



# **AGENDA**

## **Ordinary Council meeting Tuesday, 10 June 2025**

**I hereby give notice that an Ordinary meeting of Council will be held on:**

**Date: Tuesday, 10 June 2025**

**Time: 9.30am**

**Location: Tauranga City Council Chambers  
Level 1 - 90 Devonport Road  
Tauranga**

*Please note that this meeting will be livestreamed and the recording will be publicly available on Tauranga City Council's website: [www.tauranga.govt.nz](http://www.tauranga.govt.nz).*

**Marty Grenfell  
Chief Executive**

# Terms of reference – Council

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## Membership

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<b>Chair</b>	Mayor Mahé Drysdale
<b>Deputy Chair</b>	Deputy Mayor Jen Scoular
<b>Members</b>	Cr Hautapu Baker Cr Glen Crowther Cr Rick Curach Cr Steve Morris Cr Marten Rozeboom Cr Kevin Schuler Cr Rod Taylor Cr Hēmi Rolleston
<b>Quorum</b>	<u>Half</u> of the members present, where the number of members (including vacancies) is <u>even</u> ; and a <u>majority</u> of the members present, where the number of members (including vacancies) is <u>odd</u> .
<b>Meeting frequency</b>	Three weekly or as required

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## Role

- To ensure the effective and efficient governance of the City.
- To enable leadership of the City including advocacy and facilitation on behalf of the community.
- To review and monitor the performance of the Chief Executive.

## Scope

- Oversee the work of all committees and subcommittees.
- Exercise all non-delegable and non-delegated functions and powers of the Council.
- The powers Council is legally prohibited from delegating include:
  - Power to make a rate.
  - Power to make a bylaw.
  - Power to borrow money, or purchase or dispose of assets, other than in accordance with the long-term plan.
  - Power to adopt a long-term plan, annual plan, or annual report
  - Power to appoint a chief executive.
  - Power to adopt policies required to be adopted and consulted on under the Local Government Act 2002 in association with the long-term plan or developed for the purpose of the local governance statement.
  - All final decisions required to be made by resolution of the territorial authority/Council pursuant to relevant legislation (for example: the approval of the City Plan or City Plan changes as per section 34A Resource Management Act 1991).
- Council has chosen not to delegate the following:
  - Power to compulsorily acquire land under the Public Works Act 1981.
- Make those decisions which are required by legislation to be made by resolution of the local authority.

- Authorise all expenditure not delegated to officers, Committees or other subordinate decision-making bodies of Council.
- Make appointments of members to the council-controlled organisation Boards of Directors/Trustees and representatives of Council to external organisations.
- Undertake statutory duties in regard to Council-controlled organisations, including reviewing statements of intent, with the exception of the Local Government Funding Agency where such roles are delegated to the City Delivery Committee. (Note that monitoring of all Council-controlled organisations' performance is undertaken by the City Delivery Committee. This also includes Priority One reporting.)
- Consider all matters related to Local Water Done Well.
- Consider any matters referred from any of the Standing or Special Committees, Joint Committees, Chief Executive or General Managers.
- Review and monitor the Chief Executive's performance.
- Develop Long Term Plans and Annual Plans including hearings, deliberations and adoption.

### **Procedural matters**

- Delegation of Council powers to Council's committees and other subordinate decision-making bodies.
- Adoption of Standing Orders.
- Receipt of Joint Committee minutes.
- Approval of Special Orders.
- Employment of Chief Executive.
- Other Delegations of Council's powers, duties and responsibilities.

### **Regulatory matters**

Administration, monitoring and enforcement of all regulatory matters that have not otherwise been delegated or that are referred to Council for determination (by a committee, subordinate decision-making body, Chief Executive or relevant General Manager).



## Order of Business

<b>1</b>	<b>Opening karakia</b>	<b>7</b>
<b>2</b>	<b>Apologies</b>	<b>7</b>
<b>3</b>	<b>Public forum</b>	<b>7</b>
<b>4</b>	<b>Acceptance of late items</b>	<b>7</b>
<b>5</b>	<b>Confidential business to be transferred into the open</b>	<b>7</b>
<b>6</b>	<b>Change to the order of business</b>	<b>7</b>
<b>7</b>	<b>Confirmation of minutes</b>	<b>8</b>
7.1	Minutes of the Council meeting held on 28 April 2025	8
7.2	Minutes of the Council meeting held on 8 May 2025	29
7.3	Minutes of the Extraordinary Council meeting held on 9 May 2025	35
<b>8</b>	<b>Declaration of conflicts of interest</b>	<b>42</b>
<b>9</b>	<b>Deputations, presentations, petitions</b>	<b>42</b>
	Nil	
<b>10</b>	<b>Recommendations from other committees</b>	<b>43</b>
10.1	Recommendation from Ngā Poutiriao o Mauao Appointment of Deputy Chair - Cr Hēmi Rolleston - Te Awanui Ward Councillor	43
10.2	Recommendation from Waiari Kaitiaki Advisory Group - Appointment of Co-Chair Councillor Hautapu Baker	44
<b>11</b>	<b>Business</b>	<b>45</b>
11.1	Status update on actions from prior Council meetings	45
11.2	Ratepayer Assistance Scheme (RAS)	52
11.3	2025/26 Annual Plan & Rates Impact Update Post Deliberations	64
11.4	Membership of the 'Leading for Delivery Sub-Committee' of the SmartGrowth Leadership Group	68
<b>12</b>	<b>Discussion of late items</b>	<b>73</b>
<b>13</b>	<b>Public excluded session</b>	<b>74</b>
13.1	Public Excluded Minutes of the Council meeting held on 28 April 2025	74
13.2	Public Excluded Minutes of the Extraordinary Council meeting held on 9 May 2025	74
13.3	Disposal Classification 2140L Kairua Road, Tauranga	74
13.4	Litigation Report	74
13.5	Public Art Framework	75
13.6	Appointment of Tangata Whenua Representative to SmartGrowth Leadership Group	75
	Confidential Attachment 2 11.1 - Status update on actions from prior Council meetings	75
<b>14</b>	<b>Closing karakia</b>	<b>76</b>



- 1      OPENING KARAKIA**
- 2      APOLOGIES**
- 3      PUBLIC FORUM**
- 4      ACCEPTANCE OF LATE ITEMS**
- 5      CONFIDENTIAL BUSINESS TO BE TRANSFERRED INTO THE OPEN**
- 6      CHANGE TO THE ORDER OF BUSINESS**

## **7 CONFIRMATION OF MINUTES**

### **7.1 Minutes of the Council meeting held on 28 April 2025**

**File Number:** A18283967

**Author:** Clare Sullivan, Team Leader: Governance Services

**Authoriser:** Christine Jones, General Manager: Strategy, Growth & Governance

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### **RECOMMENDATIONS**

That the Minutes of the Council meeting held on 28 April 2025 be confirmed as a true and correct record.

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### **ATTACHMENTS**

#### **1. Minutes of the Council meeting held on 28 April 2025**





# **MINUTES**

**Ordinary Council meeting  
Monday, 28 April 2025**

## Order of Business

<b>1</b>	<b>Opening karakia</b> .....	<b>4</b>
1.1	Presentation Shelley Wu – 25 Years of Service .....	4
<b>2</b>	<b>Apologies</b> .....	<b>5</b>
<b>3</b>	<b>Public forum</b> .....	<b>5</b>
3.1	Peter and Kate Mulligan - Cellphone Towers .....	5
3.2	Clare Hayes - Waimapu Street Group - Cellphone Towers .....	5
3.3	Margaret Murray-Benge - Cellphone Towers.....	6
3.4	Suzie Edmonds .....	6
<b>4</b>	<b>Acceptance of late items</b> .....	<b>7</b>
<b>5</b>	<b>Confidential business to be transferred into the open</b> .....	<b>7</b>
<b>6</b>	<b>Change to the order of business</b> .....	<b>7</b>
<b>7</b>	<b>Confirmation of minutes</b> .....	<b>7</b>
7.1	Minutes of the Extraordinary Council meeting held on 11 March 2025 .....	7
7.2	Minutes of the Council meeting held on 24 March 2025 .....	8
7.3	Minutes of the Extraordinary Council meeting held on 25 March 2025 .....	8
<b>8</b>	<b>Declaration of conflicts of interest</b> .....	<b>8</b>
<b>9</b>	<b>Deputations, presentations, petitions</b> .....	<b>8</b>
	Nil	
<b>10</b>	<b>Recommendations from other committees</b> .....	<b>8</b>
	Nil	
<b>11</b>	<b>Business</b> .....	<b>8</b>
11.6	Council and Standing Committees' Terms of Reference.....	8
11.1	Plan Change 27 (Flooding from Intense Rainfall): To Make Operative .....	11
11.2	Draft Alcohol Licensing Fees Bylaw - Deliberations.....	11
11.3	Dog Registration Fee 2025/2026 Year .....	12
11.4	Land Transport Management (Time of Use Charging) Amendment Bill - TCC submission .....	13
12.1	Public Excluded Resolution .....	13
13.4	Sale of Marine Precinct – Legal and Settlement Update.....	14
11.5	Elected Members' Expenses and Resources Policy - proposed leave of absence section .....	14
11.7	Tauranga Parking Management Plan Implementation .....	14
11.8	Shareholder Feedback on Council-Controlled Organisations' Draft Statements of Intent 2025/26 .....	15
11.9	Council-Controlled Organisations - Half-Year Reports 2024/25.....	16
11.10	Haumarū (Cameron Road Courts) Ownership and Operation .....	16
11.11	Appointments to the Board - Bay Venues Limited, the Tauranga Art Gallery Trust and Tourism Bay of Plenty .....	17

11.12	Appointment of Elected Members to CCO Boards - Supplementary Report .....	18
<b>13</b>	<b>Discussion of late items .....</b>	<b>18</b>
<b>14</b>	<b>Public excluded session .....</b>	<b>18</b>
13.1	Public Excluded Minutes of the Council meeting held on 24 March 2025 .....	19
13.2	Durham Street to Grey Street Laneway Project - Development and Budget Options .....	19
13.3	Classification of Property at 79 Grey Street.....	19
Confidential Attachment 1	11.11 - Appointments to the Board - Bay Venues Limited, the Tauranga Art Gallery Trust and Tourism Bay of Plenty.....	19
Confidential Attachment 1	11.12 - Appointment of Elected Members to CCO Boards - Supplementary Report .....	19
Confidential Attachment 2	11.12 - Appointment of Elected Members to CCO Boards - Supplementary Report .....	20
Confidential Attachment 3	11.12 - Appointment of Elected Members to CCO Boards - Supplementary Report .....	20
<b>15</b>	<b>Closing karakia .....</b>	<b>20</b>
	Resolutions transferred into the open section of the meeting after discussion	

**MINUTES OF TAURANGA CITY COUNCIL  
ORDINARY COUNCIL MEETING  
HELD AT THE BAY OF PLENTY REGIONAL COUNCIL CHAMBERS, REGIONAL HOUSE, 1  
ELIZABETH STREET, TAURANGA  
ON MONDAY, 28 APRIL 2025 AT 9.30AM**

**MEMBERS PRESENT:** Mayor Mahé Drysdale, Deputy Mayor Jen Scoular, Cr Hautapu Baker (from 12.30 pm), Cr Glen Crowther, Cr Rick Curach, Cr Steve Morris, Cr Marten Rozeboom, Cr Kevin Schuler, Cr Rod Taylor

**APOLOGIES:** Cr Hautapu Baker for lateness

**IN ATTENDANCE:** Marty Grenfell (Chief Executive), Paul Davidson (Chief Financial Officer), Nic Johansson (General Manager: Infrastructure), Christine Jones (General Manager: Strategy, Growth & Governance), Sarah Omundsen (General Manager: Regulatory & Compliance), Gareth Wallis (General Manager: City Development & Partnerships), , Janine Speedy (Team Leader: City Planning), Manasi Viadya, Senior Planner (Policy), Jane Barnett (Policy Analyst), Nigel McGlone (Manager: Environmental Regulation), Brent Lincoln, (Team Leader, Animal Services), Frazer Smith (Manager, Strategic Finance Growth) Sarah Dove (Team Leader: Strategic Development & Infrastructure), Mike Seabourne (Head of Transport), Shawn Geard (City Centre Infrastructure Lead), Reece Wilkinson (Parking Strategy Manager), Sam Fellows (Manager: City Partnerships), Coral Hair (Manager: Democracy & Governance Services), Clare Sullivan (Team Leader: Governance Services), Caroline Irvin (Governance Advisor)

Timestamps are included beside each of the items and relate to the recordings of the public part of the meeting held on 28 April 2025 for Part One at <https://www.youtube.com/watch?v=fO3izEWli-g> and Part Two at <https://www.youtube.com/watch?v=9MamSuSyvZ4>

Please note that due to technical difficulties the livestreaming for Part One did not begin until after Public Forum speaker 3.3.

## **1 OPENING KARAKIA**

Cr Steve Morris opened the meeting with a karakia.

### **1.1 Presentation Shelley Wu – 25 Years of Service**

Mayor Mahé Drysdale spoke of the 25 years of service Shelley Wu had given to Council starting as a library assistant at the Greerton Library progressing to team leader and mastering the changes in technology to share with the community. Shelley always gave full attention to detail and had maintained a proactive approach to ensure that the team and customers got the best experience from the library. Well done and congratulations for the service provided to the Greerton Community.

## **2 APOLOGIES**

Cr Hautapu Baker for lateness.

### 3 PUBLIC FORUM

#### 3.1 Peter and Kate Mulligan - Cell phone Towers

##### Key Points

- Represent 75 people in the area who were concerned with exposure of people living close to cell phone towers and strongly oppose the 12m tower outside 73 Bethlehem Road which was approved as a permitted activity within the district plan.
- Concerns included loss of personal quality of life, health and safety and the negative effects on their property value.
- Urged Council to get involved in the process as they considered Connexa Spark were running roughshod over residents' interests causing major grief and stress.
- Council advising people to get in contact with the telcos to discuss concerns was a cop out and would not work as they were difficult to deal with and do not act in the residents' interests.
- Suggested a review of the district plan in relation to rules for the use of road reserves in residential areas, to implement height restrictions on cell phone towers and to determine the distance from residential properties that they could be built.
- There were more towers to be built across the city with taller towers to up to 21m high with larger antennae and larger cabinets.
- Lack of consultation or Council input would create strong ratepayer resentment and alienate sections of the community in multiple locations.
- Request Council to be actively planning and advocating on behalf of ratepayers and the community to control cell tower positioning in residential zones.

