



# **AGENDA**

## **Wastewater Management Review Committee meeting Tuesday, 17 March 2026**

**I hereby give notice that a Wastewater Management Review Committee meeting will be held on:**

**Date: Tuesday, 17 March 2026**

**Time: 1:00 pm**

**Location: Tauranga City Council Chambers  
L1, 90 Devonport Road  
Tauranga**

*Please note that this meeting will be livestreamed and the recording will be publicly available on Tauranga City Council's website: [www.tauranga.govt.nz](http://www.tauranga.govt.nz).*

**Marty Grenfell  
Chief Executive**

# Terms of reference – Wastewater Management Review Committee

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## Membership

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<b>Chair</b>	Mr Spencer Webster – Ngā Pōtiki
<b>Deputy chair</b>	Cr Rick Curach – Tauranga City Council
<b>Members</b>	Cr Rick Curach – Tauranga City Council Cr Kevin Schuler – Tauranga City Council Cr Hēmi Rolleston – Tauranga City Council Cr Rod Taylor – Tauranga City Council  Ms Lara Burkhardt – Ngā Pōtiki Mr Spencer Webster – Ngā Pōtiki Mr Whitiora McLeod - Ngāi Te Rangi Mr Des Heke - Ngāti Ranginui Ms Destiny Leaf – Ngāti Ranginui ( <i>alternate member</i> )
<b>Quorum</b>	Four members with at least one member representing Tauranga City Council and one member representing Ngā Pōtiki
<b>Decision-making</b>	By consensus where possible. If consensus cannot be reached, by majority vote.  If there is an equal number of votes, the member who is chairing the meeting has a casting vote.
<b>Meeting frequency</b>	A minimum of twice yearly
<b>Meeting venue</b>	To alternate between marae and council venues; or as appropriate to a meeting agreed by the Chair and the Deputy Chair.

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The Committee has a membership of eight, four of whom are elected members from Tauranga City Council (TCC) and four who are appointed as representatives of iwi, with one member each from Ngāti Ranginui and Te Runanga o Ngāi Te Rangi Iwi Trust and two members representing Ngā Pōtiki ā Tamapahore Trust Board.

The Wastewater Management Review Committee is established as a committee of Council under the Local Government Act 2002 and conditions imposed on Bay of Plenty Regional Council Coastal Permit # 62878.

## Role

- To ensure Wastewater operations are in accordance with the Wastewater Management Review Committee Management Plan.

## Scope

- (a) To receive reports on the operation of the Wastewater Scheme, including reports in relation to monitoring and permit compliance, and to make recommendations to the Permit Holder on the development of Tauranga City Council's policies in relation to wastewater management, treatment and disposal, particularly following the review of wastewater treatment in light of

new technologies and standards addressed in the Monitoring, Upgrade and Technology Review Report required by Condition 20 of Coastal Permit N<sup>o</sup> 62878.

- (b) To make decisions about the application of the Environmental Mitigation and Enhancement Fund established in accordance with Condition 19 of Coastal Permit N<sup>o</sup> 62878.
- (c) To make recommendations to the Permit Holder as to physical measures and initiatives to address or compensate for actual or potential effects of the Tauranga City Wastewater Scheme (in the broadest environmental sense).
- (d) Without limiting the generality of function (c) above, to make recommendations to the Permit Holder as to the implementation of the works to be undertaken in accordance with Permit N<sup>o</sup> 62881, namely:
  - (i) Decommissioning of the Te Maunga Sludge Pond and the future use of the pond.
  - (ii) Conversion of the Te Maunga Oxidation Ponds to wetlands.
- (e) To make recommendations to the Permit Holder in relation to the independent consultant to be appointed to undertake the Monitoring, Upgrade and Technology Review Report required by Condition 20 of Coastal Permit N<sup>o</sup> 62878.
- (f) To make recommendations to the Permit Holder as to enhancing the involvement of tangata whenua in sampling, testing and monitoring.
- (g) Assessment of the scope and adequacy of sampling and monitoring.
- (h) Notification to appropriate parties of activities that may have adverse effects.
- (i) To receive, review and recommend action following receipt of wastewater reports.
- (j) To recommend the commissioning of reports and future Tauranga City Council actions on wastewater management, treatment and disposal issues and options, including:
  - (i) Development of alternatives to waterborne wastewater systems;
  - (ii) Options for further treatments;
  - (iii) Options for methods of disposal;
  - (iv) Monitoring effects on the environment.
- (k) To co-ordinate and oversee education of the community on wastewater management, treatment and disposal issues.
- (l) To identify and make recommendations to the Permit Holder as to sources of funding which may be available to supplement the Environmental Mitigation and Enhancement Fund established pursuant to Condition 19 of Coastal Permit N<sup>o</sup> 62878 hereof and to be applied for the purposes specified in that condition.
- (m) To make recommendations to the Permit Holder as to changes to conditions of these permits pursuant to section 127 of the Resource Management Act 1991, in light of the exercise of the Review Committee's functions, including reports received and information received as a result of monitoring, etc. or to avoid, remedy or mitigate actual or potential adverse effects associated with the operation of the Wastewater Scheme.
- (n) To foster robust relationships and dialogue between the Review Committee, the Permit Holder, the Western Bay of Plenty District Council and Bay of Plenty Regional Council in relation to wastewater management, treatment and disposal, particularly following the review of wastewater treatment in light of new technologies.
- (o) To make recommendations to Bay of Plenty Regional Council as to amendments to the conditions of these permits which could be implemented via a review under section 128 of the Act in accordance with Condition 22 of Coastal Permit N<sup>o</sup> 62878.
- (p) Prior to making any:
  - (i) Decisions as to the allocation of the Environmental Mitigation and Enhancement Fund in accordance with Condition 18.3(b) of Coastal Permit N<sup>o</sup> 62878 hereof or,
  - (ii) Recommendations to the Permit Holder in relation to physical environmental mitigation or enhancement or mitigation works in accordance with Condition 18.3(c) of Coastal Permit N<sup>o</sup> 62878 hereof; -

