AGENDA

Western Bay of Plenty Transport Committee meeting

Friday, 27 November 2026

I hereby give notice that a Western Bay of Plenty Transport Committee meeting will be held on:

Date: Friday, 27 November 2026

Time: 9:30 am

Location: Mareanui - TCC Chambers
L1 - 90 Devonport Road
Tauranga

Gareth Green

Interim Chief Executive

Western Bay of Plenty Transport Committee Terms of Reference

Membership

Chair	Cr Rick Curach
Deputy Chair	Cr John Scrimgeour

Appointment of the Chair and Deputy Chair and associated administrative support to be rotated between TCC and BOPRC on an annual basis.

Members

Bay of Plenty Regional Council (BOPRC) x 2	Cr Tim Maltby
	Cr John Scrimgeour
	Cr Kat Macmillan (alternate)
Tauranga City Council (TCC) x 2	Cr Glen Crowther
	Cr Rick Curach
	Cr Rod Taylor (alternate)
Western Bay of Plenty District Council x 2	Cr Laura Rae
	Cr Rodney Joyce
	Mayor James Denyer (alternate)

External Member (non-voting) Representation	
Waka Kotahi NZ Transport Agency	Susan Collins
Western Bay of Plenty Transport Partnership (TSP)	TBC
Quorum	Three members, consisting of more than half the number of voting members.
Meeting frequency	Quarterly, or as required by the need for decisions.

Purpose

Provide effective political governance of an integrated transport system across the Tauranga and Western Bay of Plenty subregion through joint recommendations.

Ensure co-ordinated decision-making for effective delivery of transport initiatives that addresses system-wide benefits, risks and strategic priorities for the community.

Role

The Western Bay of Plenty Transport Committee is a joint committee of Bay of Plenty Regional Council, Tauranga City Council and Western Bay of Plenty District Council that reports to the respective Councils.

The area covered by the Joint Committee extends to the Tauranga City Council and Western Bay of Plenty District Council boundaries.

The primary role of the Joint Committee is to deliver effective governance of the subregional transport system; providing advice and direction back to the Councils in order to achieve an integrated transport system and enhanced community value.

Functions within the scope of the Joint Committee include, but are not limited to:

- Enabling integrated transport system thinking and decision making for the Tauranga and Western Bay of Plenty subregion.
- Ensuring transport decision making in the Tauranga and Western Bay of Plenty subregion delivers on the transport and land use outcomes set out in the SmartGrowth Strategy and Future Development Strategy, the Urban Form and Transport Initiative (UFTI) Programme Business Case and Tauranga Transport System Plan (TSP).
- Providing governance level community engagement opportunities on the subregional transport system.
- Preparing and reviewing a Tauranga and Western Bay of Plenty integrated transport work programme.
- Receiving reporting on the performance of the Tauranga and Western Bay of Plenty transport system, including public transport services and strategic infrastructure delivery, and making recommendations for improvement.

For the avoidance of doubt, the Joint Committee's role does not include:

- Transport matters considered to be of a routine nature related to the statutory functions of the respective Councils and not of collective interest.
- Adopting, varying or renewing the Regional Land Transport Plan or Regional Public Transport Plan, which are functions of the Regional Council.

Reports to the Joint Committee will be prepared in partnership between the councils. Where differences of view at officer level are apparent, these will be clearly set out in order for Committee Members to make an objective and balanced decision.

Power to Act

To make all decisions necessary to fulfil the role and scope of the Joint Committee; with relevant powers delegated from the respective Council committees.

Any recommendations that impose financial commitments to any party are to be referred to the respective councils for approval.

Any variation to the Joint Committee's terms of reference are by formal agreement by all councils.

Power to Recommend

The Western Bay of Plenty Transport Committee recommends and reports directly to the respective councils on all transport matters, with the following exceptions:

- Recommendations to the Regional Transport Committee on Tauranga and Western Bay of Plenty land transport matters to be considered as part of the Regional Land Transport Plan process.

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1 OPENING KARAKIA

2 APOLOGIES

3 PUBLIC FORUM

4 ACCEPTANCE OF LATE ITEMS

5 CONFIDENTIAL BUSINESS TO BE TRANSFERRED INTO THE OPEN

6 CHANGE TO ORDER OF BUSINESS

7 CONFIRMATION OF MINUTES

7.1 Minutes of the Western Bay of Plenty Transport Committee meeting held on 5 June 2026

File Number: **A21383030**

Author: **Quinn Tawaka, Governance Advisor**

Authoriser: **Sarah Holmes, Team Leader: Governance & CCO Support Services**

RECOMMENDATIONS

That the Minutes of the Western Bay of Plenty Transport Committee meeting held on 5 June 2026 be confirmed as a true and correct record.

ATTACHMENTS

1. **Minutes of the Western Bay of Plenty Transport Committee meeting held on 5 June 2026**

DRAFT MINUTES

Western Bay of Plenty Transport Committee meeting

Friday, 5 June 2026

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MINUTES OF TAURANGA CITY COUNCIL
WESTERN BAY OF PLENTY TRANSPORT COMMITTEE MEETING
HELD AT MAREANUI - TCC CHAMBERS, L1 - 90 DEVONPORT ROAD, TAURANGA
ON FRIDAY, 5 JUNE 2026 AT 1:30 PM

PRESENT: Cr Rick Curach (Chair), Cr Glen Crowther, Cr John Scrimgeour (BOPRC), Cr Tim Maltby (BOPRC), Cr Kat MacMillan (BOPRC) (online), Cr Laura Rae (WBOPDC), Ms Susan Collins (online)

IN ATTENDANCE: **Tauranga City Council**

Reneke van Soest (General Manager: Operations & Infrastructure), Shawn Geard (Manager: Transport System Operations), Jane Small (Major Projects Director), Karen Hay (Manager: Transport Strategy & Assurance), Path Sheshodia (Team Leader: Transport Planning), Sarah Holmes (Team Leader: Governance & CCO Support Services) and Caroline Irvin (Governance Advisor)

Bay of Plenty Regional Council

Oliver Haycock, Director, Public Transport

OTHERS IN ATTENDANCE Tauranga City Council: Cr Marten Rozeboom and Cr Rod Taylor and Deputy Mayor Jen Scoular (online).
Western Bay of Plenty District Council: Deputy Mayor Margaret Murray-Benge

Timestamps are included at the start of each item and signal where the agenda item can be found in the recording of the meeting held on 5 June 2026 on Council's YouTube Channel.

1 OPENING KARAKIA

Sarah Holmes, Team Leader: Governance & CCO Support Services, opened the meeting with a karakia.

2 APOLOGIES

APOLOGY

COMMITTEE RESOLUTION TWBT/26/0/1

Moved: Cr Tim Maltby
Seconded: Cr Laura Rae

That the apology for absence received from Western Bay of Plenty District Council Mayor James Denyer and Cr Rodney Joyce be accepted.

CARRIED

3 PUBLIC FORUM

Nil

4 ACCEPTANCE OF LATE ITEMS

That the Council:

Accepts the following item for consideration at the meeting

- Presentation: Major Projects

The above item was not included in the original agenda because it was not available at the time the agenda was issued, and discussion could not be delayed until the next scheduled meeting of the Committee because a decision is required in regard to this item.

COMMITTEE RESOLUTION TWBT/26/0/2

Moved: Cr Tim Maltby
Seconded: Cr Glen Crowther

That the Council:

- Accepts the Late Item: 'Presentation: Major Projects'.

CARRIED

5 CONFIDENTIAL BUSINESS TO BE TRANSFERRED INTO THE OPEN

Nil

6 CHANGE TO ORDER OF BUSINESS

Nil

7 CONFIRMATION OF MINUTES

7.1 Confirmation of the Tauranga and Western Bay of Plenty Transport Committee meeting of 22 August 2025

Staff Sarah Holmes, Team Leader: Governance & CCO Support Services

COMMITTEE RESOLUTION TWBT/26/0/3

Moved: Cr Glen Crowther
Seconded: Cr Rod Taylor

That the minutes of the Tauranga and Western Bay of Plenty Transport Committee meeting on 22 August 2025 be confirmed as a true and correct record.

CARRIED

8 DECLARATION OF CONFLICTS OF INTEREST

Nil

9 BUSINESS

Timestamp 18 minutes

9.1 Appointment of Deputy Chair to Tauranga and Western Bay of Plenty Transport Committee

Staff Sarah Holmes

Action requested

- That staff bring a report back to the next meeting for a review of the Committee's Terms of Reference.

COMMITTEE RESOLUTION TWBT/26/0/4

Moved: Cr Laura Rae
Seconded: Cr Glen Crowther

That the Western Bay of Plenty Transport Committee:

(a) Receives the report "Appointment of Deputy Chair to Tauranga and Western Bay of Plenty Transport Committee".

(b) Appoints Councillor John Scrimgeour as the Deputy Chair of the Tauranga and Western Bay of Plenty Transport Committee.

CARRIED

Timestamp 20 minutes and 53 seconds

9.2 Chair's Report

Staff Oliver Haycock, Director, Public Transport, BOPRC
Shawn Geard, Manager: Transport System Operations, TCC

Actions Requested:

- That the Director, Public Transport BOPRC, provide Committee members with a copy of the BayBus OnDemand Two Year Performance Monitoring Report.
- That staff provide the Committee with a paper on updated Terms of Reference to allow WBOPDC administration and chairing option in every third year.
  That staff seek suggestions from Committee members for further changes in the ToR and circulate those, so that they can be discussed either via email or in the next committee meeting.

COMMITTEE RESOLUTION TWBT/26/0/5

Moved: Cr Tim Maltby
Seconded: Cr Glen Crowther

That the Western Bay of Plenty Transport Committee:

(a) Receives the report "Chair's Report".

CARRIED

The Chair advised that late item: Presentation: Major Projects, would be taken as the next item of business.

LATE ITEM

Timestamp 1 hour and 18 minutes

10.1 Late Item: Presentation Major Projects

Staff Jane Small, Major Projects Director
Chris Barton, Portfolio Manager: Infrastructure

The Major Projects Director and the Portfolio Manager: Infrastructure spoke to a PowerPoint Presentation (see attached).

Action requested

- That staff provide the committee with the publicly available design documentation for the Connection Mount Maunganui project and where possible more documentation and/or a breifing on this.

COMMITTEE RESOLUTION TWBT/26/0/6

Moved: Cr Glen Crowther
Seconded: Cr Tim Maltby

That the Western Bay of Plenty Transport Committee:

a) Receives the late item: Presentation Major Projects
-

CARRIED

Attachments

1 Presentation: Major Projects Update

Timestamp 2 hours and 18 minutes

9.3 Transport System Operating Framework (TSOF)

Staff Karen Hay, Manager: Transport Strategy & Assurance
Path Sheshodia, Team Leader: Transport Planning

External Craig Richards, Technical Director - BECA

Actions Requested:
That staff:

- Ensure that options are presented as a part of TSOF Framework and Tauranga City Council's Long Term Plan discussion, (including sole funding) for cycleway delivery to be brought forward within the early years of the Long Term Plan.
- Add the Seddon Street upgrade to the Transport System Operating Framework project list.
- Provide an outline of a potential TSOF prioritisation workshop, for the Chair to circulate to members. The Chair will then take advice on if a workshop should be called.

COMMITTEE RESOLUTION TWBT/26/0/7

Moved: Cr Tim Maltby
Seconded: Cr Laura Rae

That the Western Bay of Plenty Transport Committee:

(a) Receives the report "Transport System Operating Framework".

(b) Endorses the Western Bay of Plenty Transport System Operating Framework (TSOF) 2026 Update as the agreed sub-regional framework for transport system prioritisation.

(c) Notes that the Transport System Operating Framework 2026 Update has been developed collaboratively through the Transport System Plan Partnership, comprising Tauranga City Council, Western Bay of Plenty District Council, Bay of Plenty Regional Council, NZ Transport Agency Waka Kotahi, and iwi partners.

(d) Agrees that the Transport System Operating Framework 2026 Update will inform the Regional Land Transport Plan (RLTP) and Long-Term Plan (LTP) processes and provide the basis for funding prioritisation through the National Land Transport Fund (NLTF).

(e) Notes that the indicative cost estimates within the Transport System Operating Framework are high-level and will be refined through future project-specific business case processes.

CARRIED

A MOTION WAS PROPOSED

Moved: Cr Glen Crowther
Seconded: Cr Rick Curach

New (f):

That the Committee:

- Recommends that Councils undertake a separate public engagement process on the Western BOP Transport System Plan (incorporating the TSOF) in late 2026, before the Long

Term Plan's consultations.

COMMITTEE RESOLUTION TWBT/26/0/8

Moved: Cr Glen Crowther
Seconded: Cr Rick Curach

That the Western Bay of Plenty Transport Committee:

(f) Recommends that Councils undertake a separate public engagement process on the Western BOP Transport System Plan (incorporating the TSOF) in late 2026, before the Long Term Plans consultations.

CARRIED

10 DISCUSSION OF LATE ITEMS

Late Item: Presentation Major Projects, was taken after item 9.2.

11 CLOSING KARAKIA

Sarah Holmes, Team Leader: Governance & CCO Support Services, closed the meeting with a karakia.

The meeting closed at 4:46pm.

The minutes of this meeting were confirmed as a true and correct record at the Western Bay of Plenty Transport Committee meeting held on 27 November 2026.

8 DECLARATION OF CONFLICTS OF INTEREST

9 BUSINESS

9.1 Review of the Western Bay of Plenty Transport Committee

File Number: **A21460056**

Author: **Parth Sheshodia, Team Leader: Transport Planning**
Karen Hay, Manager: Transport Strategy & Assurance

Authoriser: **Reneke van Soest, General Manager: Operations & Infrastructure**

Shawn Geard, Manager: Transport System Operations

PURPOSE OF THE REPORT

1. This report seeks the Committee's direction on the future of the Western Bay of Plenty Transport Committee (WBOPTC). It asks whether the WBOPTC should be dissolved, replaced with a subcommittee of the Regional Transport Committee (RTC), or retained on an interim basis until regional governance reforms are confirmed.
2. The report responds to a request from the Executive to review whether the WBOPTC's role overlaps with the RTC's, and whether it could operate as an RTC subcommittee instead.

RECOMMENDATIONS

That the Western Bay of Plenty Transport Committee:

(a) Receives the report "Review of the Western Bay of Plenty Transport Committee".

(b) Acknowledges the contribution that the Western Bay of Plenty Transport Committee and its members have made to subregional transport governance.

It is recommended that either the Committee

(c) Supports Option 2: dissolve the Western Bay of Plenty Transport Committee, noting its functions are already held by the Regional Transport Committee, the SmartGrowth Leadership Group and the partner councils.

