



# **MINUTES**

**Wastewater Management Review  
Committee meeting  
Wednesday, 18 June 2025**

**Order of Business**

<b>1</b>	<b>Opening karakia .....</b>	<b>3</b>
<b>2</b>	<b>Apologies .....</b>	<b>3</b>
<b>3</b>	<b>Public forum.....</b>	<b>3</b>
<b>4</b>	<b>Acceptance of late items .....</b>	<b>3</b>
	4.1 Acceptance of Late Item.....	4
<b>5</b>	<b>Confidential business to be transferred into the open.....</b>	<b>4</b>
<b>6</b>	<b>Change to order of business.....</b>	<b>4</b>
<b>7</b>	<b>Declaration of conflicts of interest .....</b>	<b>4</b>
<b>8</b>	<b>Business.....</b>	<b>4</b>
	8.1 Appointment process for Chairperson and Deputy Chairperson of the Wastewater Management Review Committee .....	4
	8.2 Wastewater Management Review Committee - Update on LWDW And Marine and Coastal Act, 2011 (MACA) .....	5
	8.3 Wastewater Activity Report .....	6
<b>3</b>	<b>Discussion of late items .....</b>	<b>6</b>
<b>4</b>	<b>Closing karakia .....</b>	<b>6</b>

**MINUTES OF TAURANGA CITY COUNCIL  
WASTEWATER MANAGEMENT REVIEW COMMITTEE MEETING  
HELD AT THE TAURANGA CITY COUNCIL CHAMBERS, LEVEL 1 - 90 DEVONPORT ROAD,  
TAURANGA  
ON WEDNESDAY, 18 JUNE 2025 AT 1PM**

**MEMBERS PRESENT:** Mr Spencer Webster (Chair), Cr Rick Curach, Ms Lara Burkhardt, Mr Des Heke, Mr Whitiora McLeod, Cr Kevin Schuler, Cr Rod Taylor, Cr Hēmi Rolleston.

**IN ATTENDANCE:** Wally Potts (Action General Manager: Infrastructure), Radleigh Cairns (Manager: Drainage Services), Jane Groves (Stormwater Programme Leader), Jim Summers (Environmental Programme Leader), Keren Paekau (Team Leader: Te Pou Takawaenga), Clare Sullivan (Team Leader: Governance Services), Anahera Dinsdale (Governance Advisor)

Timestamps are included beside each of the items and relate to the recording of the meeting held on 4 June 2025 at [Council Website](#).

The Wastewater Management Review Committee appointed Mr Spencer Webster as acting Chair of this meeting until the completion of Item 8.1 – Appointment of Chair and Deputy Chair of the Wastewater Management Review Committee.

## **1 OPENING KARAKIA**

Cr Hēmi Rolleston opened the meeting with a karakia.

## **2 APOLOGIES**

Nil

## **3 PUBLIC FORUM**

Nil

## **4 ACCEPTANCE OF LATE ITEMS**

That the Wastewater Management Review Committee

Accepts the following late item for consideration at the meeting:

- Wastewater Activity Report

The above item was not included in the original agenda because it was not available at the time the agenda was issued, and discussion could be delayed until the next scheduled meeting of the Committee.

#### 4.1 Acceptance of Late Item

##### COMMITTEE RESOLUTION WW/25/2/1

Moved: Mr Spencer Webster

Seconded: Mr Des Heke

That the Wastewater Management Review Committee:

- (a) Accepts the late item "Wastewater Activity Report" and notes it would be included in the business section of the meeting.

**CARRIED**

#### 5 CONFIDENTIAL BUSINESS TO BE TRANSFERRED INTO THE OPEN

Nil

#### 6 CHANGE TO ORDER OF BUSINESS

Nil

#### 7 DECLARATION OF CONFLICTS OF INTEREST

Nil

#### 8 BUSINESS

TIMESTAMP: 2:25

##### 8.1 Appointment process for Chairperson and Deputy Chairperson of the Wastewater Management Review Committee

**Staff** Clare Sullivan, Team Leader: Governance Services

##### Key Points

- The report was taken as read.
- Staff opened the meeting to nominations.
- Nominations for Chair
  - Cr Rod Taylor nominated Mr Spencer Webster as Chair of the Wastewater Management Review Committee.
  - Seconded by Cr Rick Curach.
  - All members were in favour.
- Nominations for Deputy Chair
  - Cr Schuler nominated Cr Rick Curach as Deputy Chair for Wastewater Management Review Committee
  - Seconded by Cr Rod Taylor.
  - All members were in favour.

**COMMITTEE RESOLUTION WW/25/2/2**

Moved: Cr Kevin Schuler

Seconded: Cr Rod Taylor

That the Wastewater Management Review Committee:

- (a) Receives the report "Appointment process for Chairperson and Deputy Chairperson of the Wastewater Management Review Committee".
- (b) Recommends to Council that Mr Spencer Webster (Ngā Pōtiki) is appointed as the Chairperson of the Wastewater Management Review Committee.
- (c) Appoints Councillor Rick Curach as the Deputy Chairperson of the Wastewater Management Review Committee.

**CARRIED**

At 1.09PM, Mr Des Heke and Mr Whitiara McLeod entered the meeting.

TIMESTAMP: 4:30

**8.2 Wastewater Management Review Committee - Update on LWDW And Marine and Coastal Act, 2011 (MACA)**

**Staff** Wally Potts, Acting General Manager: Infrastructure  
Jane Groves, Stormwater Programme Leader),  
Radleigh Cairns, Manager: Drainage Services),

**Reason for decision**

- A resolution (b) was included to reflect discussion about current Resource Consents held by Council and whether they would be transferred to a potential CCO.

**Actions**

- That Council staff consider the Wastewater Management Review Committee in decision-making of the delivery model.

**COMMITTEE RESOLUTION WW/25/2/3**

Moved: Mr Des Heke

Seconded: Cr Rick Curach

That the Wastewater Management Review Committee:

- (a) Receives the report "Wastewater Management Review Committee - Update on LWDW And Marine and Coastal Act, 2011 (MACA)".
- (b) Provides input into the decision-making on the future of Wastewater Management Review Committee and Resource Consents before any potential transfers to a CCO.

**CARRIED**

TIMESTAMP: 40:40

### 8.3 Wastewater Activity Report

**Staff** Jim Summers, Environmental Programme Leader  
Jane Groves, Stormwater Programme Leader

PowerPoint Presentation

**Reason for decision**

- A further recommendation (b) was added to reflect discussion about the water services delivery model.

#### COMMITTEE RESOLUTION WW/25/2/4

Moved: Mr Spencer Webster

Seconded: Cr Rod Taylor

That the Wastewater Management Review Committee:

- (a) Receives the report "Wastewater Activity Report".
- (b) Recommends to staff that the Programme Business Case and Environmental Mitigation Enhancement Fund be considered in the water services delivery model.

**CARRIED**

#### Attachments

- 1 Item 8.3 - WWMRC June 2025 Presentation pdf

### 3 DISCUSSION OF LATE ITEMS

The Late item was discussed as part of Business Item 8.3.

### 4 CLOSING KARAKIA

Mr Des Heke closed the meeting with a karakia.

**The meeting closed at 2:28pm.**

**The minutes of this meeting were confirmed as a true and correct record at the Wastewater Management Review Committee meeting held on 10 September 2025.**

.....  
Mr Spencer Webster  
**CHAIR**