the Review Committee will exercise its best endeavours to ascertain the existence of any persons or bodies who may have a particular interest or stake in the ecological health of the Tauranga Harbour (particularly the Upper Harbour/Rangataua Bay area) and to consult with those bodies or persons as to appropriate initiatives and measures to be so recommended (in accordance with Condition 18.3(b) of Coastal Permit N<sup>o</sup> 62878) or undertaken (in accordance with Condition 18.3(c) of Coastal Permit N<sup>o</sup> 62878). As a minimum, the Review Committee shall consult with:

- Nga Potiki Kaitiaki Resource Management Unit hapu and iwi of Te Runanga o Ngaiterangi Iwi Trust, Ngati Ranginui and Ngati Pukenga and Te Arawa and their respective hapu which hold kaitiaki status over the wider Tauranga Moana district, including any Working Group established by those hapu or iwi;
  - Bay of Plenty Regional Council and the Western Bay of Plenty District Council in relation to issues which may affect those councils in accordance with their function under Condition 18.3(m) of Coastal Permit N<sup>o</sup> 62878 hereof.
- (q) Not later than one month following the first anniversary of the commencement of these permits and on each anniversary thereafter, the Wastewater Management Review Committee shall forward to the General Manager, Bay of Plenty Regional Council, a report on the exercise of its activities and functions, including where appropriate a report on the effectiveness of measures undertaken pursuant to the Environmental Mitigation and Enhancement Fund.
- (r) Not less than six months following the first anniversary of this permit and each fifth anniversary thereafter, the Wastewater Management Review Committee's annual report shall contain a review of its activities over the previous five-year period and recommendations for appropriate initiatives over the next five-year period, including any recommendations for changes to conditions of these permits which may be considered necessary or desirable. This report shall be available at least three months prior to the date on which Bay of Plenty Regional Council is entitled to review the conditions of these permits in accordance with Condition 22 of Coastal Permit N<sup>o</sup> 62878 hereof.
- (a) A copy of this report shall also be provided to the Chief Executive, Tauranga City Council.
- (s) As set out in Condition 18.1.3 of Coastal Permit N<sup>o</sup> 62878, the Wastewater Management Review Committee Management Plan may be amended with the written approval of the Chief Executive of Bay of Plenty Regional Council or delegate.
- (t) Confirmation of Committee minutes.

## Reporting

The Wastewater Management Review Committee reports to Council and the Chief Executive of the Bay of Plenty Regional Council.

## Chair and Deputy Chair acting as Co-Chairs

The Chair and Deputy Chair of the Wastewater Management Review Committee (WWMRC) have a governance role to ensure that the WWMRC meets regularly and undertakes its role to monitor and provide advice to Tauranga City Council as the consent holder of Bay of Plenty Regional Council Coastal Permit # 62878 and ensure wastewater operations are in accordance with the Wastewater Management Plan.

- The Chair will be appointed by the Tauranga City Council following a recommendation of the Wastewater Management Review Committee.
- The Deputy Chair will be appointed by the Wastewater Management Review Committee.
- While these roles are separately appointed it is the intention that they act as co-chairs.
  - Only one person can chair a meeting at any one time. The person chairing the meeting has the powers of the chair as set out in standing orders and has the option to use the casting vote in the case of an equality of votes.

