



Tauranga City

DRAFT MINUTES

**City Delivery Committee meeting
Tuesday, 10 March 2026**

UNCONFIRMED

Order of Business

1	Opening karakia	3
2	Apologies	3
3	Public forum	4
4	Acceptance of late items	4
5	Confidential business to be transferred into the open	4
6	Change to order of business	4
7	Confirmation of minutes	4
	7.1 Minutes of the City Delivery Committee meeting held on 15 December 2025.....	4
8	Declaration of conflicts of interest	5
9	Deputations, presentations, petitions	5
	9.1 Presentation: Strand Extension - Oil Spill Response Project Update from Bay of Plenty Regional Council	5
10	Business	6
	10.1 Status Update on Actions from prior City Delivery Committee Meetings.....	6
	10.2 Quarter 2 Financial Monitoring	6
	10.3 2nd Quarter 2025/26 Capital Programme Performance.....	7
	10.4 Wharepai Domain	7
	10.5 Play Space Investment Programme - FY26-27.....	8
	10.6 Major Projects Update - Transport.....	9
	10.7 Resource and Building Consent: 6-monthly update	10
	10.8 Rapidly Deployable Project Endorsement	10
	10.9 Hairini Slip Lane Trial - Update.....	11
	10.10 Six-Monthly Non-Financial Performance Report 2025/26	11
	10.11 Annual Residents Survey 2025/26 - Wave Two Results.....	11
11	Discussion of late items	12
	11.1 TMOTP Landscaping Report.....	12
12	Public excluded session	12
	12.1 Public Excluded Minutes of the City Delivery Committee meeting held on 15 December 2025.....	13
	12.2 Partnership Agreement Renegotiation.....	13
13	Closing karakia	13

**MINUTES OF TAURANGA CITY COUNCIL
CITY DELIVERY COMMITTEE MEETING
HELD AT THE TAURANGA CITY COUNCIL CHAMBERS, LEVEL 1 - 90 DAVENPORT ROAD,
TAURANGA
ON TUESDAY, 10 MARCH 2026 AT 9:30 AM**

MEMBERS PRESENT: Deputy Chair Kevin Schuler (Chair), Deputy Mayor Jen Scoular, Mayor Mahé Drysdale, Cr Hautapu Baker, Cr Glen Crowther (online), Cr Rick Curach, Cr Steve Morris, Cr Marten Rozeboom, Cr Rod Taylor, Cr Hēmi Rolleston, Tangata Whenua Representative Ms Jacqui Rolleston-Steed

IN ATTENDANCE: Marty Grenfell (Chief Executive), Sarah Omundsen (General Manager: Regulatory & Community Services), Craig Rice (Chief Operating & Financial Officer), Reneke van Soest (General Manager: Operations & Infrastructure), Kathryn Sharplin (Head of Finance), Tracey Hughes (Manager: Organisational Financial Performance and Corporate), Sheree Covell (Treasury & Financial Compliance Manager), Susan Braid, (Finance Lead Capital Performance and Community Investment), Alex Johnston (Capital Programme Assurance Division - Team Lead), Ana Hancock (Team Leader: Design), Emily McLean (Manager: Urban Centres Development), Sonya McCall (Open Space & Community Facilities Planner), Ross Hudson (Manager: Strategic Planning and Partnerships, Spaces and Places), Alison Law (Head of Spaces & Places), Chris Barton (Portfolio Manager: Infrastructure), Alex Miller (Head of Environmental Planning), Karen Hay (Manager: Transport Strategy & Assurance), Mike Seabourne (Head of Transport), Graeme Frith (Major Projects Director), Kurt Graham (Project Manager), Josh Logan (Team Leader: Policy & Corporate Planning), Clare Sullivan (Senior Governance Advisor), Caroline Irvin (Governance Advisor).

EXTERNAL:

Bay of Plenty Regional Council staff:

- Reuben Fraser, General Manager Regulatory Services
- Scott Robinson, Maritime Operations Team Leader
- Annabel Taylor, Manager Special Projects
- Dan Rapson, Deputy Harbour Master

Timestamps are included at the start of each item and signal where the agenda item can be found in the recording of the meeting held on 10 March 2026 on [Council's YouTube Channel](#).

