



AGENDA

Project Planning & Monitoring Committee Workshop Meeting Monday, 21 October 2024

I hereby give notice that a Project Planning & Monitoring Committee Workshop meeting will be held on:

Date: Monday, 21 October 2024

Time: 1.30pm

Location: Bay of Plenty Regional Council Chambers
1 Elizabeth Street,
Tauranga

Please note that this meeting will be livestreamed and the recording will be publicly available on Tauranga City Council's website: www.tauranga.govt.nz.

Marty Grenfell
Chief Executive

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1 BUSINESS

1.1 Project Delivery Processes and Procurement

File Number: A16782159

Author: James Woodward, **Manager:** Performance, Monitoring & Assurance

Authoriser: Nic Johansson, **General Manager:** Infrastructure

Presenter(s): James Woodward (Capital Projects Assurance Division), Angela Murray (Procurement)

External presenter(s): N/A

Workshop information

Purpose of workshop

1. Provide Elected Members with information about how TCC plans and delivers projects efficiently and effectively, with a commercial approach to attain value for money.
2. Seek feedback on any focus areas in planning, procurement, engagement and/or contract management that Elected Members wish for us to focus on.

Executive summary

3. The scale and complexity of the capital programme requires robust processes, skilled people and an understanding of risk and opportunity to best deliver for the community.
4. Over the past 3 years the TCC has restructured from a centralised project delivery function, to where delivery is the responsibility of either:
 - (a) the asset owner (Transport, Waters and Spaces & Places), or
 - (b) complex large scale programmes of work (Civic Development and Major Projects).

These teams are supported through the Capital Programme Assurance Division, Commercial Advisory, Finance, Legal and other internal support service teams

Input and discussion from Elected Members is sought in relation to project delivery, and expectations and guidance on balancing the risks and opportunities for how projects are delivered to the community.

Background information

5. This workshop follows the Project Planning Monitoring Committee outline work programme, and further direction from the Chair & Deputy Chair.

Next steps

6. Feedback taken from the workshop will be presented back to the Committee as draft principles to guide the project delivery functions of the organization.

Attachments

1. **Project Delivery Workshop Slides - 21 October 2024 - A16876313**  



Project Delivery Workshop

Project Planning & Monitoring Committee 21 October 2024



Tauranga City