- The rotation of the meeting chairs is at the discretion of the Chair and Deputy Chair and subject to their availability, however it is expected that they will alternate chairing meetings when possible.
- When the Deputy Chair is chairing the meeting, the Chair will vacate the chair and enable the Deputy Chair to chair the meeting. The Chair will be able stay and participate in the meeting unless they declare a conflict of interest in an item, in which case they will not participate or vote on that item.
- The Chair and Deputy Chair will attend pre-agenda briefings and split any other duties outside of meetings, e.g. spokesperson for WWMRC.
- The Chair and Deputy Chair will jointly oversee and co-ordinate all activities of the WWMRC within their specific terms of reference and delegated authority, providing guidance and direction to all members and liaising with Council staff in setting the content and priorities of meeting agendas.
- The Chair and Deputy Chair will be accountable for ensuring that any recommendations from the WWMRC are considered by the Tauranga City Council.

Refer to the position description for the Chair and Deputy Chair for more details.



## Order of Business

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<b>6</b>	<b>Change to order of business</b> .....	<b>9</b>
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<b>11</b>	<b>Closing karakia</b> .....	<b>19</b>



- 1 OPENING KARAKIA**
- 2 APOLOGIES**
- 3 PUBLIC FORUM**
- 4 ACCEPTANCE OF LATE ITEMS**
- 5 CONFIDENTIAL BUSINESS TO BE TRANSFERRED INTO THE OPEN**
- 6 CHANGE TO ORDER OF BUSINESS**

## **7 CONFIRMATION OF MINUTES**

### **7.1 Minutes of the Wastewater Management Review Committee meeting held on 10 December 2025**

**File Number: A19869999**

**Author: Anahera Dinsdale, Governance Advisor**

**Authoriser: Sarah Holmes, Team Leader: Governance & CCO Support Services**

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### **RECOMMENDATIONS**

That the Minutes of the Wastewater Management Review Committee meeting held on 10 December 2025 be confirmed as a true and correct record.

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### **ATTACHMENTS**

- 1. Minutes of the Wastewater Management Review Committee meeting held on 10 December 2025**



# **DRAFT MINUTES**

## **Wastewater Management Review Committee meeting Wednesday, 10 December 2025**

**Order of Business**

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<b>3</b>	<b>Public forum</b> .....	<b>3</b>
<b>4</b>	<b>Acceptance of late items</b> .....	<b>3</b>
<b>5</b>	<b>Confidential business to be transferred into the open</b> .....	<b>3</b>
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<b>7</b>	<b>Confirmation of minutes</b> .....	<b>4</b>
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<b>8</b>	<b>Declaration of conflicts of interest</b> .....	<b>4</b>
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<b>10</b>	<b>Discussion of late items</b> .....	<b>5</b>
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**MINUTES OF TAURANGA CITY COUNCIL  
WASTEWATER MANAGEMENT REVIEW COMMITTEE MEETING  
HELD AT THE TAURANGA CITY COUNCIL CHAMBERS, LEVEL 1 - 90 DEVONPORT ROAD,  
TAURANGA  
ON WEDNESDAY, 10 DECEMBER 2025 AT 1PM**

**MEMBERS PRESENT:** Mr Spencer Webster (Chair), Ms Lara Burkhardt, Mr Whitiora McLeod, Cr Kevin Schuler, Cr Hēmi Rolleston, Cr Rick Curach

**IN ATTENDANCE:** Reneke van Soest (General Manager: Operations & Infrastructure), Radleigh Cairns (Manager Drainage Services), Jim Summers (Environmental Programme Leader), Clare Sullivan (Senior Governance Advisor)

**1 OPENING KARAKIA**

Mr Whitiora McLeod opened the meeting with a karakia.

**2 APOLOGIES**

**APOLOGY**

**COMMITTEE RESOLUTION WW/25/6/1**

Moved: Cr Rick Curach

Seconded: Cr Kevin Schuler

That the apology for lateness received from Cr Taylor be accepted.

**CARRIED**

**3 PUBLIC FORUM**

Nil

**4 ACCEPTANCE OF LATE ITEMS**

Nil

**5 CONFIDENTIAL BUSINESS TO BE TRANSFERRED INTO THE OPEN**

Nil

## 6 CHANGE TO ORDER OF BUSINESS

Nil

## 7 CONFIRMATION OF MINUTES

### 7.1 Minutes of the Wastewater Management Review Committee meeting held on 18 July 2025

#### COMMITTEE RESOLUTION WW/25/6/2

Moved: Mr Spencer Webster

Seconded: Cr Rick Curach

That the Minutes of the Wastewater Management Review Committee meeting held on 18 July 2025 be confirmed as a true and correct record.