Or;

(d) Supports Option 3: replace the Western Bay of Plenty Transport Committee with a Western Bay of Plenty subcommittee of the Regional Transport Committee, if the Regional Transport Committee or Bay of Plenty Regional Council considers a dedicated subregional forum is still needed.

Or;

(e) Supports Option 4: Retain the WBOPTC with strengthened delegations.

Or;

(f) Supports Option 5: retain the Western Bay of Plenty Transport Committee on an interim basis with a streamlined role and review it once the Government's regional governance reforms are confirmed.

(g) Recommends that Bay of Plenty Regional Council, Tauranga City Council and Western Bay of Plenty District Council each approve the Committee's decision, as its terms of reference require the agreement of all three councils.

(h) Notes that officer-level collaboration through the Western Bay of Plenty Transport System Plan (TSP) partnership will continue unchanged.

EXECUTIVE SUMMARY

3. The WBOPTC is a non-statutory joint committee of Bay of Plenty Regional Council (BOPRC), Tauranga City Council (TCC) and Western Bay of Plenty District Council (WBOPDC). Its purpose is to provide political governance of the integrated transport system across the Tauranga and Western Bay of Plenty subregion through joint recommendations.

4. Since it was set up, the WBOPTC has been a valued forum for elected members of the three councils to work together on subregional transport issues. This review looks at how governance is best arranged in the current environment. It is not a reflection on the work of the committee or its members.

5. Staff have reviewed the WBOPTC terms of reference against those of the RTC and the SmartGrowth Leadership Group, as set out in BOPRC's Governance Structure and Terms of Reference 2025–2028 (Attachment 1). The review found that:

   (a) each of the WBOPTC's functions is also held, in whole or in part, by the RTC, the SmartGrowth Leadership Group or the individual councils;

   (b) the WBOPTC cannot adopt, vary or renew the Regional Land Transport Plan (RLTP) or the Regional Public Transport Plan, as these functions are expressly excluded from its terms of reference;

   (c) any WBOPTC recommendation that imposes a financial commitment must be referred back to each council, and its RLTP recommendations must go to the RTC, so the same matter is often considered twice;

   (d) the RTC is a statutory committee under section 105 of the Land Transport Management Act 2003 (LTMA) and already holds the powers that drive transport investment, with the Mayors of Tauranga and the Western Bay and NZ Transport Agency Waka Kotahi (NZTA) as voting members; and

   (e) BOPRC has already consolidated its Public Transport Committee into the RTC (26 March 2026), setting a recent regional precedent for this change.

6. Staff assessed six options: Option 1, retain the status quo; Option 2, dissolve the WBOPTC; Option 2a, dissolve the WBOPTC and use time-bound RTC subcommittees for specific subregional matters as they arise; Option 3, replace the WBOPTC with an RTC subcommittee; Option 4, retain the WBOPTC with strengthened delegations; and Option 5, retain the WBOPTC on an interim basis with a streamlined role, and review it once the Government's regional governance reforms are confirmed.

7. Staff recommend Option 2: dissolve the WBOPTC, as its functions are already held by the RTC, the SmartGrowth Leadership Group or the individual councils. If a dedicated subregional forum is still needed, Option 3 (an RTC subcommittee) is a good alternative, as it places that forum within the body that holds the decision rights. Option 5 offers a staged pathway if members would prefer to wait for clearer direction on regional governance reform before making a permanent change.

8. Figure 1 compares the current decision pathway.

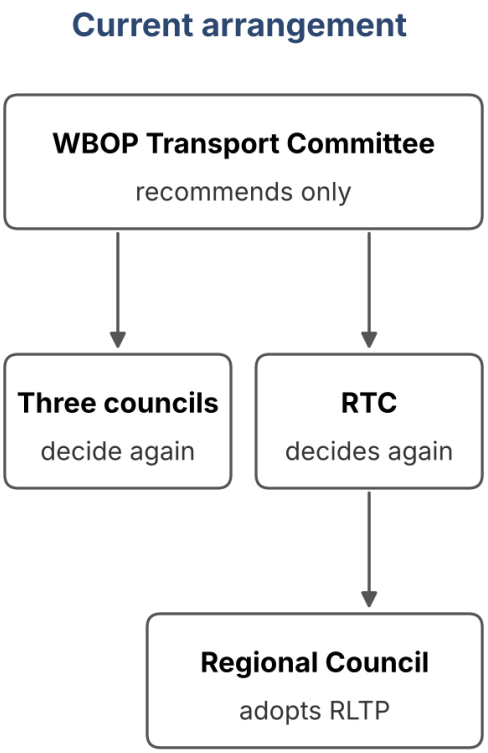

Figure 1: Current transport governance decision pathway

9. Whichever option the Committee supports, its decision must then be approved by each of the three councils, as the WBOPTC's terms of reference require.

BACKGROUND

10. Three bodies currently govern transport matters affecting the Tauranga and Western Bay of Plenty subregion. Their terms of reference are set out in BOPRC's Governance Structure and Terms of Reference 2025–2028, adopted on 18 November 2025 and most recently updated in October 2026.

Regional Transport Committee

11. The RTC is a statutory committee. Section 105(1) of the LTMA requires every regional council to establish one. It is chaired by BOPRC Councillor Ken Shirley and meets quarterly.

12. Its voting members are two BOPRC representatives, the Mayor of each territorial authority in the region (including Mayor Mahé Drysdale for TCC and Mayor James Denyer for WBOPDC) and an NZTA representative. KiwiRail is a non-voting member, and the committee is supported by staff and external freight, port and Automobile Association advisors.

13. The RTC's role includes:

    (a) preparing the RLTP, and any significant variation, for approval by the Regional Council;

    (b) approving non-significant variations to the RLTP and adopting the RLTP significance policy;

    (c) monitoring implementation of the RLTP;

    (d) making recommendations in support of land transport activities eligible for national funding;

    (e) co-ordinating, integrating and adopting regional transport and land-use strategies and plans;

(f) preparing the regional speed management plan;

(g) advocating to central government and approving submissions on RTC matters; and

(h) monitoring and advocating on regional road safety matters.

14. On 26 March 2026, BOPRC resolved to incorporate the functions of its Public Transport Committee into the RTC terms of reference. These include implementing, monitoring and reviewing the Western Bay of Plenty Public Transport Implementation Plan.

Western Bay of Plenty Transport Committee

15. The WBOPTC is a joint committee of BOPRC, TCC and WBOPDC that reports to the respective councils. It covers the area within the TCC and WBOPDC boundaries. Its terms of reference were last updated on 6 July 2026.

16. It has six voting members, two from each council. TCC Councillor Rick Curach is Chair and BOPRC Councillor John Scrimgeour is Deputy Chair. The Chair and administrative support rotate annually between TCC and BOPRC. NZTA attends as a non-voting member, and a seat for the Western Bay of Plenty Transport System Plan (TSP) partnership is yet to be filled. The committee meets quarterly or as required.

17. Its functions include enabling integrated transport decision-making for the subregion; ensuring decisions deliver SmartGrowth, Future Development Strategy, Urban Form and Transport Initiative (UFTI) and TSP outcomes; governance-level community engagement; preparing an integrated transport work programme; and receiving transport system performance reporting.

18. Its terms of reference expressly exclude routine statutory transport matters and adopting, varying or renewing the RLTP or Regional Public Transport Plan. Any recommendation that imposes a financial commitment must be referred to the respective councils for approval.

SmartGrowth Leadership Group

19. The SmartGrowth Leadership Group is an elected joint committee of the same three councils, with tangata whenua and Crown members. It leads strategic spatial planning for the same subregion, monitors implementation of UFTI and its key performance indicators, and takes account of the TSP and its priorities. A TSP representative already sits on it as a non-voting member.

Duplication of Functions

20. Staff mapped each WBOPTC function against the other bodies. As shown in Figure 2, each function is also held, at least in part, elsewhere in the current governance arrangements.

WBOPTC function	Where it is already held
Integrated transport system thinking and decision-making for the subregion	RTC co-ordinates, integrates and adopts regional transport and land-use strategies. SmartGrowth integrates land use, infrastructure and funding for the same subregion.
Delivering SmartGrowth, Future Development Strategy, UFTI and TSP outcomes	SmartGrowth implements UFTI, monitors its key performance indicators and takes account of the TSP.
Preparing an integrated transport work programme	The RLTP (prepared by the RTC) is the investment programme needed to unlock NZTA funding. Each council's Long-Term Plan funds its share.
Reporting on transport system and public transport performance	RTC monitors RLTP implementation and, since March 2026, public transport performance and the Western Bay of Plenty Public Transport Implementation Plan.

WBOPTC function	Where it is already held
Recommendations on subregional matters for the RLTP	The WBOPTC can only recommend to the RTC, where TCC and WBOPDC are already voting members.
Governance-level community engagement	RTC consults on the RLTP under the LTMA. Each council engages through its own processes.
Advocacy to central government	RTC advocates to central government and approves submissions.

Figure 2: WBOPTC functions and where they are already held

21. Within TCC, there is also a degree of overlap with the terms of reference of the City Future Committee and the City Delivery Committee, although these are not joint committees.

Decision-Making Powers

22. The WBOPTC provides a valuable forum for discussion and influence, but its terms of reference do not give it decision rights over the matters that drive transport investment. Figure 3 compares the powers of the two committees.

Power	RTC	WBOPTC
Established by statute	Yes – LTMA 2003, s105	No – discretionary joint committee
Prepare the RLTP	Yes	No – expressly excluded
Approve non-significant RLTP variations	Yes	No
Adopt RLTP significance policy	Yes	No
Recommend activities for National Land Transport Fund (NLTF) funding	Yes	No – recommends to RTC only
Prepare regional speed management plan	Yes	No
Approve submissions to central government	Yes	No
Commit funding	Through the RLTP	No – referred to each council
NZTA voting member	Yes	No – non-voting
Reports to	Regional Council	Three councils separately

Figure 3: Comparison of committee powers

23. In practice, a WBOPTC recommendation must then be considered again by up to three councils or by the RTC before it takes effect. This means the same matter can be debated more than once, often by the same elected members.

Membership Overlap

24. Many of the members involved in the binding decisions already meet at the RTC. Mayor Denyer is a member of the RTC and an alternate on the WBOPTC. Councillor Scrimgeour is Deputy Chair of both committees. NZTA's representative attends both. Councillors Kat Macmillan (BOPRC) and Glen Crowther (TCC) sit on both the WBOPTC and the SmartGrowth Leadership Group, one as an alternate.

Resourcing and Efficiency

25. Each WBOPTC meeting needs agenda reports prepared jointly by three councils, with any differences in officer views set out for members. It also needs governance support, elected member time and senior staff attendance. Freeing up this capacity would let staff focus on the RLTP 2027 and delivery of the TSP programme.

26. The standing Projects Update report to the WBOPTC largely repeats information the RTC already receives through the RLTP Implementation Report and the NZTA Quarterly Update.

27. Tighter funding has reduced the size of the transport programme across all partner councils, and with it the governance workload. Recent agendas have been lighter and have included more operational matters. These sit within staff delegations and could be raised with staff outside formal meetings.

STATUTORY CONTEXT

28. The RTC is mandatory under section 105 of the LTMA, and its membership is set by that Act. Preparation of the RLTP sits with the RTC, for approval by the Regional Council.

29. The WBOPTC is a discretionary joint committee under clauses 30 and 30A of Schedule 7 of the Local Government Act 2002. Its terms of reference state that any variation requires formal agreement by all councils. Dissolution therefore requires a resolution from each of BOPRC, TCC and WBOPDC.

30. Because the RLTP and funding recommendations are reserved to the RTC by statute, the WBOPTC cannot be given the core powers that would make it a decision-making body for subregional transport investment.

31. Staff will seek legal advice on the correct discharge process, and on how an RTC subcommittee could be set up under Options 2a or 3, given that RTC membership is set by statute.

STRATEGIC ALIGNMENT

32. This contributes to the promotion or achievement of the following strategic community outcome(s):

	Contributes
We are an inclusive city	☐
We value, protect and enhance the environment	☐
We are a well-planned city that is easy to move around	✓
We are a city that supports business and education	☐
We are a vibrant city that embraces events	☐

33. Streamlined governance supports a well-planned city that is easy to move around. Transport decisions affecting Tauranga would be made once, by the body that holds the statutory powers, with the funding partner at the table.

OPTIONS ANALYSIS

34. Six options are presented for the Committee's consideration, as shown in Figure 4.

Option	Advantages	Disadvantages / Risks

Option	Advantages	Disadvantages / Risks
Option 1: Retain the WBOPTC (status quo)	• No change process or partner negotiation required. • Retains a forum focused only on the subregion. • Retains a forum for non-mayoral councillors to engage on transport.	• Duplication with the RTC and SmartGrowth continues. • Recommendations still need a second decision by councils or the RTC. • Ongoing cost of three-council reporting and secretariat.
Option 2: Dissolve the WBOPTC (recommended)	• One body governs regional and subregional transport, with statutory decision rights. • Removes a recommendation step, so decisions are made once. • Follows the March 2026 precedent of folding the Public Transport Committee into the RTC. • NZTA votes at the RTC, so subregional matters are decided with the funding partner at the table. • Frees staff and elected member time.	• Subregional items compete for time on a region-wide agenda. • Fewer TCC and WBOPDC councillors directly involved in transport governance. • Requires the approval of all three councils.
Option 2a: Dissolve the WBOPTC and use time-bound RTC subcommittees as needed	• Keeps the benefits of Option 2. • Adds focused subregional governance only when it is needed, for example RLTP prioritisation of subregional projects, managing disruption from major transport projects, fare reviews, or RLTP and Regional Public Transport Plan hearings. • Each subcommittee is time-bound, so there is no standing committee with a fluctuating workload. • Recommends to the RTC, which holds the decision rights.	• No continuous subregional forum between subcommittees. • Legal advice needed on how subcommittees are constituted. • Requires RTC agreement to establish each subcommittee.

Option	Advantages	Disadvantages / Risks
Option 3: Replace the WBOPTC with a Western Bay subcommittee of the RTC, with functions delegated by the RTC	• Retains a dedicated subregional forum. • Reports to one body that holds the decision rights, instead of three councils. • The RTC can set its scope and delegations directly. • Clear line from subregional discussion to RLTP decisions.	• Still an additional meeting layer, although one that reports to the decision-maker. • Some cost remains. • Legal advice needed on how it is constituted. • Requires the approval of all three councils and the agreement of the RTC. • Workload would rise and fall with the funding and RLTP cycle, risking light agendas between RLTP rounds.
Option 4: Retain the WBOPTC with strengthened delegations	• Would give the committee real decision rights. • Retains the subregional focus.	• RLTP and NLTF recommendations are reserved to the RTC by statute, so the core gap cannot be closed. • Each council would need to delegate funding and policy powers to a joint body, which may be difficult to achieve. • Increases, rather than reduces, overlap with the RTC.
Option 5: Retain the WBOPTC on an interim basis with a streamlined role, and review once regional governance reforms are confirmed (expected 2027)	• Maintains a dedicated subregional forum while the RLTP 2027 is developed. • Allows the partner councils to decide the committee's future once the Government's regional governance reforms are clearer, so arrangements change only once. • Lowers cost by meeting less often (for example, twice a year, aligned with RLTP milestones) and removing reporting that repeats what the RTC receives. • A refreshed terms of reference can focus the committee on strategic subregional matters.	• Overlap with the RTC and SmartGrowth continues in the interim. • Recommendations still need a second decision by councils or the RTC. • Defers the efficiency gains of Option 2. • Varying the terms of reference still requires the agreement of all three councils.

