)</b>	\$16 per square metre annually	Area of 27.7 per square metre	\$443.20 (ex GST) annually	\$80 per square metre annually	Area of 27.7 per square metre	\$2,1216 (ex GST) annually
<b>Zone B – South city centre, Second Ave to Eleventh Ave</b>	\$8 per square metre	Area of 27.7 per square	\$221.60 (ex GST) annually	\$40 per square metre	Area of 27.7 per square	\$1,108 (ex GST) annually



(inclusive)	annually	metre		annually	metre	
<b>Zone C – Mount Mainstreet, Maunganui Road from Grace Road to Salisbury Avenue (inclusive)</b>	\$30 per square metre annually	Area of 27.7 per square metre	<b>\$831 (ex GST) annually</b>	\$150 per square metre annually	Area of 27.7 per square metre	<b>\$4,155 (ex GST) annually</b>
<b>Zone D – Mount Central, North of SH2, Hewletts Road and Golf Road (inclusive)</b>	\$15 per square metre annually	Area of 27.7 per square metre	<b>\$415.50 (ex GST) annually</b>	\$75 per square metre annually	Area of 27.7 per square metre	<b>\$2,077.50 (ex GST) annually</b>

## STATUTORY CONTEXT

27. The ability of TCC to charge for street dining is managed through a variety of tools set out in the table below.

Street Use Policy	<ul style="list-style-type: none"> <li>Sets what Council should charge by zone based on the average commercial value (taking into account factors set out in the policy)</li> <li>Has an ability to temporarily reduce fees by council resolution for any reason</li> </ul>
Street Use and Public Places Bylaw	<ul style="list-style-type: none"> <li>The bylaw controls the areas where businesses must have an LTO to put furniture on the street (these match the current policy areas)</li> <li>It also controls if LTO businesses can keep their furniture on the street overnight</li> </ul>
User Fees and Charges	<ul style="list-style-type: none"> <li>Sets the value of each street zone and administration fee (administration fee is currently free for this year)</li> </ul>
Licence to Occupy (LTO) agreements	<ul style="list-style-type: none"> <li>Contract with the business (which should be aligned with the policy/bylaw and user fees)</li> </ul>

28. Both the Policy and the Bylaw have been reviewed in order to ensure they are clearly aligned and support the requirement for LTOs to be in place for street dining in relevant areas throughout the city.

## STRATEGIC ALIGNMENT

29. This contributes to the promotion or achievement of the following strategic community outcome(s):

	Contributes
We are an inclusive city	✓
We value, protect and enhance the environment	<input type="checkbox"/>
We are a well-planned city	✓
We can move around our city easily	<input type="checkbox"/>
We are a city that supports business and education	<input type="checkbox"/>

30. TCC's strategic framework (Our Direction) informs the council's plans and policies, which guide the implementation of these higher-level strategies in council's day-to-day activities. It is therefore important that council's approach to street use is aligned with the council's

strategic direction. More specifically, the policies for how streets can be used by businesses and the community should deliver public benefits through easy movement and accessibility, and provide inclusive, diverse, and vibrant spaces.

31. Ensuring a consistent approach to street dining charges helps to fulfil the ambitions of both the [City Centre Action and Investment Plan](#) (in particular, the strategic outcomes of: an accessible city centre, a city centre for people, and an engaging city centre) and the [Mount to Arataki Spatial Plan](#) (in particular, the outcome of liveable neighbourhoods).

## FINANCIAL CONSIDERATIONS

32. TCC currently receives approx. \$18,000 annually from existing licence fees in the city centre (at the 80% reduction rate).
33. The changes will result in an increase in revenue for street dining once fully implemented. The charge for each zone is set annually through the user fees and charges process and exact revenue will depend on the set charge, and the number of businesses wanting to have street dining. Revenue could be assigned to improving the streetscape in these areas.
34. Revenue will also be dependent on any agreed reductions, similar to those currently being offered to businesses.

## LEGAL IMPLICATIONS / RISKS

35. It is anticipated that the introduction of new fees for outdoor dining will be unpopular for businesses who are currently not paying for this.
36. Staff are undertaking significant engagement with these businesses to support the change and ensure a smooth transition, and provide a direct point of contact for any concerns.

