MINUTES

Ordinary Council meeting
Tuesday, 7 October 2025

Order of Business

MINUTES OF TAURANGA CITY COUNCIL
ORDINARY COUNCIL MEETING
HELD AT THE TAURANGA CITY COUNCIL CHAMBERS, LEVEL 1 - 90 DEVONPORT ROAD, TAURANGA
ON TUESDAY, 7 OCTOBER 2025 AT 9.30AM

MEMBERS PRESENT:	Mayor Mahé Drysdale, Deputy Mayor Jen Scoular, Cr Hautapu Baker, Cr Glen Crowther, Cr Rick Curach, Cr Steve Morris (online), Cr Marten Rozeboom, Cr Kevin Schuler, Cr Rod Taylor, Cr Hēmi Rolleston
IN ATTENDANCE:	Marty Grenfell (Chief Executive), Christine Jones (General Manager: Strategy, Partnerships & Growth), Sarah Omundsen (General Manager: Regulatory & Community Services), Barbara Dempsey (Acting General Manager: Operations & Infrastructure), Alison Law (Head of Spaces & Places) , Ana Hancock (Team Leader: Design), Keren Paekau (Acting Head of Strategic Māori Engagement), Jeremy Boase (Head of Strategy, Governance & Climate Resilience), Shawn Geard (Manager: Transport System Operations), Jane Barnett (Policy Analyst), Sarah Holmes (Governance & CCO Services Team Leader), Clare Sullivan (Senior Governance Advisor), Caroline Irvin (Governance Advisor)

Timestamps are included beside each of the items and relate to the recording of the meeting held on 7 October on the Council's YouTube channel

1 OPENING KARAKIA

Cr Rolleston opened the meeting with a karakia.

Acknowledgements

The Mayor congratulated Tauranga writer Anne Cleary, who was announced as the winner of the Allen & Unwin fiction prize for her manuscript for Apple Man.

The Mayor also congratulated Leroy Carter who made his All Blacks debut recently and Emoni Narawa, for their achievements in recent test matches and wished them well for the future.

2 APOLOGIES

Nil

3 PUBLIC FORUM

Timestamp - 8 minutes

3.1 Graham Wilkinson on behalf of Generus Living

- Graham Wilkinson from Generus Living, together with Russell Maxwell, Chairperson for the Pacific Lakes Village Residents and Mike Burgess, Chairperson for the Pacific Coast Village spoke to Council.
- Mr Wilkinson noted that since 2015 they had been promised kerb and channelling of Maranui Street, in front of Pacific Coast Village, but it had been frequently rescheduled. They acknowledged it was a large undertaking.
- They are in the process of completing a large community facility by the end of November at Pacific Lakes Village which is across the road from the Pacific Coast Village on Grenada Road. A significant number of residents from both villages regularly walk backwards and forwards between the complexes.
- Traffic moves very fast along Grenada Road and there is heavy usage, particularly in the morning and afternoon peak periods. There are currently two traffic refuges on Grenada Road.
- Generus Living hired a traffic consultant and looked at four options for making the crossings safer. They requested that Council install raised platforms and pedestrian crossings at the site of both traffic refuges. They estimate the cost of the two platforms to be approximately $80,000.
- Generus Living offered to contribute $20,000 to the cost of the two crossings. Council staff attended a meeting onsite and provided advice.
- Mr Wilkinson acknowledged that each of the options had a risk reduction factor but the raised crossing, together with the refuge, was quite close to a pedestrian crossing with lights.

4 ACCEPTANCE OF LATE ITEMS

RESOLUTION CO/25/25/1

Moved: Deputy Mayor Jen Scoular
Seconded: Cr Rick Curach

That the Council:

Accepts the following late item for consideration at the meeting:

- Authorise International Air Travel for Mayor and Councillors to Wollongong, Australia

The above item was not included in the original agenda because it was not available at the time the agenda was issued, and discussion could be delayed until the next scheduled meeting of the Committee because a decision was required in regard to this item.