Figure 4: Options analysis

35. Figure 5 summarises how each option performs against five assessment criteria.

Criterion	Option 1 Status quo	Option 2 Dissolve (recommended)	Option 2a Time-bound subcommittees	Option 3 RTC subcommittee	Option 4 Strengthen	Option 5 Interim, review 2027
Decision-making effectiveness	Low	High	High	Medium–high	Low–medium	Low
Avoids duplication	Low	High	High	Medium	Low	Low–medium

Criterion	Option 1 Status quo	Option 2 Dissolve (recommended)	Option 2a Time-bound subcommittees	Option 3 RTC subcommittee	Option 4 Strengthen	Option 5 Interim, review 2027
Subregional voice	High	Medium	Medium–high	High	High	High
Cost	Low	Minimal	Very Low	Very Low	Medium	Very Low
Ease of implementation	High	Medium	Medium	Medium	Low	Medium–high

Figure 5: Assessment of options against criteria

36. Staff recommend Option 2. Transport investment in the subregion is decided through the RLTP, and by law the RLTP sits with the RTC. The WBOPTC can only make recommendations into that process, so it adds an extra step without being able to make the final decision. The subregion's interests are best advanced where the decision is made, with the Mayors of Tauranga and the Western Bay voting alongside NZTA and BOPRC. Western Bay transport matters are also of regional significance. A large share of travel to and from the wider region passes through the subregion, and its economic prosperity matters to the whole region.

37. Staff recognise the importance of a strong subregional voice and consider it can be maintained under Option 2. TCC and WBOPDC keep their RTC votes, integrated land use and transport planning stays with SmartGrowth, and officer-level co-ordination continues through the TSP partnership. To protect the subregional focus, staff propose that the RTC:

    (a) holds a standing Western Bay of Plenty item on each agenda, covering TSP delivery, public transport performance and strategic infrastructure;

    (b) receives the subregional integrated transport work programme directly;

    (c) establishes time-bound subcommittees (Option 2a) when specific subregional matters need closer attention, such as RLTP prioritisation of subregional projects, managing disruption from major transport projects in Tauranga, or public transport fare reviews; and

    (d) considers establishing a standing Western Bay subcommittee (Option 3) if the partners decide a dedicated forum is still required.

38. Staff acknowledge that some members may prefer a more gradual transition. Option 5 allows for this. The WBOPTC would continue on an interim basis with a streamlined role, fewer meetings and no duplicated reporting. It would then be reviewed once the Government's regional governance reforms, including the proposed Combined Territories Board model, are confirmed. This would delay the efficiency gains of Option 2, but would let the partner councils make a single, well-informed change to their governance arrangements.

FINANCIAL CONSIDERATIONS

39. There is no budget cost associated with dissolving the WBOPTC. Savings would come from less staff time on joint reporting, less elected member time, and secretariat support when TCC holds the rotation.

40. Transition costs are expected to be minor and will be met within existing operational budgets.

RISKS AND LEGAL IMPLICATIONS

41. The Committee cannot dissolve or vary itself. BOPRC, TCC and WBOPDC must each resolve to approve its decision. The main risks and mitigations are summarised in Figure 6.

Risk	Mitigation
A partner council declines to dissolve the committee.	Early engagement with partner councils, with Options 3 and 5 available as alternatives.
Subregional issues receive less attention on the RTC agenda.	A standing Western Bay agenda item, and the option of an RTC subcommittee.
Perception that the partner councils are stepping back from subregional transport collaboration.	Clear messaging that the partners are focusing their effort where decisions are made, and the TSP partnership continues.
Work in progress is lost in transition.	A transition plan closes out open items before the WBOPTC is discharged.

Figure 6: Key risks and mitigations

TE AO MĀORI APPROACH

42. The WBOPTC has no tangata whenua members. Tangata whenua participation in subregional growth and transport planning continues through the SmartGrowth Leadership Group, which includes four tangata whenua representatives, and through the TSP partnership.

43. The proposed change does not affect existing partnership arrangements. Staff will advise the partner councils' Māori partners of the proposal.

CLIMATE IMPACT

44. There is no direct climate impact from this decision. Transport emissions reduction will continue to be addressed through the RLTP, the TSP and SmartGrowth.

CONSULTATION / ENGAGEMENT

45. No public consultation is required, as the decision concerns internal governance arrangements.

SIGNIFICANCE

46. The Local Government Act 2002 requires an assessment of the significance of matters, issues, proposals and decisions in this report against Council's Significance and Engagement Policy. Council acknowledges that in some instances a matter, issue, proposal or decision may have a high degree of importance to individuals, groups, or agencies affected by the report.

47. In making this assessment, consideration has been given to the likely impact, and likely consequences for:

    (a) the current and future social, economic, environmental, or cultural needs of the district or region

    (b) any persons who are likely to be particularly affected by, or interested in, the decision.

    (c) the capacity of the local authority to perform its role, and the financial and other costs of doing so.

48. In accordance with the considerations above, criteria and thresholds in the policy, it is considered that the decision is of low significance.

49. This decision is of low significance because it relates to internal governance arrangements and does not change levels of service, strategic assets or rates.

ENGAGEMENT

50. Taking into consideration the above assessment, that the decision is of low significance, officers are of the opinion that no further engagement is required prior to Council making a decision.

NEXT STEPS

51. Subject to the Committee's decision, staff will:

    (a) support BOPRC, TCC and WBOPDC to each consider and approve the Committee's decision;

    (b) obtain legal advice on the discharge process and, where needed, on setting up RTC subcommittees under Options 2a or 3;

    (c) if Option 2 or 3 is approved, close out any remaining WBOPTC work items before the WBOPTC is formally discharged; and

52. if Option 5 is approved, prepare a streamlined terms of reference for the three councils to approve.

ATTACHMENTS

1. **Attachment 1 - Governance Structure and Terms of Reference 2025-2028 Adopted 18.11.2025 - A21460766**

Governance Structure and Terms of Reference 2025-2028

BAY OF PLENTY REGIONAL COUNCIL TOI MOANA

Updated

Updated Membership of Regional Transport Committee on 11 February 2026

Updated Membership of Rotorua Te Arawa Lakes Strategy Group on 16 February 2026

Updated Membership of Te Uepu Pāpāmoa Hills Cultural Heritage Regional Park 23 February 2026

Updated Membership of Te Maru O Kaituna River Authority 27 February 2026

Updated Membership of Te Maru O Kaituna River Authority 9 March 2026

Updated Mayoral Forum Terms of Reference 9 March 2026

Updated Membership of Te Uepū Pāpāmoa Hills Cultural Heritage Regional Park 19 March 2026

Updated Public Transport Committee Terms of Reference 7 April 2026

Updated Rangitāiki River Forum Membership 7 April 2026

Updated Tauranga Moana Advisory Group 8 April 2026

Updated Tarawera Awa Restoration Strategy Group Membership 9 April 2026

Updated Tauranga Moana Advisory Group Membership 9 April 2026

Updated Tauranga Moana Advisory Group Membership 17 April 2026

Updated Tarawera Awa Restoration Strategy Group Membership 24 April 2026

Updated Tarawera Awa Restoration Strategy Group Membership 1 May 2026

Updated Rangitāiki River Forum Membership 1 May 2026

Updated Te Maru O Kaituna River Authority Membership 6 May 2026

Updated Executive Employment Committee Membership 14 May 2026

Updated the Terms of Reference for Rotorua Future Development Committee 15 May 2026

Updated Tarawera Awa Restoration Strategy Group Membership 3 June 2026

Updated Membership of Bay of Plenty Civil Defence Emergency Group 26 June 2026

Updated membership of Rangitāiki River Forum 26 June 2026

Updated membership of Tarawera Awa Restoration Strategy Group 26 June 2026

Updated Membership of Executive Employment Committee 26 June 2026

Updated membership of Ohiwa Harbour Implementation Forum 26 June 2026

Updated Terms of Reference for Eastern Bay of Plenty Joint Committee and Western Bay of Plenty Transport Committee – 6 July 2026

Updated Terms of Reference for Rotorua Te Arawa Lakes Strategy changed Ministry of Environment to Ministry for Cities, Environment, Regions & Transport (MCERT) - 9 July 2026

Updated Membership for Rotorua Te Arawa Lakes Strategy Group – 20 August 2026

Updated Membership for Regional Transport Committee – 26 August 2026

The Emergency Management Act 2026 (the Act) received Royal Assent on 3 September 2026 and replaced the Civil Defence Emergency Management Act 2002. The Terms of Reference has been updated to reflect the new legislative framework. – 17 September 2026

Updated Membership of Regional Transport Committee – 23 September 2026

Updated Membership of Te Uepū Pāpāmoa Hills Cultural Heritage Regional Park 6 October 2026

BAY OF PLENTY REGIONAL COUNCIL TOI MOANA

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1 Introduction

1.1 Purpose and role of Local Government

The Local Government Act 2002 (LGA) provides for democratic and effective Local Government that recognises the diversity of New Zealand communities and identifies the general framework and powers under which local authorities operate.

The purpose of Local Government is:

- to enable democratic local decision-making and action by, and on behalf of, communities, and
- to promote the social, economic, environmental, and cultural well-being of communities in the present and for the future.

The role of a local authority is to:

- give effect, in relation to its district or region, to the purpose of Local Government stated above, and
- perform the duties, and exercise the rights, conferred on it, by or under this Act and any other enactment.

For further details on Local Government, visit the http://www.localcouncils.govt.nz website.

The governance structure through which Council carries out its governance functions, and formally delegates it powers and responsibilities in accordance with the provisions and requirements of the LGA, is outlined in this document.

1.2 Delegation to Council committees

To ensure efficient and effective decision-making, Council makes use of committees and subcommittees. These committees and subcommittees have specific delegated authorities, duties and powers and these are clearly stated in each of the Terms of Reference. Each committee has authority under the LGA 2002 to establish/disestablish subcommittees as the need arises.

Each is empowered to make the decisions within its role identified in its Terms of Reference without needing to go back to Council. Where a matter is beyond its Terms of Reference, committees and subcommittees make recommendations to their parent bodies.

The Chairperson of the Regional Council is an ex officio member of every committee of the Bay of Plenty Regional Council Toi Moana (BOPRC) (including standing, special, joint and

subcommittees, excluding co-governance entities) pursuant to Section 41A(5) of the LGA. As such, the Chair has the rights and responsibilities of every other member and may count towards the quorum.

A Council committee, subcommittee or other subordinate decision-making body is, unless Council resolves or it is stated in the Terms of Reference otherwise, deemed to be discharged at the end of a triennium (Clause 30(7) of Schedule 7 of the LGA).

2 Council

2.1 Council

2.1.1 Membership

Chairperson	Chair Matemoana McDonald
Deputy Chairperson	Deputy Chair Glenn Dougal
Members	All Councillors
Quorum	Seven members, consisting of half the number of members
Meeting frequency	Six weekly or as required for Annual Plan, Long Term Plan and other relevant legislative requirements

2.1.2 Purpose

Enable democratic local decision-making and action by, and on behalf of, Bay of Plenty communities.

Meet the current and future needs of communities for good-quality local infrastructure, local public services, and performance of regulatory functions in a way that is most cost-effective for households and businesses.

Set the overarching strategic direction for Bay of Plenty Regional Council as an organisation. Hold ultimate responsibility for allocating financial resources across the Council.

2.1.3 Role

- Address Local Electoral Act matters and Local Government Rating Act matters.
- Oversee all matters relating to identifying and contributing to community outcomes.
- Consider and agree on matters relating to significant new activities or areas of involvement such as infrastructure, which are not the responsibility of a specific committee.
- Provide regional leadership on key issues that require a collaborative approach between a number of parties.
- Review and decide the Council's electoral and representation arrangements.
- Consider issues of regional significance which are not the responsibility of any specific standing committee or that are of such regional significance/high public interest that the full Council needs to decide on them.

- Adopt Council's Policy on Significance and Engagement Policy.
- Develop, adopt and implement the Triennial Agreement, Code of Conduct and Standing Orders.
- Consider and agree on matters relating to elected members' remuneration.
- Appoint the Chief Executive, and review their contract, performance and remuneration at least annually.
- Approve all delegations to the Chief Executive, including the authority for further delegation to staff.
- Oversee the work of all committees and subcommittees.
- Receive and consider recommendations and matters referred to it by its committees, joint committees, subcommittees and working parties.
- Approve membership to external bodies and organisations, including Council Controlled Organisations.
- Develop, adopt and review policies for, and monitor the performance of, Council Controlled Organisations.
- Monitor and review the achievement of outcomes for the Bay of Plenty Community.
- Review and approve strategic matters relating to the sale, acquisition and development of property for the purposes of meeting Council's organisational requirements and implement Regional Council policy.
- Address strategic corporate matters including property and accommodation.
- Consider and agree on the process to develop the Long Term Plan, Annual Plan and Annual Report.
- Adopt the Long Term Plan, Annual Plan and budgets variations, and Annual Report.
- Adopt Council policies as required by statute (for example Regional Policy Statement and Regional Land Transport Strategy) to be decided by Council or outside of committee delegations (for example infrastructure policy).
- Develop, review, approve and monitor Council's Financial Strategy and funding and financial policies, frameworks and performance.
- Institute any proceedings in the High Court that are not injunctive proceedings.
- Exercise the powers and duties conferred or imposed on Council by the Public Works Act 1981.

2.1.4 Delegations from Council to committees

- Council has a role to monitor the functioning of all committees.
- Council will consider matters not within the delegation of any one Council committee.

- Council may at any time, revoke or modify a delegation to a Council committee, either permanently, for a specified time or to address a specific matter, if it considers there is good reason to do so.
- The delegations provided to committees may be further delegated to subcommittees unless the power of further delegation is restricted by Council or by statute.

It is accepted in making these delegations that:

- The committees, in performing their delegated functions, powers or duties, may, without confirmation by the Council, exercise or perform them in a like manner and with the same effect as the Council itself could have exercised or performed them.
- The delegated powers given, shall at all times be subject to their current policies and principles or directions, as given by the Council from time to time.
- The chairperson of each committee shall have the authority to exercise their discretion, as to whether or not the delegated authority of the committee be used, where in the opinion of the chairperson, circumstances warrant it.