## CONSULTATION / ENGAGEMENT

37. Zoned dining charges for street dining was one of the issues that was consulted on as part of the review of the Street Use Policy from 4 October – 4 November 2023. The consultation was advertised on the council website, social media, and public notices. Hard copies of the consultation material were also available at Customer Services at He Puna Manawa and all our libraries, as well as the Mount Hub. Members from the Policy team were available to answer question from submitters during the consultation process. The consultation was carried out in line with the Local Government Act 2002 and the council's Significance and Engagement Policy.
38. There were 317 responses on the issue of zoned dining charges for street dining. Of these, 42% of responses were in favour, and 48% were opposed.
39. Key reasons given for disagreeing with the proposal included views that:
  - street dining should be encouraged due to the vibrancy it brings to the city
  - commercial charges would impact the viability of businesses noting the effects of Covid, roadworks, and cost of living have reduced their ability to absorb costs
  - charges would flow through as costs to customers
  - preference to not impose rules or regulation
  - not enough clarity on what the fee would be
  - the use of the pavement had little impact on residents and should be freely provided
  - commercial rates should be sufficient contribution.
40. Key reasons given for agreeing with the proposal included views that:
  - those using public space for financial benefit should be charged
  - street dining can be an inconvenience for other street users
  - the funds raised could be reinvested in public spaces
  - street dining is encroaching too much into the pedestrian's way.

41. The potential expansion on areas included for LTO agreements was also included as one of the issues consulted on as part of the 2024-34 Long-term Plan as part of the wider consultation related to user fees and charges.

## SIGNIFICANCE

42. The Local Government Act 2002 requires an assessment of the significance of matters, issues, proposals and decisions in this report against Council's Significance and Engagement Policy. Council acknowledges that in some instances a matter, issue, proposal or decision may have a high degree of importance to individuals, groups, or agencies affected by the report.
43. In making this assessment, consideration has been given to the likely impact, and likely consequences for:
- (a) the current and future social, economic, environmental, or cultural well-being of the district or region;
  - (b) any persons who are likely to be particularly affected by, or interested in, the matter; and
  - (c) the capacity of the local authority to perform its role, and the financial and other costs of doing so.
44. In accordance with the considerations above, criteria and thresholds in the policy, it is considered that the matter is of medium significance.

## ENGAGEMENT

45. Taking into consideration the above assessment, that the matter is of medium significance, officers are of the opinion that no further engagement is required prior to Council making a decision to receive this report.

*Click here to view the [TCC Significance and Engagement Policy](#)*

## NEXT STEPS

46. Council staff will be actively working with affected businesses to ensure LTO agreements are in place by 1 January 2025.
47. All businesses will be receiving an 80% rebate for the remainder of the 2024/25 financial year.
48. As part of the upcoming Annual Plan process, city centre and Mount Maunganui businesses, and the general public, will have the opportunity to submit their views on future fees for LTO use.

## ATTACHMENTS

**Nil**

## 10.5 Engagement on Five Playground and Reserve Enhancement Projects

**File Number:** A16739731

**Author:** Ross Hudson, Manager: Strategic Planning and Partnerships, Spaces and Places  
Jenna Waite, Manager Spaces & Places Engagement

**Authoriser:** Barbara Dempsey, General Manager: Community Services

### PURPOSE OF THE REPORT

1. To explain the engagement approach for the proposed playground and reserve enhancement projects, which are scheduled to undertake community engagement in the 2024 calendar year.

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### RECOMMENDATIONS

That the Community, Transparency & Engagement Committee:

- (a) Receives the report "Engagement on Five Playground and Reserve Enhancement Projects".
- (b) Understands the engagement approach, summarised in this report, for the design and delivery of proposed playground and reserve enhancement projects which are scheduled to have engagement commencing in the 2024 calendar year. The specific sites are:
  - (i) Hopukiore – Mount Drury Playground.
  - (ii) Neighbourhood reserves – Liston Park, Beaumaris Boulevard Reserve, Emerald Shores Reserve and Kiriwehi Reserve.
  - (iii) It is noted that the final approval for the projects will be made on 29<sup>th</sup> October 2024.