##### In response to questions

- Discussion had been held with MP Sam Uffindell who had noted it was a national political issue.
- 

#### 3.2 Clare Hayes - Waimapu Street Group – Cell phone Towers

##### Key Points

- Speaking on behalf of Mr and Mrs Irvine who lived at 28a Waimapu Street noting their objection to the 15m cell phone tower built on the road berm which was located 3.4m from their garden and 8m from their lounge.
- Considered that community engagement for Connexa and Spark was to steamroll rather than resolve issues.
- People need the courage to put themselves in the residents shoes when writing cell tower legislation.
- They would appeal the consent, despite the odds against winning.
- Points include being on a blind corner, too close to homes, the health impact and devaluation of their property which had been ignored causing stress.
- Petition signed by 404 people had been swatted away.
- Alternative sites could be in either Pemberton or Yatton Parks.
- Request Council to acknowledge and accept the appeal and ask that changes be made in the city plan for towers to be 250-400m from homes.
- MP Sam Uffindell had visited Mr Irvine but his response had been non-committal.

**Timestamp 0:00**

### **3.3 Margaret Murray-Benge - Cell phone Towers**

#### **Key Points**

- Support for the owners at Bethlehem Road and Waimapu Street.
- With the recent completion of the footpath in Bethlehem Road it was hard to understand why Council would permit an obstacle which interfered with it when there were other options for placement of the towers.
- Government reforms were well overdue.
- The towers and cabinets were extremely intrusive in the neighbourhood environment and this was unjust and unfair.
- Appeals through Western Bay of Plenty District Council had resulted in proposed towers in some areas being shifted to a more suitable site, and it was not too late for Mayor Drysdale to meet with senior management at Spark and let them know the inappropriateness of their proposals.
- The definition of a road reserve still lay within local government and it was up to them to ask what was defined as a road reserve and a footpath.

**Timestamp: 1:48**

### **3.4 Suzie Edmonds**

#### **Key Points**

- Making a stand against bad deals and deliberate bad and poor decision making within Council.
- Consultation, engagement and communications processes needed to be treated with respect and responded to with honest information, especially to Elected Members.
- Requests that the Council change the consultation policy and have a robust independent complaints process.

## **4 ACCEPTANCE OF LATE ITEMS**

**Timestamp: 12:00**

#### **RESOLUTION CO/25/6/1**

Moved: Cr Kevin Schuler

Seconded: Cr Rod Taylor

That the Council

Accepts the following late item/s for consideration at the meeting:

- 11.11 Appointments to the Board - Bay Venues Limited, the Tauranga Art Gallery Trust and Tourism Bay of Plenty
- 11.12 Appointment of Elected Members to CCO Boards - Supplementary Report

**13.14 Sale of Marine Precinct - Legal and Settlement Update (Public Excluded)**

The above items were not included in the original agenda because they were not available at the time the agenda was issued, and discussion cannot be delayed until the next scheduled meeting of the Committee because decisions are required in regard to these items.

**CARRIED****5 CONFIDENTIAL BUSINESS TO BE TRANSFERRED INTO THE OPEN**

Nil

**6 CHANGE TO THE ORDER OF BUSINESS**

11.6 Council Standing Committees' Terms of Reference to be discussed as the first report.

13.14 Marine Precinct to be discussed in public excluded at 1.00 pm

**7 CONFIRMATION OF MINUTES****Timestamp 14:19****7.1 Minutes of the Extraordinary Council meeting held on 11 March 2025****RESOLUTION CO/25/6/2**

Moved: Cr Rod Taylor

Seconded: Cr Marten Rozeboom

That the Minutes of the Extraordinary Council meeting held on 11 March 2025 be confirmed as a true and correct record.

**CARRIED****7.2 Minutes of the Council meeting held on 24 March 2025****RESOLUTION CO/25/6/3**

Moved: Deputy Mayor Jen Scoular

Seconded: Cr Rick Curach

That the Minutes of the Council meeting held on 24 March 2025 be confirmed as a true and correct record.

**CARRIED**

### 7.3 Minutes of the Extraordinary Council meeting held on 25 March 2025

#### RESOLUTION CO/25/6/4

Moved: Cr Glen Crowther

Seconded: Cr Rod Taylor

That the Minutes of the Extraordinary Council meeting held on 25 March 2025 be confirmed as a true and correct record.

**CARRIED**

## 8 DECLARATION OF CONFLICTS OF INTEREST

**Timestamp 16:20**

Cr Taylor declared an interest in Item 11.2: Draft Alcohol Licensing Fees Bylaw – Deliberations

## 9 DEPUTATIONS, PRESENTATIONS, PETITIONS

Nil

## 10 RECOMMENDATIONS FROM OTHER COMMITTEES

Nil

## 11 BUSINESS

### 11.6 Council and Standing Committees' Terms of Reference

**Timestamp 17:18**

**Mayor Mahé Drysdale advised that:**

- The major transport projects intention would stay with the City Future Committee until the project was underway and once the business case had been approved and potential funding on track it would shift to the City Delivery Committee.
- The establishment of Bylaws included a number of steps including hearings and deliberations which could result in lengthy meetings and had in the past been dealt with by a committee. If these were to be presented to Council it would likely require a separate Council meeting.

**Changes proposed:**

- Name each of the Council Controlled Organisations in the scope.
- Addition to recommendation (c) was proposed for the City Delivery Committee's terms of reference.
- Addition of recommendation (d) was to avoid any relitigation if all of the bylaw decisions were to be made by Council.



**A MOTION HAS BEEN PROPOSED**

MOVED: Mayor Mahé Drysdale

SECONDED: Cr Rod Taylor

That the Council:

- (a) Receives the report "Council and Standing Committees' Terms of Reference".
- (b) Acknowledges that the Mayor has exercised his powers under section 41A(3)(b) of the Local Government Act 2002 to review the standing committees of Council.
- (c) Adopts the amended terms of reference for, and makes the delegations to, the City Future Committee and City Delivery Committee, and the amended definition of scope for Council, as detailed in Attachment 1.

**AN AMENDMENT WAS PROPOSED:**

MOVED: Cr Steve Morris

SECONDED: Cr Rick Curach

That the Council:

- (a) Receives the report "Council and Standing Committees' Terms of Reference".
- (b) Acknowledges that the Mayor has exercised his powers under section 41A(3)(b) of the Local Government Act 2002 to review the standing committees of Council.
- (c) The committees may approve expenditure or enter into contracts up to a maximum of \$200,000 per item of project. Any decision involving expenditure or contractual commitments above the threshold must be referred to the full Council for approval.

**For:** Crs Glenn Crowther, Rick Curach, Steve Morris**Against:** Mayor Mahé Drysdale, Deputy Mayor Jen Scoular, Crs Marten Rozenboom, Kevin Schuler and Rod Taylor**THE AMENDMENT WAS PUT AND LOST.****AN AMENDMENT WAS PROPOSED:**

MOVED: Cr Steve Morris

SECONDED: Cr Rick Curach

That the Council:

- (d) Retains the responsibility for the development, review and consultation on bylaws at Council.

**For:** Deputy Mayor Jen Scoular, Crs Glenn Crowther, Rick Curach, Steve Morris, Marten Rozenboom, Kevin Schuler and Rod Taylor**Against:** Mayor Mahé Drysdale**THE AMENDMENT WAS PUT AND CARRIED.**

The substantive motion was put with a change to resolution (c) relating to the City Delivery Committee's scope proposed by Deputy Mayor Jen Scoular and agreed to by the mover and seconder.

#### **RESOLUTION CO/25/6/5**

Moved: Mayor Mahé Drysdale

Seconded: Cr Rod Taylor

That the Council:

- (a) Receives the report "Council and Standing Committees' Terms of Reference".
- (b) Acknowledges that the Mayor has exercised his powers under section 41A(3)(b) of the Local Government Act 2002 to review the standing committees of Council.
- (c) Adopts the amended terms of reference for, and makes the delegations to, the City Future Committee and City Delivery Committee, and the amended definition of scope for Council, as detailed in Attachment 1. With the following change to the City Delivery Committee Terms of Reference: "To establish baseline reporting requirements for committees and Council with concise relevant executive summaries and action schedules for all meetings."
- (d) Retains the responsibility for the development, review and consultation on bylaws at Council.

**CARRIED**

At 10:50 am the meeting adjourned.

At 11:00 am the meeting reconvened.

**Timestamp: 58:21**

#### **11.1 Plan Change 27 (Flooding from Intense Rainfall): To Make Operative**

**Staff** Christine Jones, General Manager: Strategy, Growth & Governance  
Janine Speedy, Team Leader: City Planning  
Manasi Viadya, Senior Planner (Policy)

**RESOLUTION CO/25/6/6**

Moved: Cr Rod Taylor

Seconded: Cr Glen Crowther

That the Council:

- (a) Receives the report "Plan Change 27 (Flooding from Intense Rainfall): To Make Operative".
- (b) Pursuant to Clause 17(1) of Schedule 1 of the Resource Management Act 1991, and Consent Order of the Environment Court dated 27 March 2025 (Decision No. [2025] NZEnvC 93) (Attachment 1) approves Plan Change 27 – Flooding from intense rainfall (Attachment 2) and authorises the Mayor and Chief Executive to affix the seal of Council to the plan change documents in accordance with Clause 17(3) of Schedule 1 of the Resource Management Act 1991.
- (c) Pursuant to Clause 20(2) of Schedule 1 of the Resource Management Act 1991, notifies that Plan Change 27 as approved shall become operative on 13 May 2025.

**CARRIED**

**Timestamp 1:09:25**

**11.2 Draft Alcohol Licensing Fees Bylaw - Deliberations**

**Staff** Sarah Omundsen, General Manager: Regulatory & Compliance  
Jane Barnett, Policy Analyst  
Nigel McGlone, Manager: Environmental Regulation

**Conflict of interest:**

Cr Rod Taylor declared a conflict of interest in this item and removed himself from the meeting and did not discuss or vote on Item 11.2 - Draft Alcohol Licensing Fees Bylaw – Deliberations.

**Action:**

- Provide comparisons with similar sized councils in relation to the amount charged and time spent processing alcohol licensing applications.

**RESOLUTION CO/25/6/7**

Moved: Mayor Mahé Drysdale

Seconded: Deputy Mayor Jen Scoular

That the Council:

- (a) Receives the report "Draft Alcohol Licensing Fees Bylaw - Deliberations".
- (b) Adopt the Alcohol Licensing Fees Bylaw 2025 (**Attachment One**).
- (c) Delegates to the General Manager: Regulatory and Compliance to make any necessary minor drafting or presentation changes to the Alcohol Licensing Fees Bylaw 2025, prior to it being published.

**CARRIED**

Cr Rod Taylor returned to the meeting at 11:40 am.

**Timestamp 1:28:52**

### **11.3 Dog Registration Fee 2025/2026 Year**

**Staff** Sarah Omundsen, General Manager: Regulatory & Compliance  
Brent Lincoln, Team Leader, Animal Services  
Frazer Smith, Manager, Strategic Finance and Growth

**Action:**

- Consideration needed to be given to relevant annual plan submissions when setting dog registration fees in the future.

### **RESOLUTION CO/25/6/8**

Moved: Cr Rod Taylor

Seconded: Cr Kevin Schuler

That the Council:

- (a) Receives the report "Dog Registration Fee 2025/2026 Year".
- (b) Sets the dog registration fee for 2025/26 at \$129.
- (c) Sets the additional penalty fee for dogs that are not registered by 31 July 2025 at 50% of the standard fee (i.e. a total of \$193.50).
- (d) Notes that Council's Dog Management Policy and Bylaw, and Keeping of Animals Bylaw are scheduled for review later this year.
- (e) Notes that an invitation to participate in an online pre-engagement survey, ahead of the review of Dog Management Policy and Bylaw and Keeping of Animals Bylaw, will be included within the annual invoices for dog registration fees.

**CARRIED**

**Timestamp 1:45:40**

### **11.4 Land Transport Management (Time of Use Charging) Amendment Bill - TCC submission**

**Staff** Christine Jones, General Manager: Strategy, Growth & Governance  
Sarah Dove, Team Leader: Strategic Development & Infrastructure

**Submission amendments to include:**

- TCC acknowledges, rather than supports, the intent of the Bill at this stage.
- Make reference to Roads of National Significance in section 3.3.
- Mention significant sites to include medical facilities.
- Make reference to urban movement improvements.
- Make reference to local and sub-regional benefits.
- TCC supports relieving and reducing congestion rather than revenue generation and include a measurement of congestion reduction.

- Key issues to include funding of public transport as an alternative transport mode and the potential for negative impacts on local residents and exacerbating inequality.

## RESOLUTION CO/25/6/9

Moved: Cr Rod Taylor

Seconded: Mayor Mahé Drysdale

That the Council:

- Receives the report "Land Transport Management (Time of Use Charging) Amendment Bill - TCC submission".
- Approves the Tauranga City Council submission (as per attachment 1) with amendments to the submission to be delegated to the General Manager: Strategy, Growth & Governance with Section 2.1 to be amended to state "TCC acknowledges the general intent of the Bill".
- Requests an opportunity to make an oral submission when responding with the written submission.

**CARRIED**

Cr Hautapu Baker entered the meeting at 12.34 pm.

## 12 PUBLIC EXCLUDED SESSION

### 12.1 Public Excluded Resolution

## RESOLUTION CO/25/6/10

Moved: Deputy Mayor Jen Scoular

Seconded: Cr Glen Crowther

That the public be excluded from the following parts of the proceedings of this meeting.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
<b>13.4 – Sale of Marine Precinct – Legal and Settlement Update.</b>	<p>s7(2)(g) - The withholding of the information is necessary to maintain legal professional privilege.</p> <p>s7(2)(i) - The withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)</p>	s48(1)(a) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7

**CARRIED**

At 12.35pm the meeting adjourned.

At 1.05pm the meeting reconvened in public excluded.

Deputy Mayor Jen Scoular left the meeting at 2.59pm

At 3.59pm the meeting adjourned following the public excluded session.

At 4.14pm the meeting reconvened in the open section.

Note: the timestamps in this part of the minutes refer to the recording in Part Two at <https://www.youtube.com/watch?v=9MamSuSyvZ4>

**Timestamp: 3:43**

#### **11.5 Elected Members' Expenses and Resources Policy - proposed leave of absence section**

##### **RESOLUTION CO/25/6/17**

Moved: Mayor Mahé Drysdale

Seconded: Cr Rick Curach

That the Council:

- (a) Leaves the item to lie on the table until further discussions had been held.