2.1.5 Powers that cannot be delegated

Under Clause 32 Schedule 7 of the LGA, Council must make the following decisions:

- Make a rate.
- Make a bylaw.
- Borrow money or purchase or dispose of assets, other than in accordance with the Long Term Plan.
- Adopt the Long Term Plan, Annual Plan, or Annual Report.
- Appoint a chief executive.
- Adopt policies required to be adopted and consulted on under the LGA, in association with the Long Term Plan or developed for the purpose of the local governance statement.
- Adopt a remuneration and employment policy.

3 Committees

3.1 Strategy and Policy Committee

3.1.1 Membership

Chairperson	Cr Kat Macmillan
Deputy Chairperson	Cr Anna Grayling
Members	All Councillors
Quorum	Seven members, consisting of half the number of members
Meeting frequency	Quarterly, with regular workshop programme as required

3.1.2 Purpose

Inform the strategic direction for the Council and implement through approved planning and policy frameworks.

Identify regional issues resulting from emerging trends, providing thought leadership on matters of regional significance, analysing implications and developing a strategic response.

3.1.3 Role

- Develop, implement and review best practice strategy, policy and planning framework for decision making, which enables connection across committees of Council.
- Consider emerging environmental and climate change issues and provide advice on the implications for effective resource management within the region.
- Inform Council's strategic direction, including prioritisation and policy responses.
- Enhance awareness and understanding of emerging issues and trends relating to meeting Council's strategic direction.
- Develop Council's position on regionally significant issues and provide guidance on sub- regional and regional strategy matters such as spatial planning and SmartGrowth.
- Approve submissions on matters relating to the committee's areas of responsibility that are not delegated to staff.
- The provision of governance oversight into the development and review of policies, plans and strategies.

- Approve statutory and non-statutory plans, strategy and policy other than those required to be adopted and consulted on under the LGA in association with the Long Term Plan or developed for the purpose of the local governance statement.
- Develop, review and approve Council's position on regional economic development.
- Consider any issues delegated by Council that have a regional, environmental, social or economic focus.
- Develop and review bylaws.
- Delegate to hearings commissioners under Section 34A of the Resource Management Act 1991 to exercise the powers, functions duties in relation to any authorities that have been delegated by Council to the committee.

3.1.4 Power to act

To make all decisions necessary to fulfil the role and scope of the committee subject to the limitations imposed.

The Strategy and Policy Committee is not delegated authority to:

- Approve the Regional Policy Statement and bylaws.
- Review and adopt the Long Term Plan and Annual Plan.
- Develop and review funding, financial, Risk and Assurance Policy and frameworks.
- Approve Council submissions on Maori related matters.
- Develop, approve or review non statutory policy for co-governance partnerships.

3.1.5 Power to recommend

To Council and/or any standing committee as it deems appropriate.

3.2 Regional Delivery and Evaluation Committee

3.2.1 Membership

Chairperson	Cr Kate Graeme
Deputy Chairperson	Cr Sarah McCorkindale
Members	All Councillors
Quorum	Seven members, consisting of half the number of members
Meeting frequency	Quarterly

3.2.2 Purpose

Oversee and monitor the implementation of policies and strategies, promoting effective delivery and coordination between policy and implementation through recommendations to the Strategy and Policy Committee.

Monitor the implementation of Council's activities, projects and services and where appropriate evaluate effectiveness to inform the Strategy and Policy Committee and Council decisions.

3.2.3 Role

Oversee and monitor:

- Regulatory performance of permitted activities, resource consents and bylaw rules, including compliance and enforcement.
- Delivery of biodiversity, catchment management and flood protection activities in the region.
- Delivery of biosecurity activities, including implementation and monitoring of the Regional Pest Management Plan.
- Effectiveness of navigation safety bylaw responses.
- State of the Environment monitoring.
- Implementation of specific programmes in place such as the Mount Maunganui Industrial Air Programme, and integrated catchment programmes (e.g. Rotorua Lakes and Tauranga Moana).
- Receive information on environmental monitoring and performance monitoring trends and recommend to the Strategy and Policy Committee to inform policy review.
- Monitor Council's actions on climate change, in conjunction with the Climate Change Action Working Group.

- Operational activities that implement relevant national and regional plans and strategies, including:
  - Science
  - Flood protection
  - Biosecurity
  - Catchment management
  - Rivers and drainage
  - Compliance, monitoring and enforcement
  - Resource consents
  - Maritime

3.2.4 Power to act

To make all decisions necessary to fulfil the role and scope of the committee subject to the limitations imposed.

The Regional Delivery and Evaluation Committee is not delegated authority to:

- Develop, adopt or review strategic policy and strategy.
- Approve Council submissions on legislation, policy, regulations, standards, plans and other instruments prepared by Central Government, Local Government and other organisations.
- Identify, monitor and evaluate necessary actions by the organisation and other relevant organisations under co-governance arrangements.

3.2.5 Power to recommend

To the Strategy and Policy Committee on matters necessary for reviewing plans, strategies and policies.

To Council and/or any standing committee as it deems appropriate.

3.3 Komiti Māori

3.3.1 Membership

Chairperson Notwithstanding the Komiti Māori has an appointed Chairperson, Māori Constituency Councillors may host-Chair committee meetings that are held in the rohe of their respective constituency	Cr Iwi Te Whau
Deputy Chairperson	Cr Mawera Karetai
Members	All Councillors
Quorum	Seven members, consisting of half the number of members
Meeting frequency	Quarterly

3.3.2 Purpose

To provide direction and guidance on Council's obligations to Māori in relation to: growth of authentic partnerships with Tangata Whenua, strategic direction, emerging issues, legal requirements, effective engagement, awareness and understanding.

3.3.3 Role

1 Exercise leadership on behalf of Council to actively promote opportunities for shared decision-making with Māori across the range of Council's activities.

2 To monitor Council's responsiveness and obligations to Māori and provide direction on policy that may affect the economic, social and cultural well-being of Māori in the region.

3 Ensure that council fulfils its obligation under section 81 of the Local Government Act 2002 to foster opportunities in the development and support of Māori capacity and capability in the decision-making processes and activities of Council are advanced.

- *Current (3): Facilitate tangata whenua input into community outcomes, Council policy development and implementation work.*

4 Formally receive iwi/hapū management plans on behalf of Council.

5 Champion the principles of Te Tiriti o Waitangi as they apply to the statutory roles and functions of Council under the Local Government Act 2002 and the Resource Management Act 1991, or legislation relating to resource management practices.

6 Provide direction on appropriate and effective engagement with Māori.

7 Make submissions on Māori related matters, in conjunction with other relevant Council committees.

8 Support and promote co-governance entities.

9 Recommend to Council the establishment of advisory groups or other governance mechanisms, to represent sub-region or constituency areas and/or to consider specific issues.

10 Recommend to Council, and/or appropriate committees, actions to achieve the committee's purpose and roles.

3.3.4 Power to act

To make all decisions necessary to achieve the purpose and roles of Komiti Māori.

3.3.5 Power to recommend

To Council and/or any standing committee as it deems appropriate. Komiti Māori reports directly to the Regional Council.

3.4 Risk, Assurance and Efficiency Committee

3.4.1 Membership

Chairperson	Cr Stuart Crosby
Deputy Chairperson (Independent)	Bruce Robertson
Members	All Councillors
Quorum	Eight members, consisting of more than half the number of members
Meeting frequency	Quarterly

3.4.2 Purpose

Monitor the effectiveness of Council's funding and financial policies and frameworks to ensure the Council is managing its finances in an appropriate manner.

Monitor the effectiveness of Council's performance monitoring framework. Ensure that Council is delivering on agreed outcomes.

Promote efficiency measures, including driving the use of shared services.

3.4.3 Role

- Monitor the effectiveness of Council's funding and financial policies and Council's performance monitoring framework (financial and non-financial).
- Review Council's draft annual report prior to Council's adoption.
- Receive and review external audit letters and management reports.
- Approve and review the internal audit plan and review the annual programme report.
- Approve, review and monitor Council's risk framework and policy.
- Review the risk register.
- Monitor Council's legislative compliance and receive reporting on non-compliance matters as part of risk management reporting.

3.4.4 Power to act

To make all decisions necessary to fulfil the role and scope of the committee subject to the limitations imposed.

3.4.5 Power to recommend

To Council and/or any standing committee as it deems appropriate. The Risk, Assurance and Efficiency Committee is not delegated authority to:

- Develop, review or approve strategic policy and strategy.
- Develop, review or approve Council's Financial Strategy, funding and financial policies and non-financial operational policies and plans.

The Risk, Assurance and Efficiency Committee reports directly to the Regional Council.

3.5 Public Transport Committee

Toi Moana Bay of Plenty Regional Council at its meeting on 26 March 2026 resolved to incorporate the functions of the Public Transport Committee into the terms of reference (ToR) of the Regional Transport Committee.

3.5.1 Membership

Chairperson	
Deputy Chairperson	
Members	
External Members	
Two Tauranga City Council representatives	
One representative each:	
Rotorua Lakes Council	
Western Bay of Plenty District Council	
Whakatāne District Council	
All of whom are voting members. One Waka Kotahi NZTA non-voting representative.	
Quorum	
Meeting frequency	

3.5.2 Purpose

Set the strategic and operational direction for approved Regional Council Public Transport Policy and Strategy, and monitor how it is implemented.

3.5.3 Role

- Prepare and review the Bay of Plenty Regional Public Transport Plan.

- Implement, monitor and review operational public transport policy and plans.
- Implement, monitor and review the Western Bay of Plenty Public Transport Implementation Plan.
- Advocate for public transport with New Zealand Transport Agency (NZTA), territorial authorities and Central Government.
- Set and monitor targets for public transport in the region.
- Receive reporting on the performance of the Passenger Transport Activity.
- In coordination with the work programme of the Regional Transport Committee, guide and review the public transport components of the Regional Land Transport Plan (RLTP) and make recommendations to Regional Transport Committee for incorporation into the RLTP.

3.5.4 Power to act

To make all decisions necessary to fulfil the role and scope of the committee subject to the limitations imposed.

3.5.5 Power to recommend

To Council and/or any standing committee as it deems appropriate. The Public Transport Committee reports to the Regional Council.

3.6 Emergency Committee

3.6.1 Membership

Chairperson	Chair Matemoana McDonald
Deputy Chairperson	Deputy Chair Glenn Dougal
Members	One Councillor as determined by the Chair and Deputy Chair. All Councillors are appointed as alternate members where a member is not available
Quorum	Two members
Meeting frequency	As required

3.6.2 Purpose

To determine matters within the authority of Council where the urgency of those matters precludes a full meeting of the Council, or emergency legislation is enacted.

3.6.3 Role

To exercise all functions that cannot be exercised by the Council using its standard processes and procedures due to a pandemic, other natural disaster or state of emergency, except for those that:

- Have been delegated to staff.
- Cannot be delegated pursuant to Clause 32 of Schedule 7 of the LGA, or pursuant to any other legislation.

3.6.4 Power to act

- The Emergency Committee can only be activated by resolution of Council for specific events, or where delegated authority has been transferred to the BOPRC Chair and Deputy Chair by resolution of Council.
- Where the Emergency Committee has been activated, all core committees of Council are suspended.

3.6.5 Power to recommend

- The Emergency Committee reports to the Regional Council.

3.7 Executive Employment Committee

3.7.1 Membership

Chairperson	Deputy Chair Glenn Dougal
Deputy Chairperson	Cr Stuart Crosby
Members	Cr Kat Macmillan Cr Iwi Te Whau
Quorum	Two members, consisting of half the number of members
Meeting frequency	As required

3.7.2 Purpose

Act for and advise Council on matters pertaining to the employment of the Council's Chief Executive Officer.

3.7.3 Role

- Develop and consult with Council annually on performance targets and key result area weightings for the Chief Executive, including associated methods of measurement and processes of judgement.
- Negotiate annually with the Chief Executive performance targets and key result area weightings, including associated methods of measurement and processes of judgement.
- Conduct an annual review of the Chief Executive's performance and remuneration in accordance with the agreed processes, in April/May of each year or such other time as agreed with the Chief Executive.
- Develop and consult with Council, appropriate amendments or adjustments to the terms and conditions of employment and the remuneration of the Chief Executive arising from the annual review.
- Negotiate and determine any agreed amendments or adjustments to the terms and conditions of employment and the remuneration with the Chief Executive annually.
- Develop and agree with the Chief Executive, an annual development plan to address any training needs or preferences.
- Meet with the Chief Executive at least once each year to discuss progress on performance targets and key result areas and the agreed personal development plan and negotiate any revision or change as is considered necessary.
- Undertake the management of the Chief Executive recruitment process where required.
- Consider and advise Council on all matters relevant to the employment of the Council's Chief Executive.

3.7.4 Power to act

To make all decisions necessary to fulfil the role and scope of the committee subject to the limitations imposed.

To negotiate and recommend to Council on performance agreement measures and annual remuneration.

To engage external advisors where required.

The Executive Employment Subcommittee is not delegated authority to:

- approve the Chief Executive's annual remuneration, or
- appoint the Chief Executive.

3.7.5 Power to recommend

Executive Employment Committee recommends and reports to the Regional Council

4 Joint Committees

4.1 Bay of Plenty Emergency Management Committee

4.1.1 Membership

Chairperson	Mayor Faylene Tunui (Kawerau District Council)
Deputy Chairperson	Mayor James Denyer (Western Bay of Plenty District Council)
Members (Chair and Mayors)	
Bay of Plenty Regional Council	Deputy Chair Glenn Dougal *Cr John Scrimgeour (alternate)*
Kawerau District Council	Mayor Faylene Tunui *Deputy Mayor Sela Kingi (alternate)*
Ōpōtiki District Council	Mayor David Moore *Councillor Curley Keno (alternate)*
Rotorua Lakes Council	Mayor Tania Tapsell *Deputy Mayor Sandra Kai Fong (alternate)*
Tauranga City Council	Mayor Mahé Drysdale *Deputy Mayor Jen Scoular (alternate)* *Cr Kevin Schuler (alternate)*
Western Bay of Plenty District Council	Mayor James Denyer *Councillor Shane Beech (alternate)*
Whakatāne District Council	Mayor Nándor Tánczos *Deputy Mayor Julie Jukes (alternate)*
Observer	Shona Morgan - Representative from the National Emergency Management Agency
Quorum	Four members, consisting of the majority of the number of members

4.1.2 Purpose and role

The Bay of Plenty Civil Defence Emergency Management Group was established under section 12 of the Civil Defence Emergency Management Act 2002. Under section 25(1) of the Emergency Management Act 2026 it continues in existence as an Emergency Management Committee. Under section 26, membership includes all local authorities in the Bay of Plenty region. The Group operates pursuant to a Constitution approved by the Councils.