1 OPENING KARAKIA

Cr Steve Morris opened the meeting with a karakia.

2 APOLOGIES

Nil

3 PUBLIC FORUM

Nil

4 ACCEPTANCE OF LATE ITEMS

That the City Delivery Committee:

accepts the following late item for consideration at the meeting:

- TMOTP Landscaping Report

The above item was not included in the original agenda because it was not available at the time the agenda was issued, and discussion could not be delayed until the next scheduled meeting of the Committee because a decision was required in regard to this item.

ACCEPTANCE OF A LATE ITEM

COMMITTEE RESOLUTION CDC/26/0/1

Moved: Deputy Chair Kevin Schuler

Seconded: Cr Rod Taylor

That the City Delivery Committee:

accepts the following late item for consideration at the meeting:

- TMOTP Landscaping Report.

CARRIED

5 CONFIDENTIAL BUSINESS TO BE TRANSFERRED INTO THE OPEN

Nil

6 CHANGE TO ORDER OF BUSINESS

Nil

7 CONFIRMATION OF MINUTES

7.1 Minutes of the City Delivery Committee meeting held on 15 December 2025

COMMITTEE RESOLUTION CDC/26/0/2

Moved: Deputy Mayor Jen Scoular

Seconded: Cr Hautapu Baker

That the Minutes of the City Delivery Committee meeting held on 15 December 2025 be confirmed as a true and correct record.

CARRIED

8 DECLARATION OF CONFLICTS OF INTEREST

Nil

9 DEPUTATIONS, PRESENTATIONS, PETITIONS

Timestamp: 8 minutes

9.1 Presentation: Strand Extension - Oil Spill Response Project Update from Bay of Plenty Regional Council

Bay of Plenty Regional Council (BOPRC) staff:

- Reuben Fraser, General Manager Regulatory Services
- Scott Robinson, Maritime Operations Team Leader
- Annabel Taylor, Manager special Projects
- Dan Rapson, Deputy Harbour Master

PowerPoint Presentation: Waterfront Development for Emergency Response Facility (attachment).

BOPRC staff provided the Committee with an overview of the project and answered questions:

- The project aimed to improve emergency response capabilities for oil spills in the harbour area and involved upgrading maritime facilities, including a safer boat ramp, a berthing area for emergency response vessels, and improved access for rapid deployment.
- There was an increased risk to the environment due to the shipping industry reverting to using low-sulphur fuel oil, which was harder to clean up. Last year, the team responded to 74 oil spills, with only one requiring full deployment of recovery gear.
- Current response times for deploying oil spill recovery equipment were two to three hours, mainly due to logistical challenges in accessing and assembling gear at the port. There was no space available to store equipment at the Bridge Marina.
- The project would permanently moor two main response vessels and the oil skimmer at a new pontoon, reducing response time to as little as 15 minutes. Other upgrades included a boat wash-down bay (for salt removal only), improved rock revetment to mitigate erosion, and public access to the improved boat ramp.
- The project was fully funded by the Bay of Plenty Regional Council, with no exclusion of public use for the boat ramp.
- Consultation had been undertaken with iwi, local residents, and recreational users, including rowers, to address concerns about environmental impacts and access. Based on feedback from iwi, design changes had been made to avoid seabed drilling and the use of a floating pontoon.
- The project was awaiting a license to occupy from Tauranga City Council (TCC) before proceeding to the consent process. If granted, construction was expected to begin at the end of the year, following tendering. If not, alternative options would be considered.

Attachments

- 1 Bay of Plenty Regional Council Presentation - Maritime Emergency Response Facility

10 BUSINESS

Timestamp: 29 minutes

10.1 Status Update on Actions from prior City Delivery Committee Meetings

Staff Craig Rice, Chief Operating & Financial Officer

Action Follow-Ups

- Communication to Residents:
 - Ensure clear communication to the community about positive developments, especially reductions in Annual Plan costs, consultant expenses, and in-housing of city operations.
 - Waiting on the new communication and engagement strategy before closing this action.
- Tauranga Māori Business Association Engagement:
 - Staff to connect with Councillor Rolleston and Councillor Schuler regarding a 'business after 5 event'.
 - Action remains in progress; follow-up required to confirm completion.

