



AGENDA

City Delivery Committee meeting Tuesday, 16 June 2026

**I hereby give notice that a City Delivery Committee meeting will be held
on:**

Date: Tuesday, 16 June 2026

Time: 9:30 am

**Location: Tauranga City Council Chambers
L1 - 90 Devonport Road
Tauranga**

**Marty Grenfell
Chief Executive**

Terms of reference – City Delivery Committee

Common responsibility and delegations

The following common responsibilities and delegations apply to all standing committees.

Responsibilities of standing committees

- Establish priorities and guidance on programmes relevant to the Role and Scope of the committee.
- Provide guidance to staff on the development of investment options to inform the Long Term Plan and Annual Plans.
- Report to Council on matters of strategic importance.
- Recommend to Council investment priorities and lead Council considerations of relevant strategic and high significance decisions.
- Provide guidance to staff on levels of service relevant to the role and scope of the committee.
- Establish and participate in relevant task forces and working groups.
- Engage in dialogue with strategic partners, such as Smart Growth partners, to ensure alignment of objectives and implementation of agreed actions.
- Confirmation of committee minutes.

Delegations to standing committees

- To make recommendations to Council outside of the delegated responsibility as agreed by Council relevant to the role and scope of the Committee.
- To make all decisions necessary to fulfil the role and scope of the Committee subject to the delegations/limitations imposed.
- To develop and consider, receive submissions on and adopt strategies, policies and plans relevant to the role and scope of the committee, except where these may only be legally adopted by Council.
- To consider, consult on, hear and make determinations on relevant strategies, policies and bylaws (including adoption of drafts), making recommendations to Council on adoption, rescinding and modification, where these must be legally adopted by Council.
- To approve relevant submissions to central government, its agencies and other bodies beyond any specific delegation to any particular committee.
- Engage external parties as required.

Terms of reference – City Delivery Committee

Membership

Chair	Deputy Mayor Jen Scoular
Deputy chair	Cr Kevin Schuler
Members	Cr Hautapu Baker Cr Glen Crowther Cr Rick Curach Cr Steve Morris Cr Marten Rozeboom Cr Rod Taylor Cr Hēmi Rolleston Mayor Mahé Drysdale (ex officio) Jacqui Rolleston-Steed - Tangata Whenua Representative
Non-voting members	(if any)
Quorum	<u>Half</u> of the members present, where the number of members (including vacancies) is <u>even</u> ; and a <u>majority</u> of the members present, where the number of members (including vacancies) is <u>odd</u> .
Meeting frequency	Six weekly

Role

The role of the City Delivery Committee is:

- To ensure and report delivery against agreed targets and benchmarks across capital investment, operating activity, and engagement.
- To ensure community involvement in, and support for, Council projects, proposals, initiatives and services.
- To monitor delivery of activity by community-led organisations receiving Council funding, partnering with, or otherwise contracted to, Council.
- To determine the reporting frequency for financial performance targets across the organisation, and to measure and regularly report on delivery against those.
- To review and improve public confidence and participation in Council decision making processes.
- To measure delivery of projects by ensuring that approved projects are effectively planned and delivered in full, on time, in scope, and within budget.
- To determine the reporting frequency for performance measures for non-financial activity and regularly report against those measures.
- To ensure the Annual Report provides relevant, transparent and accurate information.

Scope

- All projects, both capital and operating, where the business case has been approved are included in the scope of the Delivery Committee.
- Develop and monitor delivery of a council-wide engagement and communications strategy.
- Lead the development of relationships with community organisations, schools, businesses and other groups to broaden Council's reach into the community and use of available resources.

- Receive and consider feedback from the community including, but not limited to, the annual residents' survey.
- Review statements of intent and receive reporting of the Local Government Funding Agency.
- Receive reporting from all other Council-controlled organisations.
- Receive reporting from Priority One.
- Receive reporting by Mainstreet organisations as appropriate.
- Receive reporting against partnership agreements with key cornerstone organisations (as per the Community Funding Policy) and from other community-led organisations as appropriate.
- Assess the organisation's processes to ensure these are not constraining the organisation in delivering value for money.
- Review the proposed approach and options for procurement processes that the Committee considers significant having taken into account value, risk, and public interest.
- Take necessary steps to ensure that procurement processes provide value-for-money.
- Approval of tenders and contracts that are outside of approved staff delegations.
- Ensure that where projects have a potential negative environmental impact, appropriate mitigation is considered in design, delivery, and eventual operations.
- Monitor the delivery of projects. (Note that the development of future strategic and growth-related projects, including future strategic transport projects, will be monitored by the City Future Committee until the project purpose definition, business case, and funding are in place).
- Review regular financial performance reporting, including reporting against strategic outcomes, the Long-term Plan, the Annual Plan, and other strategic and implementation documents.
- Review non-financial performance reporting.
- Provide oversight on the preparation of the Annual Report and other external financial reporting required by legislation to ensure it not only meets legislative requirements, but that it provides transparent, relevant and accurate information.
- To reassess financial reporting targets for the next Long-term Plan process and make recommendations to Council accordingly.

Power to Act

- To make all decisions necessary to fulfil the role, scope and responsibilities of the Committee subject to the limitations imposed.
- To establish sub-committees, working parties and forums as required.

Power to Recommend

- To Council and/or any standing committee as it deems appropriate.

Chair and Deputy Chair acting as Co-Chairs

- While the Chair and Deputy Chair of the Committee roles are separately appointed it is the intention that they act as co-chairs.
 - Only one person can chair a meeting at any one time. The person chairing the meeting has the powers of the chair as set out in standing orders and has the option to use the casting vote in the case of an equality of votes.
 - The rotation of the meeting chairs is at the discretion of the Chair and Deputy Chair and subject to their availability, however it is expected that they will alternate chairing meetings when possible.
 - When the Deputy Chair is chairing the meeting, the Chair will vacate the chair and enable the Deputy Chair to chair the meeting. The Chair will be able to stay and participate in the meeting unless they declare a conflict of interest in an item, in which case they will not participate or vote on that item.
 - The Chair and Deputy Chair will attend pre-agenda briefings and split any other duties outside of meetings, e.g. spokesperson for the Committee.

- The Chair and Deputy Chair will jointly oversee and co-ordinate all activities of the Committee within their specific terms of reference and delegated authority, providing guidance and direction to all members and liaising with Council staff in setting the content and priorities of meeting agendas.
- The Chair and Deputy Chair will be accountable for ensuring that any recommendations from the Committee are considered by the Tauranga City Council.

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1 OPENING KARAKIA

2 APOLOGIES

3 PUBLIC FORUM

- 3.1 Dr Jim Miller, Mr Joey McKenzie, Ms Heidi Hughes and Ms Emma Jones - Mount Maunganui Air Quality Report**

ATTACHMENTS

Nil

- 4 ACCEPTANCE OF LATE ITEMS**
- 5 CONFIDENTIAL BUSINESS TO BE TRANSFERRED INTO THE OPEN**
- 6 CHANGE TO ORDER OF BUSINESS**

7 CONFIRMATION OF MINUTES

7.1 Minutes of the City Delivery Committee meeting held on 28 April 2026

File Number: A20201153

Author: Caroline Irvin, Governance Advisor

Authoriser: Sarah Holmes, Team Leader: Governance & CCO Support Services

RECOMMENDATIONS

That the Minutes of the City Delivery Committee meeting held on 28 April 2026 be confirmed as a true and correct record.

ATTACHMENTS

1. Minutes of the City Delivery Committee meeting held on 28 April 2026



DRAFT MINUTES

**City Delivery Committee meeting
Tuesday, 28 April 2026**

UNCONFIRMED

Order of Business

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**MINUTES OF TAURANGA CITY COUNCIL
CITY DELIVERY COMMITTEE MEETING
HELD AT THE TAURANGA CITY COUNCIL CHAMBERS, LEVEL 1 - 90 DEVONPORT ROAD,
TAURANGA
ON TUESDAY, 28 APRIL 2026 AT 9:30 AM**

MEMBERS PRESENT: Deputy Mayor Jen Scoular (Chair), Mayor Mahé Drysdale, Deputy Chair Kevin Schuler, Cr Hautapu Baker, Cr Glen Crowther, Cr Rick Curach, Cr Steve Morris, Cr Marten Rozeboom, Cr Rod Taylor, Cr Hēmi Rolleston, Tangata Whenua Representative Ms Jacqui Rolleston-Steed

IN ATTENDANCE: Marty Grenfell (Chief Executive), Craig Rice (Chief Operating & Financial Officer), Reneke van Soest (General Manager: Operations & Infrastructure), Christine Jones (online) (General Manager: Strategy, Partnerships & Growth), Mike Seabourne (Head of Transport), Kathryn Sharplin (Head of Finance), Tracey Hughes (Manager: Organisational Financial Performance and Corporate), Sheree Covell (Treasury & Financial Compliance Manager), Susan Braid (Finance Lead Capital Performance and Community Investment), Alex Johnston (Capital Programme Assurance Division - Team Lead), Chris Barton (Portfolio Manager: Infrastructure), Jane Small (Major Projects Director), Caroline Lim (CCO Specialist), Josh Logan (Team Leader: Policy & Corporate Planning), Kendyl Sullivan (Team Leader: City Partnerships Specialist), Sarah Holmes (Team Leader: Governance & CCO Support Services), Anahera Dinsdale (Governance Advisor), Caroline Irvin (Governance Advisor).

EXTERNAL:

Petition:

Karen Wardill – Mount Maunganui Resident
Jay Banner - Mount Business Association

Police:

Inspector Clifford Paxton (Area Commander)
Senior Sergeant Wayne Hunter (Area Road Policing Manager for Western Bay of Plenty)
Constable Mark Sanders (Mount Maunganui Community Constable).

Council Controlled Organisation attendees as listed.

LGFA attendee as listed

Timestamps are included at the start of each item and signal where the agenda item can be found in the recording of the meeting held on 28 April 2026 on [Council's You Tube Channel - Part 1](#) and [Part 2](#).

1 OPENING KARAKIA

Deputy Mayor Jen Scoular opened the meeting with a karakia.

2 APOLOGIES

Nil

3 PUBLIC FORUM

Nil

4 ACCEPTANCE OF LATE ITEMS

The Chair noted there was one open supplementary agenda and one publicly excluded supplementary agenda.

5 CONFIDENTIAL BUSINESS TO BE TRANSFERRED INTO THE OPEN

Nil

6 CHANGE TO ORDER OF BUSINESS

Nil

7 CONFIRMATION OF MINUTES

7.1 Minutes of the City Delivery Committee meeting held on 10 March 2026

COMMITTEE RESOLUTION CDC/26/0/1

Moved: Cr Hautapu Baker

Seconded: Cr Steve Morris

That the Minutes of the City Delivery Committee meeting held on 10 March 2026 be confirmed as a true and correct record.

CARRIED

8 DECLARATION OF CONFLICTS OF INTEREST

Nil

9 DEPUTATIONS, PRESENTATIONS, PETITIONS

Timestamp: 4 minutes and 25 seconds (part 1)

9.1 Petition: Karen Wardill - Curbing Noisy and Reckless Driving in Mount Maunganui

Attendees: Ms Karen Wardill – Mount Maunganui Resident
Mr Jay Banner - Mount Business Association.
Police:
Inspector Clifford Paxton (Area Commander)
Senior Sergeant Wayne Hunter (Area Road Policing Manager for Western Bay of Plenty)
Constable Mark Sanders (Mount Maunganui Community Constable).

Ms Karen Wardill spoke to the Committee making the following points:

- Vehicle speed and aggressive driving in pedestrian-heavy areas posed a serious safety risk, particularly for elderly residents, families and children and visitors using the beach, parks, and town centre.
- There was persistent antisocial behaviour from dangerous drivers occurring during the day, evenings, nights and on weekends which included repeated cruising loops, rapid acceleration, informal racing and excessive engine noise and modified exhausts.
- The affects of this behaviour on residents included regular sleep disruption, fear of confrontation, with residents reluctant to film or directly challenge drivers due to fear of reprisal and incidents involving verbal abuse and intimidating behaviour.
- The cumulative effect of this antisocial behaviour was described as making parts of Mount Maunganui feel unsafe and unliveable for residents.
- The economic impact for businesses was being felt in terms of outdoor dining becoming unusable due to noise and fumes and customers leaving early or avoiding the area, potentially damaging the reputation of Mount Maunganui and Tauranga.
- Residents felt that reporting to authorities had been ineffective to date, leading to ongoing frustration.
- The petitioners were not seeking to ban vehicles, but rather to adopt preventative, sustainable solutions that could include development of an anti-cruising bylaw, stronger penalties for dangerous and noisy driving, consistent and visible enforcement, greater collaboration between Council, Police and the community and street design and traffic-calming measures.

Responses and discussion

- Councillors acknowledged the seriousness of the concerns raised and that similar complaints had been received from multiple locations. They also acknowledged the proposed Central Government amendment bill intended to strengthen antisocial driving legislation, including higher infringement penalties.
- Staff reported work had been undertaken to investigate anti-cruising bylaws, including learning from Christchurch City's experience.
- Police stated that available data did not show widespread speeding as the primary issue, but acknowledged strong public perceptions to the contrary and confirmed noise enforcement was a major challenge. They also acknowledged the conflict of users (residents, diners, vehicles, beach users) and supported working jointly with Council on preventative and data-driven solutions.
- The Chair thanked the petitioners for their petition and advised that an action had been created to try to help residents in the interim.

Action Requested:

- That staff consider what options might be available, including a bylaw and the implementation of new Central Government legislation, to help residents in the interim.

10 BUSINESS

Timestamp: 35 minutes and 20 seconds (part 1)

10.1 Status Updates on Actions from prior City Delivery Committee Meetings

Staff Craig Rice, Chief Operating & Financial Officer

Action Requested:

- That the Finance Working Group provides a report to each City Delivery Committee meeting, to include what the group has considered since the previous meeting and with a focus on progress on operational improvement and financial matters.

COMMITTEE RESOLUTION CDC/26/0/2

Moved: Mayor Mahé Drysdale

Seconded: Cr Rod Taylor

That the City Delivery Committee:

- (a) Receives the report "Status Updates on Actions from prior City Delivery Committee Meetings".