4.1.3 Power to act

The Emergency Management Group has a constitution, and this specifies the functions and powers of the group.

By virtue of section 25(2) of the Emergency Management Act 2026, Local Government Act provisions requiring discharge and reconstitution do not apply to this committee and it continues in existence following local authority triennial elections.

Pursuant to Section 40 of the Emergency Management Act 2026, the Bay of Plenty Regional Council is the Administering Authority for the Emergency Management Committee.

The Bay of Plenty Emergency Management Committee reports to the various Councils.

4.2 Regional Transport Committee

4.2.1 Membership

Chairperson (BOPRC)	Cr Ken Shirley
Deputy Chairperson (BOPRC)	Cr John Scrimgeour *Cr Raj Kumar (alternate)*
Members	
Kawerau District Council	Mayor Faylene Tunui *Cr Berice Julian (alternate)*
Ōpōtiki District Council	Mayor David Moore *Cr Curley Keno (alternate)*
Rotorua Lakes Council	Mayor Tania Tapsell *Deputy Mayor Sandra Kai Fong (alternate)*
Tauranga City Council	Mayor Mahé Drysdale *Deputy Mayor Jen Scoular (alternate)*
Western Bay of Plenty District Council	Mayor James Denyer Cr Grant Dally *(alternate)*
Whakatāne District Council	Mayor Nándor Tánczos *Cr Andrew Iles (alternate)*
External Members	
Waka Kotahi New Zealand Transport Agency	Andrew Corkhill *Susan Collins (alternate)*
Alternate member to be nominated by Waka Kotahi NZTA appointed member	*Ngaire Atmore (If alternate member unavailable)* *Cole O'Keefe (if alternate member unavailable)*
External Members (non-voting)	
KiwiRail	Lisa De Coek Steve Zahorodny *(alternate)*
External Advisors (non-voting)	
Environmental Sustainability Advisor	Vacant
Freight Advisor	Greg Pert
Road Safety Advisor	Inspector Brendon Keenan

Port Advisor	Dan Kneebone – Property and Infrastructure Manager
New Zealand Automobile Association	Marie Rutherford
Quorum	Five members, consisting of more than half the number of members
Frequency	Quarterly

4.2.2 Purpose

Section 105(1) of the Land Transport Management Act 2003 requires every regional council to establish a Regional Transport Committee for its region.

4.2.3 Role

- Prepare a regional land transport plan, or any significant variation to the plan, for the approval of the Regional Council.
- Approve any non-significant variation to the regional land transport plan.
- Adopt a policy that determines significance in respect of:
  - variations made to regional land transport plans under section 18D of the Land Transport Management Act 2003, and
  - the activities that are included in the regional land transport plan under section 16 of the Land Transport Management Act 2003.
- Monitor implementation of the regional land transport plan.
- Make recommendations in support of land transport activities that are eligible for national funding and align with the regional land transport plan.
- Co-ordinate, integrate and adopt regional transport and land-use strategies and plans.
- Consolidate individual road controlling authority (RCA) speed management plans and prepare the regional speed management plan in accordance with the Land Transport Rule: Setting of Speed Limits 2022
- Provide advocacy on strategic regional and inter-regional transport matters to Central Government and other key stakeholders as appropriate.
- Provide the Regional Council with any advice and assistance the Regional Council may request in relation to its transport responsibilities.

- Approve submissions to Central Government, local authorities and other agencies on Regional Transport Committee matters.
- Monitor and provide advocacy on regional road safety matters.

4.2.4 Committee procedures

- Membership consists of two representatives of the Bay of Plenty Regional Council, the Mayor of each territorial authority in the region and a representative of the New Zealand Transport Agency.
- In the case of an equality of votes, the chair, or any other person presiding the meeting does not have a casting vote (and therefore the act or question is defeated, and the status quo is preserved).
- The Regional Transport Committee may appoint external advisors to assist it in the exercise of its specific responsibilities and delegated authority. For the purposes of clarity, external advisors may be given full speaking rights at the discretion of the committee, but are not entitled to vote on committee matters.
- Under the Local Government Act 2002, the Regional Transport Committee is not defined as a joint committee, however, the provisions of the Local Government Act 2002 and the Local Government Official Information and Meetings Act 1987 concerning the meetings of committees of regional councils, so far as they are applicable and with the necessary modifications, apply in respect of meetings of the Regional Transport Committee.

4.2.5 Power to act

To make all decisions necessary to fulfil the role and scope of the committee subject to the limitations imposed.

4.2.6 Power to recommend

The Regional Transport Committee recommends and reports to the Regional Council.

4.3 Western Bay of Plenty Transport Committee

4.3.1 Membership

Chairperson	Cr Rick Curach (Tauranga City Council)
Deputy Chairperson	Cr John Scrimgeour (Bay of Plenty Regional Council)
Council Members Two representatives from each and an alternate	
Bay of Plenty Regional Council	Cr Tim Maltby *Cr Kat Macmillan (Alternate)*
Tauranga City Council	Cr Glen Crowther *Cr Rod Taylor (Alternate)*
Western Bay of Plenty District Council	Cr Laura Rae Cr Rodney Joyce *Mayor James Denyer (Alternate)*
External Member Representation (non-voting)	
Waka Kotahi NZ Transport Agency	Susan Collins
Western Bay of Plenty Transport Partnership (TSP)	TBC
Quorum	Three members, consisting of more than half the number of voting members.
Meeting frequency	Quarterly or as required by the need for decisions

Appointment of the Chair and Deputy Chair and associated administrative support to be rotated between TCC and BOPRC on an annual basis.

4.3.2 Purpose

Provide effective political governance of an integrated transport system across the Tauranga and Western Bay of Plenty subregion through joint recommendations.

Ensure co-ordinated decision-making for effective delivery of transport initiatives that addresses system-wide benefits, risks and strategic priorities for the community.

4.3.3 Role

The Western Bay of Plenty Transport Committee is a joint committee of Bay of Plenty Regional Council, Tauranga City Council and Western Bay of Plenty District Council that reports to the respective Councils.

The area covered by the Joint Committee extends to the Tauranga City Council and Western Bay of Plenty District Council boundaries.

The primary role of the Joint Committee is to deliver effective governance of the subregional transport system; providing advice and direction back to the Councils, in order to achieve an integrated transport system and enhanced community value.

Functions within the scope of the Joint Committee include, but are not limited to:

- Enabling integrated transport system thinking and decision making for the Tauranga and Western Bay of Plenty subregion.
- Ensuring transport decision making in the Tauranga and Western Bay of Plenty subregion delivers on the transport and land use outcomes set out in the SmartGrowth Strategy and Future Development Strategy, the Urban Form and Transport Initiative (UFTI) Programme Business Case and Tauranga Transport System Plan (TSP).
- Providing governance level community engagement opportunities on the subregional transport system.
- Preparing and reviewing a Tauranga and Western Bay of Plenty integrated transport work programme.
- Receiving reporting on the performance of the Tauranga and Western Bay of Plenty transport system, including public transport services and strategic infrastructure delivery, and making recommendations for improvement.
- For the avoidance of doubt, the Joint Committee's role does not include:
- Transport matters considered to be of a routine nature related to the statutory functions of the respective Councils and not of collective interest.
- Adopting, varying or renewing the Regional Land Transport Plan or Regional Public Transport Plan, which are functions of the Regional Council.
- Reports to the Joint Committee will be prepared in partnership between the councils. Where differences of view at officer level are apparent, these will be clearly set out in order for Committee Members to make an objective and balanced decision.

4.3.4 Power to act

To make all decisions necessary to fulfil the role and scope of the Joint Committee; with relevant powers delegated from the respective Council committees.

Any recommendations that impose financial commitments to any party are to be referred to the respective councils for approval.

Any variations to the Joint Committee's terms of reference are by formal agreement by all councils.

4.3.5 Power to recommend

The Western Bay of Plenty Transport Committee recommends and reports directly to the respective councils on all transport matters, with the following exceptions:

- Recommendations to the Regional Transport Committee on Tauranga and Western Bay of Plenty land transport matters to be considered as part of the Regional Land Transport Plan process.

4.4 Mayoral Forum

4.4.1 Membership

Chairperson	Mayor Tania Tapsell, Rotorua Lakes Council
Deputy Chairperson	Mayor Nándor Tánczos, Whakatāne District Council
Members	
Bay of Plenty Regional Council	Chair Matemoana McDonald Deputy Chair Glenn Dougal (Alternate)
Kawerau District Council	Mayor Faylene Tunui Deputy Mayor Sela Kingi (Alternate)
Ōpōtiki District Council	Mayor David Moore Deputy Mayor Maude Maxwell (Alternate)
Rotorua Lakes Council	Deputy Mayor Sandra Kai Fong (Alternate)
Taupō District Council	Mayor John Funnell Deputy Mayor Kevin Taylor (Alternate)
Tauranga City Council	Mayor Mahé Drysdale Deputy Mayor Jen Scoular (Alternate)
Western Bay of Plenty District Council	Mayor James Denyer Deputy Mayor Margaret Murray-Benge (Alternate)
Whakatāne District Council	Deputy Mayor Julie Jukes (Alternate)
External members with/without voting rights	None
Quorum	The Chair and 4 voting members. It is strongly encouraged that all members attend in-person.
Frequency	Quarterly or as required by the need for decisions.

The Bay of Plenty Mayoral Forum is a formal joint committee pursuant to the Local Government Act 2002 (Clause 30 and 30A Schedule 7).

4.4.2 Purpose

For member councils to work together on agreed strategic matters to shape a stronger, more connected Bay of Plenty region, for the benefit of our communities.

4.4.3 Administering Authority

The Administering Authority for the Bay of Plenty Mayoral Forum is Toi Moana Bay of Plenty Regional Council.

4.4.4 Role

The Bay of Plenty Mayoral Forum is a joint committee of all the local authorities in the Bay of Plenty. Functions within the scope of the Forum include, but are not limited to:

- Determining Regional Priorities, strategic issues and opportunities.
- Advocating for strategic investment in the region and promoting the strategic benefits and advantages of the Bay of Plenty.
- Preparing for a Regional Spatial Plan - linked with the Eastern Bay of Plenty Development Joint Committee, Rotorua Development Joint Committee and SmartGrowth Leadership Group.
- Implementing changes following amendments to the Climate Change Responses Act 2002, which will clarify requirements for adaptation plans in priority areas.
- Addressing and improving long-term economic development (e.g. lifting GDP for the BOP).
- Addressing any other strategic matters for the region, as agreed by member councils.
- Developing joint Mayoral Forum submissions and/or advocacy letters/actions particularly to Central Government.
- Developing Regional Deal(s).

For the avoidance of doubt, the Bay of Plenty Mayoral Forum's role does not include:

The Joint Committee does not have the authority to commit Councils to any course of action or expenditure. In accordance with the current legislative requirements, all Councils will retain their decision-making and other statutory responsibilities in relation to their functions and responsibilities under the LGA, RMA and the Land Transport Management Act 2003.

4.4.5 Committee Procedures

- Membership consists of one representative of each of the member councils. If a member is not available then the alternate would stand in their place.
- At its first meeting, the Bay of Plenty Mayoral Forum will appoint its Chairperson(s) and Deputy Chairperson.
- The Deputy Chairperson shall act in the absence of the Chairperson.

- The Chief Executives, or their respective representatives, of each member Council shall attend meetings and will act as advisors to the Bay of Plenty Mayoral Forum.
- Meetings may be attended by further staff support as considered appropriate by their Chief Executive.
- The Forum will conduct matters in a manner consistent to the responsibilities and provisions under the Bay of Plenty Triennial Agreement 2025-2028.
- In the case of equality of votes, the Chairperson or any person presiding the meeting, does not have a casting vote and the status quo is preserved.
- If matters arise which aren't able to be resolved then a neutral mediator (e.g. Local Government New Zealand member or lawyer) will be appointed to resolve the matter.
- Meetings will be administered by the Bay of Plenty Regional Council.
- Unless specified additional members have speaking rights only.

4.4.6 Power to Act

To make all decisions necessary to fulfil the role and scope of the Bay of Plenty Mayoral Forum; with relevant powers delegated from the respective Council committees.

Any recommendations that impose financial commitments to any party are to be referred to the respective councils for approval. Any variation to the Forum's terms of reference is by formal agreement by all member councils. For the avoidance of doubt, the Bay of Plenty Mayoral Forum's role does not include:

4.4.7 Power to Recommend

The Bay of Plenty Mayoral Forum recommends and reports directly to member councils - Bay of Plenty Regional Council, Kawerau, Ōpōtiki, Taupō, Western Bay of Plenty and Whakatāne District Councils, Rotorua Lakes Council and Tauranga City Council. The only exception relates to Regional Spatial Planning.

4.4.8 Recording of Meetings

Please note the Public section of this meeting is being recorded and will be uploaded to the Bay of Plenty Regional Council's web site in accordance with Council's Live Streaming and Recording of Meetings Protocols which can be viewed on Council's website. The recording will be archived and made publicly available on Council's website within two working days after the meeting on www.boprc.govt.nz for a period of three years (or as otherwise agreed to by Council).

All care is taken to maintain your privacy; however, as a visitor in the public gallery or as a participant at the meeting, your presence may be recorded.

By remaining in the public gallery, it is understood your consent is given if your image is inadvertently broadcast.

Opinions expressed or statements made by individual persons during a meeting are not the opinions or statements of the Bay of Plenty Regional Council. Council accepts no liability for any opinions or statements made during a meeting.

4.5 SmartGrowth Leadership Group

4.5.1 Membership

Chairperson	Mayor James Denyer (WBOPDC)
Deputy Chair	N/A
Bay of Plenty Regional Council Members (3)	Cr Stuart Crosby Cr Kat Macmillan Cr John Scrimgeour *Cr Kate Graeme (alternate)*
Tauranga City Council Members (3)	Mayor Mahé Drysdale Deputy Mayor Jen Scoular Cr Marten Rozeboom *Cr Glen Crowther (alternate)*
Western Bay of Plenty District Council Members (3)	Deputy Mayor Margart Murray-Benge Councillor Grant Dally *Cr Graeme Elvin (alternate)*
Tangata Whenua Representative (4)	Matire Duncan Whitiora McLeod Geoff Rice Riki Nelson *Matemoana McDonald (alternate)*
Ministers of the Crown (up to 3)	Minister for Local Government *Vacant* *Rebecca Maplesden (alternate)* Minister for Housing *Vacant* *Brad Ward (alternate)* Minister for Transport *Vacant*
Additional Ministers (non-voting)	If and when required
Waka Kotahi NZTA (non-voting) (1)	Andrew Corkill (Non-voting) *Cole O'Keefe (alternate)*
Priority One representative – non-voting (1)	Dave Courtney
Te Whatu Ora - Te Manawa Taki representative – non-voting (1)	Andrew Boyd

Western Bay of Plenty Transport System Plan representative – non-voting (1)	Dean Kimpton
Quorum	Eleven members, consisting of half the total number of voting members
Maximum number of members	22
Meeting frequency	Quarterly or as determined by the Chairperson
Additional Members (non-voting)	The Group may co-opt up to three additional members

The Leadership Group is a formal joint committee pursuant to the LGA (Clause 30 and 30A, Schedule 7). The Leadership Group will not be discharged at the point of the next election period (in line with Clause 30(7) of Schedule 7, LGA 2002).