**CARRIED**

**Timestamp: 4:38**

#### **11.7 Tauranga Parking Management Plan Implementation**

**Staff** Nic Johansson, General Manager: Infrastructure  
Paul Davidson, Chief Financial Officer  
Mike Seabourne, Head of Transport  
Shawn Geard, City Centre Infrastructure Lead  
Reece Wilkinson, Parking Strategy Manager

##### **Action:**

- A workshop to be held to consider the principles of price setting for parking fees.
- A report on parking permits for residents and the possibility of longer term parking or annual fees was requested.
- Financial spreadsheets and level of investment information was requested for the workshop.

##### **RESOLUTION CO/25/6/18**

Moved: Cr Rod Taylor

Seconded: Cr Marten Rozeboom

That the Council:

- (a) Receives the report "Tauranga Parking Management Plan Implementation".
- (b) Approves implementation of the City Centre Parking Management Plan including paid parking in the city centre fringe and time restrictions, conditional on approval of

appropriate bylaw updates and the agreement of a resident parking permit.

- (c) Approves paid parking within a city centre fringe zone between Arundel Street and Park Street excluding the existing city centre paid parking zone.
- (d) Approves additional P120 time restrictions, including a potential paid option for an extended duration, between Eleventh Avenue and Marsh Street (inclusive), excluding areas covered by a paid parking zone.
- (e) Approves undertaking community engagement on the development of a Mount Maunganui Parking Management Plan, including provision for a Salisbury Avenue Cruise Ship Management Plan, reporting back to Council to enable implementation for the 2025/2026 summer period.
- (f) Requests staff to initiate a city-wide Urban Centres Parking Management Plan, reporting back to the City Future Committee with a city-wide engagement plan.

**CARRIED**

**Timestamp: 1:00:32**

#### **11.8 Shareholder Feedback on Council-Controlled Organisations' Draft Statements of Intent 2025/26**

**Staff** Gareth Wallis, General Manager: City Development & Partnerships  
Sam Fellows, Manager: City Partnerships

•

#### **RESOLUTION CO/25/6/19**

Moved: Mayor Mahé Drysdale

Seconded: Cr Marten Rozeboom

That the Council:

- (a) Receives the report "Shareholder Feedback on Council-Controlled Organisations' Draft Statements of Intent 2025/26".
- (b) Receives the draft SOI 2025/28 for Bay Venues Limited (Bay Venues), Tauranga Art Gallery Trust (TAGT), Tourism Bay of Plenty (TBOP), Te Manawataki o Te Papa Limited (TMOTPL), Te Manawataki o Te Papa Charitable Trust (The Charitable Trust) and Bay of Plenty Local Authority Shared Services Limited (BOPLASS) (**Attachments 1 to 6**).
- (c) Approves the shareholder feedback on the substantive CCOs' draft SOIs of Bay Venues, TAGT, TBOP and TMOTPL, outlined in this report.
- (d) Notes that as joint shareholder of TBOP, Western Bay of Plenty District Council (WBOPDC) will be asked to approve their separate shareholder comments on the draft SOI for TBOP at their upcoming Council meeting.

**CARRIED**

**Timestamp: 1:04:00**

## 11.9 Council-Controlled Organisations - Half-Year Reports 2024/25

### Action:

- It had been resolved earlier in the meeting that the City Delivery Committee would manage the CCO's, therefore the report would be provided to that committee.

Timestamp: 1:04:23

## 11.10 Haumaru (Cameron Road Courts) Ownership and Operation

### Action:

- A further report was to be provided for Council to consider a wider context and whether Council should own and lease properties or whether these would be managed by one of the CCO's.
- The Bay Venues Limited request for an additional annual grant would be considered as part of the annual plan process.

Timestamp 1:07:15

## 11.11 Appointments to the Board - Bay Venues Limited, the Tauranga Art Gallery Trust and Tourism Bay of Plenty

**Staff** Marty Grenfell, Chief Executive  
Gareth Wallis, General Manager: City Development & Partnerships  
Sam Fellows, Manager: City Partnerships

### Action:

- Defer the consideration of the appointments of Councillors to CCO Boards to six months time.
- Noted that Ciska Vogelzang was no longer available for reappointment to the Tauranga Art Gallery Trust Board.

### RESOLUTION CO/25/6/20

Moved: Cr Steve Morris  
Seconded: Cr Kevin Schuler

That the Council:

- (a) Receives the report "Appointments to the Board - Bay Venues Limited, the Tauranga Art Gallery Trust and Tourism Bay of Plenty".

### Bay Venues Limited

- (b) Approves the reappointment to Bay Venues Limited of:
  - i) Simon Clarke to the position of Director and Chair from 1 July 2025 to 30 June 2026; and



- ii) Dr Wayne Beilby as Director and Mana Whenua representative from 25 July 2025 to 30 June 2026.
- (c) Notes that two Directors of Bay Venues Limited, Nick Lowe and Adam Lynch, have terms that finish 30 June 2025 and that neither are seeking reappointment.
- (d) Notes that recruitment of expected vacancies to the Bay Venues Limited Board will commence as per Council's Appointment of Directors to Council Organisations Policy, with the final decisions regarding appointment to be made by Council.

#### **Tauranga Art Gallery Trust**

- (e) Does not approve the reappointment of Ciska Vogelzang as a Trustee of the Tauranga Art Gallery Trust Board, noting the current appointment term finishes on 30 April 2025.
- (f) Notes that recruitment of expected vacancies to the Tauranga Art Gallery Board will commence as per Council's Appointment of Directors to Council Organisations Policy, with the final decisions regarding appointment to be made by Council.

#### **Tourism Bay of Plenty**

- (g) Notes that the appointment terms of Jason Hill and Clare Swallow conclude on 30 April 2025.
- (h) Delegates to the Mayor the authority (with agreement of Western Bay of Plenty District Council), to extend the appointments of Jason Hill and/or Clare Swallow to no later than 30 June 2025, if required, to allow time for the discussions with Western Bay of Plenty District Council and appointments to the Board positions.
- (i) Notes that the position of Deputy Chair does not transition with the appointment of a new Trustee but is decided by Council resolution, and that a report seeking the appointment of new Deputy Chair will be provided prior to 30 June 2025.
- (j) Notes that recruitment of expected vacancies to the Tourism Bay of Plenty Board will commence as per Council's Appointment of Directors to Council Organisations Policy, with the final decisions regarding appointment to be made by Council.

#### **Transfer to open**

- (k) **Attachment 1** is to remain in the public excluded section to protect the privacy of natural persons.

**CARRIED**

**Timestamp: 1:24:42**

**11.12 Appointment of Elected Members to CCO Boards - Supplementary Report****RESOLUTION CO/25/6/21**

Moved: Cr Rick Curach

Seconded: Cr Rod Taylor

That the Council:

- (a) Receives the report "Appointment of Elected Members to CCO Boards - Supplementary Report".

**CARRIED**

**13 DISCUSSION OF LATE ITEMS**

Nil

**14 PUBLIC EXCLUDED SESSION****Resolution to exclude the public****RESOLUTION CO/25/6/22**

Moved: Cr Marten Rozeboom

Seconded: Cr Rod Taylor

That the public be excluded from the following parts of the proceedings of this meeting.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
<b>13.1 - Public Excluded Minutes of the Council meeting held on 24 March 2025</b>	<p>s6(b) - The making available of the information would be likely to endanger the safety of any person</p> <p>s7(2)(a) - The withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons</p> <p>s7(2)(g) - The withholding of the information is necessary to maintain legal professional privilege</p> <p>s7(2)(h) - The withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial</p>	s48(1)(a) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7

	activities  s7(2)(i) - The withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	
<b>13.2 - Durham Street to Grey Street Laneway Project - Development and Budget Options</b>	s7(2)(h) - The withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities	s48(1)(a) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
<b>13.3 - Classification of Property at 79 Grey Street</b>	s7(2)(h) - The withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities	s48(1)(a) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
<b>Confidential Attachment 1 - 11.11 - Appointments to the Board - Bay Venues Limited, the Tauranga Art Gallery Trust and Tourism Bay of Plenty</b>	s7(2)(a) - The withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons	s48(1)(a) the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
<b>Confidential Attachment 1 - 11.12 - Appointment of Elected Members to CCO Boards - Supplementary Report</b>	s7(2)(a) - The withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons	s48(1)(a) the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
<b>Confidential Attachment 2 - 11.12 - Appointment of Elected Members to CCO Boards - Supplementary Report</b>	s7(2)(a) - The withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons	s48(1)(a) the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
<b>Confidential Attachment 3 - 11.12 - Appointment of Elected Members to CCO Boards - Supplementary Report</b>	s7(2)(a) - The withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons	s48(1)(a) the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7

**CARRIED**

## **15 CLOSING KARAKIA**

Cr Hautapu Baker closed the meeting with a karakia.

**The meeting closed at 6.01 pm.**

**The minutes of this meeting were confirmed as a true and correct record at the Ordinary Council meeting held on 10 June 2025.**

.....  
Mayor Mahé Drysdale  
**CHAIR**

## **7.2 Minutes of the Council meeting held on 8 May 2025**

**File Number:** A18283972

**Author:** Clare Sullivan, Team Leader: Governance Services

**Authoriser:** Christine Jones, General Manager: Strategy, Growth & Governance

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### **RECOMMENDATIONS**

That the Minutes of the Council meeting held on 8 May 2025 be confirmed as a true and correct record.

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### **ATTACHMENTS**

- 1. Minutes of the Council meeting held on 8 May 2025**



# **MINUTES**

**Ordinary Council meeting  
Thursday, 8 May 2025**

**Order of Business**

<b>1</b>	<b>Opening karakia</b> .....	<b>3</b>
<b>2</b>	<b>Apologies</b> .....	<b>3</b>
<b>3</b>	<b>Public forum</b> .....	<b>3</b>
<b>4</b>	<b>Declaration of by-election results</b> .....	<b>3</b>
	4.1 Declaration of By-Election results.....	3
<b>5</b>	<b>Business</b> .....	<b>4</b>
	5.1 Opening Remarks by the Mayor.....	4
	5.2 Declaration by Councillor Hēmi Rolleston.....	4
	5.3 Address by Councillor Hemi Rolleston .....	4
	5.4 Legislative Advice for the Te Awanui Māori Ward Councillor .....	4
<b>6</b>	<b>Closing karakia</b> .....	<b>4</b>

**MINUTES OF TAURANGA CITY COUNCIL  
ORDINARY COUNCIL MEETING  
HELD AT THE POWIRI & COUNCIL MEETING ON HANGARAU MARAE,  
217 BETHLEHEM ROAD  
ON THURSDAY, 8 MAY 2025 AT 9:30 AM**

**MEMBERS PRESENT:** Mayor Mahé Drysdale, Deputy Mayor Jen Scoular, Cr Hautapu Baker, Cr Glen Crowther, Cr Rick Curach, Cr Steve Morris, Cr Hēmi Rolleston, Cr Marten Rozeboom, Cr Kevin Schuler, Cr Rod Taylor

**IN ATTENDANCE:** Marty Grenfell (Chief Executive), Paul Davidson (Chief Financial Officer), Barbara Dempsey (General Manager: Community Services), Nic Johansson (General Manager: Infrastructure), Christine Jones (General Manager: Strategy, Growth & Governance), Alastair McNeill (General Manager: Corporate Services), Sarah Omundsen (General Manager: Regulatory & Compliance), Gareth Wallis (General Manager: City Development & Partnerships), Stacey Mareroa-Roberts (Manager: Strategic Māori Engagement), Keren Paekau (Team Leader: Takawaenga Māori), Tuana Kuka (Kaiārahi Māori), Anahera Sadler (Pou Matauranga), Leonie Cairns (Kaiārahi Māori), Cynthia Hamel (Kaiārahi Māori), Yolande Gallagher (Kaiārahi Māori), Coral Hair (Manager: Democracy & Governance Services), Clare Sullivan (Team Leader: Governance Services), Anahera Dinsdale (Governance Advisor), Caroline Irvin (Governance Advisor)

The Committee began with a powhiri and light refreshments before moving into the official meeting.

## **1 OPENING KARAKIA**

Ngati Hangarau kaumatua Mr Tawharangi Nuku opened the meeting with a karakia.

## **2 APOLOGIES**

Nil

## **3 PUBLIC FORUM**

Nil

## **4 DECLARATION OF BY-ELECTION RESULTS**

### **4.1 Declaration of By-Election results**

The Mayor noted the Declaration of Results for the By-election for the Te Awanui Ward, as attached to the agenda.



## 5 BUSINESS

### 5.1 Opening Remarks by the Mayor

#### Key Points

- The Mayor addressed the meeting, welcomed newly elected Te Awanui Councillor Hēmi Rolleston to the Council. The Mayor also acknowledged the presence of Mr Mikaere Sydney who was unable to take up his elected position and wished him well for his recovery.

### 5.2 Declaration by Councillor Hēmi Rolleston

**Cr Rolleston** made his oral declaration and signed the declaration in the presence of the Mayor.

### 5.3 Address by Councillor Hemi Rolleston

Cr Rolleston addressed the meeting, acknowledged those who have prepared the way, his whānau and friends and acknowledged Mr Mikaere Sydney and his whānau. Cr Rolleston noted his commitment to the role and the people of Tauranga.

### 5.4 Legislative Advice for the Te Awanui Māori Ward Councillor

**Staff** Marty Grenfell, Chief Executive

#### RESOLUTION CO/25/8/1

Moved: Deputy Mayor Jen Scoular

Seconded: Cr Rod Taylor

That the Council:

- (a) Receives the report "Legislative Advice for the Te Awanui Māori Ward Councillor".
- (b) Notes the process for the Te Awanui Māori Ward Councillor to declare any personal or financial interests that may at times conflict with their role as an elected member.

**CARRIED**

## 6 CLOSING KARAKIA

Tapuika Kaumatua Mr Tony Wihapi, closed the meeting with a karakia.

**The meeting closed at 12.34 pm.**

**The minutes of this meeting were confirmed as a true and correct record at the Ordinary Council meeting held on 10 June 2025.**

.....  
Mayor Mahé Drysdale  
**CHAIR**

### **7.3 Minutes of the Extraordinary Council meeting held on 9 May 2025**

**File Number:** A18283983

**Author:** Clare Sullivan, Team Leader: Governance Services

**Authoriser:** Christine Jones, General Manager: Strategy, Growth & Governance

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#### **RECOMMENDATIONS**

That the Minutes of the Extraordinary Council meeting held on 9 May 2025 be confirmed as a true and correct record.