CARRIED

5 CONFIDENTIAL BUSINESS TO BE TRANSFERRED INTO THE OPEN

Nil

6 CHANGE TO THE ORDER OF BUSINESS

Nil

7 CONFIRMATION OF MINUTES

Timestamp - 22 minutes

7.1 Minutes of the Extraordinary Council meeting held on 15 August 2025

RESOLUTION CO/25/25/2

Moved: Cr Hēmi Rolleston
Seconded: Cr Rod Taylor

That the Minutes of the Extraordinary Council meeting held on 15 August 2025 be confirmed as a true and correct record subject to the following amendments:

- confirmation and addition to recommendation CO/25/0/5 after the words Thames-Coromandel District Council, the words “subject to confirmation by Western Bay of Plenty District Council; and
- addition of a timestamp above the resolutions that Deputy Mayor Scoular took no part in.

For: Mayor Mahé Drysdale, Cr Hautapu Baker, Cr Glen Crowther, Cr Steve Morris, Cr Hēmi Rolleston, Cr Marten Rozeboom, Cr Kevin Schuler and Cr Rod Taylor

Abstain: Deputy Mayor Jen Scoular

CARRIED

Timestamp – 26 minutes

7.2 Minutes of the Council meeting held on 16 September 2025

RESOLUTION CO/25/25/3

Moved: Cr Glen Crowther
Seconded: Cr Hēmi Rolleston

That the Minutes of the Council meeting held on 16 September 2025 be confirmed as a true and correct record subject to:

- noting that in relation to Item 11.4 staff agreed to provide elected members with parking occupancy rates in various locations, when available.

CARRIED

8 DECLARATION OF CONFLICTS OF INTEREST

Nil

9 DEPUTATIONS, PRESENTATIONS, PETITIONS

Nil

10 RECOMMENDATIONS FROM OTHER COMMITTEES

Nil

11 BUSINESS

Timestamp – 29 minutes

11.1 Omanawa Falls Reserve name change

Staff Alison Law, Head of Spaces and Places
Ana Hancock, Team Leader: Design
Keren Paekau, Acting Head of Strategic Māori Engagement

Moved: Cr Hēmi Rolleston
Seconded: Cr RodTaylor

That the Council:

(a) Receives the report "Omanawa Falls Reserve name change".

(b) Approves changing the name “Omanawa Falls Reserve” to “Te Rere o Ōmanawa.

AN AMENDMENT WAS MOVED:
Moved: Cr Steve Morris
Seconded: Cr Glen Crowther

That the Council

(c) Acknowledge that Council reference the name as “Te Rere o Ōmanawa **(**Ōmanawa Falls Reserve).”

RESOLUTION CO/25/25/4

Moved: Cr Hēmi Rolleston
Seconded: Deputy Mayor Jen Scoular

That the Council:

(a) Lets the report lie on the table.

CARRIED

Timestamp - 1 hour 25 minutes

11.2 Elected Members' Code of Conduct

Staff Jeremy Boase, Head of Strategy, Governance & Climate Resilience

Moved: Mayor Mahé Drysdale

Seconded: Deputy Mayor Jen Scoular

That the Council:

(a) Receives the report "Elected Members' Code of Conduct".

and

(b) Adopts the updated Code of Conduct (Attachment 1 of this report); and

(c) Agrees that the Independent Investigator's recommendations are

(ii) Non-binding on the Council

(d) Provides for a committee to consider and decide on complaints of breaches under the Code of Conduct and

(ii) defers establishing a committee to consider and decide on complaints of breaches under the Code of Conduct (either binding or non-binding on the Council).

For: Mayor Mahé Drysdale, Deputy Mayor Jen Scoular, Cr Hautapu Baker and Cr Rod Taylor

Against: Cr Glen Crowther, Cr Rick Curach, Cr Steve Morris, Cr Hēmi Rolleston, Cr Marten Rozeboom and Cr Kevin Schuler

LOST

RESOLUTION CO/25/25/5

Moved: Mayor Mahé Drysdale
Seconded: Cr Hautapu Baker

That the Council:

(a) Receives the report "Elected Members' Code of Conduct".

and

(e) Reconfirms the existing Code of Conduct (included as Attachment 3 of this report).

CARRIED

Pursuant to Standing Order 3.2 this resolution required and received a vote of not less than 75% of the members present and voting.

At 11.10am the meeting adjourned.

At 11.22am the meeting reconvened.