4.5.2 Purpose

The purpose of the Joint Committee (SmartGrowth Leadership Group) is to undertake and implement strategic spatial planning across the western Bay of Plenty sub-region[1] in accordance with the SmartGrowth Strategy and the outcomes from the Urban Form and Transport Initiative.

The SmartGrowth Leadership Group carries out its purpose in accordance with the delegations set out in the Agreement.

4.5.3 Role

The SmartGrowth Leadership Group operates under the following principles:

- Supporting an integrated approach to urban growth and strategic / spatial planning which incorporates cultural, economic, environmental and social well-being.
- Building on the SmartGrowth 'live, learn, work and play' vision.
- Reinforcing an integrated planning approach incorporating land use, all infrastructure and funding.
- Building on existing SmartGrowth work, including the outcomes from Urban Form and Transport Initiative, and the general SmartGrowth arrangements already in place.
- Adopting a shared evidence base so that all parties are using common data.

[1] The 'sub-region' refers to the territorial areas of Tauranga City Council and Western Bay of Plenty District Council.

- Recognising and supporting the existing Urban Form and Transport Initiative which will underpin the development of the 2023 SmartGrowth Strategy.
- Having an integrated SmartGrowth Strategy for the sub-region which includes the requirements for a future development strategy under the National Policy Statement on Urban Development
- Taking account of the Western Bay Transport System Plan and its priorities.
- Acknowledging the benefits of a collaborative approach to urban growth and spatial planning, and to share responsibility for such planning between the parties. Supporting the values, and economic and social aspirations of tāngata whenua while protecting cultural identity.
- Sustaining and improving the natural environment.
- Responding to climate change at a strategic level.
- Promoting affordable housing.

4.5.4 Monitoring and review

The SmartGrowth Leadership Group has responsibility for:

- Monitoring and reporting on the implementation of the Urban Form and Transport Initiative, including the key performance indicators.
- Reviewing and recommending any changes to the SmartGrowth Strategy if circumstances change.

4.5.5 Committee operations

- Select and appoint an Independent Chairperson and a Deputy Chairperson.
- Implement any Memorandum of Agreement or Understanding, as adopted by the Leadership Group.
- Establish protocols and arrangements to ensure that implementation, where necessary, is consistent, collaborative and/or coordinated to achieve optimal outcomes.
- Central Government's participation in the SmartGrowth Leadership Group does not constitute endorsement of initiatives in any way, and all financial, policy and other decisions still need to be approved by Central Government.

4.5.6 Power to recommend

The SmartGrowth Leadership Group reports to Bay of Plenty Regional Council, Tauranga City Council and Western Bay of Plenty District Council.

4.6 Eastern Bay of Plenty Joint Committee

4.6.1 Membership

Chairperson	Mayor Nándor Tánczos (Whakatāne District Council)
Deputy Chairperson	Mayor Faylene Tunui (Kawerau District Council)
Council Members Two representatives from each and an alternate	
Bay of Plenty Regional Council	Cr Sarah McCorkindale Cr Raj Kumar Cr Mawera Karetai (Alternate)
Kawerau District Council	Deputy Mayor Sela King
Ōpōtiki District Council	Mayor David Moore Deputy Mayor Maude Maxwell Cr Curley Keno (Alternate)
Whakatāne District Council	Deputy Mayor Julie Jukes
Quorum	Four members, being half the number of members, with at least one member from each Council
Meeting frequency	Quarterly and as required when significant matters arise

*Administrative and secretariat support will continue to be rotated on an annual basis.

4.6.2 Purpose

To form, explore and make recommendations for strategic collaborative initiatives between the partner councils of Bay of Plenty Regional Council (BOPRC), Kawerau District Council (KDC), Ōpōtiki District Council (ODC) and Whakatāne District Council (WDC) for responding to and managing a range of Eastern Bay of Plenty issues.

For the purposes of the Joint Committee, “Eastern Bay of Plenty” is defined as the Territorial Authority areas of Kawerau District Council, Ōpōtiki District Council and Whakatāne District Council.

4.6.3 Role

The Eastern Bay of Plenty Joint Committee (EBOPJC) is guided by the Terms of Reference and the Eastern Bay of Plenty Joint Committee Memorandum of Understanding (MOU) as agreed by the partner councils. To make monitor implementation, provide guidance and recommendations on the following:

- Opportunities for joint collaboration on initiatives that support the needs of the Eastern Bay of Plenty communities
- Eastern Bay Council joint collaboration initiatives such as Economic Development Plan, Spatial Plan, Regional Deal, Global Cities Relationships, Road Safety and more.
- Coordination of and encouragement of beneficial interrelationships and connections across the eastern Bay of Plenty.
- Adverse cross boundary effects of decisions, planning and activities on other regions, cities and districts.
- Resolution of differences and conflicts, and ensuring no surprises, where activities in one district may affect another.
- Encouraging the sharing of information, expertise, databases and research where there is a mutual interest and benefit. Investigating opportunities for achieving cost efficiencies by sharing responsibilities and services.
- Developing agreed positions as appropriate on matters of importance and Government initiatives and issuing joint statements.

4.6.4 Committee Procedures

- Eastern Bay of Plenty Joint Committee is established under the LGA and is, therefore, obligated to the requirements of the LGA and the requirements of the Local Government Official Information and Meetings Act 1987 (LGOIMA).
- A meeting is duly constituted if a quorum is present, whether or not all of the members are voting or entitled to vote.
- Business may not be transacted at any meeting unless at least a quorum of members is present during the whole of the time at which the business is transacted.
- The quorum at a meeting of EBOPJC is half of the members if the number of members (including vacancies) is even, or a majority of members if the number of members (including vacancies) is odd.
- The members of the joint committee will engage with their respective councils on strategic issues under discussion and all councils will maintain their own operational inter-council relationships as normal.
- The Chief Executive, or the Chief Executive's representative, of each partner Council shall attend meetings and will act as advisors to the Joint Committee.

- Meetings will be coordinated and recorded by staff from the partner Council as scheduled by the Joint Committee.
- Meetings may be attended by further staff support as considered appropriate by their Chief Executive.
- External speakers and participants, including mayors from territorial authorities who are not parties to EBOPJC, with specific interests in the items under discussion, may be invited to attend meetings.
- Meetings will be held at times and in places, set out in an agreed schedule.
- Any formal public communications from meetings will be approved by the Joint Committee prior to release.
- The Chairperson and Deputy Chairperson shall be determined, on an annual basis, by the process as set out at Clause 25 of Schedule 7 of the LGA.
- Each Chairperson will have a term of one year.
- A member cannot be appointed as the Chairperson, if either of the previous two Chairpersons were representatives of that member's constituent Council.
- Decisions on recommendations of the Committee shall be made in accordance with Clause 24 of Schedule 7 of the LGA – by vote of majority of members that are present and voting.
- The Chairperson will have a deliberative vote.
- In the case of equality of votes, the Chairperson does not have a casting vote and the status quo is preserved.
- A Deputy Chair shall be determined by the process as set out at Clause 25 of Schedule 7 of the LGA.
- The Deputy Chair shall act in the absence of the Chairperson.
- If a Chairperson resigns from their position before the end of their term, the Deputy Chair shall take their place and will serve out the remainder of the term as Chairperson.
- If a Chairperson resigns and the Deputy Chair becomes Chairperson, Clause 25, Schedule 7, of the LGA does not apply.
- Nothing in this Terms of Reference precludes the Joint Committee from appointing an independent Chairperson.
- If an independent Chairperson is appointed, they will also be appointed as a member and will continue to be a member until the end of their term.

4.6.5 Decision making

The Joint Committee will attempt to reach consensus on all issues. For clarity there is no casting vote from the chair. Refer to Limitations of power where consensus can't be reached.

4.6.6 Power to act

To make all decisions necessary to fulfil the role of the Joint Committee, subject to the limitations imposed. Each Council participating in a joint initiative will fund its own proportion of that joint initiative as determined by the Joint Committee.

4.6.7 Power to recommend

Eastern Bay of Plenty Joint Committee is a joint committee of councils that make recommendations to the constituent councils.

4.6.8 Limitations of Powers

The Joint Committee does not have the authority to commit any of the councils to any course of action or expenditure. In accordance with the current legislative requirements, each Council will retain their decision-making and other statutory responsibilities in relation to their functions and responsibilities under the Local Government Act, the Resource Management Act and the Land Transport Management Act.

Adopted and Agreed by Kawerau District Council, Whakatāne District Council, Ōpōtiki District Council, Bay of Plenty Regional Council.

19 December 2025

4.7 Rotorua Future Development Committee[2]

4.7.1 Membership

Chairperson	Deputy Mayor Sandra Kai Fong (Rotorua Lakes Council)
Deputy Chairperson	Cr Stuart Crosby (Bay of Plenty Regional Council)
Council Members Four representatives including one Maori Ward Councillor each appointed by:	
Bay of Plenty Regional Council	Cr Anna Grayling Cr Raj Kumar Cr Iwi Te Whau (Māori Constituency)
Rotorua Lakes Council	Cr Karen Barker Cr Gregg Brown Cr Te Rika Temara – Benfell (Māori Ward)
Quorum	A quorum will be 4 members, excluding co-opted members
Meeting frequency	Quarterly or as necessary and determined by the chair

Appointment of the Chair and Deputy Chair and associated administrative support to be rotated between the two partner councils on an annual basis.

4.7.2 Purpose

The Rotorua Future Development Joint Committee ("the Joint Committee") has been established to provide oversight to Rotorua's future development and contribution to a Regional Spatial Plan once proposed planning system reforms are complete. This includes the implementation and collective endorsement of the Rotorua Future Development Strategy (FDS) and to recognise and support the Rotorua Catchment Operations Group.

4.7.3 Role

The role of the Joint Committee is to work to achieve consensus wherever possible to ensure alignment and integration between RLC and BOPRC within the scope of its objectives. The Joint Committee will work in a collaborative and cooperative manner and consider the interests of the broader community in its strategic planning and identification of actions. Any substantive decisions concerning work programmes, projects, engagement processes, and resourcing/budget changes would go to respective councils under the delegations as appropriate. The Joint

[2] *Adopted by Rotorua Lakes Council and Bay of Plenty Regional Council on 2 March 2026*

Committee may identify critical actions to help achieve alignment between partners during the transition to the proposed new planning system.

4.7.4 Decision making

The Joint Committee will attempt to reach consensus on all issues. For clarity there is no casting vote from the chair. Refer to Limitations of power where consensus can't be reached.

4.7.5 Power to act/Limitations of Powers

The Joint Committee does not have the authority to commit either Council to any course of action or expenditure. In accordance with the current legislative requirements, RLC and BOPRC will retain their decision-making and other statutory responsibilities in relation to their functions and responsibilities under the LGA, RMA and the Land Transport Management Act 2003.

4.8 Ōhiwa Harbour Implementation Forum

4.8.1 Membership

Chairperson Elected by the Forum at its first meeting each Triennium	
Deputy Chairperson	
Council Members One representative each from:	
Bay of Plenty Regional Council	Cr Sarah McCorkindale *Cr Mawera Karetai (alternate)*
Ōpōtiki District Council	Cr Curley Keno *Cr Dean Peterson (alternate)*
Whakatāne District Council	Cr Malcolm Whitaker *Cr Andrew Iles (alternate)*
Iwi and Hapu Members One tangata whenua appointee representative each from:	
Whakatōhea	*To Be Appointed*
Ngāti Awa	*To Be Appointed*
Ngāi Tuhoe	*To Be Appointed*
Whakatōhea Upokorehe	*To Be Appointed*
Quorum	Four members, consisting of more than half the number of members
Meeting frequency	Six monthly

4.8.2 Purpose

The Ōhiwa Harbour Implementation Forum is a joint committee to oversee and monitor the implementation of the Ōhiwa Harbour Strategy.

4.8.3 Role

The Ōhiwa Harbour Implementation Forum:

- is the sponsor of the Ōhiwa Harbour Strategy,
- is responsible for overseeing the implementation of the actions in the Strategy,
- has an overall monitoring role in terms of timeframes and deliverables,

- maintains a general awareness of the issues surrounding the Ōhiwa Harbour Catchment, and
- is responsible for reporting back to the strategic partners and to the community.

The Ōhiwa Harbour Implementation Forum will:

- receive reports (including those prepared by staff of the three councils) of what has recently been achieved with regards to implementing the Strategy, and outlining what the next targets for implementation could be,
- provide a sounding board for officers to test implementation ideas against,
- provide recommendations that can be reported back to councils, and
- promote links with the Ōhiwa Harbour Catchment community.

4.8.4 Forum procedures

- The establishment and the need for and purpose of the Ōhiwa Harbour Implementation Forum is subject to review every three years following local authority elections.
- Subject to the Forum being re-appointed, member representatives are appointed by their respective appointing entities. Tangata whenua members are appointed on the advice of named iwi – specifically Whakatōhea iwi appoint one substantive tangata whenua member, and one member on behalf of Te Upokorehe.
- The Forum may specifically invite attendance by organisations/groups which they believe will be interested (such as the Department of Conservation, Ministry of Fisheries, Nukuhou Salt Marsh Care Group).
- The meetings will also be publicly advertised so that members of the wider community can also attend.
- The Bay of Plenty Regional Council Standing Orders will apply, except as varied by these Terms of Reference, or unless the members of the Forum unanimously agree to vary those standing orders as they apply to the Forum.
- The costs of meeting attendance lie where they fall. The exception to this is that a standard meeting fee will be provided for tangata whenua representation by the Bay of Plenty Regional Council.
- The actions to give effect to the strategy itself and costs associated with reporting to the Forum are funded from within the budgets of participating councils.

4.8.5 Power to act

- To make all decisions necessary to fulfil the role and scope of the Forum subject to the limitations imposed.
- The Ōhiwa Harbour Implementation Forum has no delegated authority for financial expenditure.

4.8.6 Power to recommend

The Ōhiwa Harbour Implementation Forum recommends and reports back to the respective organisations.

