MINUTES

City Delivery Committee meeting
Wednesday, 5 August 2026

Order of Business

MINUTES OF TAURANGA CITY COUNCIL
CITY DELIVERY COMMITTEE MEETING
HELD AT THE TAURANGA CITY COUNCIL CHAMBERS, L1 - 90 DEVONPORT ROAD, TAURANGA
ON WEDNESDAY, 5 AUGUST 2026 AT 9:30 AM

MEMBERS PRESENT: Deputy Mayor Jen Scoular (Chair), Cr Kevin Schuler, Mayor Mahé Drysdale, Cr Hautapu Baker, Cr Glen Crowther, Cr Rick Curach, Cr Steve Morris, Cr Marten Rozeboom, Cr Rod Taylor, Cr Hēmi Rolleston, Tangata Whenua Representative Ms Jacqui Rolleston-Steed

IN ATTENDANCE: Marty Grenfell (Chief Executive), Craig Rice (Chief Operating & Financial Officer), Reneke van Soest (General Manager: Operations & Infrastructure), Sarah Omundsen (General Manager: Regulatory & Community Services), Jane Small (Major Projects Director), Gareth Green (Manager of the Mayoral Office), Andrew Mead (Head of City Planning & Growth), Tracey Hughes (Manager: Organisational Financial Performance & Corporate Planning), Kathryn Sharplin (Head of Finance), Susan Braid (Finance Lead Capital Performance and Community Investment), Jan Pederson (Head of People, Performance & Culture, Alex Johnston, Team Leader: Programme Insights & Performance), Shawn Geard (Manager: Transport System Operations), Ken Renz (Chief Digital Officer), Gary Stewart (Programme Director), Chris Barton (Portfolio Manager: Infrastructure), Anahera Dinsdale (Governance Advisor), Quinn Tawaka (Governance Advisor)

EXTERNAL: Mr Keith Frentz, Darryl Knoesen (Audit NZ)

Timestamps are included at the start of each item and signal where the agenda item can be found in the recording of the meeting held on 5 August 2026 on [Tauranga City Council YouTube Channel.]

1 OPENING KARAKIA

Cr Hēmi Rolleston opened the meeting with a karakia.

2 APOLOGIES

APOLOGY

COMMITTEE RESOLUTION CDC/26/4/1

Moved: Deputy Mayor Jen Scoular
Seconded: Cr Glen Crowther

That the apology for absence received from Mayor Mahé Drysdale be accepted.

CARRIED

3 PUBLIC FORUM

3.1 Mr Keith Frentz and Ms Faye Warnock - Proposed roading changes to the Avenues, Tauranga

Key Points

- Mr Frentz explained that proposed left-in, left-out restrictions at 14th and 16th Avenues would force approximately 1,200 residents and several schools to use the 13th Avenue intersection, potentially relocating traffic incidents rather than improving safety.
- Ms Faye Warnock, principal of St. Mary's School, emphasised the risks to students and families due to increased traffic and hazardous right turns, highlighting the need for safe movement for children and buses during peak hours.
- Mr Frentz recommended installing traffic lights at 13th and 17th Avenues to guarantee safe right turns and straight movements and requested that Councillors ensure funding for these improvements was available when implementing changes at 14th Avenue.

Attachments

1 Tabled Document - 3.1 Mr Keith Frentz

4 ACCEPTANCE OF LATE ITEMS

Nil

5 CONFIDENTIAL BUSINESS TO BE TRANSFERRED INTO THE OPEN

The Chair noted that the Members and staff will discuss the need for Items 11.2 Activity Group Reports to be in public excluded or whether they could be public at future meetings.

6 CHANGE TO ORDER OF BUSINESS

The Chair noted that Item 9.7 – Draft Annual Report will be taken at 1pm as Audit NZ would be attending for the report.

7 CONFIRMATION OF MINUTES

7.1 Minutes of the City Delivery Committee meeting held on 16 June 2026

COMMITTEE RESOLUTION CDC/26/4/2

Moved: Cr Rod Taylor
Seconded: Cr Kevin Schuler

That the Minutes of the City Delivery Committee meeting held on 16 June 2026 be confirmed as a true and correct record.