CARRIED

Timestamp: 44 minutes (part 1)

10.2 2025/26 Road Resurfacing Update

Staff Mike Seabourne, Head of Transport
Reneke van Soest, General Manager: Operations & Infrastructure

Action Requested:

- That staff provide the total number of information requests for chipseal v asphalt resurfacing received from December 2025 to the City Delivery Committee.

The recommendations were taken in parts:

COMMITTEE RESOLUTION CDC/26/0/3

Part 1

Moved: Deputy Chair Kevin Schuler

Seconded: Cr Rod Taylor

That the City Delivery Committee:

- (a) Receives the report "2025/26 Road Resurfacing Update".

CARRIED

COMMITTEE RESOLUTION CDC/26/0/4**Part 2**

Moved: Deputy Chair Kevin Schuler

Seconded: Cr Rod Taylor

That the City Delivery Committee:

- (b) i Confirms that a property-owner self-funding option to retain asphalt surfacing will not be offered as part of the 2026/27 resurfacing programme.

In Favour: Cr Kevin Schuler, Cr Hautapu Baker, Cr Glen Crowther, Cr Rick Curach, Cr Steve Morris, Cr Marten Rozeboom, Cr Rod Taylor, Cr Hēmi Rolleston and Tangata Whenua Member Jacqui Rolleston-Steed.

Against: Deputy Mayor Jen Scoular and Mayor Mahé Drysdale.

CARRIED 9/2

COMMITTEE RESOLUTION CDC/26/0/5**Part 3**

Moved: Deputy Chair Kevin Schuler

Seconded: Cr Rod Taylor

That the City Delivery Committee:

- (b) ii Resolves that the 2026/27 resurfacing programme be delivered as a standard service in accordance with existing asset management practices and approved funding settings.

In Favour: Deputy Mayor Jen Scoular, Mayor Mahé Drysdale, Cr Kevin Schuler, Cr Hautapu Baker, Cr Steve Morris, Cr Marten Rozeboom, Cr Rod Taylor, Cr Hēmi Rolleston and Tangata Whenua Member Jacqui Rolleston-Steed.

Against: Cr Glen Crowther and Cr Rick Curach.

CARRIED 9/2

COMMITTEE RESOLUTION CDC/26/0/6**Part 4**

Moved: Deputy Chair Kevin Schuler

Seconded: Cr Rod Taylor

That the City Delivery Committee:

- (b) iii Notes that any future consideration of property-owner-funded asphalt resurfacing will be considered, without commitment, through the 2027–37 Long-term Plan process, as previously signalled.

CARRIED

Timestamp: 1 hour and 19.30 minutes (part 1)

10.3 Q3 Financial Monitoring Report

Staff Craig Rice, Chief Operating & Financial Officer
Kathryn Sharplin, Head of Finance
Tracey Hughes, Manager: Organisational Financial Performance and Corporate Planning
Sheree Covell, Treasury & Financial Compliance Manager
Susan Braid, Finance Lead Capital Performance and Community Investment

Actions Requested:

That staff:

- Include in the purpose of their report: highlight any significant changes since the last report and highlight any significant risks and opportunities that should be considered.
- Organise a workshop (before August) on a full review of depreciation processes and options, including the current policy approach and implications for operational expenditure and debt, to give Elected Members clear options before making Long Term Plan decisions.

COMMITTEE RESOLUTION CDC/26/07

Moved: Deputy Mayor Jen Scoular

Seconded: Cr Marten Rozeboom

That the City Delivery Committee:

- (a) Receives the report "Q3 Financial Monitoring Report"
- (b) Agrees that a full review of depreciation processes and options should be undertaken and brought back to the City Delivery Committee as a workshop, prior to development of the Long-term Plan to consider ways to better budget and manage depreciation expenses.
- (c) Agrees to include the rationale behind the current operational policy approach to the funding of depreciation on:
 - I. new assets vested to TCC, including assets fully-funded by growth.
 - II. increases in value of all assets resulting from revaluation (actual or forecast)
 - III. external grant components of any new assets
 - IV. assets that are not planned to be replaced
 - V. assets for which replacement options would be significantly cheaperand:
- (d) Includes the estimated impact on operational expenditure, associated impact on debt levels and interest costs should council decide that depreciation was not to be funded, moving forward, for each of the LTP years 2028, 2029 & 2030 and that (1) - (5) are reported separately and include non-financial implications, if any, associated with such a change.

CARRIED

Attachments

- 1 Q3 Financial Monitoring Report Presentation - April 2026

At 11.54am the meeting adjourned.

At 12.08pm the meeting resumed in open.

ACKNOWLEDGEMENTS

- The Chair acknowledged and congratulated Tauranga City Council staff for delivering a fabulous set of ANZAC Day services across the city. She had received very positive feedback from Elected Members about the quality of the services.
- The death of Mr Deni Mohi, who passed away while on his way to an ANZAC Day service, was acknowledged. He held the second-highest number of representative caps (156) for rugby in the Bay of Plenty. His loss was sadly felt amongst the community.

Timestamp: 1 minute and 18 seconds (part 2)

10.4 3rd Quarter 2025/26 Capital Programme Performance

Staff Alex Johnston, Capital Programme Assurance Division - Team Lead
Craig Rice, Chief Operating & Financial Officer

Actions Requested:

- That staff include in the purpose of their report: highlight any significant changes since the last report and highlight any significant risks and opportunities that should be considered.
- That the Commercial team report back to next meeting on details of any agreements approved under the centralised controller / fuel monitoring approach, including how fuel price volatility is being managed contractually.

COMMITTEE RESOLUTION CDC/26/0/8

Moved: Cr Hautapu Baker

Seconded: Cr Glen Crowther

That the City Delivery Committee:

- (a) Receives the report "3rd Quarter 2025/26 Capital Programme Performance".

CARRIED

Timestamp: 20 minutes and 16 seconds (part 2)

10.5 Major Projects Update - Transport

Staff Chris Barton, Portfolio Manager: Infrastructure
Jane Small, Major Projects Director

Actions Requested:

- That the Major Projects Oversight Group reports to the Joint Transport Committee on strategic transport issues relating to major transport projects.
- That Major Projects staff provide a detailed report on updated project budgets, timelines and milestones to each City Delivery Committee meeting and compare those to original project budgets, timelines, and milestones, with clear rationale for any changes.

COMMITTEE RESOLUTION CDC/26/0/9

Moved: Deputy Mayor Jen Scoular

Seconded: Mayor Mahé Drysdale

That the City Delivery Committee:

- (a) Receives the report "Major Projects Update - Transport".

CARRIED

At 12.56pm the meeting adjourned.

At 1.35pm the meeting resumed in open.

Timestamp: 48.35 minutes (part 2)

10.6 Council-Controlled Organisations - Half-Year Reports FY2026 (1 July-31 December 2025)

Staff Caroline Lim, CCO Specialist

External: (presentations attached)

CCO	Presenters
1. Bay Venues Limited	Chad Hooker - Chief Executive Adam Ellmers - General Manager Finance & Commerce
2. Tauranga Art Gallery Trust	Rosemary Protheroe - Chair Sonya Korohina - Director
3. Tourism Bay of Plenty	Russ Browne - Chair Oscar Nathan - General Manager Richard Faire - Head of Strategy and Insights
4. Te Manawataki o Te Papa Limited	Graeme Frith - Manager: Major Projects Business Operations (TCC)
5. Te Manawataki o Te Papa Charitable Trust	Ra Winiata - Chair Emily Gudsell Puhirake Ihaka Alan Tate
6. Bay of Plenty Local Authority Shared Services	Stephen Boyle - Chief Executive
7. Local Government Funding Agency	Cameron Walker - Relationship and Credit Manager Water

At 2.44pm Cr Hautapu Baker withdrew from the meeting and did not take part in the voting on this item.

COMMITTEE RESOLUTION CDC/26/0/10

Moved: Mayor Mahé Drysdale

Seconded: Cr Steve Morris

That the City Delivery Committee:

- (a) Receives the report "Council-Controlled Organisations - Half-Year Reports FY2026 (1 July-31 December 2025)".
- (b) Receives the Half-Year Reports 2025/26 for the six months to 31 December 2025 for:
 - i) Bay Venues Limited
 - ii) Tauranga Art Gallery Trust
 - iii) Tourism Bay of Plenty
 - iv) Te Manawataki o Te Papa Limited
 - v) Te Manawataki o Te Papa Charitable Trust
 - vi) Bay of Plenty Local Authority Shared Services Limited; and
 - vii) Local Government Funding Agency
- (c) Receives the Tauranga City Council and Entities comprehensive revenues and expenses financial information Half-Year to 31 December 2025.
- (d) Notes that as joint shareholder of Tourism Bay of Plenty, Western Bay of Plenty District Council will formally receive Tourism Bay of Plenty's Half-Year Report at its meeting scheduled on 28 May 2026.

CARRIED

Attachments

- 1 Presentations – CCO's and LGFA - April 2026

At 2.57pm Cr Hautapu Baker re-entered the meeting.

Timestamp: 2 hours and 7.30 minutes (part 2)

10.7 Local Government Funding Agency - Draft Statement of Intent 2026/2027-2028/2029

Staff Caroline Lim, CCO Specialist

External Cameron Walker, Relationship and Credit Manager Water – Local Government Funding Agency

Please see presentation in attachment to previous item.

COMMITTEE RESOLUTION CDC/26/0/11

Moved: Cr Rod Taylor

Seconded: Deputy Chair Kevin Schuler

That the City Delivery Committee:

- (a) Receives the report "Local Government Funding Agency - Draft Statement of Intent 2026/2027-2028/2029".
- (b) Receives the Local Government Funding Agency's draft Statement of Intent 2026/27-2028/29 (Attachment 1 of this report).
- (c) Receives the Local Government Funding Agency's Letter to its Shareholders on its draft Statement of Intent 2026/27-2028/29 (Attachment 2 of this report).
- (d) Notes that Tauranga City Council may provide feedback on the draft Statement of Intent either directly to LGFA, or through the LGFA Shareholders' Council if there are matters it would like to be considered before the Statement of Intent is finalised.

CARRIED

Timestamp: 2 hours and 22 minutes (part 2)

10.8 Annual Residents Survey - Wave Three Results

Staff Josh Logan, Team Leader: Policy & Corporate Planning

COMMITTEE RESOLUTION CDC/26/0/12

Moved: Cr Hautapu Baker

Seconded: Cr Hēmi Rolleston

That the City Delivery Committee:

- (a) Receives the report "Annual Residents Survey - Wave Three Results".

CARRIED

Timestamp: 2 hours and 26.27 minutes (part 3)

10.9 Mainstreets' Monitoring Report for the period 1 July to 31 December 2025

Staff Kendyl Sullivan, Team Leader: City Partnerships Specialist

COMMITTEE RESOLUTION CDC/26/0/13

Moved: Deputy Chair Kevin Schuler

Seconded: Cr Rod Taylor

That the City Delivery Committee:

- (a) Receives the report "Mainstreets' Monitoring Report for the period 1 July to 31 December 2025".

- (b) Receives the Mainstreet Tauranga Report to 31 December 2025
- (c) Receives the Mount Business Association Report to 31 December 2025
- (d) Receives the Papamoa Unlimited Report to 31 December 2025
- (e) Receives the Greerton Business Association Report to 31 December 2025

CARRIED**11 DISCUSSION OF LATE ITEMS**

Nil

12 PUBLIC EXCLUDED SESSION**Resolution to exclude the public****COMMITTEE RESOLUTION CDC/26/0/14**

Moved: Mayor Mahé Drysdale

Seconded: Cr Hēmi Rolleston

That the public be excluded from the following parts of the proceedings of this meeting.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
12.1 - Public Excluded Minutes of the City Delivery Committee meeting held on 10 March 2026	s7(2)(b)(ii) - The withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information	s48(1)(a) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
12.11 - Activity Group Report - April 2026	s7(2)(a) - The withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons	s48(1)(a) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7

CARRIED

At 3.17pm the meeting adjourned.

At 3.25pm the meeting resumed in public excluded.

At 4.08 pm the meeting resumed in open.

13 CLOSING KARAKIA

Cr Hautapu Baker closed the meeting with a karakia.

The meeting closed at 4.08pm.

The minutes of this meeting were confirmed as a true and correct record at the City Delivery Committee meeting held on 16 June 2026.

UNCONFIRMED

8 DECLARATION OF CONFLICTS OF INTEREST

9 BUSINESS

9.1 Mount Maunganui Air Quality Working Party - Update on Progress

File Number: A20283565

Author: Carl Lucca, Team Leader: Structure Planning

Authoriser: Sarah Omundsen, General Manager: Regulatory and Community Services

PURPOSE OF THE REPORT

1. The purpose of this report is to provide an overview of the Mount Maunganui Air Quality Working Party, its purpose, key actions, and progress made toward improving air quality and broader environmental outcomes within the Mount Maunganui Airshed.

RECOMMENDATIONS

That the City Delivery Committee:

- (a) Receives the report "Mount Maunganui Air Quality Working Party - Update on Progress".

EXECUTIVE SUMMARY

2. The Mount Maunganui Airshed was formally gazetted as a polluted airshed in 2019 following repeated exceedances of the national PM10¹ (fine particulate matter) air quality standard. As part of the response, Bay of Plenty Regional Council (Regional Council) established the Mount Maunganui Air Quality Working Party (the Working Party) in 2020 to bring together representatives of iwi / hapū, Whareroa Marae, community, industry, local and regional government, public health agencies, and central government to support coordinated action and information sharing.
3. Since its establishment, a range of regulatory, operational, monitoring, and voluntary initiatives have been implemented to reduce discharges and improve environmental performance across the Mount industrial area. These include new regional air quality rules through Plan Change 13, strengthened consent conditions, ongoing air quality monitoring, industry investment in cleaner technology and operational improvements, and collaborative initiatives such as the Mount Industry Environmental Accord.
4. Monitoring indicates that air quality outcomes within the airshed are improving, with PM10 exceedances showing a downward trend and increasing awareness and accountability across industry and agencies.
5. While progress has been made, it is acknowledged that the community, including Whareroa Marae, have ongoing concerns regarding cumulative environmental and health effects associated with industrial activity in the area. As such, the need for ongoing coordination, monitoring, regulatory implementation, and industry improvement will continue to be required to support cleaner air and healthier environmental outcomes for communities within and around the Mount industrial area.