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### EXECUTIVE SUMMARY

2. There is a significant number of playgrounds due for major renewal in the next 10 years. The playgrounds at Hopukiore Mount Drury Reserve (Mount Maunganui – map 1), Beaumaris Boulevard Reserve (Bethlehem – map 2), Liston Park (Greerton – map 3) and are due for renewal and enhancement in FY25. The currently un-developed reserves at Kiriwehi Reserve (Pyes Pa – map 4) and Emerald Shores Reserve (Papamoa – map 5) are also scheduled for development in FY25. Refer to Attachment 1 for a map indicating the location of these reserves, and an aerial image of each reserve.
3. It is noted that final approval for the above-mentioned projects to proceed is due on 29<sup>th</sup> October 2024. The current engagement programme is based on the current level of funding and, subject to this decision, may need to be scaled down to align with the revised scope of delivery.
4. Alongside the playground work, the projects will look at the reserves as a whole and consider opportunities to deliver other community outcomes including creating a place for community, for nature and for culture and storytelling.

5. Appropriate community engagement on playground and reserve enhancement projects results in well supported, inclusive designs that reflect the needs and values of the local community.
6. Early discussions with the relevant hapū for each site have been initiated to determine the level of involvement that mana whenua wish to have in these projects.
7. Community engagement for the playground redevelopment at Hopukioire Mount Drury Reserve will take place in two phases. In the first phase, we will partner with local mana whenua to learn the historical and cultural stories of the site - subject to approval and engagement with mana whenua. These stories will then be shared with local tamariki and schools, who will be invited to create artistic interpretations of elements that resonated with them to apply in playground design. In the second phase, feedback will be sought from the wider community on the proposed design, including equipment options, to ensure broad-based input and support.
8. For the four neighbourhood reserves, community engagement will focus on residents within approximately a 500m radius of each reserve, reflecting the distribution of these reserves in the Open Space Level of Service Policy. This engagement will consist of a targeted letter drop, a survey, and on-site community feedback drop-in sessions at each reserve, through which community members can provide input into the designs and equipment options. As with Hopukioire, and subject to discussions with hapū, children from nearby schools will be engaged to learn the stories of their local area, with their artistic interpretations and equipment feedback contributing to the design process.
9. To celebrate this journey, a final exhibition event will be organised for Hopukioire, showcasing the stories, creative interpretations, and the final playground design. Interactive displays will allow attendees to engage directly with the project, fostering a deeper connection to both the process and outcomes. The project will culminate in an official opening of the playgrounds, including a blessing ceremony (subject to mana whenua review).
10. Throughout the construction process, the community will remain actively informed. Regular updates will be provided via Council communications channels, including email newsletters, social media, and signage at the site. These updates will detail progress, key milestones, and any potential disruptions.

## BACKGROUND

11. Many playground components are nearing the end of their useful life and will be due for renewal during the next 10 years. This assessment is based on the annual playground safety audits, and the renewals information in the asset management system. This presents a significant opportunity to take a holistic approach in assessing and revitalising not just the playgrounds themselves, but also their surrounding environments. There are over 100 playgrounds in Tauranga, and our objective is to establish a comprehensive network throughout the city over time.
12. New playgrounds are also required to meet the level of service for neighbourhood reserves in growing areas.
13. To meet this current and future need, Spaces and Places have a plan to deliver one-to-three large and three-to-five local play space renewals or developments per year over the next 10 years. Through the planning, our network will feature a balanced mix of destination playgrounds, major neighbour play spaces, and local neighbourhood play spaces.
14. In determining which play spaces to prioritise and the sequence for renewal, a range of factors are considered. Renewals of existing playgrounds are primarily based on asset condition and scheduled renewal dates, ensuring the health and safety of these spaces. Additional considerations include geographical distribution and site readiness for development. New playgrounds are evaluated based on an analysis of areas with service gaps and population growth. Other factors taken into account include ongoing or recently completed playground upgrades in the area.

15. These five reserves are the proposed first of this programme. Refer to Attachment A for a map indicating the location of these reserves and a current aerial view of each site.
16. Within the limitations of the individual site constraints, the budgets allocated, and considering the role of the reserves within the wider community provision for play network, we are committed to making the playgrounds as inclusive as possible, ensuring that the designs deliver maximum value for money.
17. We recognise that community members in other areas of the city are also seeking upgrades to their local facilities, as well as new and different play infrastructure. These 5 projects are intentionally spread geographically across the city, and we will be progressively working to continue to make improvements and fill gaps in the citywide network over the coming years.