CARRIED

8 DECLARATION OF CONFLICTS OF INTEREST

Nil

9 BUSINESS

Timestamp: 19 minutes

9.1 Status Updates on Actions from prior City Delivery Committee Meetings

Staff Craig Rice, Chief Operating & Financial Officer

Actions Requested:

- Staff to recommend whether TMBA have a standalone session with Elected Members prior to November's P1 workshop, or whether to align them with Mainstreets regular meetings.
- Depreciation Workshop has not happened yet so the Chair requested to leave the action as 'pending' until the workshop has occurred.

COMMITTEE RESOLUTION CDC/26/4/3

Moved: Cr Kevin Schuler
Seconded: Cr Rick Curach

That the City Delivery Committee:

(a) Receives the report "Status Updates on Actions from prior City Delivery Committee Meetings".

(b) **Attachment 2** can be transferred into the open subject to privacy considerations.

CARRIED

Timestamp: 34 minutes

9.2 Fourth Quarter Financial Monitoring

Staff Tracey Hughes, Manager: Organisational Financial Performance & Corporate Planning
Kathryn Sharplin, Head of Finance
Susan Braid, Finance Lead Capital Performance and Community Investment
Jan Pederson, Head of People, Performance & Culture

Correction to the report:

- Staff noted a correction to the report on page 36, paragraph 25 (d) – FTE should be 2 not 14.

Actions Requested:

That staff:

- Provide a report on the communications team headcount from pre-reset, end of FY25, and current numbers, including future projections.
- Confirm the number of additional FTEs in the Waters Organisation, specify which were fixed term, and clarify where their costs were currently allocated.
- Provide a breakdown of library staff headcount, including the impact of Sunday closure and adult programming changes, and clarify discrepancies in reporting.

At 10:43am, Cr Hautapu Baker withdrew from the meeting.
At 11.08am, Cr Hautapu Baker re-entered the meeting.

COMMITTEE RESOLUTION CDC/26/4/4

Moved: Cr Glen Crowther
Seconded: Tangata Whenua Representative Ms Jacqui Rolleston-Steed

That the City Delivery Committee:

(a) Receives the report "Fourth Quarter Financial Monitoring".

CARRIED

Attachments

1 Presentation - item 9.2 - Q4 financial monitoring

Timestamp: 1 hour 44 minutes

9.3 Q4 (Year End) Capital Programme Performance

Staff Alex Johnston, Team Leader: Programme Insights & Performance
Shawn Geard, Manager: Transport System Operations
Ken Renz, Chief Digital Officer
Gary Stewart, Programme Director
Reneke van Soest, General Manager: Operations & Infrastructure

COMMITTEE RESOLUTION CDC/26/4/5

Moved: Cr Marten Rozeboom
Seconded: Cr Steve Morris

That the City Delivery Committee:

(a) Receives the report "Q4 (Year End) Capital Programme Performance".

CARRIED

At 11.33am the meeting adjourned.

At 11.51am the meeting resumed in open.

Timestamp: 2 hours and 26 minutes

9.4 Major Projects Update - Transport

Staff Chris Barton, Portfolio Manager: Infrastructure
Jane Small, Director Major Projects

COMMITTEE RESOLUTION CDC/26/4/6

Moved: Cr Hautapu Baker
Seconded: Cr Rick Curach

That the City Delivery Committee:

(a) Receives the report “Major Projects Update – Transport”
(b) Endorses the Fiftheenth Avenue to Welcome Bay design to progress through to ‘Gateway 1 – Hairini Bridge Structural Assessment’ to the next phase of design development.

CARRIED

At 12.42pm the meeting adjourned.

At 1.12pm the meeting resumed in open.

Timestamp: 3 hours and 49 minutes

9.7 Draft Annual Report 2025/26

Staff Marin Gabric, Team Leader: Financial Accounting and Compliance

External Darryl Knoesen, Audit NZ

Action Requested:

- Requests that staff make clear that 4.6% was both a target in the deal for our sub-region and an historical number for our sub-region (specify Tauranga and Western BOP) based on the decade from 2014 to 2023 (the highest 10-year GDP growth period this century).

