MINUTES

Water Organisation Joint Committee meeting

Friday, 7 August 2026

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MINUTES OF TAURANGA CITY COUNCIL
WATER ORGANISATION JOINT COMMITTEE MEETING
HELD AT THE TAURANGA CITY COUNCIL CHAMBERS, L1,
90 DEVONPORT ROAD, TAURANGA
ON FRIDAY, 7 AUGUST 2026 AT 1:00 PM

MEMBERS PRESENT: Cr Marten Rozeboom (Chair), Mayor James Denyer (Deputy Chair), Cr Kevin Schuler, Cr Glen Crowther, Cr Margaret Murray Benge, Cr Rodney Joyce, Tangata Whenua Representative Mr Hakopa Tapiata, Tangata Whenua Representative Hon Kiritapu Allan (on Teams), Tangata Whenua Representative Ms Kylie Smallman (on Teams).

IN ATTENDANCE:

Tauranga City Council

Christine Jones (General Manager: Strategy, Partnerships & Growth) (on Teams), Wally Potts (Head of City Waters), Lucy Reed (Team Leader: Strategic Community Relations), Tyler Buckley (Commercial Solicitor), Charles Lane (Team Leader: Commercial Legal), Sarah Holmes (Team Leader: Governance & CCO Support Services), Quinn Tawaka (Governance Advisor), Maria Ashford (Strategic Creative Lead) (on Teams), Wikus van Pareen (Application Support Specialist).

Western Bay of Plenty District Council

Cr Darlene Dinsdale, Cr Grant Dally, Cr Shane Beech (on Teams), Adele Henderson (Programme Director - Water Organisation), Chris Nepia (Strategic Kaupapa Māori Manager)

Water Organisation

Kevin Lavery (Establishment Chief Executive) (on Teams), Ariell King (Workstream Lead, Strategy, Policy and Bylaws), Cathy Davidson (Establishment Programme Manager), Rachel McLeod (Senior Communications and Engagement Specialist: Water Organisation)

Timestamps are included at the start of each item and signal where the agenda item can be found in the recording of the Water Organisation Joint Committee meeting held on 7 August 2026 on Council's YouTube channel.

1 OPENING KARAKIA

Tangata Whenua Representative Hakopa Tapiata opened the meeting with a karakia.

2 APOLOGIES

APOLOGY

COMMITTEE RESOLUTION WO1CC/26/0/1

Moved: Cr Margaret Murray Benge
Seconded: Cr Glen Crowther

That the apology for absence received from Cr Graeme Elvin be accepted.

CARRIED

3 PUBLIC FORUM

Nil

4 ACCEPTANCE OF LATE ITEMS

COMMITTEE RESOLUTION WO1CC/26/0/2

Moved: Cr Rodney Joyce
Seconded: Tangata Whenua Representative Mr Hakopa Tapiata

That the document 'SoE - Proposed Amendments - Tangata Whenua 070826' be accepted as an attachment to item 9.1.

CARRIED

5 CONFIDENTIAL BUSINESS TO BE TRANSFERRED INTO THE OPEN

Nil

6 CHANGE TO ORDER OF BUSINESS

Nil

7 CONFIRMATION OF MINUTES

7.1 Minutes of the Water Organisation Joint Committee meeting held on 29 June 2026

COMMITTEE RESOLUTION WO1CC/26/0/3

Moved: Cr Margaret Murray Benge
Seconded: Cr Kevin Schuler

That the Minutes of the Water Organisation Joint Committee meeting held on 29 June 2026 be confirmed as a true and correct record.

CARRIED

7.2 Minutes of the Water Organisation Joint Committee meeting held on 19 June 2026

COMMITTEE RESOLUTION WO1CC/26/0/4

Moved: Cr Margaret Murray Benge
Seconded: Cr Glen Crowther

That the Minutes of the Water Organisation Joint Committee meeting held on 19 June 2026 be confirmed as a true and correct record.