### **Hopukioire – Mount Drury Reserve – Play area redevelopment**

18. The purpose of this proposed project is to redevelop the play space, which is due for renewal, and enhance the wider area of the reserve with supporting amenities, in a way that adequately reflects the significance of the cultural, landscape, archaeological, ecological, tourism and play values of the site and surrounding area, and provides for disability access. Alongside this we are also exploring movement within and around the reserve and opportunities for cultural recognition.
19. This engagement will focus on the play area, which will cater to a wide range of ages and abilities, fulfilling its role as a destination play space

### **Neighbourhood Reserves – Local playgrounds and reserve enhancement**

20. The purpose of this proposed project is to deliver fit-for-purpose neighbourhood reserves for four communities.
21. Two of these reserves have existing playgrounds that are due for renewal:
  - (a) Liston Park, 64 Hynds Road, Greerton
  - (b) Beaumaris Boulevard Reserve, 65 Beaumaris Boulevard, Bethlehem
22. Two are undeveloped reserves that have been vested in Council through subdivision and are due for development:
  - (a) Emerald Shores Reserve, 117 Wairakei Avenue, Papamoa
  - (b) Kiriwehi Reserve, Cnr Flack Street & Tabraham Crescent, Pyes Pa
23. The scope of these projects is to reflect the cultural, landscape, amenity, and play values of their respective sites and surrounding areas, while also connecting in with the wider Tauranga play and active recreation network planning.
24. In order to meet the equipment delivery timeframes for these proposed upgrades, the equipment needs to be ordered by the end of October 2024. The proposed engagement approach enables appropriate community engagement and this timeframe to be met.

### **ENGAGEMENT APPROACH**

25. Appropriate community engagement on playground and reserve enhancement projects results in well supported, inclusive designs that reflect the needs and values of the local community. This approach fosters a sense of ownership and pride among residents, leading to greater use, care, and long-term sustainability of the spaces.
26. Communicating the rationale for and specific parameters of the projects with the community will ensure that feedback is focused on the elements where there is genuine opportunity to influence the project. This not only helps manage expectations but also encourages meaningful input on aspects such as connection to place, recreational preferences, and environmental considerations. By being transparent about what can and cannot be changed, the engagement process becomes more efficient and effective.



27. Early discussions with the relevant hapū for each site have been initiated to determine the level of involvement that mana whenua wish to have in these projects. This process will ensure there is the opportunity for cultural values and perspectives to be meaningfully incorporated into the planning and design phases, fostering collaboration, connection and respect for the significance of each site.
28. Engagement will be targeted with local schools and community about the project through a mix of online and in-person facilitated opportunities. Within the parameters of the projects, feedback will be sort on playground equipment, reserve amenities and local history interpretation.
29. We will work with the Council Accessibility Advisor to connect with representatives from the accessible community to ensure we are developing the spaces appropriately (within the constraints of the reserve).
30. This engagement will draw from previous, wider engagement to date in these communities that are relevant to these projects, including engagement on:
  - (a) Mount to Arataki Spatial Plan
  - (b) Accessible Hotspots 2022
  - (c) Play, Active Recreation & Sport AIP 2023

## ENGAGEMENT RISKS

Risk	Likelihood	Impact	Risk Level	Mitigation Strategy	Responsible Party
<b>Delays in Mana Whenua Engagement</b>	Medium	High	High	Early and consistent communication; flexible scheduling; ensure mana whenua are included in planning stages.	Project manager and engagement lead
<b>Misinterpretation of Cultural Stories</b>	Low	High	Medium	Involve cultural advisors/artists to review all interpretations and designs; continuous feedback from mana whenua.	TCC Kaiarahi, mana whenua, engagement lead
<b>Community Resistance to Changes</b>	Low	Medium	Medium	Conduct thorough community engagement; provide clear rationale for projects; offer forums for feedback and discussion.	Engagement lead
<b>Insufficient School Engagement</b>	Low	Medium	Medium	Partner with schools early; provide clear benefits to educational programs; flexible timing around school schedules.	Project and engagement lead
<b>Low Participation in Final Exhibition (Hopukiore)</b>	Low	Low	Low	Promote event well in advance; involve schools and local media; ensure the event is accessible and engaging.	Communications and engagement lead
<b>Stakeholder Misalignment</b>	Medium	High	High	Regular stakeholder meetings; ensure clear and consistent communication of project goals and progress.	Engagement lead