¹ PM10 refers to tiny airborne particles (such as dust, smoke, soot, and fine industrial material) that are 10 micrometres or smaller in diameter. Because they are small enough to be breathed into the lungs, elevated PM10 levels can affect human health and air quality.

BACKGROUND

Establishment of the Mount Maunganui Air Quality Working Party

6. The Mount Maunganui Airshed was formally gazetted as a polluted airshed under the National Environmental Standards for Air Quality Regulations 2004, with effect from November 2019. This decision was based on PM10 monitoring results collected during the preceding 12-month period and followed an application to the Ministry for the Environment to establish a distinct air management area within the broader Bay of Plenty airshed.
7. Under the National Environmental Standards for Air Quality, an airshed may be considered for reclassification once it has recorded five consecutive years without a PM10 exceedance, noting that one exceedance per 12-month period is permitted.
8. The Working Party was established in December 2020 following the gazetting of the Mount Maunganui Airshed. Its purpose is to bring together council representatives, central government agencies, iwi/hapū, community organisations, and industry to support collaborative action toward improved air quality and healthier environmental outcomes. The Working Party Terms of Reference are attached as **Appendix A**.
9. The Working Party provides a forum for identifying key issues, sharing information, contributing to initiatives, and determining the appropriate agencies or organisations to respond to identified matters. While the group's primary focus is air quality, it also provides an opportunity to raise and discuss wider environmental issues affecting communities within and around the Mount industrial area.
10. The Working Party includes representatives from Whareroa Marae, the Port of Tauranga, industrial businesses, the Clear the Air community group, the Ministry for the Environment, Tauranga City Council, the Bay of Plenty District Health Board, and Regional Council. Over time, membership has expanded, with Priority One encouraging greater industry participation.
11. To date, the Working Party has met quarterly; however, moving forward from 2027 it is intended the group will meet twice yearly. Its last meeting was held on 13 May 2026.

Role of community and Whareroa Marae

12. Significant concerns about the impacts of heavy industry on residents and other users of Mount Maunganui, and particularly the Whareroa Marae community, have been expressed both leading up to and since the establishment of the Working Party.
13. Whareroa Marae is situated on the shore of Tauranga Harbour, neighbouring the Mount industrial area. The marae is a traditional pā site and a key marae for Ngāi Tukāirangi and Ngāti Kuku hapū of Ngāi Te Rangi iwi. Whareroa Pā has been present for around 160 years, making it one of the oldest kāinga in the area.
14. There is only a narrow 70m buffer between industry, the marae, nearby residential areas, and the surrounding community. Residents and marae communities are regularly exposed to the air and visual pollution associated with industrial activities. The Whareroa Marae community has ongoing concerns about the growth and expansion of the industrial area, the effects on their people and the wider community, and the impacts on cultural practices and wellbeing.
15. The wider community also has significant concerns about contaminants in the air and water, as well as hazards, noise, and amenity effects.
16. In July 2023, Toi Te Ora Public Health released the report Air Pollution: Health Risk Assessment Mount Maunganui. The report assessed the health risks associated with exposure to identified air pollutants in the Mount Maunganui area and substantiated community and Whareroa Marae concerns regarding the unacceptable cumulative effects associated with contaminant discharges across the wider Mount industrial area. The report

was peer reviewed to ensure councils could rely on the findings for future decision-making, with the peer review supporting the report’s conclusions.

17. Representatives of the community and Whareroa Marae have and continue to play an important role in advocating for improved air quality and broader environmental outcomes through the Working Party and wider planning and consenting processes. This has included active involvement in strategic and policy planning initiatives, such as the Mount to Arataki Spatial Plan and changes to the Regional Natural Resources Plan, as well as submissions on relevant resource consent applications for new and existing activities.

Roles of Councils

18. Bay of Plenty Regional Council Toi Moana is responsible for air quality management under section 30 of the RMA. It has a regulatory role in setting rules for activities and as the consent authority for the control of discharges of contaminants into or onto land, air, or water. Regional Council also undertakes monitoring and reporting on air quality.
19. Tauranga City Council has a role as a local authority under the Health Act 1956 and under the Resource Management Act 1991. Under section 31 of the RMA Council has the function of the control of any actual or potential effects of the use, development, or protection of land. This role is through the framework of the Tauranga City Plan in managing land use and subdivision activities, through zoning and other methods.
20. Under section 23 of the Health Act, Council has a duty to improve, promote and protect public health within its district, and if satisfied that an activity is likely to be injurious to health or offensive must take all proper steps to ensure the activity is abated.

RECENT AIR QUALITY MONITORING OUTCOMES

21. Regional Council undertakes continuous air quality monitoring within the Mount Maunganui airshed, including measuring PM10 concentrations to assess compliance with national air quality standards and track pollution trends over time. Monitoring typically includes fixed-site air monitoring stations, meteorological data (such as wind speed and direction), and analysis of pollution sources to help inform air quality management and regulatory responses. The Mount Maunganui Airshed is currently the most monitored airshed in the country – refer Figure 1.



Figure 1: the Mount Maunganui Airshed monitoring locations (source: Regional Council website).

22. Monitoring indicates that air quality within the Mount Maunganui Airshed has continued to improve since the establishment of the Working Party, particularly in recent years as a range of regulatory, operational, and industry-led measures have started to show results.
23. The last confirmed PM10 exceedance within the airshed, based on the Regional Council monitoring network, was recorded on 19 March 2024. Overall, PM10 exceedances within the Mount Maunganui Airshed continue to show a downward trend, meaning the airshed has surpassed two full years without any industrial-related breaches – refer Figure 2.

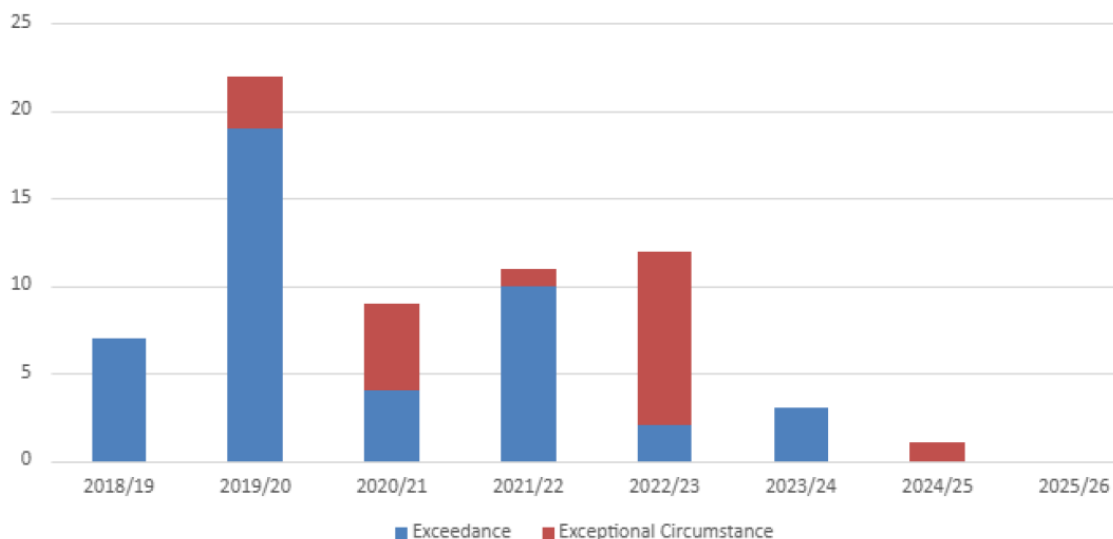


Figure 2: The Mount Maunganui Airshed PM10 exceedances by financial year (source: Regional Council monitoring).

24. These improvements are considered to be the result of a combination of factors, including:
- Regional Council Plan Change 13 (Air Quality), including specific rules for the airshed, becoming operative
 - Interim Permitted Activity Rules (IPAR) for bulk solid material handling and unsealed industrial land
 - Stronger consent conditions through consent renewals
 - Businesses investing in cleaner technologies and operational improvements
 - Greater awareness by businesses of obligations to manage and mitigate discharges
 - Actions associated with the Mount Industry Environmental Accord, promoted by Priority One and implemented by participating businesses.
25. In addition to PM10 monitoring improvements, other outcomes have included:
- A downward trend in odour complaints, although odour remains an ongoing issue
 - Significant capital investment by bitumen companies in upgraded plants and technology to reduce air pollution
 - Positive contributions from businesses participating in the Priority One Mount Industry Environmental Accord, with further actions continuing to be developed and implemented
 - Continued advocacy and input from the Clear the Air community group, including articulating a long-term community vision for clean air and healthy communities within Mount Maunganui.
26. Detailed information on Regional Council's monitoring and associated reporting can be found on Regional Council's website.

OVERVIEW OF MOUNT MAUNGANUI AIR QUALITY WORKING PARTY ACTIONS

27. This section provides a brief overview of some of the actions that members of the Working Party have been contributing to, to improve air quality and broader environmental outcomes in the Mount Maunganui Airshed.

Air Quality Monitoring

28. As outlined above, Regional Council undertakes ongoing air quality monitoring within the Mount Maunganui Airshed to better understand pollution sources, trends, and environmental effects. This includes a network of air quality monitoring stations measuring pollutants such as PM10 and PM2.5, supported by meteorological data to help identify pollution sources and patterns. Monitoring information is used to assess compliance with national air quality standards, investigate pollution events and complaints, support regulatory responses, and track long-term air quality trends across the Mount industrial area.
29. The Port of Tauranga also undertakes monitoring to assist with its own operational initiatives to reduce dust and emissions within the port environment. In addition, under the IPAR Bulk Solid Materials, a number of businesses such as stock food storage warehouses are required to undertake PM10 monitoring at their site boundary, with the results reported to the Regional Council.

Changes to the Regional Natural Resources Plan

30. In 2020, Regional Council updated the air quality rules in the Air Chapter of the Regional Natural Resources Plan through Plan Change 13. Plan Change 13 was focused on better addressing issues with fine dust, namely from the handling of logs and bulk solid materials such as palm kernel.
31. Final decisions included new rules to better manage dust from unsealed yards, and future consent requirements for activities like bulk material transport and log handling. It also required Regional Council to develop an iterative management policy for air quality in the Mount Maunganui Airshed (Policy 12) and develop a Mount Maunganui Airshed Regulatory Implementation Action Plan with other agencies and stakeholders.

Mount to Arataki Spatial Plan, and Future Land Use Planning

32. The Mount to Arataki Spatial Plan² was adopted by Tauranga City Council in March 2024. As part of the preparation of the spatial plan, a detailed Mount Industrial Study was undertaken which included significant engagement with mana whenua, partners and key stakeholders. The study identified a vision, principles and programme of actions which were endorsed by Council³ and carried through to the spatial plan, with delivery over the short, medium and longer term by Council and partners. Many of the actions are focused on the key direction in the spatial plan to “Minimise the impacts of polluting industries to people and to the natural environment in the Mount to Arataki area”.
33. An outcome of the study and spatial planning process also included an action to “investigate and apply appropriate land use, built form and/or activity controls through the City Plan to respond to environmental issues e.g. noise, air quality, odour and amenity values”. This work will be progressed through the new resource management system as part of preparing a new Land Use Plan, including opportunity for input from the community.

Priority One and Business Environmental Accord

34. A key action within the MSP was for Priority One and businesses to work together with Tauranga City Council, Bay of Plenty Regional Council and other agencies to establish a

² Mount to Arataki Spatial Plan, refer section 7.6 for Mount Industrial Area vision, principles and actions: <https://www.tauranga.govt.nz/Portals/0/data/council/strategies/mount-arataki-spatial-plan/files/mount-to-arataki-spatial-plan.pdf>

³ Council resolutions on the Mount Industrial Study: https://infocouncil.tauranga.govt.nz/Open/2024/03/SFR_20240325_AGN_2588_AT_ExternalAttachments/SFR_20240325_AGN_2588_AT_Attachment_12576_2.PDF

voluntary Mount Maunganui Industry Environmental Accord to improve environmental outcomes in the Mount industrial area.

35. Led by Priority One, the Accord was signed in early 2024 and brings together major local industries to reduce environmental impacts through shared actions. Participating businesses commit to practical steps to improve air quality, reduce emissions, and manage issues like dust, odour, and stormwater, with progress tracked through regular reporting. It aims to support continuous environmental improvement alongside regulatory requirements and strengthen collaboration between industry and the community.

Mount Industrial Landscape Strategy and Implementation

36. Action 12 in the Mount Spatial Plan seeks to “*implement a landscape plan to enhance amenity and biodiversity in the industrial area*”. This includes:

Prepare a landscape plan (stage 1) for the industrial area to identify opportunities for progressive implementation (stage 2) of amenity and landscape enhancements over time, in partnership with business.

Work with business owners to deliver landscape plan including through specific projects and renewals, and by private businesses (through an environmental accord or other funding arrangement).

37. Stage 1, the landscape plan, is currently being developed by staff (working with Council arborists and City Operations) through high-level scoping, early engagement with partners and key stakeholders, with a clear emphasis on moving toward a coordinated, partnered approach between council, iwi, and industry.

Port of Tauranga and Business improvements

38. Port of Tauranga takes a proactive approach to environmental management, with a strong focus on air quality in collaboration with the Air Quality Working Party (Working Party) and other industry partners. The Port works alongside Bay of Plenty Regional Council and stakeholders to monitor and reduce particulate emissions, while also implementing operational and infrastructure changes to minimise dust and other discharges from port activities. This includes both consent-driven requirements and voluntary initiatives aimed at improving environmental performance beyond compliance. Key actions include:

- (a) New stormwater system to support harbour water quality
- (b) Permanent sweeper trucks to reduce dust on hardstand areas
- (c) Windbreak fencing to limit wind-borne particulate spread
- (d) Sealing of log yards to reduce dust generation
- (e) Requirement for debarked logs only to minimise residue and debris
- (f) Ongoing voluntary industry initiatives and operational practice changes to reduce emissions and improve air quality outcomes.

39. Many other businesses operating in the area are also making improvements to enhance environmental outcomes. By way of example, this includes:

- (a) Ballance Agri-nutrients yard sealing to reduce dust discharge
- (b) Allied Asphalt investing \$27 million in a complete plant rebuild importing latest asphalt batching technology
- (c) Stolthaven / IXOM / Quantem port pipe transfer ship to storage tanks eliminates many road tanker transfers.