Actions requested

- Cost Saving Working Group:
 - That staff ensure the breakdown of cost savings is distributed to all Elected Members, not just the working group, and reported at every City Delivery Committee meeting.
 - That the updates and cost breakdowns be shared with all Elected Members for transparency.

COMMITTEE RESOLUTION CDC/26/0/3

Moved: Cr Hautapu Baker

Seconded: Cr Rod Taylor

That the City Delivery Committee:

- (a) Receives the report "Status Update on Actions from prior City Delivery Committee Meetings".

CARRIED

Timestamp: 36 minutes

10.2 Quarter 2 Financial Monitoring

Staff Kathryn Sharplin, Head of Finance
Tracey Hughes, Manager: Organisational Financial Performance and Corporate
Sheree Covell, Treasury & Financial Compliance Manager
Susan Braid, Finance Lead Capital Performance and Community Investment

COMMITTEE RESOLUTION CDC/26/0/4

Moved: Deputy Mayor Jen Scoular

Seconded: Mayor Mahé Drysdale

That the City Delivery Committee:

- (a) Receives the report "Quarter 2 Financial Monitoring".
- (b) Agrees that any additional spend in operating costs in 25/26 are met by reductions in other areas unless approved by Council.

For: Deputy Mayor Jen Scoular, Mayor Mahé Drysdale, Cr Hautapu Baker, Cr Glen Crowther, Cr Rick Curach, Cr Steve Morris, Cr Hēmi Rolleston and Tangata Whenua Representative Jacqui Rolleston-Steed.

Against: Cr Kevin Schuler, Cr Marten Rozeboom and Cr Rod Taylor.

CARRIED 8/3

Timestamp: 1 hour and 22 minutes

10.3 2nd Quarter 2025/26 Capital Programme Performance

Staff Alex Johnston, Capital Programme Assurance Division - Team Lead

COMMITTEE RESOLUTION CDC/26/0/5

Moved: Cr Marten Rozeboom

Seconded: Cr Rod Taylor

That the City Delivery Committee:

- (a) Receives the report "2nd Quarter 2025/26 Capital Programme Performance".

CARRIED

Timestamp: 1 hour 28 minutes

10.4 Wharepai Domain

Staff Ana Hancock, Team Leader: Design
Emily McLean, Manager: Urban Centres Development

Actions Requested:

That staff :

- Engage with local health and social service providers to offer the fallen trees as firewood to community members in need, prior to the material being removed from the site.
- Look at options for working around the power box.
- Follow up with the arborist team regarding the London Plane trees (directly outside the Court House) and their removal.

COMMITTEE RESOLUTION CDC/26/0/6

Moved: Deputy Chair Kevin Schuler

Seconded: Cr Marten Rozeboom

That the City Delivery Committee:

- (a) Receives the report "Wharepai Domain".
- (b) Endorses **Option 2** for the upgrade of the Wharepai and Tauranga Domain frontage.
- (c) Notes that components may be delivered in stages depending on budget availability.
- (d) Notes that the FY26/27 budget is currently proposed for de-prioritisation, which impacts delivery timelines.

For: Cr Kevin Schuler, Cr Hautapu Baker, Cr Steve Morris, Cr Marten Rozeboom, Cr Rod Taylor, Cr Hēmi Rolleston and Tangata Whenua Representative Jacqui Rolleston-Steed

Against: Mayor Mahé Drysdale, Deputy Mayor Jen Scoular, Cr Glen Crowther and Cr Rick Curach

CARRIED 7/4

At 11.44am the meeting adjourned.

At 12.16pm the meeting resumed in open.