## STATUTORY CONTEXT

31. These reserves are administered under the Reserves Act 1977 and development must follow the processes set out in the Tauranga Reserves Management Plan. This plan states 'utilise the design process to involve the community'.
32. The terms of reference for the Community, Transparency and Engagement Committee note it is responsible for developing and reviewing engagement plans for projects, proposals, initiatives and services that the Committee considers significant from a community interest perspective, and ensuring appropriate and accessible information is available to the community on current and upcoming projects.

## STRATEGIC ALIGNMENT

33. This contributes to the promotion or achievement of the following strategic community outcome(s):

	Contributes
We are an inclusive city	✓
We value, protect and enhance the environment	✓
We are a well-planned city	✓
We can move around our city easily	<input type="checkbox"/>
We are a city that supports business and education	<input type="checkbox"/>

The proposed engagement approaches provide the opportunity to community to input into elements of the reserve designs that contribute to the function of reserves as places for people of all ages, abilities and backgrounds, as places for nature and biodiversity and as a destination (Hopukioire - Mount Drury Reserve) or local (the four neighbourhood reserves) community areas within Tauranga.

## OPTIONS ANALYSIS

34. **Option one:** Undertake the approach set out in this report.

Advantages	Disadvantages
<ul style="list-style-type: none"> <li>Programme is deliverable with the resourcing allocated.</li> <li>Engagement and communications are clear around the set parameters of the projects and focus on the areas that are genuinely able to be influenced by the community.</li> </ul>	<ul style="list-style-type: none"> <li>None noted.</li> </ul>

35. **Option two:** Undertake a different approach.

Advantages	Disadvantages
<ul style="list-style-type: none"> <li>Meets any currently unknown or unforeseen expectations of the committee.</li> </ul>	<ul style="list-style-type: none"> <li>Depending on the amendments made, resourcing commitments may need to be reconsidered.</li> <li>Depending on the amendments made, the construction timeframes may not be able to be met, risking delivery of the projects.</li> </ul>



### TE AO MĀORI APPROACH

36. The approach outlined in this report support a number of principles in the Council's Te Ao Māori approach. These include:
- (a) Rangatiratanga - mana motuhake – self determination – supporting mana whenua to lead and guide the theme and how they want to be involved in the projects.
  - (b) Kaitiakitanga – stewardship of the natural environment. Incorporating cultural design elements from tangata whenua enabling all of us to connect to and deepen our 'sense of place'.
  - (c) Manaakitanga – ahurutanga/haumarutanga – a strong duty of care and safety for our people. Tangata whenua guiding the developments ensures these projects are sensitive to and respectful of the sites that are of significance to Māori.

### FINANCIAL CONSIDERATIONS

37. The costs associated with the proposed engagement approach are accounted for within existing budgets, ensuring that the project can proceed without requiring additional financial resources
38. Community messaging will clearly communicate that the project must be delivered within the constraints of the allocated budgets, managing expectations around the scope and scale of the upgrades while maintaining transparency.

### LEGAL IMPLICATIONS / RISKS

39. None noted.

### CLIMATE IMPACT

40. There are no climate impacts relating to the decision to undertaken engagement on these projects. The design process provides an opportunity to consider impacts of a changing climate, emissions and enhancing nature and biodiversity.