4.9 Rotorua Te Arawa Lakes Strategy Group

4.9.1 Membership

Pou Tākiwaiora (Independent Chairperson)	Te Ururoa Flavell
Deputy Chairperson (Appointed by Group)	Nicki Douglas
Members Two representatives from each of the partner Councils, one of whom must be the Chair/Mayor:	
Bay of Plenty Regional Council	Chair Matemoana McDonald Cr Anna Grayling *Cr Iwi Te Whau (Alternate)*
Rotorua Lakes Council	Mayor Tania Tapsell Cr Te Rika Temara - Benfell *Cr Gregg Brown (Alternate)*
Governance representatives from Te Arawa Lakes Trust	Nuki Nicholson Nicki Douglas *Annette Sykes (Alternate)* *Karen Vercoe (Alternate)* *Kereama Wright (Alternate)* *Rangitihi Pene (Alternate)*
Observer from the Ministry for Cities, Environment, Regions & Transport (MCERT)	Lorena Stephen, Director of Sustainable Land Use Delivery (Observer)
Quorum	One appointed member from each of the partner organisations
Meeting frequency	Quarterly

4.9.2 Purpose

To contribute to the promotion of the sustainable management of the Rotorua Te Arawa Lakes and their catchments, for the use and enjoyment of present and future generations, while recognising and providing for the traditional relationship of Te Arawa with their ancestral lakes.

4.9.3 Role

- Provide leadership to the organisations and the community in relation to implementation of the Vision and Strategy for the Lakes of the Rotorua District, originally adopted in 2000 and refreshed version adopted by the Strategy Group in 2013.

- Identify significant existing and emerging issues affecting the Rotorua Te Arawa Lakes and respond appropriately.
- Approve, monitor, evaluate, and review agreements, policies and strategies and all other proposals to achieve integrated outcomes for the Rotorua Te Arawa Lakes.
- Identify, monitor, and evaluate necessary actions by the partner organisations and other relevant organisations.
- Receive reports on activities being undertaken by the partner organisations and other relevant organisations.
- Participate in the preparation of statutory plans in relation to significant issues. Such plans include but are not limited to Iwi and hapū management plans, district and regional plans, reserve management plans and annual plans.
- Participate in applications for activities in relation to significant issues not addressed by existing policies of the partner organisations. Such activities include but are not limited to, resource consents, designations, heritage orders, water conservation orders, restricting access to the lakes (during special events or in particular circumstances), and transferring and/or delegating of statutory authority.

4.9.4 Strategy Group procedures

The Rotorua Te Arawa Lakes Strategy Group is a permanent joint committee established under the Te Arawa Lakes Settlement Act 2006 (Te Arawa Lakes Deed of Settlement - Cultural Redress: Lakes Management and Relationships, clauses 9.1 to 9.3 - December 2004), and is not disestablished as a consequence of a Local Government election.

The Group's Terms of Reference, are derived from the Rotorua Lakes Strategy Agreement included in Part 1 of the Relationship Schedule to the Deed of Settlement, December 2004.

4.9.5 Meanings

"Organisations" means the Te Arawa Lakes Trust, the Rotorua Lakes Council, and the Bay of Plenty Regional Council; sometimes referred to as "Partner Organisations".

"Rotorua Te Arawa Lakes" means Lakes Rotorua, Rotoiti, Rotoehu, Rotomā, Ōkataina, Tikitapu, Ōkāreka, Tarawera, Rotomahana, Rerewhakaaitu, Ōkaro.

"Group" means the Rotorua Te Arawa Lakes Strategy Group, formed as a Joint Committee under Clause 30 of Schedule 7 of the LGA; sometimes referred to as the "Strategy Group".

4.9.6 Membership

- The non-voting Poū Tākiwaiora (Independent Chairperson) is appointed by the members for a three-year term in alignment with the Local Government triennium and is to be reviewed and confirmed at the first meeting of the Group, following the Local Government elections.
- The Poū Tākiwaiora is not deemed to be a member of the Rotorua Te Arawa Lakes Strategy Group for the purposes of a quorum.
- The Poū Tākiwaiora shall assume the role and responsibilities as defined in the Rotorua Te Arawa Lakes Strategy Group Poū Tākiwaiora Guidelines.
- The Deputy Chairperson shall be appointed from the membership at the first meeting of the Group following the Local Government elections.

4.9.7 Quorum

The special quorum for a meeting of the Group will be four members of the Group.

In the event that the ordinary quorum is not satisfied at three consecutive meetings of the Group in circumstances, where in the case of each such meeting:

- it was notified in accordance with the Standing Orders,
- order papers were sent to each member of the Group in accordance with the Standing Orders, and
- the meeting had not been cancelled for any reason, then the members in attendance may declare the third meeting inquorate according to the Standing Orders and the special quorum will then be substituted.

At any subsequent meeting, the ordinary quorum will be restored.

No matters that were not on the order paper for the meeting at which the special quorum was established can be considered by a special quorum meeting.

4.9.8 Power to act

To make all decisions necessary to fulfil the role of the Strategy Group subject to the limitations imposed.

Each Council participating in a joint initiative will fund its own proportion of that joint initiative as determined by the Joint Committee.

4.9.9 Power to recommend

To the partner organisations on any matters within the Strategy Group's delegated functions as it deems appropriate.

The Rotorua Te Arawa Lakes Strategy Group report directly to their respective organisations.

4.10 Te Maru o Kaituna River Authority

4.10.1 Membership

Chairperson	Jo'el Komene (Tapuika Iwi Authority Trust)
Deputy Chairperson	Cr Darlene Dinsdale (Western Bay of Plenty District Council)
Iwi Members One representative each appointed by:	
Tapuika Iwi Authority Trust	*Dean Flavell (alternate)*
Te Tāhuhu o Tawakeheimoa Trust	Nicki Douglas *Haimona Brown (alternate)*
Te Pumautanga o Te Arawa Trust	Hākopa Paul *Rawiri Kingi (alternate)*
One member jointly appointed by: Tapuika Iwi Authority Trust and Te Kapu o Waitaha	John Rapana Helen Biel *(alternate)*
Council Members One representative each appointed by:	
Bay of Plenty Regional Council	Cr John Scrimgeour *Cr Stuart Crosby (alternate)*
Rotorua Lakes Council	Mayor Tania Tapsell *Cr Te Rika Temara Benfell (alternate)*
Western Bay of Plenty District Council	*Cr Laura Rae (alternate)*
Tauranga City Council	Cr Steve Morris *Cr Hemi Rolleston (alternate)*
Informal Members Two informal members with voting rights appointed by:	
Te Komiti Nui o Ngāti Whakaue	Aleisha Mitchell *Sue Elliott (alternate)*
Bay of Plenty Regional Council	Cr Kat Macmillan
Quorum	The Chairperson or Deputy Chairperson, and two members appointed by iwi and two members appointed by the local authority appointing organisations
Meeting frequency	Quarterly

4.10.2 Purpose

The purpose of the Authority as set out in the Tapuika Claims Settlement Act 2014 (the Act) is the restoration, protection and enhancement of the environmental, cultural and spiritual health and wellbeing of the geographical area of the Kaituna River Catchment as shown on deed plan OTS-209-79.

This is a permanent joint committee under the LGA and co-governance partnership between local authorities and iwi that share an interest in the Kaituna River and must not be discharged unless all of the appointing organisations agree to the discharge.

4.10.3 Role

- To prepare and approve the Kaituna River document in accordance with sections 125 and 127 of the Act.
- To monitor the implementation and effectiveness of the Kaituna River document.
- To support integrated and collaborative management of the river.
- To work with local authorities and Crown agencies that exercise functions in relation to the Kaituna River:
  - to monitor the state of the river environment,
  - to monitor the effectiveness of the management of the river, and
  - to engage with iwi in relation to their interests in the river and to consult them on how to manage the river.
- To provide advice and recommendations to local authorities:
  - relating to projects, action or research designed to restore, protect or enhance the health and wellbeing of the river, and
  - on appointment of Commissioners, to hear and decide applications for resource consents under the Resource Management Act 1991 that affect the river.
- To facilitate the participation of iwi in the management of the river.
- To monitor the extent to which the purpose of the Authority is being achieved, including the implementation and effectiveness of the Kaituna River document.
- To gather information, to disseminate information and to hold meetings.
- To take any action that the Authority considers is appropriate to achieve its purpose.
- The Authority may seek to obtain funds to enable it to perform its functions.
- Other iwi and local authorities may join the Authority through consensus of the Authority or through legislation.

4.10.4 Decision making

The Authority must make its decisions by a vote at a meeting, and must seek to achieve consensus, be consistent with and reflect the purpose of the Authority and acknowledge the interests of iwi in particular parts of the Kaituna and its catchments.

If the Chair or Deputy Chair considers that the meeting is unlikely to achieve consensus on a matter, the decision on the matter may be made only by a 70% majority of those present. The Chair and the Deputy Chair of the Authority may vote but do not have a casting vote.

4.10.5 Power to act

The Authority has discretion except as provided for in Section 116(2) (a) of the Tapuika Claims Settlement Act, to determine in any particular circumstances whether to perform any function specified, and how and to what extent any function specified is performed.

4.10.6 Power to recommend

To the partner organisations on any matters within the Authority's delegated functions as it deems appropriate.

The Te Maru o Kaituna River Authority members report directly to their respective organisations.

4.11 Rangitāiki River Forum

4.11.1 Membership

Chairperson	Terewai Kalman (Te Rūnanga o Ngāti Manawa)
Deputy Chairperson	Te Taute Taiepa (Te Rūnanga o Ngāti Whare)
Tangata Whenua Members One appointed representative each:	
Te Rūnanga o Ngāti Manawa	*Karito Paul (alternate)*
Te Rūnanga o Ngāti Whare	*Kohu Kohiti (alternate)*
Ngāti Tūwharetoa (Bay of Plenty) Settlement Trust	Clifford Te Riini *Sharlene Niao (alternate)*
Te Rūnanga o Ngāti Awa	Miro Araroa *Mihipeka Sisley (alternate)*
Hineuru Iwi Trust	Tracy Bush *Janice Wall (alternate)*
Tūhoe Te Uru Taumatua	Ngapera Rangiaho
Te Kotahitanga o Ngāti Tūwharetoa	Whakaeke Ritete *Ngatoru Wall (alternate)*
Council Members Up to five appointed members:	
Bay of Plenty Regional Council	Cr Mawera Karetai Cr John Scrimgeour Cr Ken Shirley Cr Sarah McCorkindale (*van der Boom*)
One appointed member each: Whakatāne District Council	Cr Tuwhakairiora O'Brien *Cr James Wilson (alternate)*
Taupō District Council	Cr Yvonne Westerman *Cr Kylie Leonard (alternate)*

Partner Agency Representative Te Papa Atawhai – Department of Conservation (Non-Voting)3	Jesse Burt – Operations Advisor (Whakatāne, District)
Quorum	Three iwi members and three Council members and must include a Ngāti Whare member and a Ngāti Manawa member.
Meeting frequency	Quarterly

Other iwi and local authorities through consensus of the Forum, may join the Forum.

4.11.2 Vision

Te Mana o Te Wai – The First Right to Water is to the Water.

4.11.3 Mission

Te Reo o Te Wai - Te Mana – The voice of the Water, restoring Te Mana o Te Wai.

4.11.4 Purpose

To protect and enhance the environmental, cultural, and spiritual health, wellbeing and sustainable use of the Rangitāiki River and its resources, for the benefit of present and future generations.

4.11.5 Scope

The Rangitāiki River Forum's scope covers the geographical area of the Rangitāiki River Catchment including the Rangitāiki River, Whirinaki River, Wheao River and Horomanga River as referenced in the following Settlement Acts: Ngāti Whare Claims Settlement Act 2012.

Ngāti Manawa Claims Settlement Act 2012; Tūhoe Claims Settlement Act 2014; Hineuru Claims Settlement Act 2016; Ngāti Tūwharetoa Claims Settlement Act 2018.

This is a permanent joint committee under the Local Government Act 2002 (LGA), and co- governance partnership between local authorities and iwi that share an interest in the Rangitāiki River and must not be discharged unless all of the appointing organisations agree to the discharge.

4.11.6 Role

- Prepare and approve the Rangitāiki River document for eventual recognition by the Regional Policy Statement, Regional Plans and District Plans.

[3] *Adopted as resolved on 6 June 2025*

- Promote the integrated and coordinated management of the Rangitāiki River.
- Engage with and provide advice to:
  - Local Authorities on statutory and non-statutory processes that affect the Rangitāiki River, including under the Resource Management Act 1991.
  - Crown agencies that exercise functions in relation to the Rangitāiki River.
- Monitor the extent to which the purpose of the Rangitāiki River Forum is being achieved including the implementation and effectiveness of the Rangitāiki River document.
- Gather information, disseminate information and hold meetings.
- Take any other action that is related to achieving the purpose of the Forum.

4.11.7 Decision making

The Forum must make its decisions by a vote at a meeting and must seek to achieve consensus, be consistent with and reflect the purpose of the Forum and acknowledge the interests of iwi in particular parts of the Rangitāiki and its catchments.

4.11.8 Power to act

The Forum has the discretion to determine, in any particular circumstance, whether to exercise any function identified and to what extent any function identified is exercised.

4.11.9 Power to recommend

To the partner organisations on any matters within the Forum's delegated role as it deems appropriate.

Rangitāiki River Forum members report directly to their respective organisations.

4.12 Tarawera Awa Restoration Strategy Group

Chairperson	Leith Comer (Te Mana o Ngāti Rangitihi Trust)
Deputy Chairperson	Pouroto Ngaropo (Te Rūnanga o Ngāti Awa)
Tangata Whenua Members One appointed representative each:	
Te Mana o Ngāti Rangitihi Trust	*Tiipene Marr (alternate)*
Ngāti Mākino Iwi Authority	Awhi Awhimate *Nicki Douglas (alternate)*
Te Rūnanga o Ngāti Awa	*Manurere Glen (alternate)*
Ngāti Tūwharetoa (Bay of Plenty) Settlement Trust	Sandie Rota *Jim Schuster (Alternate)*
Council Members One appointed member each:	
Bay of Plenty Regional Council	Cr Anna Grayling *Cr Mawera Karetai (alternate)* *Cr Sarah McCorkindale (van der Boom) (alternate)*
Kawerau District Council	Mayor Faylene Tunui *Deputy Mayor Sela Kingi (alternate)*
Rotorua Lakes Council	Cr Gregg Brown *Mitch Collins (alternate)*
Whakatāne District Council	Mayor Nandor Tánczos *Cr Lesley Immink (alternate)*
Partner Agency Representative (Non Voting) [4] Te Papa Atawhai – Department of Conservation	Jade King-hazel – Director Operations Eastern North Island
Advisors (Non Voting)[5] Ngāti Tarāwhai Iwi Trust Tūhourangi Tribal Authority	 Vicki Pirihi Deliah Balle
Quorum	Five members comprising: The Chairperson or Deputy Chairperson; and two Iwi members and two Council members.
Meeting frequency	Quarterly

[4] *Adopted as resolved on 9 May 2025.*
[5] *Adopted as resolved on 2 April 2026*

4.12.1 Purpose

The Tarawera Awa Restoration Strategy Group was established under Subpart 9 of the Ngāti Rangitihi Claims Settlement Act 2022 to support, co-ordinate and promote the integrated restoration of the mauri of the Tarawera Awa Catchment.