Timestamp: 2 hours and 49 minutes

10.5 Play Space Investment Programme - FY26-27

Staff Sonya McCall, Open Space & Community Facilities Planner
Ross Hudson, Manager: Strategic Planning and Partnerships, Spaces and Places
Alison Law, Head of Spaces & Places

RECOMMENDATIONS

That the City Delivery Committee:

- a) Receives the report "Play Space Investment Programme - FY26-27".
- b) Agrees the priorities for the FY27 play investment programme, noting implementation timeframes will depend on the finalisation of Annual Plan 2027.
- c) Agrees to progress with the development of a new major play space at Sydenham Botanic Park and to engage on an alternative option at Lees Park that does not include a young children's playground.

A MOTION WAS PROPOSED

Moved: Cr Morris
Seconded: Cr Curach

That the following sentence is added to resolution (b):

- i. Aligns the play space and enhancement works at Hopukiore / Mount Drury with the timing of future access arrangements for Mauao.

For: Deputy Mayor Jen Scoular, Mayor Mahé Drysdale, Cr Glen Crowther, Cr Rick Curach, Cr Steve Morris, Cr Marten Rozeboom, Cr Rod Taylor, Cr Hēmi Rolleston and Tangata Whenua Representative Jacqui Rolleston-Steed.

Against: Cr Kevin Schuler and Cr Hautapu Baker.

CARRIED 9/2

The substantive motion was put as follows:**COMMITTEE RESOLUTION CDC/26/0/7**

Moved: Deputy Chair Kevin Schuler
Seconded: Cr Rod Taylor

That the City Delivery Committee:

- a) Receives the report "Play Space Investment Programme - FY26-27".
- b) Agrees the priorities for the FY27 play investment programme, noting implementation timeframes will depend on the finalisation of Annual Plan 2027; and
 - i. Aligns the play space and enhancement works at Hopukiore / Mount Drury with the timing of future access arrangements for Mauao.
- c) Agrees to progress with the development of a new major play space at Sydenham Botanic Park and to engage on an alternative option at Lees Park that does not include a young children's playground.

CARRIED

Timestamp: 3 hours and 34 minutes

10.6 Major Projects Update - Transport

Staff Chris Barton, Portfolio Manager: Infrastructure

COMMITTEE RESOLUTION CDC/26/0/8

Moved: Cr Steve Morris
Seconded: Cr Hautapu Baker

That the City Delivery Committee:

- (a) Receives the report "Major Projects Update - Transport".

CARRIED

Timestamp: 3 hours and 51 minutes

10.7 Resource and Building Consent: 6-monthly update

Staff Alex Miller, Head of Environmental Planning
Sarah Omundsen, General Manager: Regulatory & Community Services

At 1.20pm, Mayor Mahé Drysdale withdrew from the meeting.

At 1.26pm, Mayor Mahé Drysdale re-entered the meeting.

COMMITTEE RESOLUTION CDC/26/0/9

Moved: Cr Marten Rozeboom

Seconded: Cr Rick Curach

That the City Delivery Committee:

- (a) Receives the report "Resource and Building Consent: 6-monthly update".

CARRIED

Timestamp: 4 hours

10.8 Rapidly Deployable Project Endorsement

Staff Karen Hay, Manager: Transport Strategy & Assurance
Mike Seabourne, Head of Transport

COMMITTEE RESOLUTION CDC/26/0/10

Moved: Deputy Mayor Jen Scoular

Seconded: Cr Marten Rozeboom

That the City Delivery Committee:

- (a) Receives the report "Rapidly Deployable Project Endorsement".
- (b) Endorses delivery of the next tranche of rapidly deployable projects, outlined in Figure 1 of this report, with a total value of \$753K. These include:
 - (i) Tweed Street zebra crossings, which are scheduled for delivery over two financial years.
 - (ii) The Vale Street project to progress through the design phase to position it for consultation and potential delivery in FY27, pending funding approval.
 - (iii) The Monawai Street zebra crossing and the Joyce Road footpath, which are targeted for completion within this financial year.
 - (iv) Close-out of residual works from the previous LCLR programme, including the Maranui Street and Palm Springs Boulevard/Papamoa Beach Road pedestrian crossings.