### SIGNIFICANCE & ENGAGEMENT POLICY

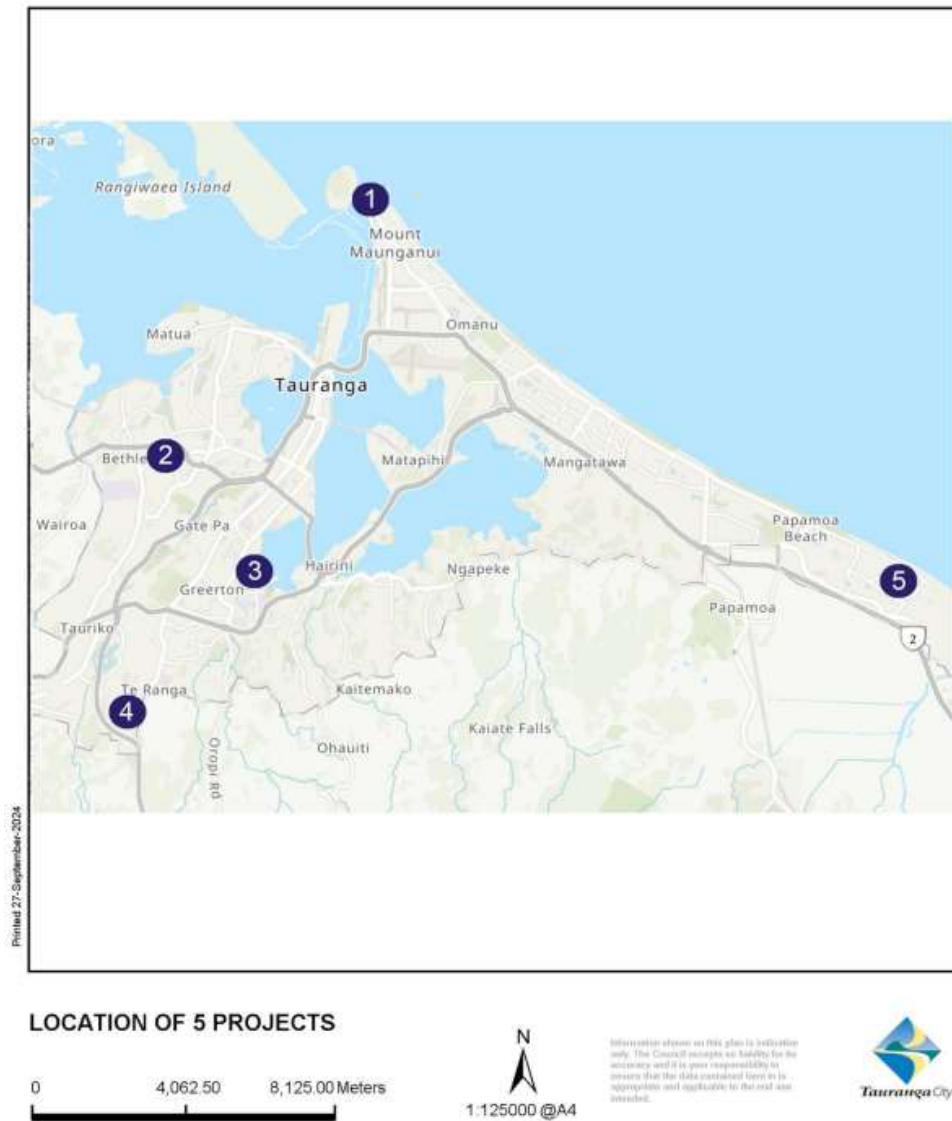
41. The Local Government Act 2002 requires an assessment of the significance of matters, issues, proposals and decisions in this report against Council's Significance and Engagement Policy. Council acknowledges that in some instances a matter, issue, proposal or decision may have a high degree of importance to individuals, groups, or agencies affected by the report.
42. In making this assessment, consideration has been given to the likely impact, and likely consequences for:
- (a) the current and future social, economic, environmental, or cultural well-being of the district or region
  - (b) any persons who are likely to be particularly affected by, or interested in, the matter.
  - (c) the capacity of the local authority to perform its role, and the financial and other costs of doing so.
43. In accordance with the considerations above, criteria and thresholds in the policy, it is considered that the issue (development and enhancement of five reserves) is of medium significance, however the matter proposed in this report (the engagement approach) is of low significance.
44. Taking into consideration the above assessment, that the matter is of low significance, officers are of the opinion that no further engagement is required prior to Council making a decision.

**NEXT STEPS**

45. Engagement will progress in accordance with the approach endorsed.
46. Spaces and Places will report again to this committee with other similar projects that are scheduled to commence community engagement in the 2025 Calendar Year.