Timestamp - 1 hour and 56 minutes

11.3 Standing Orders

Staff Jeremy Boase, Head of Strategy, Governance & Climate Resilience

Moved: Cr Rod Taylor
Seconded: Mayor Mahé Drysdale

That the Council:

(a) Receives the report "Standing Orders ".

(b) Adopts the Standing Orders (Attachment 1 of this report) with the following retentions and changes:

(i) Based on the plain English version based on Local Government New Zealand's template which includes additions to the “principles” section and retains the free speech principle.

(ii) Change the time frame when the Council must resolve to continue a meeting from eight to six hours (Standing Order 4.2 (b))

(iii) Retain the delegation to the Chief Executive during the election interregnum period (Standing Order 6.6)

(iv) Add new Standing Orders 8.9 to 8.12 relating to urgent meetings following an election that may be called as set out in the legislation but not previously in Standing Orders.

(v) Add quorum provisions for the Mayor appointed as a member of a joint committee solely due to section 41A (5) of the Local Government Act 2002 (where the Mayor is a member of each committee) they are not counted towards the quorum (Standing Order 11.4).

(vi) Retain the leave of absence provisions in Standing Order 13.3.

(vii) Retain the apologies provisions in Standing Order 13.5.

(viii) Retain the right for members to attend by audio-visual link (Standing Order 13.7)

(ix) Add quorum provisions which enables members to be counted towards a quorum when attending meetings by electronic link (Standing Order 13.8).

(x) Change time limits for public forum/delegations' speakers to five minutes (excluding questions) with a limit of two speakers per organisation and tighten up restrictions on who can speak at the Mayor/Chair's discretion (Standing Orders 15.1, 15.2, 16.1 and 16.2).

(xi) Add that for petitions presented in an electronic format, the petitioner must indicate as best they can when presenting the petition how many signatories live within the Tauranga City Council boundaries (Standing Orders 17.1 (b)).

(xii) Retain the casting vote provision for the Mayor/Chair (Standing Order 19.3).

(xiii) Retain the recording of a division if the vote is not unanimous (Standing Order 19.4 (e)).

(xiv) Retain the ability to use a suitable electronic voting system (Standing Order 19.4)

(xv) Add references to Code of Conduct previously removed in 2021 as these did not apply to Commissioners (Standing Orders 20.2 – 20.3).

(xvi) Add time limits of five minutes when speaking to motions and amendments (Standing Order 21.2).

(xvii) Retain Option C for motions and amendments (Standing Order 22.4) and Appendix 5.

(xviii) Add new Standing order 23.5 enabling the meeting to amend a motion subject to the agreement of the mover and seconder.

(xix) Add additional "reasons for not accepting an amendment" to Standing Order 23.6

(xx) Add in where "reasons for decisions" are able to be included in a resolution (Standing Order 23.13).

(xxi) Add criteria on what is included in Minutes, agreed at the Council workshop on 3 December 2024 (Standing Order 28.2).

(xxii) Retain Appendix 8 on workshops and add a few additional points as set out in the Guide to Standing Orders relating to workshops.

AN AMENDMENT WAS MOVED

RESOLUTION CO/25/25/6

Moved: Cr Glen Crowther
Seconded: Cr Rick Curach

That the Council:

(xxiii) Amend Standing Order 15.2 c) to read "the speaker is personally criticising staff".

For: Mayor Mahé Drysdale, Deputy Mayor Jen Scoular, Cr Hautapu Baker, Cr Glen Crowther, Cr Steve Morris, Cr Hēmi Rolleston, Cr Kevin Schuler and Cr Rod Taylor

Against: Cr Marten Rozeboom

CARRIED

Additional Note: This change also applies to Standing Orders 16.2 b)

The substantive motion, as amended, was then put to the Council.

RESOLUTION CO/25/25/7

Moved: Cr Rod Taylor
Seconded: Mayor Mahé Drysdale

That the Council:

(a) Receives the report "Standing Orders ".

(b) Adopts the Standing Orders (Attachment 1 of this report) with the following retentions and changes:

(i) Based on the plain English version based on Local Government New Zealand's template which includes additions to the “principles” section and retains the free speech principle.