COMMITTEE RESOLUTION CDC/26/4/7

Moved: Deputy Mayor Jen Scoular
Seconded: Cr Hautapu Baker

That the City Delivery Committee:

(a) Receives the report "Draft Annual Report 2025/26".

(b) Notes that the full year financial performance will be reported to this Committee in a separate report on 15 September.

(c) Notes that the attachments provided are subject to changes as a result of review and audit and further inclusion of taxation and consolidated accounts.

(d) Notes that the annual report will meet all requirements of Audit NZ.

(e) Notes that a full, designed version of the Annual Report will be presented to Council on 20 October for adoption.

CARRIED

Timestamp: 4 hours and 7 minutes

9.5 Annual Residents' Survey Report 2025/26

Staff Jeremy Boase, Head of Strategy, Governance & Climate Resilience

COMMITTEE RESOLUTION CDC/26/4/8

Moved: Cr Hautapu Baker
Seconded: Cr Rick Curach

That the City Delivery Committee:

(a) Receives the report "Annual Residents' Survey Report 2025/26".

CARRIED

Timestamp: 4 hours and 10 minutes

9.6 Events Team Reporting

Staff Sarah Omundsen, General Manager: Regulatory & Community Services

Action Requested:

- That staff circulate how much funding is in the kaupapa māori fund and what events have used the funding, criteria and quantum.

COMMITTEE RESOLUTION CDC/26/4/9

Moved: Cr Kevin Schuler
Seconded: Cr Marten Rozeboom

That the City Delivery Committee:

(a) Receives the report "Events Team Reporting".

CARRIED

Timestamp: 4 hours and 36 minutes

9.8 Minor Safety and Accessibility Programme Endorsement

Staff Brent Goodhue, Programme Manager: Transport
Karen Hay, Manager: Transport Strategy & Assurance

Action Requested:

- Requests that staff provide a report on the Minor Safety and Accessibility Programme for Māori communities to the next City Delivery Committee meeting.

COMMITTEE RECOMMENDATION

Moved: Cr Marten Rozeboom
Seconded: Cr Kevin Schuler

That the City Delivery Committee:

(a) Receives the report "Minor Safety and Accessibility Programme Endorsement ".

(b) Endorses the Minor Safety and Accessibility Programme in Attachment 1 for design or delivery in FY27, with a budget of $5.590M, noting this is solely Council funded.

(c) Approves increasing the project cost threshold from under $1.5 million to align with the new NZTA Low-Cost Low-Risk settings for respective minor programmes.

(d) Endorses staff progressing NZTA co-funding bids for eligible projects within the minor improvement programmes through the 2027–2030 National Land Transport Programme, with the following project cost thresholds:

   (i) Walking and cycling programme: up to $2 million

   (ii) Optimisation, including minor public transport facilities: up to $3 million

   (iii) Safety, including eligible local road improvements: up to $3 million

   (iv) Resilience: up to $5 million

(e) Notes that the first draft of the programmes will need to be submitted to NZTA in mid-October. Following this, a report will be brought to Council for consideration of the proposed programme and any associated financial implications and funding options.

(f) Notes that the final scope of any programme and associated funding commitments are to be considered through the Long-Term Plan process.

An amendment was proposed:

Moved: Cr Curach
Seconded: Cr Crowther

(g) Establishes a working group to work alongside staff to consider aspects of the consideration of priority of projects in the current Annual Plan and the LTP, excluding projects committed or in delivery.

For: Cr Glen Crowther and Cr Rick Curach

Against: Deputy Mayor Jen Scoular, Cr Kevin Schuler, Cr Hautapu Baker, Cr Steve Morris, Cr Marten Rozeboom, Cr Hēmi Rolleston and Tangata Whenua Representative Jacqui Rolleston-Steed

Abstained: Cr Rod Taylor

LOST 2/7

Substantive Motion:

COMMITTEE RESOLUTION CDC/26/4/10

Moved: Cr Marten Rozeboom
Seconded: Cr Kevin Schuler

That the City Delivery Committee:

(a) Receives the report "Minor Safety and Accessibility Programme Endorsement ".