Expert presentations

40. Expert presentations from Bay of Plenty Regional Council and other subject matter experts are provided on a regular basis to the Working Party to support technical understanding and inform decision-making on environmental and air quality matters.

Regular newsletters

41. Regional Council regularly publishes newsletters and updates on Mount Maunganui air quality, providing monitoring results, trend summaries, and information on key projects and regulatory responses. These communications help keep the community informed about PM10 levels in the Mount Maunganui airshed, progress toward meeting national standards, and actions being taken by council and industry to improve air quality.

STRATEGIC ALIGNMENT

This contributes to the promotion or achievement of the following strategic community outcome(s):

	Contributes
We are an inclusive city	<input type="checkbox"/>
We value, protect and enhance the environment	<input checked="" type="checkbox"/>
We are a well-planned city that is easy to move around	<input type="checkbox"/>
We are a city that supports business and education	<input type="checkbox"/>
We are a vibrant city that embraces events	<input type="checkbox"/>

42. The Working Party and associated Council and partner actions align with Council's focus on valuing, protecting and enhancing the environment, including Council's role working in collaboration with Bay of Plenty Regional Council, iwi, industry, and the community to reduce pollution, respond to cumulative environmental effects, and improve amenity and environmental health.

TE AO MĀORI APPROACH

43. The Working Party and associated Council and partner actions align with Council's Te Ao Māori approach by supporting a collaborative and values-based response to environmental and community wellbeing issues in Mount Maunganui. Through the active involvement of Whareroa Marae, iwi and hapū representatives, and a focus on partnership, the Working Party gives practical effect to manaakitanga through a duty of care for people's health and wellbeing, whanaungatanga through working together, and kaitiakitanga through stewardship of the natural environment.

CLIMATE IMPACT

44. The Working Party and associated Council and partner actions support Tauranga's ability to reduce emissions by reinforcing coordinated actions that improve air quality and encourage cleaner operational practices, while also contributing to enhanced nature and biodiversity outcomes through ongoing landscape, amenity, and environmental improvements.

SIGNIFICANCE

45. The Local Government Act 2002 requires an assessment of the significance of matters, issues, proposals and decisions in this report against Council's Significance and Engagement Policy. Council acknowledges that in some instances a matter, issue, proposal or decision may have a high degree of importance to individuals, groups, or agencies affected by the report.
46. In making this assessment, consideration has been given to the likely impact, and likely consequences for:
- the current and future social, economic, environmental, or cultural well-being of the district or region
 - any persons who are likely to be particularly affected by, or interested in, the issue.
 - the capacity of the local authority to perform its role, and the financial and other costs of doing so.

47. In accordance with the considerations above, criteria and thresholds in the policy, it is recognised that the issue of air quality within the Mount Maunganui Airshed remains of high significance, however that the matters covered in this report are for information only and therefore the report resolution is of low significance.

ENGAGEMENT

48. Taking into consideration the above assessment, no further engagement is required prior to Council making a decision.

SUMMARY AND NEXT STEPS

49. Since the Working Party was established, air quality outcomes in the Mount Maunganui Airshed have generally improved, with a downward trend in PM10 exceedances and the last recorded exceedance in March 2024. Working Party members have noted improved collaboration, information sharing, and coordination across iwi, community, industry, and agencies, alongside continued concerns from Whareroa Marae and residents regarding cumulative effects. These improvements reflect a combination of strengthened regulation, industry operational changes, Port upgrades, and voluntary initiatives, resulting in greater awareness and shared accountability for air quality management.
50. Despite this progress, ongoing coordination between council, industry, iwi, and community through the Working Party is required to sustain progress, supported by continued monitoring, reporting, and responsive regulation. Further improvements are needed in managing dust and emissions from higher-risk activities, addressing odour and amenity impacts, and ensuring consistent application of best practice across operators.
51. Going forward, the Working Party will continue to focus on implementation of air quality measures and maintaining monitoring to track trends and support compliance with national standards. The Working Party forward work programme will prioritise coordination, with continued emphasis on reducing PM10 emissions and addressing remaining hotspots.
52. Upcoming work includes further implementation of Plan Change 13, ongoing consent reviews, and regular reporting on air quality outcomes. Maintaining strong collaborative relationships will remain central to supporting continuous improvement and long-term environmental outcomes.

ATTACHMENTS

1. **Mount Maunganui Air Quality Working Party Terms of Reference - A20333238** [↓](#) 

Mount Maunganui Air Quality Working Party Terms of Reference

(updated March 2024)

1. Backgrounds

Regional councils have the legislated responsibility for local air quality. Due to PM₁₀ breaches of the National Environmental Standards for Air Quality (NESAQ) detected by the reference network monitors, the Mount Maunganui Industrial Area was gazetted as the Mount Maunganui Airshed (Appendix 1) in November 2019. The airshed was declared polluted from the time of gazettement. Under the current NESAQ standard the air shed will remain polluted until such a time as there are five years without further breaches of the current PM₁₀ limit.

The Bay of Plenty Regional Council currently maintains a network of eight Schedule 2 reference grade air quality monitors in the Mount Maunganui airshed, and one within the adjacent residential area (Ranch Road). There are an additional 10 clarity monitors positioned within the Mount residential area. Mount Maunganui contains more active air monitors than any other urban area in New Zealand.

Breaches of the NESAQ identified at the Regional Council's monitoring sites in the Mount Maunganui Airshed have consistently reduced since monitoring began in 2018; however, the level of community and residents concern regarding health impacts from industrial emissions remains high.

As we have gathered more information about the air quality around Mount Maunganui, the Bay of Plenty Regional Council has brought together functions across the organisation as well as other agencies to address the issues which cause air pollution in the area. This Air Quality Working Party is an important way to share this work with mana whenua (iwi/hapu), the wider community, other councils, Ministry of Health, Ministry for the Environment and industry operating in the area.

2. Vision & Mission

The groups vision is ***air quality is improved so mana whenua and the wider community are living and breathing safely.***

The groups mission is to ***champion the right to clean air and a healthy environment, ensuring it remains at the heart of all our actions and decisions.***

3. Purpose

To achieve this the Working Party will collectively inform an overarching goal, being zero examples of cumulative harm on mana whenua and resident communities of Mount Maunganui from air pollution raised within the polluted air shed.

4. Core Values

- Collaboration, co-operation, cohesion and understanding.
- Bridging the gap but understanding there is a regulatory aspect to some agencies.
- Respect and mana for all members.

5. Membership

Representatives from the following will form the Working Party membership:

1. Councillors from Bay of Plenty Regional Council;
2. Councillors from Tauranga City Council;
3. Appointed representatives from Toi Te Ora;
4. Appointed representatives from Western Bay of Plenty Primary Health Organisation;
5. Appointed representative from Ngāi Te Rangi iwi;
6. Appointed representative from Ngāti Kuku;
7. Appointed representative from Ngāi Tukairangi;
8. Appointed representatives from the community groups Clear the Air and TMFAG;
9. Appointed representatives from Priority One;
10. Appointed representative from Waka Kotahi NZ transport agency;
11. Appointed representative from the Ministry for the Environment;
12. Appointed representatives from significant industries operating in the Mount Maunganui industrial area – Port of Tauranga, Ballance, Waste Management, Lawters, J. Swap, Higgins and Allied Asphalt;
13. Support staff from Bay of Plenty Regional and Tauranga City Councils

By collective agreement with members, additional meeting attendees from other agencies or groups may attend Working Party meetings.

Members may appoint alternatives.

Members will be responsible for reporting to their respective organisations.

6. Functions and Targets

The Mount Maunganui Air Quality Working Party has the following functions and targets to achieve the purpose:

- **Whakatohatoha – share.** Provide regular updates and share information, progress, and research on air quality matters.
- **Identify** existing and emerging issues and solutions affecting air quality.
- **Whakataurite – co-ordinate.** Utilise the work being done for air quality and the connections within the group to support improvement.
- **Whanaungatanga – bring together.** Promote and support tangata whenua and the wider community to participate in air quality work.
- **Promote** options, initiatives and best practices that will achieve the desired outcomes of improving air quality. Promote, develop, and explore ideas and options that cause a reduction in contaminant discharges.
- **Whakarongo – listen.** Ensure the views of tangata whenua and the wider community are represented.

7. Actions

The Mount Maunganui Air Quality Working Party will promote and pursue the reduction of all air emissions within the Mount Maunganui Airshed that may cause adverse health effects by considering:

- a) The review of the new Air Quality Rules for the Industrial Airshed in the Regional Natural Resources Plan to ensure they are fit for purpose;
- b) Submissions on local and central government legislative reviews including district and city planning documents;
- c) Other associated mechanisms jointly agreed to; and
- d) Communicating consistent messaging.

8. Administration

The Bay of Plenty Regional Council will administer the Working Party. This includes coordinating the agenda, minute taking and distribution of meeting minutes to the respective organisations as well as appointing and funding the role of independent chair.

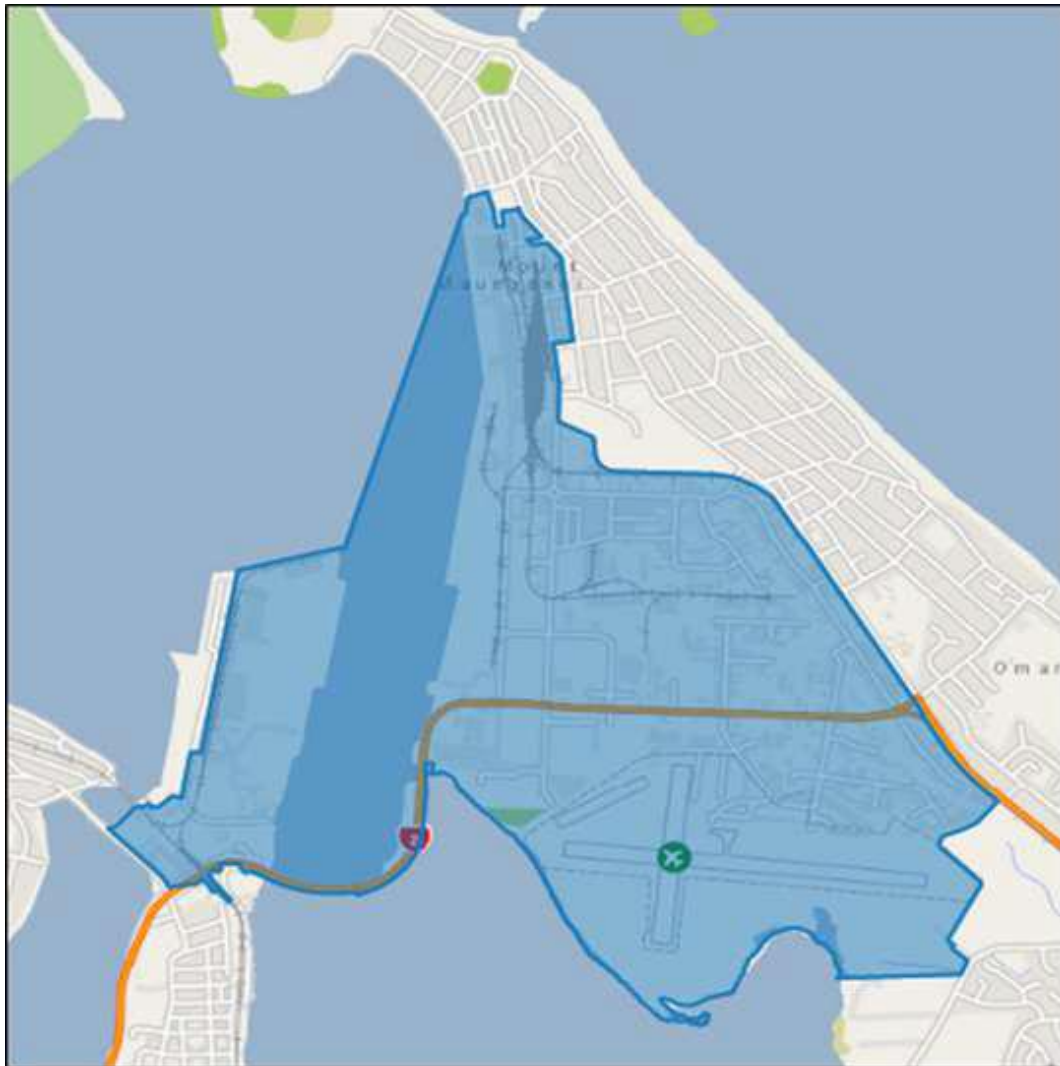
9. Meeting frequency, location and times

Meetings will be quarterly (four per annum), run for a duration of two - three hours, preferably during a timeslot between 9am and 12 noon. Hosting meetings will be shared amongst representatives on the Working Party. The host of each subsequent meeting will be agreed at the end of each current meeting.

10. Duration of Mount Maunganui Air Quality Working Party

The Working Party will review annually their impact on air quality within the Mount Maunganui Airshed and their need to continue. Collectively members can, at any time, make a decision as to the effectiveness of the working group, its value and longevity.

Attachment 1: Mount Maunganui Industrial Airshed boundary.



9.2 Public place recycling bins – delivery update, outcomes and next steps

File Number: A20230090

Author: Kim Renshaw, Team Leader: Waste Minimisation & Engagement

Authoriser: Sarah Omundsen, General Manager: Regulatory and Community Services

PURPOSE OF THE REPORT

1. To provide the City Delivery Committee with an update on the performance of public place recycling following the implementation of changes approved through the 2025/26 Annual Plan.

RECOMMENDATIONS

That the City Delivery Committee:

- (a) Receives the report "Public place recycling bins – delivery update, outcomes and next steps".

EXECUTIVE SUMMARY

2. Staff have given effect to Council's resolution to reduce the number of public place recycling bins across Tauranga. To address the issue of persistent contamination in public place recycling, the remaining mixed recycling bins were converted to receive cans and glass only in November 2025.
3. This change has proven successful, with public place recycling contamination reducing from 85 per cent to less than 10 per cent and resulting in approximately 32,500 aluminium cans being recycled since the changes were implemented.
4. Forecasted operational expenditure savings have started to be realised, with \$37,274.15 achieved to the end of April 2026, and a further \$190,545.89 expected in the next financial year.
5. Rather than delivering a standalone education campaign, staff delivered roll-out communications followed by a period of evidence gathering. Indicative visual surveying of bin users showed no evidence of confusion, call centre logs show little to no concern from residents, and contractor data shows the recyclable material is now suitable for accepting as-is and without sortation.
6. Staff plan to deliver outcome-focused communications over the warmer months using social-norms and positive reinforcing behaviour change techniques, to reinforce correct use of the system and maximise diversion of recyclable material away from landfill.