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#### **ATTACHMENTS**

- 1. Minutes of the Extraordinary Council meeting held on 9 May 2025**



# **MINUTES**

## **Extraordinary Council meeting Friday, 9 May 2025**

**Order of Business**

<b>1</b>	<b>Opening karaka .....</b>	<b>3</b>
<b>2</b>	<b>Apologies .....</b>	<b>3</b>
<b>3</b>	<b>Acceptance of late items .....</b>	<b>3</b>
<b>4</b>	<b>Confidential business to be transferred into the open.....</b>	<b>3</b>
<b>5</b>	<b>Change to the order of business .....</b>	<b>3</b>
<b>6</b>	<b>Declaration of conflicts of interest .....</b>	<b>3</b>
<b>7</b>	<b>Public excluded session .....</b>	<b>3</b>
9.1	Sale of Marine Precinct - Legal and Settlement Update 1 .....	4
<b>10</b>	<b>Closing karakia .....</b>	<b>6</b>
	<b>Resolutions transferred into the open section of the meeting after discussion .....</b>	<b>6</b>

**MINUTES OF TAURANGA CITY COUNCIL  
EXTRAORDINARY COUNCIL MEETING  
HELD AT THE TAURANGA CITY COUNCIL CHAMBERS, LEVEL 1, 90 DEVONPORT ROAD ,  
TAURANGA  
ON FRIDAY, 9 MAY 2025 AT 8.32 AM**

**PRESENT:** Mayor Mahé Drysdale, Deputy Mayor Jen Scoular, Cr Hautapu Baker, Cr Glen Crowther, Cr Rick Curach, Cr Steve Morris, Cr Hēmi Rolleston, Cr Marten Rozeboom, Cr Kevin Schuler, Cr Rod Taylor

**IN ATTENDANCE:** Christine Jones (General Manager: Strategy, Growth & Governance), Paul Davison (Chief Financial Officer), Alastair McNeill (General Manager: Corporate Services), Charles Lane, (Team Leader: Commercial Legal), Annabel Bayes (Strategic Advisor to Mayor and Chief Executive). Kerri Jones (Strategic Community Relations Advisor), Coral Hair (Manager: Democracy & Governance Services), Clare Sullivan (Team Leader: Governance Services), Anahera Dinsdale (Governance Advisor),

**EXTERNAL:**

**1 OPENING KARAKA**

Cr Baker opened the meeting with a karakia.

**2 APOLOGIES**

Nil

**3 ACCEPTANCE OF LATE ITEMS**

Nil

**4 CONFIDENTIAL BUSINESS TO BE TRANSFERRED INTO THE OPEN**

Nil

**5 CHANGE TO THE ORDER OF BUSINESS**

Nil.

**6 DECLARATION OF CONFLICTS OF INTEREST**

Nil

**7 PUBLIC EXCLUDED SESSION**

**RESOLUTION CO/25/0/1**

Moved: Cr Rod Taylor

Seconded: Cr Hautapu Baker

That the public be excluded from the following parts of the proceedings of this meeting.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows and to allow Sally McKechnie and Brooke Clifford from Simpson Grierson to remain in the meeting:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
<b>9.1 - Sale of Marine Precinct - Legal and Settlement Update 1</b>	<p>s7(2)(g) - The withholding of the information is necessary to maintain legal professional privilege</p> <p>s7(2)(h) - The withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities</p>	<p>s48(1)(a) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7</p>

**CARRIED**

The public were excluded at 8.34 am.

The meeting resumed in open at 9.43 am.

**RESOLUTION CO/25/0/2**

Moved: Cr Rod Taylor

Seconded: Mayor Mahé Drysdale

That the Council:

- (a) Receives the report "Sale of Marine Precinct - Legal and Settlement Update 1".
- (b) Notes the Court's judgment of 11 April 2025 dismissing Pacific 7's interim injunction.

**CARRIED**

- (c) In light of the Court's judgment of 11 April, confirms Council will firmly oppose:
  - (i) Pacific 7's application for leave to appeal dated 22 April 2025;
  - (ii) Pacific 7's amended application for a stay / interim orders dated 6 May 2025;
  - (iii) Any additional applications by Pacific 7 related to these legal proceedings, including to the applications above or to the High Court declining one or both of the applications above.

For: Mayor Mahé Drysdale, Deputy Mayor Jen Scoular, Cr Hautapu Baker, Cr Hēmi Rolleston, Cr Marten Rozeboom, Cr Kevin Schuler, Cr Rod Taylor

Against: Cr Glen Crowther, Cr Rick Curach, Cr Steve Morris

**CARRIED**

- (d) In response to the procedural question asked by the High Court in its Minute dated 2 May 2025, confirms Council will, in the event Pacific 7's applications are declined:
  - (i) oppose any further application for leave to appeal by Pacific 7; and

For: Mayor Mahé Drysdale, Deputy Mayor Jen Scoular, Cr Hautapu Baker, Cr Hēmi Rolleston, Cr Marten Rozeboom, Cr Kevin Schuler, Cr Rod Taylor

Against: Cr Glen Crowther, Cr Rick Curach, Cr Steve Morris

**CARRIED**

- (ii) agree to the Court's suggestion to determine Pacific 7's current applications and any subsequent applications for leave to appeal at the same time.

**CARRIED**

- (e) With respect to legal costs in the proceeding:
  - (i) seek costs for all steps taken by Council in the legal proceedings from the date of the Court's judgment of 11 April 2025;

For: Mayor Mahé Drysdale, Cr Hautapu Baker, Cr Hēmi Rolleston, Cr Marten Rozeboom, Cr Kevin Schuler, Cr Rod Taylor

Against: Deputy Mayor Jen Scoular, Cr Glen Crowther, Cr Rick Curach, Cr Steve Morris

**CARRIED**

- (ii) seek uplifted legal costs from Pacific 7; and

For: Mayor Mahé Drysdale, Cr Hautapu Baker, Cr Hēmi Rolleston, Cr Marten Rozeboom, Cr Rod Taylor

Against: Deputy Mayor Jen Scoular, Cr Glen Crowther, Cr Rick Curach, Cr Steve Morris

Abstain: Cr Kevin Schuler

**CARRIED**

- (iii) take steps to encourage Pacific 7 to end the proceedings, including by putting Pacific 7 on notice that the Council reserves its right to make a claim for legal



costs.

For: Mayor Mahé Drysdale, Deputy Mayor Jen Scoular, Cr Hautapu Baker, Cr Steve Morris, Cr Hēmi Rolleston, Cr Marten Rozeboom, Cr Kevin Shuler, Cr Rod Taylor

Against: Cr Glen Crowther, Cr Rick Curach,

**CARRIED**

## **8 CLOSING KARAKIA**

Cr Rolleston closed the meeting with a karakia.

**The meeting closed at 10.46 am.**

**The minutes of this meeting were confirmed at the Ordinary meeting of the Tauranga City Council held on 10 June 2025.**

.....  
**Mayor Mahé Drysdale**  
**CHAIR**

**8 DECLARATION OF CONFLICTS OF INTEREST**

**9 DEPUTATIONS, PRESENTATIONS, PETITIONS**

Nil

## 10 RECOMMENDATIONS FROM OTHER COMMITTEES

### 10.1 Recommendation from Ngā Poutiriao o Mauao Appointment of Deputy Chair - Cr Hēmi Rolleston - Te Awanui Ward Councillor

**File Number:** A18298882

**Author:** Anahera Dinsdale, Governance Advisor

**Authoriser:** Clare Sullivan, Team Leader: Governance Services

#### PURPOSE OF THE REPORT

1. The purpose of this report is to bring a recommendation from the Ngā Poutiriao o Mauao to Council for consideration. At its meeting on 18 October 2024, the Committee passed the following resolution which includes a recommendation to Council.

#### COMMITTEE RESOLUTION NG3/24/1

Moved: Deputy Mayor Jen Scoular

Seconded: Cr Rick Curach

That the Ngā Poutiriao o Mauao:

- (a) Receives the report "Appointment of Deputy Chair of Ngā Poutiriao o Mauao".
- (b) Recommends that the Council will review the appointment of Deputy Chair of Ngā Poutiriao o Mauao in early 2025 pending the return of Councillor Sydney (Te Awanui Ward).
- (c) Recommends to Council that Councillor Baker be appointed as the Deputy Chair of Ngā Poutiriao o Mauao.

#### .CARRIED

2. In accordance with the Committee recommendation (NG3/24/3 (b)) and due to the Councillor Mikaere Sydney's resignation, Council are now asked to appoint Te Awanui Ward Councillor Hēmi Rolleston as the Deputy Chair for Ngā Poutiriao o Mauao.

---

#### RECOMMENDATIONS

That the Council:

- (a) Receives the report "Recommendation from Ngā Poutiriao o Mauao Appointment of Deputy Chair - Cr Hēmi Rolleston - Te Awanui Ward Councillor".
- (b) Appoints Councillor Hēmi Rolleston as the Deputy Chair for Ngā Poutiriao o Mauao.

---

#### ATTACHMENTS

Nil

## 10.2 Recommendation from Waiari Kaitiaki Advisory Group - Appointment of Co-Chair Councillor Hautapu Baker

**File Number:** A18298950

**Author:** Caroline Irvin, Governance Advisor

**Authoriser:** Clare Sullivan, Team Leader: Governance Services

### PURPOSE OF THE REPORT

1. The purpose of this report is to bring a recommendation from the Waiari Kaitiaki Advisory Group to Council for consideration. At its meeting on 12 March 2025, the Committee passed the following resolution which includes a recommendation to Council.

### COMMITTEE RESOLUTION WA/25/1/1

Moved: Cr Steve Morris

Seconded: Ms Darlene Dinsdale

That the Waiāri Kaitiaki Advisory Group:

- (a) Receives the report "Appointment of Co-Chair to Waiāri Kaitiaki Advisory Group".
- (b) Recommends to Tauranga City Council and Western Bay of Plenty District Council that Councillor Baker be appointed as the Co-Chair of Waiāri Kaitiaki Advisory Group.

**CARRIED**

2. In accordance with the Committee recommendation WA/25/1/2 Council are now asked to appoint Councillor Hautapu Baker as the Co-chair for Waiari Kaitiaki Advisory Group.

---

### RECOMMENDATIONS

That the Council:

- (a) Receives the report "Recommendation from Waiari Kaitiaki Advisory Group - Appointment of Co-Chair Councillor Hautapu Baker".
  - (b) Appoints Councillor Hautapu Baker as Co-chair for Waiari Kaitiaki Advisory Group.
- 

### ATTACHMENTS

Nil

## 11 BUSINESS

### 11.1 Status update on actions from prior Council meetings

**File Number:** A17966533

**Author:** Clare Sullivan, Team Leader: Governance Services  
Anne Payne, Principal Strategic Advisor

**Authoriser:** Jeremy Boase, Acting General Manager: Strategy, Growth & Governance

Please note that this report contains confidential attachments.

Public Excluded Attachment	Reason why Public Excluded
Item 11.1 - Status update on actions from prior Council meetings - Attachment 2 - Actions from Council (public excluded) - status update 28 May 2025	s7(2)(h) - The withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities.

### PURPOSE OF THE REPORT

1. This report provides a status update on actions requested by Council during previous meetings, excluding actions arising directly from resolutions. This is the first recurring report.

---

### RECOMMENDATIONS

That the Council:

- (a) Receives the report "Status update on actions from prior Council meetings".
- (b) Notes that this is a recurring report, which will be provided to every second Council meeting.
- (c) Notes any requested improvements for future iterations of this report.
- (d) Notes that **Attachment 2** can be transferred into the open when the report that generated the action is no longer confidential.

---

### BACKGROUND

2. In early December 2024, Elected Members agreed that non-resolution-related actions requested during Committee or Council meetings should be explicitly recorded in the meeting minutes.
3. From May 2025, a status update on actions requested by each of the Audit and Risk, City Delivery, and City Future Committees will be reported to each subsequent meeting of that Committee; and actions from Council meetings will be reported to every second Council meeting.
4. Each report will include actions completed since the last report, but will not re-report previously completed actions. Previously completed and reported actions will be archived.

## DISCUSSION

5. The first actions status update report for the Council is summarised in the table below:

Status of actions	No. actions
Closed (completed since the last report)	15
Pending (waiting on something)	10
In progress	5
To be actioned	-
<b>Total actions included in this report</b>	<b>30</b>

6. The full status update information is provided as **Attachment 1** (29 actions from public agenda items) and **Attachment 2** (1 action from public excluded agenda items).