CARRIED

Timestamp: 4 hours 17 minutes

10.9 Hairini Slip Lane Trial - Update

Staff Kurt Graham, Project Manager
Mike Seabourne, Head of Transport

COMMITTEE RESOLUTION CDC/26/0/11

Moved: Cr Hautapu Baker

Seconded: Cr Rod Taylor

That the City Delivery Committee:

- (a) Receives the report "Hairini Slip Lane Trial - Update".
- (b) Approves extending the current trial until construction of the Fifteenth Avenue to Welcome Bay Upgrade commences.

CARRIED

Timestamp: 4 hours and 25 minutes

10.10 Six-Monthly Non-Financial Performance Report 2025/26

Staff Josh Logan, Team Leader: Policy & Corporate Planning

COMMITTEE RESOLUTION CDC/26/0/12

Moved: Deputy Chair Kevin Schuler

Seconded: Cr Marten Rozeboom

That the City Delivery Committee:

- (a) Receives the report "Six-Monthly Non-Financial Performance Report 2025/26".

CARRIED

Timestamp: 4 hours and 35 minutes

10.11 Annual Residents Survey 2025/26 - Wave Two Results

Staff Josh Logan, Team Leader: Policy & Corporate Planning

Action Requested:

- That staff look into a replication of table two 'Comparison to Previous Years' based on net scores using change numbers – not exaggerating change in either direction.

COMMITTEE RESOLUTION CDC/26/0/13

Moved: Mayor Mahé Drysdale

Seconded: Deputy Chair Kevin Schuler

That the City Delivery Committee:

- (a) Receives the report "Annual Residents Survey 2025/26 - Wave Two Results".

CARRIED

11 DISCUSSION OF LATE ITEMS

Timestamp: 4 hours and 47 minutes

11.1 TMOTP Landscaping Report

Staff Graeme Frith, Major Projects Director

COMMITTEE RESOLUTION CDC/26/0/14

Moved: Cr Rod Taylor

Seconded: Cr Hēmi Rolleston

- (a) Receives the report "TMOTP Landscaping Report".
- (b) Notes the cost-reduction options assessed for the Stage 3 (Site A Landscape) and Stage 4 (Willow Street) landscaping scope for Te Manawataki o Te Papa outlined in this report and notes that the resulting cumulative impact is a reduction in the budget of \$4.85m.
- (c) Directs staff to proceed with the Civic Whare roof-planting, Option 1 – full roof planting, noting that the resulting cumulative impact is a reduction in the budget of \$4.85m.
- (d) Notes that, in line with existing delegations, the remaining stages 3 and 4 of the CWEM Contract will be progressed once final tendered costs have been endorsed by the Te Manawataki o Te Papa Limited Board.
- (e) Notes that the commercially sensitive attachments to this report will remain in public excluded and will be considered for release once negotiations have been concluded.
- (f) Attachments 1 and 2 can be transferred into the open when all commercial arrangements have been completed and the contract has been awarded.

CARRIED

12 PUBLIC EXCLUDED SESSION**Resolution to exclude the public****COMMITTEE RESOLUTION CDC/26/0/15**

Moved: Deputy Mayor Jen Scoular

Seconded: Mayor Mahé Drysdale

That the public be excluded from the following parts of the proceedings of this meeting.

The general subject matter of each matter to be considered while the public is excluded, the

reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
12.1 - Public Excluded Minutes of the City Delivery Committee meeting held on 15 December 2025	s7(2)(b)(ii) - The withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information	s48(1)(a) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
12.2 - Partnership Agreement Renegotiation	s7(2)(b)(ii) - The withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information s7(2)(i) - The withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	s48(1)(a) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7

CARRIED

At 2.33pm the meeting moved into public excluded.

At 3.30pm the meeting resumed in open.

13 CLOSING KARAKIA

The meeting closed at 3.30pm.

The minutes of this meeting were confirmed as a true and correct record at the City Delivery Committee meeting held on 28 April 2026.