BACKGROUND

7. As part of the 2025/26 Annual Plan deliberations, Council resolved to reduce the number of public recycling bin stations, converting some locations to general waste bins, and to accompany this change with enhanced education on the benefits of recycling. This decision responded to high servicing costs and persistently high contamination in public place mixed recycling, which meant material placed in recycling bins was generally unable to be recycled. This is an issue that affects municipalities across the world, as typical public place recycling is commonly contaminated with food residue and non-recyclable materials from on-the-go items.

8. In late 2025, staff implemented the approved service changes. Public place recycling station locations were reduced from 55 to 24, with remaining stations retained in locations where recycling was thought most likely to occur, such as areas with barbecues and high visitor use. Where recycling stations were removed, general waste bins were installed as required, to maintain service levels. Remaining recycling stations were converted from mixed recycling to cans and glass only (single-stream recycling).
9. Initial communications to accompany the removal of the recycling stations were delivered on social media, including an explainer video featuring Mayor Drysdale. Some early public scepticism reflected uncertainty about whether the system would work. No further communications were delivered while data was gathered to assess the performance of the single-stream system following implementation.
10. Since implementation, recycling outcomes have improved significantly. Contamination has reduced from over 85 per cent under the mixed recycling system to approximately 5-10 per cent for the cans bins. Contamination is now largely made up of other recyclable items like plastic bottles and steel tins. The 5-10 per cent contamination level is acceptable to processing receivers, enabling the material to be accepted without sortation. Previously, contamination levels meant public place recycling could not be sorted and was sent to landfill, resulting in no public place mixed recycling being recycled since 2020.
11. Between mid-December 2025 and 30 April 2026, approximately 390 kg of aluminium cans (around 32,500 cans) were collected through public place recycling. 18.1 tonnes of glass have been collected from glass-only public bins in the current financial year, with contamination remaining consistently low at around 5 per cent. These material streams are now both accepted for recycling as-is – meaning the recycling is of better quality and more valuable to waste processors.
12. In December and January, following the completion of the conversion works, staff undertook a small visual survey of the public usage of recycling stations across the city. The team observed public understanding the single-stream system well, with 84% of the public using the bins correctly and an average time of 0-2 seconds to determine which bin to use.
13. These results demonstrate that the shift to single-stream recycling has materially improved recycling outcomes in public places, while providing the intended savings.

STATUTORY CONTEXT

14. Council has statutory responsibilities under the Waste Minimisation Act 2008 to reduce waste to landfill. The Tauranga City Council Waste Management and Minimisation Plan (WMMP) gives effect to these responsibilities by promoting waste reduction and improved recycling outcomes. The provision of public place recycling is consistent with Council's statutory obligations.

STRATEGIC ALIGNMENT

15. This contributes to the promotion or achievement of the following strategic community outcome(s):

	Contributes
We are an inclusive city	<input type="checkbox"/>
We value, protect and enhance the environment	<input checked="" type="checkbox"/>
We are a well-planned city that is easy to move around	<input type="checkbox"/>
We are a city that supports business and education	<input type="checkbox"/>
We are a vibrant city that embraces events	<input type="checkbox"/>

16. The changes to public place recycling support Council's strategic outcome of valuing, protecting and enhancing the environment by reducing contamination, thereby improving the

quality of recyclable material collected in public places, and increasing the likelihood that material placed in recycling bins is successfully recycled.

FINANCIAL CONSIDERATIONS

17. The Council was presented with estimated annual operating expenditure (\$200,000 including relabelling and removal works) and expected annual savings (\$165,700) in annual plan options for deliberation. Below is a table of the actual operational expenditure/savings to date, to the end of June 2026 and for the next financial year.
18. Savings took effect from December 2025 following completion of the works and will continue to increase as the new service configuration beds in. Actual operational expenditure to date is higher than the estimate due to higher servicing costs incurred in the first half of the financial year, prior to the service changes being implemented. The next full financial year will fully realise the servicing savings.
19. The cost to relabel/move and remove bins was included, but not itemised, in the estimated operational expenditure of \$200,000. The actuals have been separated out in the table below to provide detail where possible.

	Expected in annual plan decision document	Actual to end of April 2026	Expected 2025/26FY Total	Expected 2026/27FY (includes 3% CPI adjustment)
Annual operational expenditure (servicing)	\$200,000	\$208,476.54	\$233,858.98	\$156,863.48
Cost to re-label bins		\$17,690	\$17,690	n/a
Cost to move/remove bins/stations		\$27,000	\$27,000	n/a
Operational expenditure (servicing) savings	\$165,700	\$37,274.15	\$68,860.39	\$190,545.89

LEGAL IMPLICATIONS / RISKS

20. There are no new legal implications arising from this report as it is for information only.

TE AO MĀORI APPROACH

21. Diverting waste away from landfill supports the protection of te Taiao and aligns with the principle of kaitiakitanga.

CLIMATE IMPACT

22. Collecting cans and glass as clean, single-stream materials supports waste diversion from landfill and reduces emissions associated with landfill disposal and the use of virgin materials. Consistent public recycling infrastructure also supports the normalisation of low-waste behaviours, contributing to longer-term waste minimisation outcomes aligned with Council's climate and environmental objectives.

CONSULTATION / ENGAGEMENT

23. This report provides an information update on changes already approved by Council. Early communications accompanied implementation in December 2025.

24. Further communications are planned to align with peak seasonal use and will be delivered via social media.

SIGNIFICANCE

25. The Local Government Act 2002 requires an assessment of the significance of matters, issues, proposals and decisions in this report against Council's Significance and Engagement Policy. Council acknowledges that in some instances a matter, issue, proposal or decision may have a high degree of importance to individuals, groups, or agencies affected by the report.
26. In making this assessment, consideration has been given to the likely impact, and likely consequences for:
 - (a) the current and future social, economic, environmental, or cultural well-being of the district or region
 - (b) any persons who are likely to be particularly affected by, or interested in, the matter.
 - (c) the capacity of the local authority to perform its role, and the financial and other costs of doing so.
27. In accordance with the considerations above, criteria and thresholds in the policy, it is considered that the matter is of low significance.

ENGAGEMENT

28. Taking into consideration the above assessment, that the matter is of low significance, officers are of the opinion that no further engagement is required prior to Council making a decision.

Click here to view the [TCC Significance and Engagement Policy](#)

NEXT STEPS

29. Public place recycling bin usage is significantly higher during warmer months. Communications are planned to align with this time, when people are most likely to encounter and use the bins. Outcome-focused "social-norms" and positive reinforcement messaging, delivered via social media, will clarify that recycling in public places works as evidenced last summer.
30. These communications will give effect to the second part of Council's annual plan resolution to deliver "enhanced education on the benefits of recycling." Timing communications ensures messages reach people when they are most likely to use public recycling bins.
31. Other councils are now considering similar shifts away from poorly performing mixed recycling in public places, informed by the demonstrated reduction in contamination here in Tauranga. This positions Tauranga City Council as an early adopter of evidence-led practice in public place recycling.

ATTACHMENTS

Nil

9.3 Major Projects Update - Transport

File Number: A20318503

Author: Chris Barton, Portfolio Manager: Infrastructure

Authoriser: Jane Small, Director Major Projects

PURPOSE OF THE REPORT

- To provide an update to Committee on the transport major projects in implementation and delivery including Pāpāmoa East Interchange, SH29 Tauriko Enabling Works and Fifteenth Avenue to Welcome Bay, including highlighting any material changes from previous reports and outlining current key risks and opportunities.
- Noting that the Committee has asked for a revised reporting format moving forward and this will be used for the August Committee meeting.

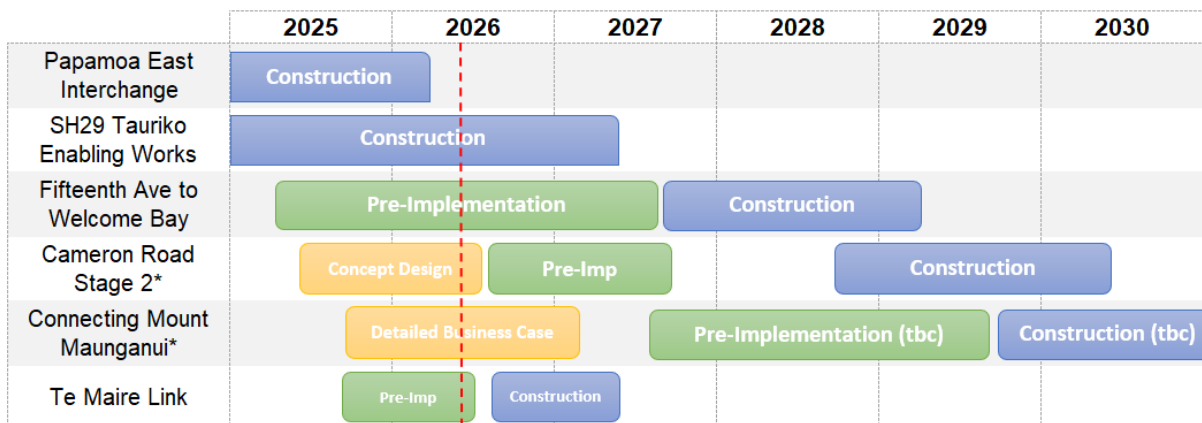
RECOMMENDATIONS

That the City Delivery Committee:

- Receives the report "Major Projects Update - Transport".

EXECUTIVE SUMMARY

- This is an update report on the status and progress on the three major transport projects which are in delivery phase, the Pāpāmoa East Interchange, SH29 Tauriko Enabling Works and Fifteenth Avenue to Welcome Bay projects. The Cameron Road Stage 2 and Connecting Mount Maunganui projects are being reported to City Futures Committee.
- Overview timeframes for delivery of the five major transport projects are outlined below:



* Reported separately to City Futures Committee

- Construction of the Pāpāmoa East Interchange is complete, with works delivered on time and under budget. Post-construction reviews are underway, and a project completion report is planned to be provided to the 4 August City Delivery Committee meeting.
- Construction of the SH29 Tauriko Enabling Works is progressing on time and currently forecast to be delivered under budget. Savings of \$25m of unspent risk and contingency funds have been realised against the \$240.8m budget – with updated forecasts being incorporated into LTP updates. Works remain on track for completion in 2027.
- Design works on the Fifteenth Avenue to Welcome Bay project have to date been focussed on structural investigations and capacity assessment of the existing Hairini Bridge. The

recent structural assessment report has identified that the existing bridge is structurally capable of supporting the proposed upgrades. Subject to structural peer reviews and building consent endorsement in June, next stages of design development on the rest of the corridor are planned to progress.

8. Coordinating and aligning construction of upcoming construction activities (incl. Fifteenth to Welcome Bay and Cameron Road Stage 2 and other projects) to manage network disruption remains a key focus. Indicative phasing and staging plans have been developed – and these are being further refined as project designs and construction methodologies are further developed.
9. Key risks are reflected in project updates with ‘amber’ status. The key current risk for SH29 Tauriko Enabling Works is continuing to manage traffic and disruption through remaining construction, and for Fifteenth Avenue to Welcome Bay the key risk is scope and cost confirmation as the design is developed.

SH29 TAURIKO ENABLING WORKS – NO SIGNIFICANT CHANGE FROM LAST UPDATE

KEY RISK - Management of live traffic through construction site

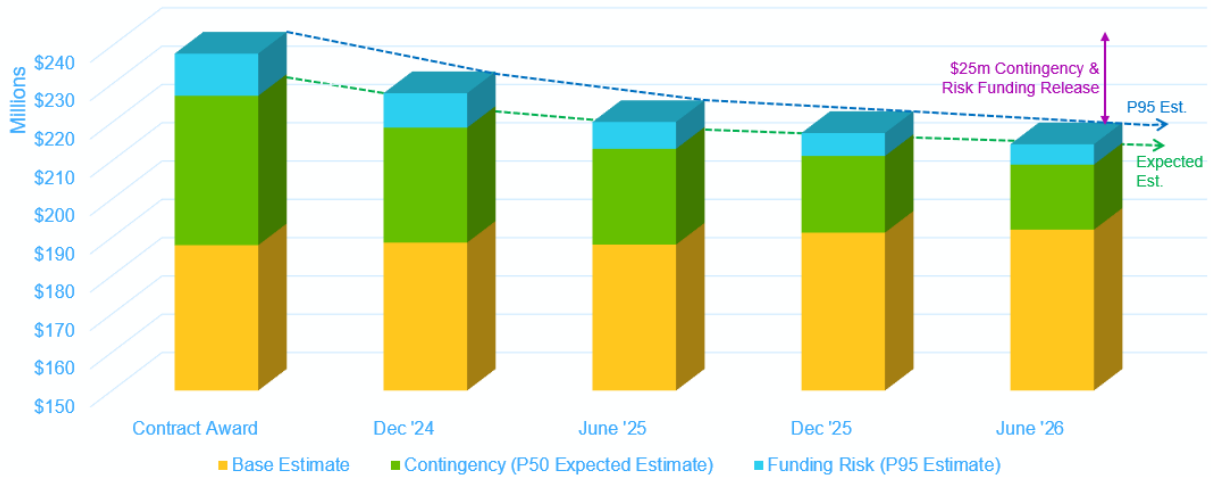
KEY OPPORTUNITY – Release of unspent contingency

10. The Tauriko West Enabling Works project supports both residential and industrial growth - it will directly enable initial development of up to 2,400 new homes in the Tauriko West development area and enable ongoing development of over 100 hectares of industrial land in the Tauriko Business Estate, which is anticipated to provide up to 6,000 additional jobs within the city.
11. An overview of the project status is as below:

	Status	Comments
Cost		LTP Budget \$240.8m. Current estimates are within budget with significant savings on unspent contingency realised.
Time		Construction progressing on programme: <ul style="list-style-type: none"> - Redwood / Kaweroa / SH29 Roundabout – completed in 2025. - Tauriko Village / Cambridge Rd / SH29 - scheduled to be complete in 2027.
Safety		Continuous safe delivery – approx. 400,000 worker hours to date without any serious harm or lost time incidents.
Scope		Scope confirmed with no substantive changes.
Stakeholders		Actively working with project neighbours and travelling public.
Risk		Active management of live risks and contingencies in place, however this remains a high-risk project with significant residual risks. Managing traffic throughout construction to minimise disruption remains the key challenge and risk.