## ATTACHMENTS

1. **Actions from Council - status update 28 May 2025 - A18240602** [!\[\]\(d328bb1c8b293dce97ce8ae48fe06a23\_img.jpg\) !\[\]\(de0615d88b2098828c20ab3d39ea2ef6\_img.jpg\)](#)
2. **Actions from Council (public excluded) - status update 28 May 2025 - A18240605 - Public Excluded**

Council				Actions status update as at: <b>28 May 2025</b>			
Meeting Date	Item No.	Report Name	Action Required	Status Update (incl anticipated / actual completion date)	Status Summary	Date Closed	GM / CE Responsible
<b>2025</b>							
28 Apr 2025	3.1	Public Forum: Peter and Kate Mulligan - Cell Phone Towers	Several Councillors were in agreement with holding an open meeting.	Have been in contact with Connexa, MPs and residents to flag a meeting of all parties; waiting on an update from Connexa on where the Waimapu and Bethlem site selection is at.	In progress		Sarah Omundsen
28 Apr 2025	11.2	Draft Alcohol Licensing Fees Bylaw - Deliberations	Provide comparisons with similar sized Councils in relation to the amount charged and time spent with applications.	This information will be provided through the next steps in the licensing fees process, when Council are asked to set the new fees.	Pending		Sarah Omundsen
28 Apr 2025	11.3	Dog Registration Fee 2025/2026 Year	Consideration needed to be given to relevant annual plan submissions when setting dog registration fees in the future.	User fees and charges review will consider the setting of dog registration fees, and will include the petition information tabled at the City Delivery Committee as well as submissions received through the AP process.	Pending		Sarah Omundsen
28 Apr 2025	11.4	Land Transport Management (Time of Use Charging) Amendment Bill - TCC Submission	Submission amendments to include reference to ROM's, mention of significant sites to include medical facilities and the like, reference to urban movement improvements, local and sub-regional benefits, to relieve and reduce congestion rather than revenue generation, key issues to include funding of public transport as an alternative transport mode.	Submission lodged 29 April 2025 - incorporating direction of Elected Members at the 28 April 2025 meeting	Closed	29 Apr 2025	Christine Jones
28 Apr 2025	11.5	"Elected Members' Expenses and Resources Policy - proposed leave of absence section	Elected Members would like to workshop this item further	Request form submitted 6/5/25 for approval for time slot. Workshop now scheduled for 3 July.	Pending		Christine Jones
28 Apr 2025	11.7	Tauranga Parking Management Plan Implementation	Proposed workshop. A financial spreadsheet and level of investment to be provided to the proposed workshop. A report on parking permits for residents and the possibility of longer term park fees would be provided.	workshop was approved and to be held on 26th May but cancelled by the Mayor briefing was held with Elected Members	Closed	26 May 2025	Nic Johansson

Meeting Date	Item No.	Report Name	Action Required	Status Update (incl anticipated / actual completion date)	Status Summary	Date Closed	GM / CE Responsible
28 Apr 2025	11.10	Haumarū (Cameron Road Courts) Ownership and Operation	A further report to be provided for Council to consider a wider context and whether Council should own and lease properties or whether these should be managed by one of the CCOs.	A workshop with Elected Members is being arranged.	Pending		Barbara Dempsey
28 Apr 2025	11.10	Haumarū (Cameron Road Courts) Ownership and Operation	The Bay Venues Limited request for an additional annual grant is to be considered as part of the annual plan process.	This was requested in the Executive Report to the 2025-26 Annual Plan presented to Council on 26 May 2025.	Pending		Barbara Dempsey
28 Apr 2025	11.11	Appointments to the Board Bay Venues Limited, the Tauranga Art Gallery Trust and Tourism Bay of Plenty	Defer the consideration of the appointments of Councillors to CCO Boards to six months time.	Diary note made on 28 Apr 25 for GM/staff to revisit this action in six months	In progress		Gareth Wallis
25 Mar 2025	7.1	Draft Alcohol Licensing Fees Bylaw - Hearings	Comparison information from other local authorities and an analysis of the decisions would be provided to Council in the upcoming report to set the fees. It would include a number of relevant factors including the number of staff, the time taken, the cost, the ratio of ratepayer and business to provide a benchmark and to ensure that all processes were being undertaken as efficiently as possible.	This information will be provided through the next steps in the licensing fees process, when Council are asked to set the new fees.	Pending		Sarah Omundsen
3 Mar 2025	3.2	Public Forum: Brian Cavit and Sandra Johnston on behalf of the Wairakei Community Centre Trust	The Community Development Team worked with Non-Government Organisations to facilitate support for areas. An update would be provided on specific work in the Pāpāmoa East area.	Council staff have met three times with representatives of Wairakei Community Centre Trust and other organisations including CAB and TECT to better understand the needs of the Pāpāmoa East Community, the aspirations of the trust and explain funding options. Council staff are searching properties in the area to identify options for the trust and are also supporting Socialink to undertake a needs assessment of the Pāpāmoa East Community.	In progress		Barbara Dempsey



Meeting Date	Item No.	Report Name	Action Required	Status Update (incl anticipated / actual completion date)	Status Summary	Date Closed	GM / CE Responsible
3 Mar 2025	11.2	Private Plan Change 39 (Upper Ohauti Land Rezoning) - Request to approve and make operative	Staff to provide a summary of the work done to date on alternative transport routes between Ohauti and the neighbouring suburbs.	Memo emailed to EM's 23 April. Also included in the City Future Committee May agenda.	Closed	23 Apr 2025	Christine Jones
3 Mar 2025	11.3	Temporary Road Closures for Events April - June 2025	Traffic management costs for the recent Childrens Day be sent to Councillors to give them an idea of the costs involved.	Information emailed to Elected Members on 7 March 2025.	Closed	7 Mar 2025	Barbara Dempsey
3 Mar 2025	11.6	Background Information - Marine Park Reclassification	Councillors to receive background correspondence and legal advice on lease information and decisions.	Further information on Marine Park reclassification was provided following 3 March meeting.	Closed	3 Mar 2025	Paul Davidson
3 Mar 2025	11.6	Background Information - Marine Park Reclassification	Ensure executive summaries included high level of what needed to be considered, any risks and financial information.	Guidance issued to staff on Report Executive Summaries (presentation to senior leadership group 7 March 2025, material distributed later that day and then updated and redistributed on 13 March 2025 to better address 'risk' in Executive Summaries). Recent Executive Summaries have been fuller as requested by EMs. GMs to speak to Chairs and Deputy Chairs of the Committees as to whether they are comfortable with the content and completeness of Executive Summaries in reports to their Committees.	In progress		Christine Jones
24 Feb 2025	11.1	Te Hononga ki Te Awanui (Memorial Park to Elizabeth Recreation Connection)	Provide information on the amount of money spent to date on Te Hononga ki Te Awanui over 20 years.	Information added to Stellar on 4 June 2025.	Closed		Barbara Dempsey
24 Feb 2025	11.4	Draft Annual Plan 2025/26 Decision Making	Provide information on the cost of use of consultants for City Waters.		In progress		Nic Johansson
24 Feb 2025	11.4	Draft Annual Plan 2025/26 Decision Making	Provide a breakdown of the cost of \$338,000 of the new Bay Venues facility at Cameron Road.	Further considered along with Annual Plan reports	Pending		Barbara Dempsey
24 Feb 2025	11.4	Draft Annual Plan 2025/26 Decision Making	Re-send the Revenue & Funding Policy.	This has been provided to Council and will be part of a more detailed review including user fees as part of the next Annual Plan process. This will allow further discussion on this policy	Closed		Paul Davidson
24 Feb 2025	11.4	Draft Annual Plan 2025/26 Decision Making	Provide information on difference of the allocator activity for customer service, with the libraries & community hub.	Allocations are re-run every Annual Plan and will be updated for changes in activities such as the libraries and community hub. This forms part of future Annual Plan as these projects are completed.	Pending		Paul Davidson

Meeting Date	Item No.	Report Name	Action Required	Status Update (incl anticipated / actual completion date)	Status Summary	Date Closed	GM / CE Responsible
10 Feb 2025	11.2	Letters of Expectations 2025/26 for Council-Controlled Organisations	It was requested that letters of expectations for future years to substantive Council Controlled Organisations be approved by Council before being sent out for the following financial year.	Noted by GM/staff and will action accordingly for the next Letters of Expectations	Closed	19 May 2025	Gareth Wallis
<b>2024</b>							
29 Oct 2024	11.6	Delegations Manual Review	It was agreed that more time was needed to consider other issues and it was requested that a report be presented to the an Audit and Risk Committee to clarify the financial delegations	A workshop was scheduled for earlier in the year but has been delayed and needs to be rescheduled. Given the reset underway it is suggested that changes to delegations should be reviewed following the completion of the reset.	Pending		Paul Davidson
29 Oct 2024	11.8	CCO Annual Reports	Re: TBOP: The Hamilton Regional Tourism Organisation was funded from six Councils. Mr Nathan was unsure of the amount of support they received but would notify Councillors of the amount	Response received from TBOP on 27 May 25 - "Prior to 2023/24, six councils contributed total funding of \$1,343,944. For FY2024/25, Waitomo and Otorohanga Councils withdrew, which saw funding reduced to \$1,109,092."	Closed	27 May 2025	Gareth Wallis
29 Oct 2024	11.10	Memorial Park Aquatic Centre Update	Provide Survey Questions to Councillors and Summaries of community feedback which closed on 8 November 2024 were requested along with how much had been collected in development contributions	The survey responses were attached with the report and are in Stellar. DCs collected for the project are in the region of \$1.9 – 2.3m.	Closed	28 May 2025	Barbara Dempsey
16 Sep 2024	11.1	Final SOI For BOPLASS	Provide Councillors with further details on the proportion of Council's payment	Stephen presented in Chambers in October and answered question	Closed	29 Oct 2024	Gareth Wallis
16 Sep 2024	11.1	Final SOI For BOPLASS	Further detail be provided in the annual report on the savings to Council and the number of shared opportunities	Stephen presented in Chambers in October and answered question	Closed	29 Oct 2024	Gareth Wallis
16 Sep 2024	11.7	National Land Transport Programme 2024-27 Release Update	A report outlining the options on the impact of the changes be provided to Elected Members		Closed	13 Jan 2025	Nic Johansson

Meeting Date	Item No.	Report Name	Action Required	Status Update <i>(incl anticipated / actual completion date)</i>	Status Summary	Date Closed	GM / CE Responsible
16 Sep 2024	11.7	National Land Transport Programme 2024-27 Release Update	An options report with a series of transport funding outcomes and noting possible trade-offs to be provided to October Council meeting.		Closed	13 Jan 2025	Nic Johansson
16 Sep 2024	11.7	National Land Transport Programme 2024-27 Release Update	Council would be provided with a cycleways option programme to consider priorities across the city.		Closed	13 Jan 2025	Nic Johansson

## 11.2 Ratepayer Assistance Scheme (RAS)

**File Number:** A18238862

**Author:** Frazer Smith, Manager: Strategic Finance & Growth

**Authoriser:** Paul Davidson, Chief Financial Officer

### PURPOSE OF THE REPORT

1. To seek Tauranga City Council's in-principle support for establishment of the Ratepayer Assistance Scheme (RAS), subject to commitment from other key stakeholders, final development and due diligence, and approve Tauranga City Council's contribution of \$500,000 to fund the final development.

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### RECOMMENDATIONS

That the Council:

- (a) Receives the report "Ratepayer Assistance Scheme (RAS)".
- (b) approve \$500,000 funding to support final development of the RAS subject to total development funding \$2.5 million (including Tauranga City Council's contribution) being committed from other local authorities and/ or central government; and
- (c) note that total RAS establishment capital is estimated at ~ \$30 million and that Tauranga City Council's contribution of RAS equity could be up to ~ \$6 million (the maximum investment available is 20 per cent of total capital to ensure off-balance sheet treatment), subject to final approval by the Governing Body.
- (d) note that total Tauranga City Council's funding contribution to date and any further final development funding will count as establishment capital in the event it chooses to participate in the establishment of the RAS.
- (e) Note that this funding will be treated as an investment as it will only be paid once sufficient support has been obtained to complete the full \$2.5 million funding requirement.

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### EXECUTIVE SUMMARY

2. A group of metro councils, New Zealand Local Government Funding Agency (LGFA), Local Government New Zealand (LGNZ) and Rewiring Aotearoa (the steering group) have developed a scheme (the RAS) that is able to provide very low-cost financing to ratepayers to support:
  - existing local government policies that involve the local authority effectively lending money to ratepayers (such as rates postponement)
  - new, flexible funding products, such as deferred development levies
  - new property improvement loans which provide public and private benefits.
3. The RAS itself and the development process is based heavily on the LGFA, taking advantage of the benefits scale and specialisation. It would be:
  - off-balance sheet and be an operational organisation only with no discretion in what it could lend money for (which would be dictated by local authorities (LAs) and central government); and

- a flexible omnibus platform with multiple applications possible. The focus has been on - deferred development contributions (DCs) / development levies (DLs); property improvement loans (PILs) rates postponement (RP). Additional applications potentially include postponement of other LA charges, making upfront payments to LAs of multi-year local government levies and Infrastructure Funding and Financing Act financing.
4. Significant work has been undertaken developing the RAS by the steering group supported by Cameron Partners (project leadership and commercial advice), Russell McVeagh (legal advice on structure and operating requirements) and PwC (accounting and tax advice). While there are complex issues to address no insurmountable red flags have been raised. Among other things, the RAS will require establishment equity capital estimated at ~\$30 million from LAs and central government (to be confirmed during the next final development stage) and enabling legislation.
  5. The Minister of Local Government has confirmed support for the RAS and has asked officials to initiate work in August and recommended that further development work on the RAS is undertaken before then to ensure that officials will be able to move quickly at that stage.
  6. Final development of the RAS requires support from LAs and / or central government for the provision of development funding (estimated at ~\$2.5 million, through to a “stop-go” implementation decision and included in the ~\$30 million estimate above) and the enactment of enabling legislation.
  7. Assuming a “go” decision an advance on this equity contribution will be required to complete establishment prior to the RAS going “live” in the 2025/26 financial year.
  8. With appropriate support from central government and other LAs it is estimated that the RAS could be established in approximately 12 – 18 months

## BACKGROUND

9. New Zealand is facing a range of challenges including the cost of living crisis, changing demographics (in particular the growing cohort of elderly New Zealanders on fixed incomes), the infrastructure deficit, the quality and health / safety of homes, the housing deficit, climate change impacts, energy and fuel security, resilience and decarbonisation of the economy.
10. Tauranga City Council and other LAs have a critical role to play in addressing these challenges:
  - as organisations delivering critical services and infrastructure; and
  - by supporting ratepayers themselves to directly address the challenges that affect them; and
  - providing flexibility in the way ratepayers choose to pay LA charges to meet LAs' funding requirements.
11. In this regard, a group of metro councils (Auckland Council, Hamilton City Council, Tauranga City Council, Wellington City Council, Christchurch City Council), LGNZ, LGFA and Rewiring Aotearoa formed a steering group to develop a scheme that is able to provide low-cost financing to ratepayers for approved purposes, including:
  - existing local government policies that involve the LA effectively lending money to ratepayers (such as rates postponement), but doing it off-balance sheet;
  - new, flexible funding products (such as making up-front payments to LAs for multi-year charges); and
  - new property improvement loans which provide public and private benefits.
12. LAs, including Tauranga City Council, individually lack the scale and capabilities to administer these ratepayer loans efficiently and effectively, and generally, do not have the financial capacity to do so, given their constrained balance sheets.

### THE RATEPAYER ASSISTANCE SCHEME (RAS)

13. The RAS would be a national shared service available to all LAs.
13. The RAS would be structured much like the LGFA to get the benefits of scale (see appendix 1 for a diagram setting out its workings) - it would:
  - be a new entity, owned by LAs and central government (a council controlled organisation (CCO));
  - have the power to impose a 'rate-like' / levy charge ranking ahead of mortgages to ensure it gets repaid (enabling it to achieve a very high 'government' credit risk weighting- broadly in-line with the LGFA);
  - raise low-cost, long-term financing from the debt capital markets (through an out-sourcing arrangement with LGFA) and pass this on to ratepayers at interest rates expected to be 1 - 1.5 per cent below standard mortgage rates;
  - be off-balance sheet for LAs;
  - undertake all the operational requirements associated with the ratepayer loans through an "IT heavy" platform (to minimise costs and benefit from economies of scale); and
  - be an operational organisation only with no discretion in what it could lend money for which would be dictated by LAs and central government.
14. The use of the RAS would be optional for qualifying ratepayers.
15. The operations and processes of the RAS would be structured so that there is a seamless interface with LAs.
16. It is possible that LAs would include the RAS levy as an item on their rates invoices and act as collection agent. It is also possible that the RAS levy would rank equally with LA rates so the RAS would piggy-back on the LAs default/arrears processes. LAs would be expected cover the administration costs incurred with these processes (in exchange for the benefits of being able to offer these arrangements to our ratepayers). Based on its equity ownership, these costs may be offset from returns on their investment.
17. The RAS levy would be reflected as a charge on the property title (as per a mortgage). Any charge on the title would be dealt with during the conveyancing process when a property is sold.
18. The RAS would be a flexible omnibus platform and multiple applications are possible (essentially any loan to property owners that LAs / central government decide to make).