(ii) Change the time frame when the Council must resolve to continue a meeting from eight to six hours (Standing Order 4.2 (b))

(iii) Retain the delegation to the Chief Executive during the election interregnum period (Standing Order 6.6)

(iv) Add new Standing Orders 8.9 to 8.12 relating to urgent meetings following an election that may be called as set out in the legislation but not previously in Standing Orders.

(v) Add quorum provisions for the Mayor appointed as a member of a joint committee solely due to section 41A (5) of the Local Government Act 2002 (where the Mayor is a member of each committee) they are not counted towards the quorum (Standing Order 11.4).

(vi) Retain the leave of absence provisions in Standing Order 13.3.

(vii) Retain the apologies provisions in Standing Order 13.5.

(viii) Retain the right for members to attend by audio-visual link (Standing Order 13.7)

(ix) Add quorum provisions which enables members to be counted towards a quorum when attending meetings by electronic link (Standing Order 13.8).

(x) Change time limits for public forum/delegations' speakers to five minutes (excluding questions) with a limit of two speakers per organisation and tighten up restrictions on who can speak at the Mayor/Chair's discretion (Standing Orders 15.1, 15.2, 16.1 and 16.2).

(xi) Add that for petitions presented in an electronic format, the petitioner must indicate as best they can when presenting the petition how many signatories live within the Tauranga City Council boundaries (Standing Orders 17.1 (b)).

(xii) Retain the casting vote provision for the Mayor/Chair (Standing Order 19.3).

(xiii) Retain the recording of a division if the vote is not unanimous (Standing Order 19.4 (e)).

(xiv) Retain the ability to use a suitable electronic voting system (Standing Order 19.4)

(xv) Add references to Code of Conduct previously removed in 2021 as these did not apply to Commissioners (Standing Orders 20.2 – 20.3).

(xvi) Add time limits of five minutes when speaking to motions and amendments (Standing Order 21.2).

(xvii) Retain Option C for motions and amendments (Standing Order 22.4) and Appendix 5.

(xviii) Add new Standing order 23.5 enabling the meeting to amend a motion subject to the agreement of the mover and seconder.

(xix) Add additional “reasons for not accepting an amendment” to Standing Order 23.6

(xx) Add in where “reasons for decisions” are able to be included in a resolution (Standing Order 23.13).

(xxi) Add criteria on what is included in Minutes, agreed at the Council workshop on 3 December 2024 (Standing Order 28.2).

(xxii) Retain Appendix 8 on workshops and add a few additional points as set out in the Guide to Standing Orders relating to workshops.

(xxiii) Amend Standing Order 15.2 c) to read “the speaker is personally criticising staff”.

For: Mayor Mahé Drysdale, Deputy Mayor Jen Scoular, Cr Hautapu Baker, Cr Hēmi Rolleston, Marten Rozeboom Cr Kevin Schuler and Cr Rod Taylor

Against: Cr Glen Crowther, Cr Steve Morris,

CARRIED

Pursuant to Standing Order 3.2 this resolution required and received a vote of not less than 75% of the members present and voting.

Timestamp - 2 hours and 28 minutes

11.4 Elected Members' Expenses and Resources Policy - proposed leave of absence section

Staff Jeremy Boase, Head of Strategy, Governance & Climate Resilience

RESOLUTION CO/25/25/8

Moved: Cr Glen Crowther
Seconded: Cr Marten Rozeboom

That the Council:

(a) Receives the report "Elected Members' Expenses and Resources Policy - proposed leave of absence section".

(b) Adopts Tauranga City Council’s Elected Members’ Expenses and Resources Policy 2025 (**Attachment 1**) to take effect immediately.

CARRIED

Timestamp - 2 hours and 41 minutes

11.5 Street Use and Public Places Bylaw Review: Issues and Options

Staff Sarah Omundsen, General Manager Regulatrtory and Community Services

Shawn Geard, Manager: Traanport Systems Operations
Jane Barnett, Policy Analyst

RESOLUTION CO/25/25/9

Moved: Mayor Mahé Drysdale
Seconded: Cr Marten Rozeboom

That the Council:

(a) Receives the report "Street Use and Public Places Bylaw Review: Issues and Options".