**CARRIED**

## 8 DECLARATION OF CONFLICTS OF INTEREST

Nil

## 9 BUSINESS

### 9.1 Wastewater Activity Report

**Staff** Jim Summers, Environmental Programme Leader  
Radleigh Cairns, Manager: Drainage Services

Powerpoint Presentation

#### Key Points

- Staff spoke to the presentation and highlighted the following:
  - Monitoring results for TCC wastewater consents were all within consent limits including the discharge from the Te Maunga outfall.
  - TCC submitted the final Monitoring Upgrade and Technological Review (MUTR) to the Bay of Plenty Regional Council as a requirement for the consent RC62878.
  - The wastewater standards were published late so were not included in this report but staff would provide an update at the next meeting.
  - Staff plan to provide the Committee with a draft response to the recommendations from the final MUTR report at the next meeting.
  - Since the previous meeting, there were 82 blockages, 71 were contained, 1 discharged to the stormwater network and 10 potentially made the receiving environment. Notification process was completed.
  - Water quality sampling was undertaken and warning signage was placed until the

results indicated no further impact on the quality of the water.

- There were no emergency discharges since the previous Committee meeting and all seepages were within consents.
- There was one odour complaint received by council for the Chapel St Wastewater Treatment Plant (WWTP) and it was found that it was not caused by the operation of Chapel St. There were no odour complaints received for Te Maunga WWTP.
- Council was in the process of commissioning a new odour scrubber at Te Maunga WWTP to replace the current biofilter.
- The physical works and preliminary commissioning was completed for clarifier three. The final commissioning will be carried out when bioreactor two was complete.
- Construction of bioreactor two was progressing well and was scheduled to be completed at the end of 2026 and commissioned in to service in early 2027.
- The preliminary design was completed and under review for the new inlet works and construction was scheduled for July 2027.
- Most of the in-ground pipework was completed for the Opal Drive Pump Station and cultural monitoring of earthworks was on-going. The physical works completion date was estimated for May 2026.
- The Wairakei Pump Station design was complete and physical works were currently being priced by contractor. The resource consent was on hold pending engagement between TCC and Ngā Pōtiki.
- Significant relining works on the wastewater network were on-going across the city and into 2027. Relining was efficient and cost-effective extending the life of assets and minimising community disruption.
- There have been no changes to Environmental Mitigation and Enhancement Fund (EMEF) since the last Committee meeting. Staff were available to support tangata whenua members when they choose to progress a guideline review. The current fund balance was \$850,000.
- Staff have received a draft Wastewater Programme Business Case (PBC) report, this includes the full strategic case and the economic case up to and including identification and compilation of long-list programme options.
- Recent amendments to the PBC report include use of 2025 data, updates reflecting sector and stakeholder changes, and an overview of completed studies and outcomes.
- Staff are currently undertaking a review of the draft PBC document and intend to provide an update on the PBC to the new GM Infrastructure and Operations over the coming weeks. This would enable decision-making on timing and scope of the future PBC programme.

### **In response to questions**

- The Kaitiaki Monitoring Plan was part of the scope that was agreed for MUTR and staff were working alongside tangata whenua to progress the draft plan.
- The future use of Pond 1 was still a live topic.
- 82 blockages was not a surprise to staff. Staff work to understand the trends and work to rectify this and do targeted leaflet drops if required.
- The relining work was generally carried out on the concrete pipes.
- The PBC would go to the project team before the Committee.

**Discussion points raised**

- The Chair noted that he had a discussion with staff and iwi/hapū around updating the policy to provide better accessibility to the EMEF for iwi/hapū to try achieve the outcomes of the EMEF.

**COMMITTEE RESOLUTION WW/25/6/3**

Moved: Mr Spencer Webster

Seconded: Cr Rick Curach

That the Wastewater Management Review Committee:

- (a) Receives the report "Wastewater Activity Report".

**CARRIED**

**10 DISCUSSION OF LATE ITEMS**

Nil

**11 PUBLIC EXCLUDED SESSION**

Nil

**12 CLOSING KARAKIA**

Cr Hēmi Rolleston closed the meeting with a karakia.

**The meeting closed at 1:38pm.**

**The minutes of this meeting were confirmed as a true and correct record at the Wastewater Management Review Committee meeting held on 17 March 2026.**

**8 DECLARATION OF CONFLICTS OF INTEREST**

## **9 BUSINESS**

### **9.1 Wastewater Activity Report**

**File Number: A19912537**

**Author: Anahera Dinsdale, Governance Advisor**

**Authoriser: Anahera Dinsdale, Governance Advisor**

### **BACKGROUND**

1. The report accompanying this agenda item, 'Wastewater Activity Report', will be circulated separately prior to the meeting.

**10 DISCUSSION OF LATE ITEMS**

**11 CLOSING KARAKIA**