### *Uses of the RAS*

19. The RAS would be a flexible omnibus platform and multiple applications are possible (essentially any loan to property owners that LAs / central government decide to make).
20. To date the focus has been on three applications:
  - rates postponement (RP)
  - deferred development contributions / development levies (DCs / DLs)
  - property improvement loans (PILs)
21. In principle, the RAS could also be applied to other property related taxes and imposts including Infrastructure Funding and Financing (IFF) levies and the recently announced Development Levy System, if appropriately structured.

### *Rates Postponement (RP)*

22. RP provides flexibility regarding the timing of payments for LA charges and could be a valuable tool for LAs and option for ratepayers give.
  - there is a major demographic change underway in New Zealand (increasing elderly population with fixed incomes);
  - New Zealanders are facing cost-of-living challenges;
  - LA rates are increasingly significant, 5 to 10 per cent per annum increases are not unusual; and
  - other charges (e.g. water levies, IFF levies and infrastructure / development levies) are likely to increase over time.
23. The RAS would make the equivalent payment to LAs upfront on behalf of the ratepayer and get repaid from the proceeds on sale of the property.
24. RP operates like a reverse mortgage but at significantly lower cost (negligible fees and interest rates ~4-5 per cent lower). There are two reverse mortgage providers in the New Zealand market, Heartland Bank and Southland Building Society (SBS). Heartland Bank, the largest provider, had a reverse mortgage book of ~\$1.1 billion in 2024 having grown ~22 per cent per annum since 2022.
25. The Productivity Commission has recommended a national RP scheme and Grey Power supports the establishment of the RAS.
26. Central government's rates rebate scheme (RRS) provides a direct subsidy of \$60+ million per annum to 100,000+ ratepayers. We understand officials consider the scheme to be poorly targeted and that many users of the RRS could be candidates for RP, freeing the RRS for more appropriate beneficiaries.
27. British Columbia (population ~5.5 million) in Canada has had a successful Property Tax Deferral Scheme for many years - with 83,000+ users, ~\$2.7 billion in loans in 2024 (it has quadrupled in size from ~\$670 million in 2016 and now includes ~3.9 per cent of British Columbia households).
28. Many LAs already have RP policies in place with low uptake (although this is thought to be due to a combination of factors including low awareness, relatively high interest rates and "clunky" application processes). Tauranga City Council have not implemented such a RP policy for these reasons and in anticipation of a national scheme.
29. At this stage we are not aware if residents will be able to use RP for a water CCO. This will need to be addressed as part of any legislation establishing a RAS.

### *Deferred Development Contributions / Development Levies*

30. There has been significant inbound inquiry to LAs regarding alternative funding mechanisms to upfront DCs / DLs.
31. The RAS could provide an alternative to upfront DCs / DLs by making the one-off payment required to LAs and converting it into a rate like charge against the property. The targeted rate would be paid by the future property owner(s) to the RAS via an annual charge over say 30 years or alternatively fully repaid on sale of the property by the seller at the discretion of the buyer.
32. DCs in New Zealand are forecast to total ~ \$700 million per annum in 2026 based on LTPs (and it is expected that a large proportion of developers would take advantage of a DC offering).
33. The proposed Development Levy System (DLS) is expected to expand the scope of new development levies to enable LAs to more fully recover development growth costs and raise more revenue to fund growth infrastructure. The affordability of these increased charges and



risk to the very developments that the charges are intended to support are critical considerations, further supporting the proposed deferred DC / DL offering.

34. It is anticipated that the currently proposed legislation (establishing Development Levies(DL)) would be able to take advantage of the RAS.

### *Property Improvement Loans*

35. Current legislation facilitates LAs providing financing to ratepayers that can be repaid via voluntary targeted rates.
36. In principle, PILs could be utilised to support a wide range of policy goals including:
- improving housing quality - e.g. insulation, heat pumps, double glazing
  - developing infrastructure that mitigates the impacts of climate change - e.g. community seawalls, flood protection
  - supporting de-carbonisation efforts and the electrification of New Zealand - e.g. solar panels, EV chargers, home batteries
  - enhancing the health and safety of homes - seismic strengthening, chimney removal, septic tanks replacement, water storage tanks and waterway fencing.
37. The Minister for Local Government / Minister for Energy is particularly interested in the potential for the RAS to support the uptake of renewable, lower cost energy through PILs and in this regard, has directed the steering group to engage with Rewiring Aotearoa and the Energy Efficiency and Conversation Authority. As such, work is underway to enable PILs to be available for electrification loans (especially solar and batteries).

### *Development to date*

38. Significant work has been undertaken developing the RAS by the steering group supported by Cameron Partners, Russell McVeagh and PwC.
39. RAS development has been based on the establishment process for the LGFA which incorporates a number of stage gates - seeking to progressively identify key issues, confirm RAS viability and test interest from key stakeholders.
40. The most recent stage completed in 2022 has involved:
- Developing a detailed business case involving confirming proposed operational arrangements and detailed financial analysis incorporating scenario analysis with assumptions based on objective data, precedents and expert input;
  - legal, accounting and tax red flags review.
41. An immediate focus of the next stage of development will be updating the business case / financial analysis and legal / accounting advice.
42. To move forward requires support from LAs and central government and funding commitment for the final development phase. While no firm commitment to an equity stake would be required (this can be subject to final due diligence, central government Cabinet decisions and the like), what is sought is a commitment to fund the next stage of development costs through a series of “stop-go” decision points. Notwithstanding, moving forward would be with an expectation of subscribing for shares in the RAS at its establishment.
43. Given the level of development already completed it is thought that with appropriate support from LAs and central government that the RAS could be established within 12 - 18 months.
44. On 27 November Tauranga City Council passed a resolution (CO22/23/8) to approve \$600,000 to support final development of the Ratepayer Assistance Scheme (RAS). \$100,000 was paid immediately (and will be part of TCC future equity). The balance of this funding (\$500,000) is looking to be reconfirmed through this report.



**ANALYSIS AND ADVICE***Commercial analysis*

45. To provide insight, Cameron Partners has developed an operating model, detailed business case and built a comprehensive financial model analysing multiple scenarios based on objective data and input from steering group members (in particular LGFA), the British Columbia Property Tax Deferment Scheme team, and IT service providers (IT costs and system requirements).
46. The scenarios analysed cover various combinations of RAS products and levels of uptake by ratepayers.
47. The basic economics of the RAS are that it will generate a net interest margin of ~1 per cent (i.e. it will make loans to ratepayers at ~1 per cent above what it borrows at). Ultimately its net interest will need to cover its operating costs in order to breakeven (e.g. if operating costs are \$7 million per annum the RAS will require a loan book of \$700 million to breakeven).
48. This can be achieved across all the products that the RAS offers and various data points support the RAS reaching breakeven in a relatively short timeframe (e.g. the British Columbia scheme has ~\$2.7 billion in loans (growing at ~\$300 million per annum); nationwide DCs total ~\$700 million per annum; RRS supports >100,000 ratepayers).
49. Based on the analysis reviewed, it is expected that the RAS will be able to generate a surplus and provide a strong return to its shareholders. The Base Case RP and Deferred DC scenario indicates breakeven after three years, initial equity fully paid back after eight years, dividend yield on initial investment of ~64% + in year 10 and by year 15, ~7x the initial investment would have been returned through dividends.
50. Funding from both central government and LAs will be required to capitalise the RAS at establishment.
51. It has been assumed that ~\$30 million will be required from founding shareholders. The proposed \$30 million (which includes ~\$2.5 million for the final development before share capital is subscribed for):
  - is a "catch all" amount (covering all transaction/ establishment costs and initial operating losses before scale is achieved) on the basis that it is better to be over-capitalised rather than under-capitalised and need to go back to LAs for additional capital; and
  - is based on a RP and deferred DC scenario and is considered to be conservative.
52. Funding already provided and any further development funding provided by Tauranga City Council (and other LAs) would count as establishment capital.
53. The steering group (as sponsors and original funders) will be able to set the terms of any establishment capital to compensate those LAs providing early funding for the development risk being taken and to mitigate the "free rider" risk of other LAs delaying their commitment. For example:
  - \$1 of funding provided at this stage to complete final development could equate to 2 shares at establishment whereas \$1 contributed at establishment could equate to 1 share; and
  - the steering group members will be able to choose the number of shares they wish to take (up to the 20 per cent maximum) and the number of shares (if any) that might be available for LAs outside the steering group.
54. Once breakeven is achieved, surplus capital could be distributed back to shareholders. Analysis also indicates that large surpluses could be achieved and used to either:
  - provide returns to shareholders (the return on investment is potentially very high); and/ or
  - reduce the interest rate charged to ratepayers even further.

55. The establishment capital will be provided by all shareholders at establishment. There is a constraint on the investment of any single investor at 20 per cent of total capital (otherwise there is a risk that the RAS will be on-balance sheet for that investor) - so individual shareholders can take up to \$6 million of the estimated \$30 million capital.
56. The actual amount invested will depend on individual appetite and level of interest from other LAs. Of the \$25 million LGFA establishment capital, the Crown took \$5 million, nine LAs took \$2 million each and another eight LAs split the remaining \$2 million between them).
57. As with LGFA, there is merit in getting the widest shareholding spread possible to support uptake. Notwithstanding, some members of the steering group have indicated a preference to limit the shareholders given the high potential returns and the investment/ risk capital already put in by the current group warranting a preferential position.
58. In addition to share capital the RAS will benefit from additional funding support from LGFA in the form of preference shares that are subscribed for/ repaid as the RAS balance sheet changes in size (in much the same way as borrower notes work for LGFA).
59. LAs will also provide limited joint and several guarantees in proportion to their ratepayers' use of the RAS (based on the limited joint and several guarantee that LAs provide to the LGFA).
60. LGFA, Auckland Council and Tauranga City Council have provided in-principle approval to invest ~50%+ of RAS establishment equity. As noted above (p44) this report is intended to reconfirm Tauranga City Council's support.

#### *Legal advice*

61. Legislation will be required to enable the RAS to have the powers to impose a "rate-like" levy and navigate Credit Contracts and Consumer Finance Act 2003 (CCCFA) issues.
62. Russell McVeagh has advised that there are strong precedents for the required legislation provided by the LGFA and IFF respectively and consequently this won't involve "breaking new ground" and that there is a strong case for CCCFA exemptions in regard to RP and deferred DCs (which is simply changing the timing of payment of LA charges) and for PILs, following exemptions from the CCCFA for targeted rates schemes in 2024.

#### *Accounting and tax advice*

63. PWC has identified accounting and tax issues that will need to be addressed / confirmed including off-balance sheet treatment, guarantees being recognised as liabilities, income tax exemption and potential technical RAS insolvency from an inability to recognise multi-year levies.
64. PWC notes that none of the issues identified are considered insurmountable and would be resolved through an iterative process in final design / development.

### **STATUTORY CONTEXT**

65. The Crown is expected to draft specific legislation in support of the RAS. This is a critical stage gate at the end of the final development stage and would happen before a decision on equity funding would be required from Tauranga City Council.

### **STRATEGIC ALIGNMENT**

66. This contributes to the promotion or achievement of the following strategic community outcome(s):

	Contributes
We are an inclusive city	✓
We value, protect and enhance the environment	✓

- We are a well-planned city ✓
- We can move around our city easily ☐
- We are a city that supports business and education ☐

67. The different options within the RAS support different strategic community outcomes:

- rates postponement (RP) supports enabling people who otherwise may not be able to remain in their property to do so.
- deferred development contributions / development levies (DCs / DLs) support the ongoing development of the city.
- property improvement loans (PILs) support the resilience of ratepayer properties and help to protect the environment.

### OPTIONS ANALYSIS

68. Other options are outlined in Table 1 below

**Table 1: Option analysis for RAS**

Option	Advantages	Disadvantages
No involvement with these schemes (status Quo)	<ul style="list-style-type: none"> <li>• No investment required</li> </ul>	<ul style="list-style-type: none"> <li>• Higher level of TCC debt (no RP)</li> <li>• Slower development of properties(DC/DL)</li> <li>• Less resilient properties</li> </ul>
Not contribute and hope scheme develops (piggyback)	<ul style="list-style-type: none"> <li>• No investment required</li> </ul>	<ul style="list-style-type: none"> <li>• TCC has been a key supporter. Not investing may make the scheme less likely to succeed</li> <li>• TCC will not be able to participate in initial shareholder development of the scheme and will likely make a smaller return on any future investment.</li> </ul>
Develop these schemes ourselves	<ul style="list-style-type: none"> <li>• Control of scheme</li> </ul>	<ul style="list-style-type: none"> <li>• Not off balance sheet</li> <li>• Other Council experience is low uptake</li> <li>• Have all the admin costs</li> </ul>
Invest in the scheme startup (recommended)	<ul style="list-style-type: none"> <li>• Lower level of TCC debt through RP option</li> <li>• faster development of properties (DC/DL)</li> <li>• More resilient properties</li> <li>• Ability to ensure that scheme is developed in a way that suits TCC as part of initial shareholders.</li> <li>• Potential return on</li> </ul>	<ul style="list-style-type: none"> <li>• Need to invest a further \$500,000</li> <li>• Risk that we invest and scheme doesn't eventuate (risk mitigated because not required to be paid until full \$2.5M supported).</li> </ul>

Option	Advantages	Disadvantages
	investment	

## FINANCIAL CONSIDERATIONS

69. The RAS will be off-balance sheet and off-credit so there will be no balance sheet implications for Tauranga City Council from its ratepayers using RAS products.
70. Tauranga City Council would no longer require "in-house" capacity and capabilities to administer RP and any other RAS products such as PILs.
71. Additional funding from Tauranga City Council will be required to support the further development and establishment of the RAS. In total \$2.5 million across all funders is estimated to be required to complete development before a final decision to proceed with establishment is made. Total establishment capital is conservatively estimated to be \$30 million across all shareholders and could be structured so that this amount is repaid from any RAS surpluses and I or to provide an ongoing return on investment.
72. The maximum quantum for an individual shareholder is limited to 20% of total share capital and the amount will depend on the level of interest from other shareholders and Tauranga City Council's investment appetite.
73. Funding for the RAS is currently unbudgeted and would need to be funded from budget reprioritisation or additional debt.
74. Because we will not have to pay the \$500,000 until the full amount being looked for (\$2.5M) has been committed by LA's we consider that this will be an investment. As such we can loan fund the expenditure without any impacts on the balanced budget.