(b) Approves the following options for the purpose of developing a draft bylaw:

No.	Issue	Option
1	Definition of pedestrian way	**Option 1B:** Amend the pedestrian way definition to 1.8 metres wide and located 1.5 metres from any shop front, unless otherwise specified by Council resolution.
2	Definition of a mobile shop	**Option 2B:** Amend the definition of a mobile shop to include services – '*a vehicle from which goods or services are offered for sale.*'
3	Approach to setting rules for street dining	**Option 3D:** Allow ***all businesses*** (including current LTO areas) to use a set area and any additional area would require an LTO.
4	Approach to setting rules for retail displays	**Option 4D:** Allow some area for retail display and require a permit/LTO for any additional area.
5	Approach to set rules for non-retail displays	**Option 5E:** Allow a set area for non-retail display and require a permit/LTO for any additional area.
6	Approach to setting rules for signs	**Option 6A:** Current approach with general conditions and permission for set types of signs. (*Status quo*) ***Note:*** *As part of the review process the general sign conditions in the bylaw will be clarified and updated.*
7	Approach to setting rules for real estate signs	**Option 7B:** Clarify the current rules by amending the bylaw to include: • a definition of a real estate sign • a maximum number of real estate signs for each premises • placement, number and duration conditions for open homes and auctions signs • conditions of an open home or auction real estate sign

(c) Request that a draft bylaw be prepared based on the direction provided and then presented to Council for consideration prior to adoption for consultation.

CARRIED

Timestamp - 3 hours and 41 minutes

11.6 Endorsement for New Civil Defence Emergency Management Controllers & Recovery Managers

Staff Sarah Omundsen, General Manager Regulatory and Community Services

RESOLUTION CO/25/25/10

Moved: Cr Rick Curach
Seconded: Cr Kevin Schuler

That the Council:

(a) Receives the report "Endorsement for New Civil Defence Emergency Management Controllers & Recovery Managers".

(b) Endorse the appointment of the following Local Controllers for Tauranga City Council:

(i) Tom McEntyre – City Operations Delivery Manager

(ii) Deidre Ewart - Head of Regulatory Support & Compliance Services

(iii) Steve Pearce - Head of Building Services

(iv) Gareth Wallis - Head of Community Hubs, Arts, Heritage & Events

(c) Endorse the appointment of the following Local Recovery Managers for Tauranga City Council:

(i) Nelita Byrne - Manager of Venues and Events

(ii) Alana Rapson - Team Leader – Community Development

(iii) Daniel Pearce - Team Leader – Emergency Management

Attachment 2 is to stay in public excluded to protect the privacy of natural persons.

CARRIED

Timestamp - 3 hours and 46 minutes

12 DISCUSSION OF LATE ITEMS

The Mayor took no part in item 12.1. Deputy Mayor Jen Scoular assumed the chair for the consideration of this item.

12.1 Authorise International Air Travel for Mayor and two Councillors to Wollongong, Australia

Staff Jeremy Boase, Head of Strategy, Governance & Climate Resilience

RESOLUTION CO/25/25/11

Moved: Deputy Mayor Jen Scoular
Seconded: Cr Rod Taylor

That the Council:

(a) Receives the report "Authorise International Air Travel for Mayor and two Councillors to Wollongong, Australia".

(b) Authorises the Mayor’s and Councillor’s Rolleston and Schuler international air travel of $ (airfares $4,393.67 and accommodation $8,485.44) to Wollongong, Australia from 15 October 2025 to 20 October 2025.

For: Deputy Mayor Jen Scoular, Cr Hautapu Baker, Cr Glen Crowther, Cr Steve Morris, Cr Marten Rozeboom, and Cr Rod Taylor

Abstain: Mayor Mahé Drysdale, Cr Hēmi Rolleston and Cr Kevin Schuler

CARRIED

The Mayor resumed the Chair.

The Mayor acknowledged Nic Johanson who was leaving Council after 6 and a half years and wished him well.

13 CLOSING KARAKIA

Cr Hēmi Rolleston closed the meeting with a karakia.

The meeting closed at 1.18 pm.

The minutes of this meeting were confirmed as a true and correct record at the Ordinary Council meeting held on 29 October 2025.

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Mayor Mahé Drysdale
CHAIR