4.12.2 Scope

The Strategy Group's scope covers the geographical area of the Tarawera River catchment, including its tributaries within the catchment area, as shown further below on map OMCR-102-032.

The Strategy Group is deemed to be a co-governance joint committee of the Bay of Plenty Regional Council; and is a permanent committee and must not be discharged unless all appointing organisations agree to the discharge.

4.12.3 Role

The functions of the Strategy Group are to —

(a) develop a restoration strategy for the catchment, to be known as the Tarawera Awa Restoration Strategy Document, and

(b) monitor the implementation and effectiveness of the Strategy Document, and

(c) run and oversee restoration projects as required under the Strategy Document, and

(d) seek funding for the restoration projects as required by the Strategy Document, and

(e) communicate with stakeholders and the wider community to explain how decisions made or activities affecting the catchment align, or could be aligned, with the common vision, objectives, and desired outcomes for the catchment, and

(f) establish one or more technical advisory groups as required, as outlined in section 134[6]; and

(g) seek the advice of a technical advisory group or the relevant local government in support of restoration activities, and

(h) link stakeholders together so that activities that take place in the catchment, or that affect the mauri of the catchment, are compatible as far as possible with the common vision, objectives, and desired outcomes for the catchment, and

(i) provide a framework to assist central government agencies and local government so that they may have regard to the common vision, objectives, and desired outcomes for the catchment, and

[6] *s134 Ngāti Rangitihi Claims Settlement Act 2022*

(j) undertake any other function required to achieve the purpose of the Strategy Group.

4.12.4 Decision making

The Strategy Group must make its decisions by vote at a meeting and strive to achieve consensus; and approach decision making in a manner that is consistent with, and reflects its purpose; and acknowledges, as appropriate, the interests of iwi in particular parts of the catchment

The Chairperson and Deputy Chairperson may vote on any matter, but do not have a casting vote.

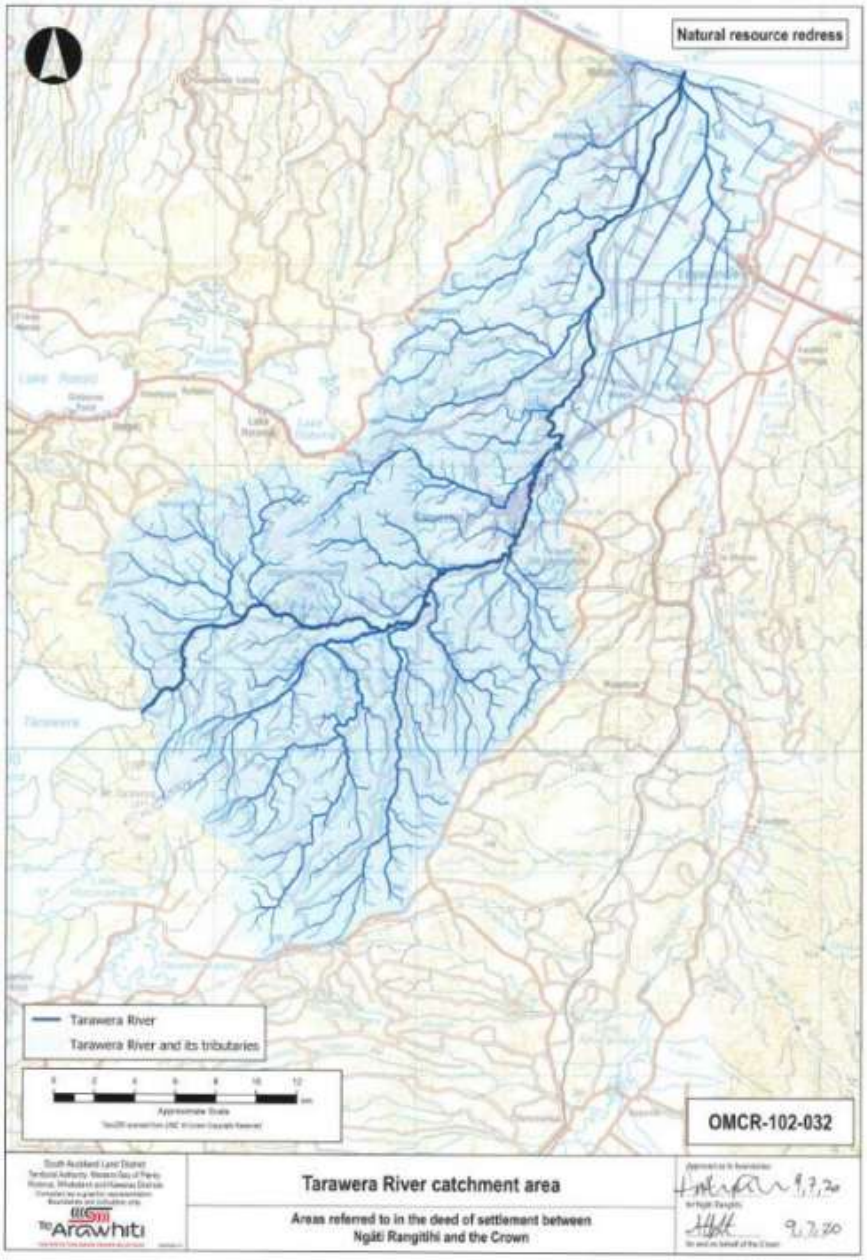
4.12.5 Power to act

Except as provided for in the purpose above, the Strategy Group has discretion to determine in any particular circumstances whether to perform any function specified and how, and to what extent, any function specified is performed.

4.12.6 Power to recommend

To the partner organisations on any matters within the Strategy Group's delegated role as it deems appropriate.

Strategy Group members report directly to their respective appointing organisations.


Natural resource redress
Tarawera River
Tarawera River and its tributaries
OMCR-102-032
Tarawera River catchment area
Areas referred to in the deed of settlement between
Ngāti Rangitihi and the Crown
Te Arawhiti

4.13 Climate Change Action Working Group

The terms of reference for this group will be developed in partnership with partner agencies. Bay of Plenty Regional Council representatives will be:

- Councillor Mawera Karetai (BOPRC lead)
- Cr Malcolm Campbell
- Cr Kate Graeme
- Cr Kat Macmillan
- Cr Sarah McCorkindale

4.14 Tauranga Moana Advisory Group

4.14.1 Membership

Chairperson (Appointed by the Group)	Charlie Tawhiao Ngāi Te Rangi
Deputy Chairperson (Appointed by the Group)	Cr Kat Macmillan Bay of Plenty Regional Council
Tangata Whenua Members Two appointed representative each:	
Ngāti Ranginui	Charlie Rahiri Kiritapu Allan
Ngāti Pūkenga	Manu Caddie Rahera Ohia *Kylie Smallman (alternate)*
Ngāi Te Rangi	Pia Bennett
Council Members Four appointed representatives from:	
Bay of Plenty Regional Council	Cr Kate Graeme Cr Anna Grayling Cr John Scrimgeour *Cr Stuart Crosby (alternate)*
Two appointed representatives each:	
Tauranga City Council	Cr Hautapu Baker Cr Hemi Rolleston *Cr Kevin Schuler (alternate)*
Western Bay of Plenty District Council	Cr Darlene Dinsdale Cr Rodney Joyce *Cr Allan Sole (alternate)*
Observer – Department of Conservation	Jessyca Bernard
Quorum	The Advisory Group is not required to follow Standing Orders
Meeting frequency	Six Monthly

The Tauranga Moana Advisory Group acts under a partnership agreement, between iwi and local authorities and the Tauranga Moana Advisory Group Statement of Purpose. The Tauranga Moana Iwi Collective Deed of Settlement, once passed into law, will require a Tauranga Moana Governance Group to be established. To prepare for the Governance Group, this Tauranga Moana Advisory Group has been established. The Advisory Group meet, share information and provide direction to staff of partner agencies until replaced by the Governance Group.

4.14.2 He aha ai - Purpose

Whanaungatanga and kaitiakitanga are the basis on which we want to move forward together.

To continue building strong working relationships to support and enhance the health of our harbour and catchments.

4.14.3 Ngā turanga - Role

The role of participants in the Advisory Group is to:

- **Whakataurite - *coordinate*:** oversee and contribute to the work that partners do in the harbour and catchments.
- **Whakarongo - *listen*:** ensure the views of the hapu, iwi and wider community are represented in the work we do.
- **Whakawhanaungatanga - *involve*:** promote and support hapū, iwi, and the wider community participating in our work.
- **Whakatohatoha - *share*:** provide regular updates to, and share information with, partners.
- **Whakakotahi - *integrate*:** promote the integration of our work so we can achieve our purpose together.

4.14.4 Power to recommend

To the partner organisations on any matters within the Advisory Group's delegated role as it deems appropriate.

Tauranga Moana Advisory Group members report directly to their respective organisations.

4.15 Te Uepu Pāpāmoa Hills Cultural Heritage Regional Park

4.15.1 Membership

Co - Chairpersons	Cr Kat Macmillan – Bay of Plenty Regional Council Toi Moana Spencer Webster – Ngā Pōtiki
(Appointed by the Group for a three-year term in line with the local government triennium, one Chair being a Council member and one Chair being a Tangata Whenua member)	
Iwi/hapū Members One appointed representative each:	
Te Kapu o Waitaha	Luke Whare *Hemi Ririnui (Alternate)*
Ngā Pōtiki	*Les Millard (Alternate)*
Ngāti He	Aroha Ririnui
Ngāti Pūkenga	Sam Hartnett *Rehua Smallman (Alternate)*
Council Members	
Bay of Plenty Regional Council	Cr Kate Graeme Cr Tim Maltby Cr John Scrimgeour
Alternate members may be appointed at the discretion of the partner entity.	
Quorum	Half the number of members: two being iwi/hapū members and two being Regional Council members.
Decision Making	Consensus
Meeting Frequency	Six monthly

Te Uepu is a formal partnership arrangement between Ngā Pōtiki, Waitaha, Ngāti He and Ngāti Pūkenga and Bay of Plenty Regional Council - Toi Moana.

4.15.2 He aha ai – Purpose

Protect and preserve the mauri of the Pāpāmoa Hills to ensure the natural, historical and cultural integrity of the Pāpāmoa Hills is maintained.

Ensure that the Bay of Plenty community can enjoy the natural, cultural and historical features of Pāpāmoa Hills Cultural Heritage Regional Park now and into the future while preserving those taonga which make the park a significant place.

In achieving this, Te Uepū will:

- Act in accordance with the guidance from the iwi/hapū members on matters relating to mauri and tikanga of Te Uku o Takakopiri/Te Rae o Pāpāmoa/Pāpāmoa Hills Cultural Heritage Regional Park.
- Act consistently with the principles of Te Tiriti o Waitangi/the Treaty of Waitangi and its statutory obligations under the Local Government Act 2002.
- Cooperate in partnership with a spirit of good faith, integrity, honesty, transparency and accountability.
- Actively work together using shared knowledge and expertise.
- Engage early on issues of known interest to either of the parties.
- Enable and support the use of te reo and tikanga Māori.
- Acknowledge that the parties' relationship is evolving.
- Have regard for the interests of the Bay of Plenty community.

4.15.3 Role

Advisory

- Consider emerging cultural and environmental issues and provide guidance and advice to partner organisations on the implications for effective management of Pāpāmoa Hills Cultural Heritage Regional Park.
- Consider and recommend to BOPRC Toi Moana on all land acquisition and disposal proposals in relation to Pāpāmoa Hills Cultural Heritage Regional Park.

Financial

- In conjunction with BOPRC Toi Moana staff, review Pāpāmoa Hills Cultural Heritage Regional Park's section of the Regional Park Activity budget including both capital projects and operational expenditure for consideration in BOPRC Toi Moana's Long Term/Annual Plans.

Monitoring

- Monitor the implementation of Pāpāmoa Hills Cultural Heritage Regional Park activity and budget and major capital works or contract procurement.

4.15.4 Decision making

The opportunity for Iwi/hapū members to meet together to discuss matters of relevance to the purpose of Te Uepū is recognised as an importance aspect of co-governance decision making. The focus of Te Uepū is on decision-making by consensus.

Where consensus cannot be reached on matters which create a financial or legal impost for the Regional Council in their capacity as legal owners of the property, then the matter will be referred to the Regional Council to determine in consultation with members of Te Uepū, respecting the customary rights of iwi and hapū represented on Te Uepū. In all other matters, Te Uepū will follow tikanga practices to deliberate until consensus is reached.

4.15.5 Power to appoint

Te Uepū may appoint observers who may participate in meeting discussions however such appointees do not have voting rights.

Extending full membership to other parties requires full agreement of the original partner entities identified in the Memorandum of Understanding.

4.15.6 Power to recommend

To the partner entities on any matters within the Te Uepū Group's delegated role as it deems appropriate.

Te Uepū Group members report directly to their respective entities.

4.16 River Schemes Advisory Groups

The Regional Council has the following river scheme advisory groups, whose role is to enable effective communication and liaison between Scheme ratepayers, stakeholders, and BOPRC Councillors and staff:

River Scheme	Representative
Kaituna Catchment Control Scheme	Two from a pool of Councillors Shirley, Scrimgeour, Maltby, Campbell and McCorkindale
Rangitāiki – Tarawera Rivers Scheme	Two from a pool of Councillors Shirley, Scrimgeour, Maltby, Campbell and McCorkindale
Whakatāne – Tauranga Rivers Scheme	Two from a pool of Councillors Shirley, Scrimgeour, Maltby, Campbell and McCorkindale
Waioeka – Otara Rivers Scheme	Two from a pool of Councillors Shirley, Scrimgeour, Maltby, Campbell and McCorkindale

4.17 Working parties

Working parties	Representative
Rotorua Air Quality Working Party	Cr Anna Grayling Cr Raj Kumar Cr Iwi Te Whau
Rotorua Geothermal Liaison Group	Cr Anna Grayling Cr Raj Kumar Cr Iwi Te Whau
Ngongotahā Community Group	Cr Raj Kumar
Mount Maunganui Air Quality Working Party	Cr Stuart Crosby Cr Kat Macmillan Cr Kate Graeme Cr John Scrimgeour
Eastern Bay Road Safety Group	Cr Malcolm Campbell

External organisations	Representative
Tauranga Tertiary Campus Charitable Trust	Cr Kat Macmillan

10 DISCUSSION OF LATE ITEMS

11 CLOSING KARAKIA