12. Updated cost estimates including project risk reviews are regularly developed to monitor forecast outturn costs against the \$240.8m project budget. As works have progressed the base estimate has remained largely stable and the residual risk profile has reduced, resulting in reductions to the project outturn cost estimates. Twenty five million (\$25mill) of unspent contingency will be released in FY28 (revised project budget \$215.8m).

Tauriko Enabling Works – Cost Estimate Updates Over Time



- 13. The infrastructure development timing is well aligned with the Tauriko West residential and Tauriko Business Estate growth areas - where land development activities are currently underway.

FIFTEENTH AVENUE TO WELCOME BAY UPGRADE – NO MATERIAL CHANGE FROM LAST UPDATE

Key Risk - confirming operation of tidal flow arrangements and ensuring safety - particularly at side-street intersections.

KEY OPPORTUNITY – Standalone walking/cycling and utilities structure rather than a clipon with benefits for construction disruption and asset life will be considered through design phase

- 14. This project seeks to address current and growing issues with peak hour congestion, poor level of service, access and safety problems, and walking and cycling deficiencies on the key city arterial transport corridor of Fifteenth Avenue to Welcome Bay including the Hairini Bridge.
- 15. An overview of the project status is as below:

	Status	Comments
Cost	Green	LTP Budget \$170.2m. Current estimates are within budget. NZTA co-funding approved for pre-implementation phase.
Time	Yellow	Key milestones (updated baseline): <ul style="list-style-type: none"> • Community engagement on design (Oct-Nov 2026) – on track • 50% design completion (early 2027) – on track • NZTA implementation funding application (April 2027) – at risk • Construction commencement (Q4 2027) – on track • Construction complete (Q2 2029) – on track
Safety	Green	No current issues.
Scope	Yellow	Some scope elements to be further refined through the pre-implementation phase, including addressing residual safety audit concerns from the Business Case concept.
Stakeholders	Green	Extensive further engagement is planned through design phase in advance of construction.

		<p>Noting plans are currently being refined, it is anticipated further stakeholder communication and engagement will be completed as part of the 50% design development in the second half of 2026.</p> <p>Some</p>
Risk		<p>Key design challenges include confirming operation of tidal flow arrangements and ensuring safety - particularly at side-street intersections.</p> <p>Ensuring overall cost estimates remain aligned with previous estimates and within budget allocations. Updated detailed cost estimates will be developed through the next design phase.</p> <p>Managing traffic through construction to minimise disruption is a key challenge and risk. Works are planned to be staged to minimise disruption and to align with other networks activities. Detailed staging and sequencing plans will be prepared and tested as the construction methodology is developed with the ECI contractor.</p>
Opportunities		<p>An option is being considered for developing an independent walking/cycling bridge structure in lieu of the bridge walking/cycling clip-on. This would likely result in benefits to construction disruption and asset life. Feasibility to inform this option / opportunity is underway.</p> <p>There may be opportunities to advance some construction phase enabling works prior to main contract works and these will be identified through the next phases of the ECI.</p>

Hairini Bridge Structural Assessment

16. The first Stage Gate for the ECI design engagement has been confirming the Hairini Bridge structural elements and assessment as to whether the existing 1962 bridge has the capacity to support proposed upgrades.
17. Following structural investigations and analysis, a bridge structural assessment report has been developed which has identified that the bridge is structurally capable of supporting all proposed upgrades, including the additional traffic lane, shared user path clip-on, and future services without the bridge requiring significant structural upgrades or strengthening.
18. To support long term bridge asset durability and reduce corrosion risk, a cathodic protection system and some wrapping of existing piers are recommended. These were assumed to be required and accounted for in the existing project scope and cost estimates.
19. The structural report is currently being peer reviewed prior to seeking confirmation of building consent authority acceptance of the proposal. This is anticipated to be complete in June.
20. The project structural engineer will be providing a short presentation as part of this June update on the process and outcomes of the assessment and peer review.
21. Subject to positive outcomes from the peer review and consenting endorsement, which are expected, a report will be brought to City Delivery Committee for endorsement of Stage Gate 1 in August.

Programme – Baseline Updates

22. Since the project business case was approved in February 2025, a baseline milestone programme was reported to Elected Members as below:
 Aug '25 – ECI Contract Award

- Late '25 / Early '26 – Bridge Go/No-Go
- Mid '26 – Community engagement on design
- Late '26 / Early '27 – Design Complete
- Q1 '27 – Construction Start
- Q1 '29 – Construction Complete

23. As previously updated to Committee, longer than anticipated commercial negotiations of the ECI contract delayed the start of the project leading to an overall change in project milestones from the beginning..
24. Overall project timeframes are still tracking to meet those communicated last year following SSBC approval in Feb 2025 - designs to be complete and construction to commence from 2027, with construction completion indicatively estimated by mid 2029.
25. Revised baselines that the project will be monitored against moving forward are:
 - Community engagement on designs – late Nov 2026
 - 50% design completion – first quarter 2027 calendar year
 - NZTA implementation funding application – second quarter 2027
 - Construction commencement - late 2027/early 2028
 - Construction complete – mid 2029

CONSTRUCTION STAGING AND PHASING

26. Coordination of construction methodologies, staging and timing with other key projects affecting arterial roading corridors (particularly the Cameron Road Stage 2 upgrade project) remains a key focus as designs and programmes develop to ensure overall traffic disruption during construction is minimised as much as possible.
27. A summary of key upcoming major works in the area with current indicative timing and project staging and phasing are being presented to the Tauranga and Western Bay of Plenty Transport Committee. Detailed project phasing will be advanced as project designs are further developed.
28. Within the Fifteenth Ave to Welcome Bay project further development of staging plans, construction methodologies and associated traffic management requirements are programmed in late 2026 and early 2027 as scope and design details are further developed – in advance of planned construction commencement.

NEXT STEPS

29. A major projects update report will be provided to future City Delivery Committee meetings. Future updates are proposed to be delivered in an updated format.

ATTACHMENTS

Nil

9.4 Action and Investment Plans and Annual and Long-Term Plan Actions Monitoring

File Number: A20339788

Author: Carmen Norris, Corporate Planner

Authoriser: Christine Jones, General Manager: Strategy, Partnerships & Growth

PURPOSE OF THE REPORT

1. The purpose of this report is to update the Committee on current-year progress across all of Council's Action and Investment Plans (AIPs) as of 29 May 2026, and on actions arising from decisions in the 2021–2031 and 2024–2034 Long Term Plans and the 2025/26 Annual Plan.
2. The report also sets out options for how future reports could be presented to best show progress against actions.

RECOMMENDATIONS

That the City Delivery Committee:

- (a) Receives the report "Action and Investment Plans and Annual and Long-Term Plan Actions Monitoring".
- (b) Approves for future AIP reporting a focus reporting on AIPs or actions that are delayed, at risk, or require decisions (Option D).

EXECUTIVE SUMMARY

3. This report provides Council with an update on funded Action and Investment Plan (AIP) actions for the 2025/26 financial year excluding business-as-usual (BAU) activities, renewals and actions led by external agencies. It also provides an update on actions arising from Long-term Plan (LTP) and Annual Plan (AP) decisions.
4. The AIPs collectively represent a significant portfolio of work aligned to the five community outcomes. As of April 2026, a total of 269 actions are being tracked. Overall performance is positive, with 73 actions (27%) complete or transitioned to business as usual. Of the 196 actions still in progress, 83% are either on track or under active management, indicating that the majority of the programme is progressing as expected. Only seven actions (2.6%) are currently assessed as off track. Delivery activity is concentrated in the middle stages of the pipeline, with around 60% of actions in planning or implementation, and very few yet to start.
5. The eight off-track actions primarily reflect external funding constraints, reprioritisation decisions, or delays in progressing work. In particular, reliance on national transport funding remains a key risk, with several transport-related actions affected by funding decisions outside Council's control. Offsetting these issues, a number of significant actions have been completed or progressed to delivery during the period, including major community facility projects and strategic planning initiatives, demonstrating tangible progress against Council priorities.
6. The report supports Council's governance role by providing visibility of progress and identifying where further direction or oversight may be required. It does not introduce new initiatives or change existing decisions but instead outlines how strategic decisions are being delivered through the community outcomes framework, with delivery remaining subject to LTP and AP funding processes.
7. The current AIP reporting approach provides detailed visibility at an individual action level. While this supports transparency, the volume and granularity of information can make it difficult to

clearly assess overall progress against strategic priorities, identify key risks, or focus on areas requiring governance attention. This limits the effectiveness of the report as a tool for overseeing progress across a portfolio of strategic initiatives.

8. There is an opportunity to refine the reporting approach to better align with Council's governance needs, by improving clarity of strategic progress, strengthening focus on risks and outcomes, and ensuring reporting effort is proportionate to its value.
9. This report sets out five options for Council to consider for future AIP reporting,
 - Option A: Maintain current detailed reporting (status quo).
 - Option B: Outcomes based reporting.
 - Option C: AIP level commentary reporting.
 - Option D: Exceptions based reporting.
 - Option E: Discontinue annual AIP report (with updates on progress continue to be provided through the Annual Report community outcome measures)
10. Council is asked to indicate its preferred approach to future AIP reporting, including the level of detail and focus that best supports effective governance and oversight of the portfolio. Options and analysis have been provided below to support this decision.
11. There are no immediate financial implications arising from receiving this report, as it relates to already approved programmes and budgets. However, the information provided may inform future financial or strategic decisions.

BACKGROUND

12. Our Direction, adopted in December 2022 and symbolised by Te Kupenga, sets Council's strategic framework. It integrates five community outcomes and three approaches, supported by six strategies and 37 AIPs.
13. AIPs are implementation plans that set out how Council will deliver on its priorities in support of the five community outcomes. Together, they form a portfolio of strategic initiatives, with individual actions as the delivery components.
14. Delivery of AIP actions depends on funding secured through the LTP and AP processes, where priorities must be balanced alongside other statutory and operational obligations.
15. Governance oversight of delivery was first considered by the Strategy, Finance and Risk Committee in December 2023. The first performance report (to 30 September 2024) was presented to the Accountability, Performance and Finance Committee in November 2024. Subsequent updates in June and July 2025 provided further updates on delivery progress, including actions funded through operational expenditure and staff resourcing for 2025/26.
16. This update focuses on funded AIP actions for the 2025/26 period where work has commenced or progressed. Funding sources include operational and capital expenditure through the LTP or AP, levy funding, and staff resources. Actions generally excluded from reporting are:
 - BAU activities, including renewals.
 - Actions where the council is not the lead agency.
 - Duplicate actions across multiple AIPs.
17. Reported actions are organised by community outcome and council division. Completed actions, or those transitioned to BAU, are removed from future reports.
18. This report also includes updates on outstanding actions from the 2021-2031 and 2024-2034 LTPs and the 2025/26 AP to provide context on wider delivery.

Format and Frequency

- 19. AIP reporting is currently undertaken annually, with the next update scheduled for June 2027.
- 20. The current approach provides detailed reporting at the individual action level across all AIPs. While this supports transparency and traceability, it is not aligned with how portfolio level performance is typically reported in a governance context, where the focus is on overall progress, strategic alignment, key risks, and areas requiring attention.
- 21. The level of detail currently presented can obscure these elements and limit the report’s effectiveness in supporting clear oversight and decision making.
- 22. There is an opportunity to refine the reporting approach to better support oversight of the AIP portfolio, by focusing on strategic progress, risks, and outcomes rather than individual action level detail.
- 23. Elected members are invited to provide feedback on their preferred approach. Options are outlined in the Options Analysis section below.

Action Summary

24. **Attachment 1** reports on 269 actions arising from Tauranga City Council’s Long-term Plan decisions, Annual Plan decisions, and 21 Action and Investment Plans (AIPs). Reported as of April 2026 and focused on the 2025/26 financial year, it indicates:

- (a) Overall health: The programme is generally performing well. Of the 269 actions tracked, 73 are complete or have transitioned to business as usual. Of the 196 actions still active, 152 are on track and 37 are under control, meaning 96% of active actions are progressing as expected or are being actively managed. Seven actions are off track and are listed in c) below.

metric	Count	%
Total actions tracked	269	100%
✅ On track	152	56.5%
🟡 Under control	37	13.8%
🔴 Off track	7	2.6%
✔ Complete	17	6.3%
🟦 BAU (business as usual)	56	20.8%

- (b) Stage distribution: Most actions remain in the middle of the delivery pipeline, with the largest cohort in Planning (33%) followed by Implementation (28%). This indicates a substantial programme of work is underway but not yet complete, which is relevant context for LTP 2027 planning. Only four actions have not started, indicating a high level of programme activation:

Stage	Count	%	Progression
Not started	4	1.5%	▫
Initiation	30	11.2%	▬▫

Planning	88	32.7%	
Implementation	75	27.9%	
Complete/BAU	72	27.8%	

- (c) The following seven actions are currently assessed as **off track**. In most cases, this reflects delivery delays, funding or prioritisation constraints, or decisions to pause or cease work:

LTP/AP Decisions

#	Action	Stage	Group	Issue
11.11	City Centre Hotel & Conference Centre	Initiation	Chief Financial Office	Prior work incomplete/not progressed. Market testing underway for site options. EM briefing before end of FY26.

Tauranga Taurikura - Valued, protected and enhanced environment

#	Action	Source Plan	Stage	Issue
742	Construction & Demolition (C&D) waste policy for projects >\$2m	Tauranga Climate	Planning	C&D Resource Wise Programme was cut due to internal capacity. Site Waste Minimisation Plans no longer a regulated mandate. Internal waste management plan developed instead.