## LEGAL IMPLICATIONS / RISKS

75. The current stage gate in the RAS development process involves confirmation of central government and sufficient LA support to move to final development.
76. It is estimated that a further \$2.5 million will be required to undertake the final development phase of the RAS prior to a final decision being made to proceed to full establishment.
77. Confirmation of sufficient support is expected to be an iterative process as LAs look for leadership from central government and the larger metro councils.
78. It would be possible for Tauranga City Council to commit to a proportion of the \$2.5 million funding required for final development on certain conditions - e.g., sufficient funding being obtained from other LAs.

### *Lack of Demand*

79. To be economically successful and sustainable the RAS will require ratepayers to use it.
80. Launching the RAS with both RP and deferred DCs as core products will maximise the likelihood of the RAS achieving breakeven in a reasonable timeframe.
81. Rewiring Aotearoa, community Electrify groups and central government (especially EECA) are expected to strongly publicise energy and electrification loans.
82. Central government and LAs will be able to influence demand through policy support and raising awareness of RAS products through websites, invoices etc In this regard a wide spread of LA supporters is preferable. Longer term, word of mouth is expected to underpin awareness and normalise use of RAS products.

### *Loan Defaults*

83. As with all financing arrangements there is risk of loan defaults.

84. Notwithstanding, full recovery of ratepayer loans is almost certain due to minimum equity requirements, property insurance requirements and the "super senior" ranking of RAS levy charges.
85. In addition, there are multiple safeguards in the RAS's proposed capital structure and guarantee and liquidity arrangements to protect the RAS from default (in a similar manner to how the LGFA operates).

#### *Operating costs higher than forecast*

86. The most material cost item over which there is the greatest uncertainty is IT.
87. Significant independent IT input has been received during the detailed development stage.
88. Specialist third party IT consultant support will be obtained during final development and if a decision to proceed is made, during implementation.

#### *Legislation*

89. Central government's willingness to support the required legislation will be implicit in its support for the RAS in general. This is a critical stage gate at the end of the final development stage and before a decision on equity funding would be required from Tauranga City Council.

#### **TE AO MĀORI APPROACH**

90. The RAS scheme has general applicability and accordingly there has not been any consultation undertaken directly with Māori.
91. It is considered unlikely that the RAS scheme will be able to be applied to Māori freehold land. We would need to consider options that enable equitable outcomes.

#### **CLIMATE IMPACT**

92. PILs would be approved for purposes that have both private and public benefits and could include climate change related policy initiatives (e.g. solar panels, home EV chargers, home insulation and window double glazing) and initiatives to mitigate the impacts of climate change (e.g. seawalls, retaining walls and other required infrastructure).

#### **CONSULTATION / ENGAGEMENT**

93. A Consultation process would be required to establish a CCO once the initial funding is confirmed. It is expected to take place in early 2026.
94. No consultation is anticipated in relation to the scheme itself as the RAS is a completely opt in process for each individual ratepayer.

#### **SIGNIFICANCE**

95. The Local Government Act 2002 requires an assessment of the significance of matters, issues, proposals and decisions in this report against Council's Significance and Engagement Policy. Council acknowledges that in some instances a matter, issue, proposal or decision may have a high degree of importance to individuals, groups, or agencies affected by the report.
96. In making this assessment, consideration has been given to the likely impact, and likely consequences for:
  - (a) the current and future social, economic, environmental, or cultural well-being of the district or region
  - (b) any persons who are likely to be particularly affected by, or interested in, the .

- (c) the capacity of the local authority to perform its role, and the financial and other costs of doing so.

97. In accordance with the considerations above, criteria and thresholds in the policy, it is considered that the decision is of low significance.

### ENGAGEMENT

98. No specific engagement is anticipated in relation to the scheme itself as the RAS is a completely opt in process for each individual ratepayer. There is expected be a general engagement process once the scheme is in place so that ratepayers are aware of their new options.

### NEXT STEPS

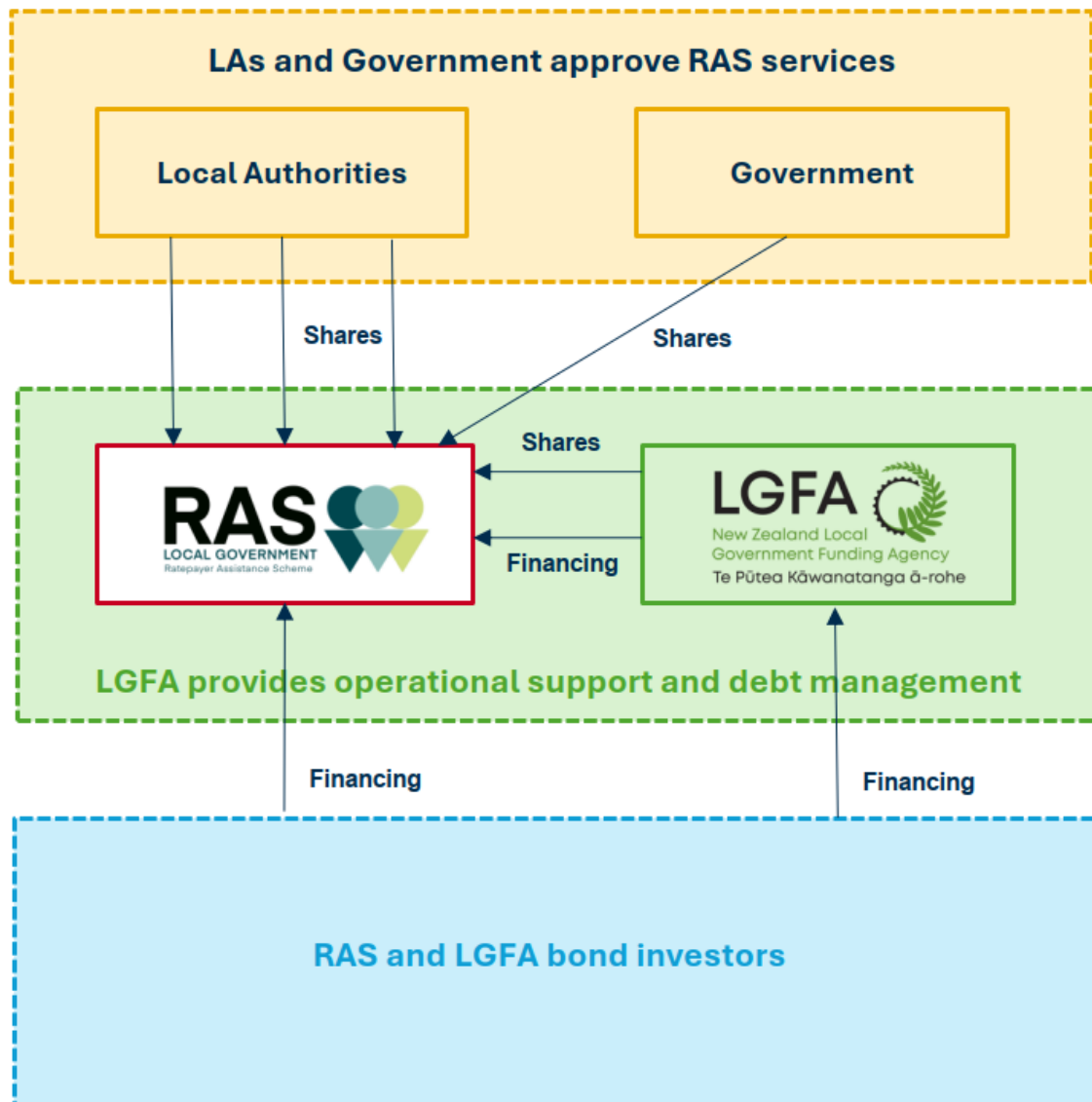
99. Should the Governing Body approve the recommendations in this report, the next steps are the steering group confirming LA support and funding for final development of the RAS on similar terms as approved by Tauranga City Council (although the amount of contributions could vary) totalling \$2.5 million.
100. Assuming LA support and funding for final development totalling \$2.5 million is confirmed then the steering group:
- commences final development of the RAS
  - engages with officials to support their policy work
  - seeks to complete the final development work in Q4 25 / Q1 26 to enable a stop go implementation decision by Tauranga City Council, other LAs and central government

### ATTACHMENTS

Nil

## APPENDIX 1: EXPECTED STRUCTURE OF RAS

Structurally the RAS has many similarities to the LGFA – it would be owned by LA's, LGFA and government, providing services to LAs and their ratepayers.



- The RAS would be a new entity (a CCO)
- It would have no discretion – all its services would be approved by LAs and central government
- All LAs would be able to use the services of the RAS, subject to meeting RAS's membership requirements – e.g. IT interface, invoicing, collections, security requirements
- LGFA would have a critical role with RAS, providing financial and operational support (on a commercial contractual basis)



### 11.3 2025/26 Annual Plan & Rates Impact Update Post Deliberations

**File Number:** A18180563

**Author:** Kathryn Sharplin, Manager: Finance  
Jim Taylor, Manager: Rating Policy and Revenue  
Tracey Hughes, Financial Insights & Reporting Manager

**Authoriser:** Paul Davidson, Chief Financial Officer

#### PURPOSE OF THE REPORT

1. The purpose of this report is to confirm the operating costs and rates requirement post deliberations and provide further information on the impact on rates by rating category and capital value. The changes agreed at deliberations are being processed through the system and the information will be tabled at the meeting.

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#### RECOMMENDATIONS

That the Council:

- (a) Receives the report "2025/26 Annual Plan & Rates Impact Update Post Deliberations".
- (b) Notes the rating impact by category arising from the overall rates increase after growth of 9.9%, which will be incorporated in the Annual plan and rates resolution for adoption on 26 June 2025.

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#### EXECUTIVE SUMMARY

2. Deliberations concluded on 28<sup>th</sup> May with budget decisions made after considering external submissions. This report summarised and confirms the revised rates requirement advised at deliberations, and provides further information for Council on rates increases by category of ratepayer.
3. This report is for information and no further decisions are required by Council prior to finalising the Annual Plan which will be presented for adoption on 26<sup>th</sup> June 2025
4. After making changes through the corporate planning system, the annual plan high-level financials include a rates requirement of \$368m, which is an overall rate increase after growth of 9.9%. Total operating expenditure is budgeted at \$592m and the balanced budget ratio after including capital subsidies remains over 100%.
5. The impacts on rates have been modelled to show the level of rates by category and based on property capital value with this information tabled at the meeting.

#### BACKGROUND

6. Council has completed consultation, hearings, and deliberations on the 2025/26 Annual Plan, with deliberations completed on 28 May 2025.
7. The Annual Plan consultation had been based on an overall rate increase of 12% after growth. Further expenditure reduction was agreed through deliberations, which brought the overall rates increase to 9.9% after growth.
8. To reach this lower rate requirement, Council agreed to organisation wide savings including further reduction in staff numbers and other savings initiatives. Council also agreed to



removal of public waste recycling bins that are currently contaminated and therefore not reaching the recycling stream, providing an overall operational saving.

9. Offsetting the cost reductions, Council agreed to a number of areas where community facilities would be supported and to bring forward some capital investment, with most of these decisions funded by prioritising within existing budgets. These decisions included:

- (a) Community facilities to receive support:
  - (i) Additional funding to Bay Venues to keep Memorial Park Indoor Courts open
  - (ii) Relocatable changing rooms for Mount Maunganui Cricket Club
  - (iii) Part-funding of portaloos for Tauranga Netball at Blake Park
  - (iv) A Pāpāmoa Rugby Club relocatable clubroom facility
  - (v) Investment in lighting for the Judea Community Sport Club (subject to feasibility)
  - (vi) Additional support for paid lifeguard services at Tay Street Beach
  - (vii) A commitment to work with Arataki Sports Club and Papamoa Tennis Club on the feasibility of future facilities.
  - (viii) Support was also given to the development of a 50-metre outdoor training pool at Mount Maunganui College, subject to due diligence.
  - (ix) investment needed to keep the Ōtūmoetai Swimming Pool up and running
- (b) Bringing forward funding for Connecting Mount Maunganui detailed business case
- (c) Bring forward of construction of stage 2 of the Papamoa Shared Pathway
- (d) Fund further investigations and minor works from existing budgets into:
  - (i) Domain Road improvements
  - (ii) Shared Tsunami pathway
  - (iii) Vale Street path and pedestrian crossings
- (e) Allow for an equity investment toward the further development of a national ratepayer assistance scheme.

10. The revised budgets have been modelled in terms of rates impact by category showing the residential commercial and industrial rates by quartile and median - see Attachment 1.

## STATUTORY CONTEXT

11. This report is for information prepared as part of the process to agree the Annual plan for 2025/26 in accordance with the Local Government Act 2002.

## STRATEGIC ALIGNMENT

12. This contributes to the promotion or achievement of the following strategic community outcome(s):

	Contributes
We are an inclusive city	✓
We value, protect and enhance the environment	✓
We are a well-planned city	✓
We can move around our city easily	✓
We are a city that supports business and education	✓

13. The budget provides for the delivery of Council services and capital infrastructure consistent with the strategic outcomes.

### OPTIONS ANALYSIS

14. This report is for information summarising decisions made during the deliberations. Therefore, there are no additional decisions sought from Council prior to material being finalised for adoption on 26 June 2025.

### FINANCIAL CONSIDERATIONS

15. The financial outcomes from deliberations has led to an overall rates increase of 9.9% after growth. This will be summarised into rates by category and capital value with this information tabled at the meeting. The detail of the revised budgets will be provided for adoption of the Annual Plan on 26 June 2025.

### LEGAL IMPLICATIONS / RISKS

16. There are no legal implications arising from this report.

### CONSULTATION / ENGAGEMENT

17. No further consultation is required on the Annual Plan before it is adopted. This report is for information summarising the impact of decisions made at Annual Plan deliberations.