(b) Endorses the Minor Safety and Accessibility Programme in Attachment 1 for design or delivery in FY27, with a budget of $5.590M, noting this is solely Council funded.

(c) Approves increasing the project cost threshold from under $1.5 million to align with the new NZTA Low-Cost Low-Risk settings for respective minor programmes.

(d) Endorses staff progressing NZTA co-funding bids for eligible projects within the minor improvement programmes through the 2027–2030 National Land Transport Programme, with the following project cost thresholds:

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(e) Notes that the first draft of the programmes will need to be submitted to NZTA in mid-October. Following this, a report will be brought to Council for consideration of the proposed programme and any associated financial implications and funding options.

(f) Notes that the final scope of any programme and associated funding commitments are to be considered through the Long-Term Plan process.

CARRIED

Attachments

1 Presentation - 9.8 Minor Safety and Accessibility FY 2027 endorsement

At 2.57pm the meeting adjourned.

At 3.07pm the meeting resumed in open.

At 3.08pm, Cr Hautapu Baker withdrew from the meeting.

Timestamp: 5 hours and 43 minutes

9.9 Local Government Funding Agency - Final Statement of Intent 2026/2027-2028/2029

Staff Caroline Lim, CCO Specialist
Sheree Covell, Manager: Treasury and Financial Processes

COMMITTEE RESOLUTION CDC/26/4/11

Moved: Cr Steve Morris

Seconded: Cr Rod Taylor

That the City Delivery Committee:

(a) Receives the report "Local Government Funding Agency - Final Statement of Intent 2026/2027-2028/2029".

(b) Receives the Local Government Funding Agency’s final Statement of Intent FY27-29 (**Attachment One**).

CARRIED

Timestamp: 5 hours and 44 minutes

9.10 Resource and Building Consent: 6-monthly update

Staff Alex Miller, Head of Environmental Planning
Deidre Ewart, Head of Regulatory Support & Compliance Services

COMMITTEE RESOLUTION CDC/26/4/12

Moved: Cr Rod Taylor
Seconded: Cr Kevin Schuler

That the City Delivery Committee:

(a) Receives the report "Resource and Building Consent: 6-monthly update".

CARRIED

10 DISCUSSION OF LATE ITEMS

Nil

11 PUBLIC EXCLUDED SESSION

Resolution to exclude the public

COMMITTEE RESOLUTION CDC/26/4/13

Moved: Cr Marten Rozeboom
Seconded: Cr Hēmi Rolleston

That the public be excluded from the following parts of the proceedings of this meeting.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution

11.1 - Public Excluded Minutes of the City Delivery Committee meeting held on 16 June 2026	s7(2)(b)(ii) - The withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information s7(2)(j) - The withholding of the information is necessary to prevent the disclosure or use of official information for improper gain or improper advantage	s48(1)(a) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
11.2 - Activity Group Reports - August 2026 (Emergency Management & Bay Venues Limited)	s7(2)(a) - The withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons s7(2)(b)(ii) - The withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information	s48(1)(a) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
11.3 - Watermain Renewals Contract Extension – Armadillo 2025 (TC84/21)	s7(2)(b)(ii) - The withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information	s48(1)(a) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
11.4 - Nomination of Board Member to Local Government Funding Agency	s7(2)(a) - The withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons	s48(1)(a) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
Confidential Attachment 2 - 9.1 - Status Updates on Actions from prior City Delivery Committee Meetings	s7(2)(c)(i) - The withholding of the information is necessary to protect information which is subject to an obligation of confidence or which any person has been or could be compelled to provide under the authority of any enactment, where the making available of the information would be likely to prejudice the supply of similar information, or information from the same source, and it is in the public interest that such information should continue to be supplied	s48(1)(a) the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7

CARRIED

The meeting resumed in open at 4:55pm.

12 CLOSING KARAKIA

Cr Hēmi Rolleston closed the meeting with a karakia.

The meeting closed at 4:56pm.

The minutes of this meeting were confirmed as a true and correct record at the City Delivery Committee meeting held on 15 September 2026.