CARRIED

8 DECLARATION OF CONFLICTS OF INTEREST

Nil

9 BUSINESS

Timestamp: 4 minutes and 48 seconds

9.1 Statement of Expectations

Staff Adele Henderson (Programme Director - Water Organisation)
Charles Lane (Team Leader: Commercial Legal)
Tyler Buckley (Commercial Solicitor)

Attachments:

- Presentation –Statement of Expectations
- SoE - Proposed Amendments - Tangata Whenua 070826 (late item)

At 2.51pm, Tangata Whenua Representative Hon Kiritapu Allan withdrew from the meeting.

COMMITTEE RESOLUTION WO1CC/26/0/5

Moved: Cr Margaret Murray-Benge
Seconded: Cr Marten Rozeboom

That the Water Organisation Joint Committee:

(a) Receives the report "Statement of Expectations ".

(b) Notes that the Local Government (Water Services) Act 2025 requires the shareholders of a Water Organisation to:

(i) Prepare a Statement of Expectations;

(ii) Provide the draft Statement of Expectations to the Water Organisation for review and comment; and

(iii) Then adopt the Statement of Expectations.

(c) Notes that the draft Statement of Expectations has been prepared for Tauranga City Council and Western Bay of Plenty District Council as shareholders of the Water Organisation and that the Water Organisation must give effect to the Statement of

Expectations, including through the Water Organisation's decisions, actions and preparation of its Water Services Strategy.

(d) Notes that an additional item will be added to the Tangata Whenua work plan to create a list of Treaty Settlement Obligations that are relevant to the Water Organisation and the Water Organisation's delivery of water service operations.

(e) Notes that the draft Statement of Expectations has been prepared to comply with the Local Government (Water Services) Act 2025, the current draft Shareholders' Agreement and the Commercial Term Sheet adopted by Tauranga City Council and Western Bay of Plenty District Council in March 2026.

(f) Requests that the draft Statement of Expectations is circulated to the Joint Committee by 14 August 2026 for confirmation ahead of the next available Tauranga City Council and Western Bay of Plenty District Council meetings.

(g) Notes that the draft Statement of Expectations approved by Tauranga City Council and Western Bay of Plenty District Council is to be provided to the Water Organisation for review and comment, and that comments received from the Water Organisation (if any) will be considered by Tauranga City Council and Western Bay of Plenty District Council before the Statement of Expectations is finalised and issued to the Water Organisation.

(h) In the event the Joint Committee requests any amendments to the Statement of Expectations, the Joint Committee notes that staff, Tauranga City Council and Western Bay of Plenty District Council will work together in good faith to resolve any such amendments before the final draft of the Statement of Expectations is presented to Tauranga City Council and Western Bay of Plenty District Council for final approval to be presented to the Water Organisation in draft for comment.

(i) Recommends that the shareholding Councils undertake public engagement on the Statement of Expectations.

CARRIED

Attachments

1 Statement of Expectations
2 SoE - Proposed Amendments - Tangata Whenua 070826

10 DISCUSSION OF LATE ITEMS

The late item was considered as part of item 9.1.

11 PUBLIC EXCLUDED SESSION

Resolution to exclude the public at 3:11pm.

COMMITTEE RESOLUTION WO1CC/26/0/6

Moved: Tangata Whenua Representative Mr Hakopa Tapiata
Seconded: Mayor James Denyer

That the public be excluded from the following parts of the proceedings of this meeting, with the exception of staff from Tauranga City Council, Western Bay of Plenty District Council, and the Water Organisation.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
11.1 - LWDW - Water Organisation Name and Identity - Progress Update and Next Steps	s7(2)(h) - The withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities s7(2)(j) - The withholding of the information is necessary to prevent the disclosure or use of official information for improper gain or improper advantage	s48(1)(a) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7

CARRIED

At 4:52pm the meeting resumed in open.

12 CLOSING KARAKIA

Josh Te Kani closed the meeting with a karakia.

The meeting closed at 4:53pm.

The minutes of this meeting were confirmed as a true and correct record at the Water Organisation Joint Committee meeting held on 28 August 2026.