### SIGNIFICANCE

18. The Local Government Act 2002 requires an assessment of the significance of matters, issues, proposals and decisions in this report against Council's Significance and Engagement Policy. Council acknowledges that in some instances a matter, issue, proposal or decision may have a high degree of importance to individuals, groups, or agencies affected by the report.
19. In making this assessment, consideration has been given to the likely impact, and likely consequences for:
  - (a) the current and future social, economic, environmental, or cultural well-being of the district or region
  - (b) any persons who are likely to be particularly affected by, or interested in, the matter.
  - (c) the capacity of the local authority to perform its role, and the financial and other costs of doing so.
20. In accordance with the considerations above, criteria and thresholds in the policy, it is considered that the matter is of medium significance.

### ENGAGEMENT

21. Taking into consideration the above assessment, that the matter is of medium significance, officers are of the opinion that no further engagement is required prior to Council making a decision.

### NEXT STEPS

22. The Annual Plan documentation will be presented to Council for adoption at its meeting on 26 June 2025 along with the rates resolution for the 2025/26 financial year.

### ATTACHMENTS

1. **Funding Impact - what does this mean for 2025-2026 rates - A18298974** [↓](#) 

**Funding Impact Statement (Rates) – What does this mean for rates.**

The 2025/2026 rates budget has been applied to the District Valuation Roll. The number of rating units has increased by 0.64% and the rateable capital value has increased by 0.28%. The impact of the 10.4% budget increase after growth on each rating category is as follows.

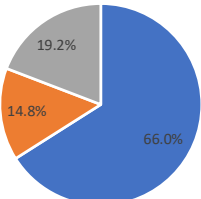
Median Residential rating category 9.2%, median commercial category 15.5%, median industrial category 13.9%.

**Indicative property rates** (single occupancy, residential one toilet, commercial/Industrial two toilets)

your proposed rates breakdown for 2025/2026

Four proposed rates breakdown for 2025/2026				Proposed Total rates and Levies	Total (rates and Levies) increase %	Increase \$/yr	Rates budget ( Plus IFF)	\$	334,893,951
Capital Value 2023	2025/2026	IFF-TSP							
Residential									
Low Residential (1%)	\$355,000	\$2,324	\$32	\$2,357	8.3%	\$ 180.83	commercial differential		2.252
Lower Quartile (25%)	\$715,000	\$3,277	\$65	\$3,342	9.0%	\$ 275.85	Industrial differential		2.710
Median (50%)	\$885,000	\$3,727	\$80	\$3,807	9.2%	\$ 320.72	Residential		66.0%
Upper Quartile (75%)	\$1,120,000	\$4,348	\$102	\$4,450	9.4%	\$ 382.75	commercial		14.8%
High residential (99%)	\$3,929,050	\$11,780	\$357	\$12,137	10.2%	\$ 1,124.22	Industrial		19.2%
				Proposed Total rates and Levies	Total (rates and Levies) increase %	Increase \$/yr			
2025/2026 IFF-TSP									
Commercial									
Lower Quartile (25%)	\$695,000	\$6,304	\$276	\$6,580	14.6%	\$ 839.17			
Median (50%)	\$1,230,000	\$9,673	\$489	\$10,162	15.5%	\$ 1,366.13			
Upper Quartile (75%)	\$2,886,250	\$20,103	\$1,148	\$21,252	16.4%	\$ 2,997.52			
High commercial (99%)	\$51,029,000	\$323,294	\$20,299	\$343,593	17.2%	\$ 50,417.47			
				Proposed Total rates and Levies	Total (rates and Levies) increase %	Increase \$/yr			
2025/2026 IFF-TSP									
Industrial									
Lower Quartile (25%)	\$1,400,000	\$12,425	\$557	\$12,981	13.6%	\$ 1,555.53			
Median (50%)	\$2,305,000	\$19,211	\$917	\$20,128	13.9%	\$ 2,461.14			
Upper Quartile (75%)	\$4,522,500	\$35,839	\$1,799	\$37,638	14.2%	\$ 4,680.11			
High Industrial (99%)	\$40,828,400	\$308,079	\$16,241	\$324,321	14.5%	\$ 41,010.22			

General rates by rating category



■ Residential ■ commercial ■ Industrial

The general rate split is now residential 66%, commercial 14.8%, industrial 19.2%.

## 11.4 Membership of the 'Leading for Delivery Sub-Committee' of the SmartGrowth Leadership Group

**File Number:** A18222019

**Author:** Andy Mead, **Manager:** City Planning & Growth

**Authoriser:** Jeremy Boase, **Acting General Manager:** Strategy, Growth & Governance

### PURPOSE OF THE REPORT

1. The purpose of the report is for Council to confirm its appointees to the Leading for Delivery Sub-committee of the SmartGrowth Leadership Group.

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### RECOMMENDATIONS

That the Council:

- (a) Receives the report "Membership of the 'Leading for Delivery Sub-Committee' of the SmartGrowth Leadership Group".
- (b) Confirms the appointment of Mayor Mahé Drysdale as Council's appointed member on the subcommittee, with Deputy Mayor Jen Scoular as the alternate.

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### EXECUTIVE SUMMARY

2. This report is to confirm Council's appointees to the 'Leading for Delivery Sub-committee' within the SmartGrowth Leadership Group. It recommends appointing Mayor Mahé Drysdale and Deputy Mayor Jen Scoular as primary and alternate members, respectively.
3. This sub-committee's role will assist in driving the delivery of the recently adopted SmartGrowth Implementation and Funding Plan, and Priority Development Areas, as well as aligning with Government reforms and projects affecting regional growth. The sub-committee will engage with the SmartGrowth Leadership Group periodically to ensure alignment and update on priorities.

### BACKGROUND

4. SmartGrowth Governance is led by the SmartGrowth Leadership Group (SLG) as a joint committee with Tauranga City Council, Western Bay of Plenty District Council, Bay of Plenty Regional Council and Tangata Whenua. Council has appointed Mayor Mahé Drysdale, Deputy Mayor Jen Scoular, Councillor Marten Rozeboom, and Councillor Glen Crowther (alternate) as its representatives on this joint committee.
5. The SLG holds the authority to establish subcommittees to assist in the delivery of SmartGrowth outcomes, including approving related terms of references for those subcommittees.
6. At its meeting on 4 April 2025, SLG considered a report "Establishing a Leading for Delivery Sub-committee" that recommended establishing a sub-committee of SLG and considered the terms of reference. The objective of the sub-committee is to direct delivery of priority projects outlined in the SmartGrowth Implementation and Funding Plan, the Priority Development Areas and Government's reforms and projects as they affect growth and development in the sub-region.
7. The scope of activity of the sub-committee is set out below:
  - (a) Driving delivery of the Implementation and Funding Plan.

- (b) Driving delivery of the Priority Development Areas.
  - (c) Driving the implementation of the sub-region's delivery of Government's programmes and reforms as they affect growth and development e.g. including but not limited to Regional Deal and Fast Track projects.
  - (d) Providing direction to the SmartGrowth Implementation Group on the prioritisation and programming of actions relating to the Implementation and Funding Plan, Regional Deal and Fast Track projects.
  - (e) Engaging with and reporting back to the SLG once or twice each year to maintain relationships, inform priorities, etc.
8. The full terms of reference of the sub-committee, adopted by the SLG, are set out in **Attachment 1**. This may be subject to refinement following initial meetings of the sub-committee and reporting back to the SLG.
9. The sub-committee will comprise four members (being one representative for each of the three councils, and one representative of the Combined Tangata Whenua Forum), with the ability to nominate alternates and/or to co-opt members in the future. Membership confirmed to date includes:
- (a) Bay of Plenty Regional Council: Councillor Stuart Crosby
  - (b) Combined Tangata Whenua Forum: To be confirmed
  - (c) Western Bay of Plenty District Council: To be confirmed.
10. The recommendations of this report seek to confirm Mahé Drysdale as Council's appointed member on the subcommittee, with Deputy Mayor Jen Scoular as the alternate. It is also noted that the terms of reference also allows for members of the subcommittee to be co-opted, as and when necessary.

## STATUTORY CONTEXT

11. Clause 30(1)(b) Schedule 7 of the Local Government Act 2002 provides the power to appoint committees, subcommittees, other subordinate decision-making bodies, and joint committees.

## STRATEGIC ALIGNMENT

12. This contributes to the promotion or achievement of the following strategic community outcome(s):

	Contributes
We are an inclusive city	✓
We value, protect and enhance the environment	✓
We are a well-planned city	✓
We can move around our city easily	✓
We are a city that supports business and education	✓

13. The Leading for Delivery Sub-committee forms part of the wider SmartGrowth governance structure and, as such, has a role to play in providing direction in relation to planning for growth of the sub-region, including those outcomes outlined above.

## FINANCIAL CONSIDERATIONS

14. There are no financial implications related to this decision.

## LEGAL IMPLICATIONS / RISKS

15. There are no legal implications related to this decision.

## TE AO MĀORI APPROACH

16. The Leading for Delivery Sub-committee includes Combined Tangata Whenua Forum representation alongside representation by Councils. This approach will ensure that a Māori world view and te ao Māori approach remains integrated within direction provided by the sub-committee.

## CLIMATE IMPACT

17. The Leading for Delivery Sub-committee forms part of the wider SmartGrowth governance structure and, as such, has a role to play in providing direction in relation to planning for growth, including consideration of climate change, reducing emissions and enhancing environmental outcomes.

## SIGNIFICANCE

18. The Local Government Act 2002 requires an assessment of the significance of matters, issues, proposals and decisions in this report against Council's Significance and Engagement Policy. Council acknowledges that in some instances a matter, issue, proposal or decision may have a high degree of importance to individuals, groups, or agencies affected by the report.
19. In making this assessment, consideration has been given to the likely impact, and likely consequences for:
  - (a) the current and future social, economic, environmental, or cultural well-being of the district or region
  - (b) any persons who are likely to be particularly affected by, or interested in, the decision.
  - (c) the capacity of the local authority to perform its role, and the financial and other costs of doing so.
20. In accordance with the considerations above, criteria and thresholds in the policy, it is considered that the decision is of low significance.

## ENGAGEMENT

21. Taking into consideration the above assessment, that the decision is of low significance, officers are of the opinion that no further engagement is required prior to Council making a decision.

## NEXT STEPS

22. Following a decision on the appointment, they representative will participate in meetings of the Leading for Delivery sub-committee. The sub-committee will engage with the SmartGrowth Leadership Group periodically to ensure alignment and update on priorities.

## ATTACHMENTS

1. **Attachment A - Leading for Delivery Subcommittee Terms of Reference 4 April 2025 - A18222020** [↓](#) 



# SmartGrowth Leading for Delivery Subcommittee Terms of Reference

## Background

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SmartGrowth has a strong reputation and track record for setting the strategic vision and direction for the growth and development of the Western Bay of Plenty sub-region.

In 2024, two foundation documents (the SmartGrowth Strategy and the Implementation and Funding Plan) were completed, focusing and readying the region for delivering the right things.

With the introduction of government reforms (Going for Housing Growth, Regional Deals, Resource Management Reform, etc), there is a need to ensure SmartGrowth is an organisation that embraces these changes and adapts its focus to realise opportunities for strategy delivery.

The Leading for Delivery Subcommittee is a subcommittee of the SmartGrowth Leadership Group and operates within the scope of the SmartGrowth Leadership Group Agreement 2023.

## Objective

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To direct delivery of priority projects outlined in the Implementation and Funding Plan, the Priority Development Areas and Government's reforms and projects as they affect growth and development in the sub-region.

## Scope of Activity:

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Driving delivery of the Implementation and Funding Plan.

Driving delivery of the Priority Development Areas.

Driving the implementation of the sub-region's delivery of Government's programmes and reforms as they affect growth and development, including but not limited to the Regional Deal and Fast Track projects. This provides a broader view of the outcomes.

Providing direction to the SmartGrowth Implementation Group on the prioritisation and programming of actions relating to the Implementation and Funding Plan, Regional Deal and Fast Track projects.

Engaging with and reporting back to the SmartGrowth Leadership Group once or twice each year to maintain relationships and inform priorities.



## Membership

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The subcommittee will comprise four (4) members:

- One representative as selected by each Council (3);
- One representative of the Combined Tangata Whenua Forum;
- Each party has the ability to nominate an alternate;
- The Subcommittee may co-opt one or more people, either permanently or temporarily.

A quorum for the Leading for Delivery Subcommittee shall be three (3) members, excluding co-opted members.

The Subcommittee will initially to be chaired as decided by the other members of the Subcommittee, but with the intention of appointing an Independent Chair in due course as may be required should a Regional Deal progress.

## Review

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A review of the Leading for Delivery Subcommittee terms of reference and its membership will be undertaken once relevant government reforms are more concrete and as soon as the outcome of the Western Bay Regional Deal is known.

## Meeting Frequency

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Quarterly, or as necessary and determined by the Independent Chair.

## Version

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4 April 2025



**12      DISCUSSION OF LATE ITEMS**

## 13 PUBLIC EXCLUDED SESSION

### Resolution to exclude the public

#### RECOMMENDATIONS

That the public be excluded from the following parts of the proceedings of this meeting.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
<b>13.1 - Public Excluded Minutes of the Council meeting held on 28 April 2025</b>	s7(2)(a) - The withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons  s7(2)(h) - The withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities	s48(1)(a) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
<b>13.2 - Public Excluded Minutes of the Extraordinary Council meeting held on 9 May 2025</b>	s7(2)(g) - The withholding of the information is necessary to maintain legal professional privilege	s48(1)(a) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
<b>13.3 - Disposal Classification 2140L Kairua Road, Tauranga</b>	s7(2)(i) - The withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	s48(1)(a) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
<b>13.4 - Litigation Report</b>	s7(2)(a) - The withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons  s7(2)(g) - The withholding of the information is necessary to maintain legal professional privilege  s7(2)(h) - The withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities  s7(2)(i) - The withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage,	s48(1)(a) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7

	negotiations (including commercial and industrial negotiations)	
<b>13.5 - Public Art Framework</b>	s7(2)(h) - The withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities	s48(1)(a) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
<b>13.6 - Appointment of Tangata Whenua Representative to SmartGrowth Leadership Group</b>	s7(2)(a) - The withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons	s48(1)(a) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
<b>Confidential Attachment 2 - 11.1 - Status update on actions from prior Council meetings</b>	s7(2)(h) - The withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities	s48(1)(a) the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7

**14 CLOSING KARAKIA**