Tauranga Ara Rau - Moving around our city easily

#	Action	Source Plan	Stage	Issue
878	Park & ride Pāpāmoa East	Transport System Plan	Planning	Not funded in 2024–27 NLTP. Land parcel under consideration by private developer for housing.
911	Travel demand management	Transport System Plan	Initiation	Not funded in NLTF. Staff examining opportunities to integrate TDM into existing projects.

Tauranga Tatai Whenua - A well planned city

#	Action	Source Plan	Stage	Issue
174	Gate Pā/Merivale regeneration	Te Papa Spatial Plan	Initiation	Largely no change. Accessible Properties Limited focused on short-term small developments. Limited certainty beyond that.
340	Robbins Park cultural centre	City Centre AIP	Not started	Report to June council meeting responding to Ōtamataha Trust reclassification request.

634	Disc golf permanent course	Play, Active Rec & Sport	Initiation	Focus for Bayfair Reserve this year is naturalisation. Concept plan remains in initiation. Conversations continue with disc golf on alternative locations.
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- (d) Offsetting these issues, a number of actions were completed or transitioned to business as usual during the reporting period, including:
- Pāpāmoa Primary School footpath — completed during April 2026 school holidays with MoU between MoE and Transport
 - Mt Maunganui College 50m Pool — due diligence complete, funding agreement signed, pool construction underway, open by December 2026
 - SmartTrip Variable Road Pricing — Time of Use Charging Bill passed by Central Government, in force November 2026
 - Merivale Community Centre — opened end of 2025
 - Ecological Connectivity Plan — completed March 2025, published on TCC website
 - Links Ave Reserve — artificial turf and field upgrades complete
 - Hairini (Haukore St Reserve) — upgrade completed April 2026
 - Car Parking Buildings — Council decision to remove parking revenue from Te Manawataki o Te Papa funding stack
 - Indoor Facilities Policy — rescinded October 2025 as BVL now manages facilities.
- (e) Overall, the report highlights several key themes and issues for consideration:

External funding dependency remains the primary risk – The two transport actions that are off track, along with three transport actions under control, all relate to NLTP/NLTF funding not being approved. This is the most significant external risk to programme delivery and reinforces the importance of the 2027 NLTP round.

Waste infrastructure planning is gaining momentum – The Waste Minimisation Plan is the most action-rich AIP, with 46 actions, and is performing well overall. Business cases are underway for organics processing and drop-off facilities, and the cross-regional waste strategy with Waikato and Bay of Plenty regional councils adds a broader strategic dimension.

Major facility decisions are converging – The Baypark programme, together with the Netball Centre relocation, Memorial Park Aquatic Centre concept design, and Blake Park master plan implementation, are progressing concurrently. This creates a significant programme management and funding challenge.

LTP 2027 is the principal decision gateway for several actions – Multiple actions identify the 2027–2037 Long-term Plan as the next decision point for funding, scope, or continuation. This includes the Community Stadium, Memorial Park Recreation Hub, Pōteriwhi, McLaren Falls Park, transport projects, and climate adaptation plans.

STATUTORY CONTEXT

25. This report supports Council's obligations under the Local Government Act 2002, particularly Section 10, which outlines the purpose of local government, including enabling democratic local decision-making and promoting community wellbeing; Section 14, which sets out principles relating to local authorities such as stewardship and transparency; and Part 6, which addresses planning, decision-making, and accountability, including monitoring progress against Long-term plan commitments.

STRATEGIC ALIGNMENT

26. This contributes to the promotion or achievement of the following strategic community outcome(s):

	Contributes
We are an inclusive city	✓
We value, protect and enhance the environment	✓
We are a well-planned city that is easy to move around	✓
We are a city that supports business and education	✓
We are a vibrant city that embraces events	✓

27. Alignment is evidenced by the grouping of actions within the attachment against these outcome areas.

OPTIONS ANALYSIS

28. As outlined above, AIPs collectively represent a portfolio of strategic initiatives aligned to Council’s community outcomes. In a governance context, portfolio reporting is typically structured to provide a clear view of overall progress, strategic alignment, key risks, and areas requiring attention, rather than detailed reporting at an individual task or action level.

29. The following options outlined below reflect different ways this AIP portfolio level view could be achieved, with varying degrees of detail and strategic focus.

Table 1: Reporting Approach

	Options	Advantages	Disadvantages
A	Maintain current detailed reporting (status quo).	<ul style="list-style-type: none"> Provides comprehensive visibility of every funded action, supporting full transparency and accountability. Enables elected members to track delivery at a granular level and identify specific actions of interest or concern. 	<ul style="list-style-type: none"> Generates large, detailed reports that can be time-consuming to read and may obscure key strategic messages. Resource intensive for staff to compile, review, and quality-assure across all AIPs each cycle. Volume of detail can make it harder to focus on the most material risks, achievements, and decisions. Reporting tends toward activity level updates rather than outcome or impact level insights.
B	Report at a strategic level against community outcomes, including overall progress, key achievements, risks, and delivery confidence. (Outcomes based report).	<ul style="list-style-type: none"> Strong strategic focus aligned to governance role. Clear, concise reporting of overall progress, key achievements, risks, and delivery confidence. Reduced reporting burden compared to 	<ul style="list-style-type: none"> Limited visibility of individual AIPs and specific actions Reduced ability to trace outcomes back to delivery at plan or action level May not provide sufficient assurance on implementation performance.

	Options	Advantages	Disadvantages
		detailed reporting.	
C	<p>Provide a concise annual summary for each AIP, including progress, key achievements, risks, and next steps, enabling visibility across the portfolio while maintaining accountability at plan level.</p> <p>(AIP level commentary report)</p>	<ul style="list-style-type: none"> • Maintains clear line of sight to delivery at AIP level. • Balances readability with accountability. • Enables portfolio wide visibility while retaining plan level insight. • More efficient to produce than detailed reporting. 	<ul style="list-style-type: none"> • Less granular detail on individual actions. • Quality and usefulness depend on strength and consistency of summaries. • May still require supplementary detail where issues arise.
D	<p>Focus reporting on AIPs or actions that are delayed, at risk, or require decisions.</p> <p>(Exceptions based report).</p> <p>RECOMMENDED</p>	<ul style="list-style-type: none"> • Highly efficient and targeted. • Directs attention to areas requiring governance input or intervention. • Reduces reporting volume significantly. 	<ul style="list-style-type: none"> • Limited visibility of overall progress and achievements. • Reactive rather than proactive view of delivery. • May reduce transparency and confidence in broader programme performance.
E	<p>Discontinue AIP progress reporting and rely on community outcome measures reported through the Annual Report and other statutory reporting processes.</p>	<ul style="list-style-type: none"> • Eliminates additional reporting burden. • Fully aligned with existing statutory reporting processes. • Simplifies reporting landscape. 	<ul style="list-style-type: none"> • No visibility of delivery against AIPs. • Weak connection between actions and outcomes. • Limit's ability for governance oversight and early intervention.

FINANCIAL CONSIDERATIONS

30. There are no direct financial implications arising from receiving this report. All actions referenced relate to programmes and budgets previously approved through LTP's or AP's.

LEGAL IMPLICATIONS / RISKS

31. There are no direct legal implications arising from this report.

TE AO MĀORI APPROACH

32. The actions outlined in the attachment include initiatives across environmental, social and spatial planning domains where engagement with tangata whenua is either underway or anticipated as part of delivery. This report itself is informational in nature and does not introduce new policy or decisions requiring consultation. Ongoing implementation of actions

will continue to follow Council's Te Ao Māori approach, with involvement of the Takawaenga Māori Unit where appropriate.

CLIMATE IMPACT

33. The AIPs referenced in this report include a range of actions that contribute to climate resilience, emissions reduction, and environmental outcomes, with these impacts considered through individual plan implementation and future LTP and AP decisions.

CONSULTATION / ENGAGEMENT

34. Engagement with the community, partners, and tangata whenua occurs at the AIP and project level, in line with Council's established processes.

SIGNIFICANCE

35. The Local Government Act 2002 requires an assessment of the significance of matters, issues, proposals and decisions in this report against Council's Significance and Engagement Policy. Council acknowledges that in some instances a matter, issue, proposal or decision may have a high degree of importance to individuals, groups, or agencies affected by the report.
36. In making this assessment, consideration has been given to the likely impact, and likely consequences for:
- (a) the current and future social, economic, environmental, or cultural well-being of the district or region
 - (b) any persons who are likely to be particularly affected by, or interested in, the decision.
 - (c) the capacity of the local authority to perform its role, and the financial and other costs of doing so.
37. In accordance with the considerations above, criteria and thresholds in the policy, it is considered that the decision is of low significance because it is an information-only report back, coupled with feedback on future reporting.

ENGAGEMENT

38. Taking into consideration the above assessment, that the decision is of low significance, officers are of the opinion that no further engagement is required prior to Council making a decision.

NEXT STEPS

39. Subject to Council agreement, staff will implement the preferred reporting approach for future AIP updates. The next update (if required) is scheduled for June 2027.

ATTACHMENTS

1. **Annual Plan, Long Term Plan and Action and investment Plan action updates 2025-2026 - A20372246 (Separate Attachments 1)** 

9.5 Status Updates on Actions from prior City Delivery Committee Meetings

File Number: A20337594

Author: Caroline Irvin, Governance Advisor

Authoriser: Craig Rice, Chief Operating and Financial Officer

PURPOSE OF THE REPORT

1. This report provides a status update on actions requested during previous City Delivery Committee meetings.

RECOMMENDATIONS

That the City Delivery Committee:

- (a) Receives the report "Status Updates on Actions from prior City Delivery Committee Meetings".

BACKGROUND

2. This is a recurring report provided to every City Delivery Committee meeting. The next report will be to the 4 August 2026 meeting.
3. The attached update includes all open actions and actions completed since the last report on 28 April 2026.
4. Once reported, completed actions are archived and made available in the Stellar library⁴.

DISCUSSION

5. The action status update report for the City Delivery Committee, as at 30 May 2026, is provided as **Attachment 1** to this report, and is summarised in the table below.

Status of actions	No. actions
Closed (<i>completed since the last report</i>)	-
Pending (waiting on something)	2
In progress	19
To be actioned	-
Total actions included in this report	21

ATTACHMENTS

1. **Actions from prior City Delivery Committee meetings as at 27 Mayh 2026 - A20393124**



⁴ Stellar pathway: Council & Committees → City Delivery Committee → 2025 → Actions from City Delivery Committee meetings.

City Delivery Committee				Actions status update as at: 27 May 2026			
Status updates due from GMs: eod Thursday, 27 May 2026 (for 16 June meeting)							
Meeting Date	Agenda Ref.	Report Name	Action Required	Status Update (incl anticipated / actual completion date)	Status Summary	Date Closed	GM / CE Responsible
28 Apr 2026	10.1	Status Updates on Actions from prior City Delivery Committee Meetings	That the Finance Working Group provide a report to each City Delivery Committee meeting, to include what the group has considered since the previous meeting and with a focus on progress on operational improvement and financial matters.	Update 30 April 2026: Report from the May Operational Improvement meeting will be provided at the 16 June CDC meeting.	In progress		Craig Rice
28 Apr 2026	10.3	Q3 Financial Monitoring Report	Include in the purpose of their report: highlight any significant changes since the last report and highlight any significant risks and opportunities that should be considered.	Update 30 April 2026: This will be actioned in the Q4 (year-end) Financial report.	In progress		Craig Rice
28 Apr 2026	10.3	Q3 Financial Monitoring Report	Organise a workshop (before August) on a full review of depreciation processes and options, including the current policy approach and implications for operational expenditure and debt, to give Elected Members clear options before making Long Term Plan decisions.	Update 30 April 2026: Planning underway - meeting to be scheduled.	In progress		Craig Rice
28 Apr 2026	10.4	3rd Quarter 2025/26 Capital Programme Performance	That staff include in the purpose of their report: highlight any significant changes since the last report and highlight any significant risks and opportunities that should be considered.	Update 30 April 2026: This will be actioned in the Q4 (year-end) Capital Programme report.	In progress		Craig Rice
28 Apr 2026	10.4	3rd Quarter 2025/26 Capital Programme Performance	That the Commercial team report back to next meeting on details of any agreements approved under the centralised controller / fuel monitoring approach, including how fuel price volatility is being managed contractually.	Update 30 April 2026: A report on these topics will be provided at the CDC meeting on 16 June.	In progress		Craig Rice
28 Apr 2026	9.1	Petition: Karen Wardill - Curbing Noisy and Reckless Driving in Mount Maunganui	That staff consider what options might be available, including a bylaw and the new Central Government legislation, to help residents in the interim.	*Staff recommend not progressing a cruising bylaw at this time. Based on completed drafting and assessment work, a cruising bylaw is unlikely to be effective, enforceable, or a good use of Council resources under current legislative settings. Staff recommend: *focusing on alternative, non bylaw measures: (Targeted traffic management, Engagement with car enthusiast groups to encourage behavioural change, Continued partnership with Police using existing general road policing and antisocial behaviour powers) *monitoring legislative change at Central Government level *Reconsidering a bylaw, if future legislative reform materially improves enforceability.*	In progress		Reneke van Soest
28 Apr 2026	10.2	2025/26 Road Resurfacing Update	That staff provide the total number of information requests for chipseal v asphalt resurfacing received from December 2025 to the City Delivery Committee.	Staff have reviewed Transport records to confirm the total number of information requests relating to chipseal versus asphalt resurfacing received since December 2025. The figures included in the report attachment reflect all requests recorded during that period, and staff are confident the data presented to the Committee is accurate and complete	In progress	12 May 2026	Reneke van Soest

