



Tauranga City

DRAFT MINUTES

Audit & Risk Committee meeting

Tuesday, 5 May 2026

UNCONFIRMED

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**MINUTES OF TAURANGA CITY COUNCIL
AUDIT & RISK COMMITTEE MEETING
HELD AT THE TAURANGA CITY COUNCIL CHAMBERS, L1, 90 DEVONPORT ROAD,
TAURANGA
ON TUESDAY, 5 MAY 2026 AT 9:00 AM**

MEMBERS PRESENT: Dame Kerry Prendergast (Chair), Cr Steve Morris (online), Deputy Mayor Jen Scoular, Mayor Mahé Drysdale, Tangata Whenua Representative Ms Rohario Murray

ALSO PRESENT: Cr Kevin Schuler, Cr Rod Taylor, Cr Rick Curach

IN ATTENDANCE: Marty Grenfell (Chief Executive), Craig Rice (Chief Operating & Financial Officer), Gareth Green (Head of Office: Mayoral Office), Andrew Hough (General Counsel), Jan Pedersen (Head of People, Performance & Culture), Tracy Benjamin (Health, Safety & Wellbeing Manager), Sarah Holmes (Team Leader: Governance & CCO Support Services), Anahera Dinsdale (Governance Advisor).

Timestamps are included at the start of each item and signal where the agenda item can be found in the recording of the Audit & Risk Committee meeting held on Tuesday 5 May 2026 at [Tauranga City Council's YouTube channel](#).

1 OPENING KARAKIA

Tangata Whenua Representative Ms Rohario Murray opened the meeting with a karakia.

2 APOLOGIES

Nil

3 PUBLIC FORUM

Nil

4 ACCEPTANCE OF LATE ITEMS

Nil

5 CONFIDENTIAL BUSINESS TO BE TRANSFERRED INTO THE OPEN

Nil

6 CHANGE TO ORDER OF BUSINESS

Nil

7 CONFIRMATION OF MINUTES

7.1 Minutes of the Audit & Risk Committee meeting held on 23 February 2026

COMMITTEE RESOLUTION AR/26/0/1

Moved: Cr Steve Morris

Seconded: Deputy Mayor Jen Scoular

That the Minutes of the Audit & Risk Committee meeting held on 23 February 2026 be confirmed as a true and correct record.

CARRIED

8 DECLARATION OF CONFLICTS OF INTEREST

Nil

9 BUSINESS

Timestamp: 8 minutes and 25 seconds

9.1 Status Update on actions from prior Audit & Risk Committee meetings

Staff Craig Rice, Chief Operating & Financial Officer

Actions Requested:

That staff:

- Review the delegations manual to ensure it is in a form that elected members can understand and deliver the outcome by August, without compromising other ongoing work.
- Present the high-level risk management overview, following the executive session, to Council at the next appropriate meeting.
- Distribute the compiled information on the cost of fleet vehicles to all elected members by email by the end of the week.

COMMITTEE RESOLUTION AR/26/0/2

Moved: Deputy Mayor Jen Scoular

Seconded: Cr Steve Morris

That the Audit & Risk Committee:

- (a) Receives the report "Status Update on actions from prior Audit & Risk Committee meetings".

CARRIED

Timestamp: 22 minutes and 40 seconds

9.2 LGOIMA and Privacy Requests - Quarter 3 - 2025/26

Staff Andrew Hough, General Counsel

COMMITTEE RESOLUTION AR/26/0/3

Moved: Dame Kerry Prendergast

Seconded: Deputy Mayor Jen Scoular

That the Audit & Risk Committee:

- (a) Receives the report "LGOIMA and Privacy Requests - Quarter 3 - 2025/26".

CARRIED

Timestamp: 29 minutes and 30 seconds

9.3 Health, Safety and Wellbeing Quarterly Report: Q3 January to March 2026

Staff Tracy Benjamin, Health, Safety & Wellbeing Manager
Jan Pedersen, Head of People, Performance & Culture

Actions Requested:

That staff:

- Provide an update at the next meeting on the implementation of a fit-for-purpose system to manage and monitor asbestos.
- Provide an update at the next meeting on the impact and progress of the health and safety governance reform bill, particularly regarding landowner duties.

COMMITTEE RESOLUTION AR/26/0/4

Moved: Tangata Whenua Representative Ms Rohario Murray

Seconded: Cr Steve Morris

That the Audit & Risk Committee:

- (a) Receives the report "Health, Safety and Wellbeing Quarterly Report: Q3 January to March 2026".

CARRIED

10 DISCUSSION OF LATE ITEMS

The Chair noted that a forward work plan, previously omitted from the agenda, will be reinstated and maintained to ensure regular scheduling of key reports and reviews and the Committee will incorporate deep dive sessions into the work plan, allowing for focused examination of significant risk areas as needed.

11 PUBLIC EXCLUDED SESSION

Resolution to exclude the public

COMMITTEE RESOLUTION AR/26/0/5

Moved: Dame Kerry Prendergast

Seconded: Mayor Mahé Drysdale

That the public be excluded from the following parts of the proceedings of this meeting.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
11.1 - Public Excluded Minutes of the Audit & Risk Committee meeting held on 23 February 2026	s7(2)(a) - The withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons s7(2)(b)(i) - The withholding of the information is necessary to protect information where the making available of the information would disclose a trade secret s7(2)(j) - The withholding of the information is necessary to prevent the disclosure or use of official information for improper gain or improper advantage	s48(1)(a) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
11.2 - Health, Safety and Wellbeing Quarterly Report: Q3 January to March 2026	s7(2)(a) - The withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons	s48(1)(a) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
11.3 - Risk Register - Quarterly Update	s7(2)(j) - The withholding of the information is necessary to prevent the disclosure or use of official information for improper gain or improper advantage	s48(1)(a) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
11.4 - Digital/Cyber Risk Quarterly Report	s7(2)(a) - The withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons s7(2)(b)(i) - The withholding of the information is necessary to protect information where the making available of the	s48(1)(a) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7

	information would disclose a trade secret	
11.5 - Internal Audit & Assurance - Quarterly Update	s7(2)(j) - The withholding of the information is necessary to prevent the disclosure or use of official information for improper gain or improper advantage	s48(1)(a) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
Confidential Attachment 2 - 9.1 - Status Update on actions from prior Audit & Risk Committee meetings	<p>s7(2)(a) - The withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons</p> <p>s7(2)(g) - The withholding of the information is necessary to maintain legal professional privilege</p> <p>s7(2)(h) - The withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities</p>	s48(1)(a) the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7

CARRIED

12 CLOSING KARAKIA

Tangata Whenua Representative Ms Rohario Murray closed the meeting with a karakia.

The meeting closed at 10:37am.

The minutes of this meeting were confirmed as a true and correct record at the Audit & Risk Committee meeting held on 25 August 2026.