**ATTACHMENTS**

1. **Playgrounds - aerals and boundary lines - A16743022** [↓](#) 



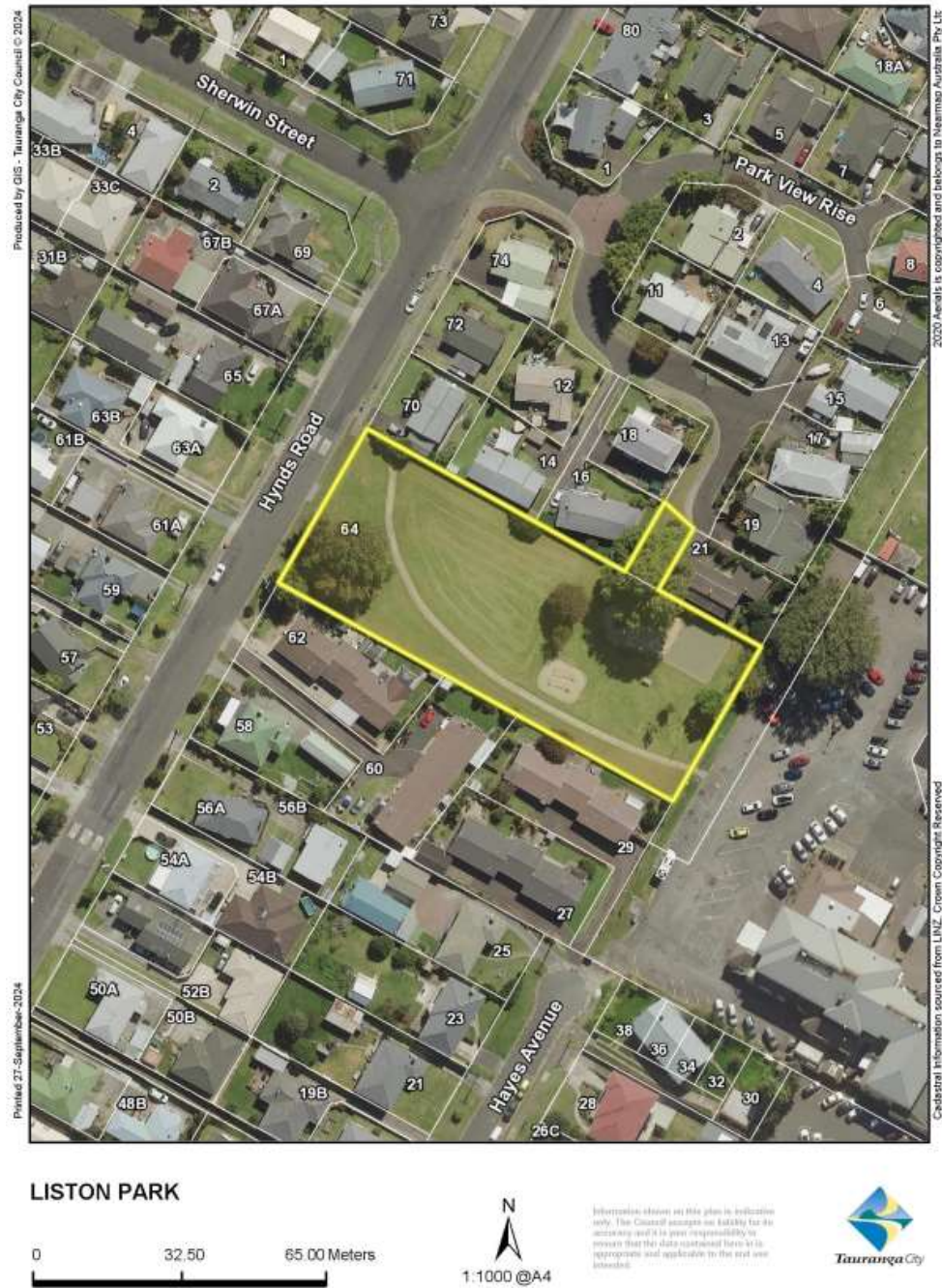
Map 1 – Hopukioire Mount Drury





**Map 2 - Beaumaris Boulevard Reserve, Bethlehem**

Map 3 - Liston Park, Gate Pa





Map 4 - Kiriwehi Reserve, Pyes Pā



Map 5 - Emerald Shores Reserve, Pāpāmoa





**11 DISCUSSION OF LATE ITEMS**

**12 CLOSING KARAKIA**