Meeting Date	Agenda Ref.	Report Name	Action Required	Status Update (incl anticipated / actual completion date)	Status Summary	Date Closed	GM / CE Responsible
28 Apr 2026	10.5	Major Projects Update - Transport	That the Major Projects Oversight Group reports to the Joint Transport Committee on strategic transport issues relating to major transport projects.	An update from the Major Projects Independent Oversight Group will be provided at the 4 August City Delivery meeting			Jane Small
28 Apr 2026	10.5	Major Projects Update - Transport	That Major Projects staff provide a detailed report on updated project budgets, timelines and milestones to each City Delivery Committee meeting and compare those to original project budgets, timelines, and milestones, with clear rationale for any changes.	The reporting format is being reviewed and the first report in this format will be presented at the 4 August City Delivery Committee			Jane Small
28 Apr 2026	12.1	Public Excluded Minutes of the City Delivery Committee meeting held on 10 March 2026	That staff clarify whether the 10% cut in funding for the Partnership Agreements was 10% for each Partner, or an overall 10% cut, with some organisations possibly getting less than 10% cut and others more than 10%.	We can confirm that the 10% cut in funding for the partnership agreements was for the overall pool of funding available for allocation. The paper going to the City Delivery Committee on 16 June will require a decision from the committee whether this 10% is applied across the nine partnership agreements or to renegotiate each funding level (the decision at the 24 March Council meeting was for Sport Bay of Plenty to have their partnership agreement reduced by \$200,000).	In progress		Sarah Omundsen
28 Apr 2026	12.3	Activity Group Report - April 2026	That the template Elected Members requested for property disposals is set up in BI.	UPDATE HERE IN RED TEXT			Craig Rice
15 Dec 2025	9.2	City Operations Year in review 2024/2025	That staff provide the Committee members with a spreadsheet of costs as set out in the report for 2023/2024, 2024/25 actuals, the numbers reported in November 2024, annual plan 2025/2026, current forecast 2025/2026 and draft 2026/2027, including allocations and headcounts for the same periods.	Staff are currently compiling this information to be presented at the April Meeting. Reneke met with the chair to clarify what information was required and staff are in the final stages of compiling this before distributing to Elected members. However, requested information is not available. The action will be altered to include a comparison of City Ops against original business case.	In progress		Reneke van Soest
15 Dec 2025	9.2	City Operations Year in review 2024/2025	That staff provide the Committee members with further details on the allocations to City Ops and how they compare with a contract model.	Staff are currently compiling this information to be presented at the April Meeting. Reneke met with the chair to clarify what information was required and staff are in the final stages of compiling this before distributing to Elected members. However, requested information is not available. The action will be altered to include a comparison of City Ops against original business case.	In progress		Reneke van Soest
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15 Dec 2025	9.2	City Operations Year in review 2024/2025	Provide the Committee members with a spreadsheet of costs as set out in the report for 2023/2024, 2024/25 actuals, the numbers reported in November 2024, annual plan 2025/2026, current forecast 2025/2026 and draft 2026/2027, including allocations and headcounts for the same periods.	Staff are currently compiling this information to be presented at the April Meeting. Reneke met with the chair to clarify what information was required and staff are in the final stages of compiling this before distributing to Elected members. However, requested information is not available. The action will be altered to include a comparison of City Ops against original business case.	In progress		Reneke van Soest

Meeting Date	Agenda Ref.	Report Name	Action Required	Status Update (incl anticipated / actual completion date)	Status Summary	Date Closed	GM / CE Responsible
4 Nov 2025	9.1	Annual Residents Survey 2025/26 - Wave One Results and 2024/25 Benchmarking Report	That staff communicate the organisational reset to the community. Meeting of 15 Dec 2025 added: That staff work with Deputy Mayor Scouler and Councillor Morris to determine further steps required to ensure the organisational reset is communicated appropriately to the community.	Update 1 Dec 2025: The reset has been communicated through media responses and has received coverage in recent news cycles. Update 15 January 2026 - Email C Jones to Cr Scouler and Cr Morris with summary of communication to date. Request direction on further steps. Update 30 January 2026 - Discussions Cr Scouler and C Jones on incorporating this content in Annual Plan communication document. Update 20 Feb 2026 - Noted as a topic for inclusion in the AP communication. May 2026 - Discussed with some EM's as to whether further reset information should be included in "Engaging with our People" material. Advised this was not required. Assume therefore nothing specific further required unless alternative direction received from EM's. Intention is to close this action after 16 June 2026 City Delivery Committee.	In progress		Christine Jones
4 Nov 2025	9.2	City Centre Development Incentive Fund - Annual Report 2024/25	That staff create a master list of all city centre budgets (capex and opex) with a comment outlining the key objective of each budget (and example funded projects) to help clarify the purpose of each of the separate budget.	This master list of city centre budgets will bring together capex and opex budget lines from across four different divisions and is still in progress. Staff will upload to Stellar once list is complete. UPDATE HERE IN RED TEXT	In progress		Reneke van Soest
4 Nov 2025	9.2	City Centre Development Incentive Fund - Annual Report 2024/25	That staff initiate discussions with the Tauranga Māori Business Association, Toi Kai Rawa and the Pacific Business Hub for opportunities of associated business members to the Vacant Shopfront Strategy that are/may be interested in occupying space in the Tauranga central business district.	Staff connecting with Downtown Tauranga in early 2026 to look at future opportunities for the Vacant Shopfront Strategy including this one. UPDATE HERE IN RED TEXT	In progress		Reneke van Soest
2 Sept 2025	9.2	Tauranga Māori Business Association End of Year Report	That a meeting be held with Tauranga Māori Business Association members to discuss how Elected Members could improve their engagement with Tangata whenua going forward.	We have contacted the Association to make arrangements and are waiting to hear back. Staff will follow up Update 19 February 2026: Staff had a follow-up meeting with the association, and reviewed KPI's and signed the Year 2 agreement. The association would be keen in a "business after 5" type of event where businesses can meet with Councillors and staff, to learn what they can do and where they can assist. Staff will connect with Cr Rolleston and Cr Schuler to discuss further Update 13 April 2026. First meeting scheduled with the elected members was postponed due to council commitments. A second meeting has been requested on 31 March 2026, staff awaiting to receive elected member response. Update 20 May 2026: Due to recovery activity from Jan – May, the "business after 5" concept has not been discussed further, this will be prioritized.	In progress		Sarah Omundsen
22 Jul 2025	9.1	Item: 9.10 25/26 Capital Programme	That Infrastructure provide a paper to Council outlining the cost of upgrading the Stormwater system at Maleme St to meet consent conditions for green waste services only, at weekends.	Staff are commencing the Organics Business Case, which will be due for completion in June-July 2026. This will advise the best option for consolidation and processing of garden waste throughout Tauranga and the wider sub-region. The role of Maleme St will be incorporated into that business case, as well as the Drop-Off Facilities Business Case, also due around the same time. In the January weather event the Maleme Street Site had over a metre of water in it and was inaccessible for circa 6 hours. Through the Business Case work is underway to understand the stormwater issues, whether they can be mitigated and the costs of that. UPDATE HERE IN RED TEXT	In progress		Christine Jones

Meeting Date	Agenda Ref.	Report Name	Action Required	Status Update (incl anticipated / actual completion date)	Status Summary	Date Closed	GM / CE Responsible
22 Jul 2025	9.1	Item: 9.10 25/26 Capital Programme	That a breakdown of costs of the Tauranga Waterfront Railway Crossings project be provided before any decisions are made, with options for value for money	Underway, has been reallocated to Transport team. Detail provided at EM workshop 26/9 and guidance received on preferred options and approach to VFM. Team now progressing accordingly. Update 1 Dec 2025: At a recent workshop this project was reviewed and an EM assigned to participate in project governance on behalf of the Committee. Action remains pending until such time as Committee wishes to close action. A detailed breakdown of costs has been prepared and provided at a summary level to Elected members. The team is working with Kiwirail to confirm these costs, and will report back once available.	In progress		Reneke van Soest
22 Jul 2025	9.1	Item: 9.10 25/26 Capital Programme	That similar current design of the Waterfront Central Plaza is delivered at a significant lower cost of \$2 million or less.	Underway, has been relocated to Spaces and Places team. Workshops have been held with Contractor, designer and Cr Taylor. Updated pricing expected mid December for further discussion. Update 1 Dec 2025: At a recent workshop this project was reviewed and an EM assigned to participate in project governance on behalf of the Committee. Action remains pending until such time as Committee wishes to close action. UPDATE HERE IN RED TEXT	Pending		Reneke van Soest
4 Jun 2025	9.3	Community Relations Social Media Plan	That staff hold a comms session once a month for an hour with Councilors on how they can participate/engage with additional opportunities across Tauranga City Council.	Community Relations has worked with the Mayors office to develop a 'draft approach to supporting elected members' which we will use as a guiding document in the short to medium term. As part of this plan, we will be working with the Elected Members to understand their priorities and developing a suite of tools, templates and resources that will enable them to communicate directly with their constituents with confidence and ease. This includes social media guidance documents and workshops on how to create and post interesting and engaging social media content. Work is to be done on the structure and delivery of this training. Planning to roll these sessions out to EMs in early 2026. Planning to roll this out in conjunction with the new manager. New Head of Communication and Engagement briefing on this action 30 January 2026. May 2026 - Part of the discussion with EMs on Communications approach - can be picked up in workshop 2.	Pending		Christine Jones
7 Apr 2025	3.1	Public Forum: Barry Scott – Establishment of a Trial Community Committee	Suggest Community Relations undertake a trial of a community committee and that staff hold a workshop for EMs to discuss the benefits.	Staff looking to schedule in a workshop/discussion with elected members in early 2026, where we can discuss the pros, cons, risks and opportunities of community panels/committees. Note, community panels should be part of an authentic engagement programme to determine outcomes before changes within a community are required/implemented. Action to be lead by the new Head of Communication and Engagement. New Head of Communication and Engagement briefing on this action 30 January 2026. May 2026 - Early discussion on this topic will occur through Workshop 2 on development of Communication & Engagement Strategy and Improvement Plan	In progress		Christine Jones

Meeting Date	Agenda Ref.	Report Name	Action Required	Status Update (incl anticipated / actual completion date)	Status Summary	Date Closed	GM / CE Responsible
7 Apr 2025	3.2	Public Forum: Deborah Turner - Bus Stop Safety and Road Safety	That Ms Turner be invited to speak at the BOPRC Joint Transport Committee. Meeting of 4 Nov 2025: that staff inform the Committee if Ms Turner has been updated on this matter and provide the Committee with the information provided to her. Meeting of 15 Dec 2025 added: That staff investigate further to determine whether there might be a better bus route option for Ms Turner.	Ms Turner presented at Tauranga/WBOP Transport Cttee 30/05. Staff to update the Committee about the bus stop at the 15 Dec meeting. Ms Turner has been advised that consultation on the proposed relocation of the Commons Avenue bus stop has commenced. Staff met with the adjacent landowner on 11 November to discuss their concerns. Feedback received includes opposition from: Ocean Eleven Apartments: Safety concerns regarding vehicle access and potential public use of private areas for shelter. Commons Avenue bus user: Opposition due to increased walking distance to the proposed location and the limited service at the existing stop near Mount Maunganui Hot Pools by the "21" bus route, which starts/ends nearby. An alternative option considered was relocating the bus stop to Adams Avenue. However, this would require removing two highly utilised car parks, which is unlikely to be supported by local businesses. While not ideal, staff recommend an alternative for bus users to go directly to Adams Avenue. The "21" bus could be used with a transfer to route 5 at Bayfair bus facility, which then stops at Adams Avenue, close to the hot pools. The bus stops remain in their original locations, including the stop outside Commons Avenue. We considered moving this stop to outside the Oceans 11 Apartments, but received negative feedback from both Oceans 11 and Commons Avenue residents. Other options would remove parking on Adams Avenue for a once per hour bus, which would not be supported by local businesses. In December, Ms Turner was advised that we could not proceed with relocating the stop. Ms Turner asked us to explore other options, including using the Oceans 11 loading zone or discussing route changes with Bay of Plenty Regional Council (BOPRC). BOPRC has been informed and discussions will continue through quarterly meetings. A "hop off only" stop cannot be enforced, and dual use of the loading zone is still being explored. For now, the matter is on hold while the future of the hot pools is confirmed. UPDATE HERE IN RED TEXT	In progress		Reneke van Soest
8 Oct 2024	N/A	Executive Summary	For the executive summary to include these requests: What decisions that staff want the councillors to make, summarise and highlight what the risks are that are outlined in the paper, and give direction to what the Elected members need to be focusing on for the future. Meeting of 15 Dec 2025 added: Believed that this was still a work in progress and requested the status be changed from 'Completed' to 'In Progress'.	Guidance issued to staff (presentation to senior leadership group 7 March 2025, material distributed later that day and then updated and redistributed on 13 March 2025 to better address 'risk' in Executive Summaries). Recent Executive Summaries have been fuller as requested by EMs. GMs to speak to Chairs and Deputy Chairs of the Committees as to whether they are comfortable with the content and completeness of Executive Summaries in reports to their Committees. Meeting scheduled between Cr Scouler and Jeremy Boase to discuss further, deferred by Cr Scouler. Meeting held 23 July. Notes circulated to Cr Scouler 24 July seeking her confirmation before further messaging prepared for senior leadership group and report writers. Follow-up emails sent to Cr Scouler seeking confirmation on 31 July and 8 August. Will proceed with next steps once confirmation received from Cr Scouler. Further emailed received from Cr Scouler 3 November 2025 which has now been communicated to staff. Staff would appreciate feedback from a range of Elected Members as to whether the Executive Summaries are meeting their needs. There is a balance sought between providing sufficient information, but not duplicating too much of the report in the Exec Summary and also the main body of the report. It may be helpful for this to occur as part of each meeting debrief. UPDATE HERE IN RED TEXT	In progress		Christine Jones
15 Dec 2025	3.1	Public forum: Robyn & Warren Dassler (on behalf of the Dassler family) – 7 Harrier Street	That Cr Taylor & Cr Curach to review the report provided by petitioners and have a discussion with Chief Executive on next steps.	To be actioned by Elected Members. UPDATE HERE IN RED TEXT	To be actioned		

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10 DISCUSSION OF LATE ITEMS

11 PUBLIC EXCLUDED SESSION**Resolution to exclude the public****RECOMMENDATIONS**

That the public be excluded from the following parts of the proceedings of this meeting.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
11.1 - Public Excluded Minutes of the City Delivery Committee meeting held on 28 April 2026	s7(2)(a) - The withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons s7(2)(b)(ii) - The withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information	s48(1)(a) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
11.2 - Partnership Agreement Proposals	s7(2)(h) - The withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities s7(2)(i) - The withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	s48(1)(a) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
11.3 - Activity Group Reports - June 2026 (Wastewater & Regulatory Support & Compliance Services)	s7(2)(a) - The withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons s7(2)(b)(ii) - The withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information	s48(1)(a) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7

12 CLOSING KARAKIA